

May 6, 2025
Tuesday - 6:30 p.m.
Village of Minster Council Chambers

1) Call to Order

2) Approval of the April 15, 2025 meeting minutes. Josh | Nicole

Abstain
up TREY

3) Introduction of Visitors:

a)

4) Ordinances and Resolutions:

a) Ordinance 25-04-04: Discussion, and second reading of an ordinance establishing rules and regulations regarding the discharge of fireworks within the Village corporation limits.

Curt | CRAIG

b) Ordinance 25-04-05: Discussion and second reading of an ordinance enacting Chapter 153 of the codified ordinances providing for the registration of vacant buildings.

Josh | TREY

c) Ordinance 25-04-06: Discussion and second reading of an ordinance enacting Chapter 154 of the codified ordinances relating to dangerous buildings within the Village of Minster.

Nicole | TREY

5) Committee Reports and Discussion Items:

Streets: Nicole, Trey, and Travis

Safety: Nicole, Curt, Josh

Parks: Curt, Josh, Nicole

Personnel: Curt, Craig, Josh

Finance/Audit: Travis, Craig, Trey

Utilities: Josh, Nicole, Travis

Econ. Development: Trey, Travis, Craig

Community Engagement and Development:
Craig, Curt, Trey

6) Old Business:

a)

7) New Business:

a) Discussion and motion to hire summer employees at the pool.

Curt | TREY - Abstain → T.C.

b) Discussion and motion to approve invoices over \$3,000.00.

Nicole | Travis

c) Discussion and motion to purchase a Kubota Mower for the Parks Department.

Josh | TREY

d) Discussion and motion to purchase a set of nursery forks for the Park Department.

Curt | CRAIG

e) Discussion and motion to accept the resignation of Taylor West.

→ Josh |
TREY | Josh
↩

Squad
17-Willson
31-2015-7
66 total
82 Villages
6 McCluskey
6 Saccoccio
2 Vassburg

Township
Grass Truck
2/3-1/3 payment
→ 50/50-50/50
split
motion
to accept
50/50-50/50
→ Travis | CRAIG

Parks
① Personnel
Hiring
Landscapers
② Davis Pad
③ Paris St Park
in General
④ Multi-use Trail

Utilities
Dawson
Growth

- f) Discussion and motion to hire on introductory status, Connor Barrett, as a Police Officer with the Minster Police Department.

- Mayor Appointed → Tracy/Craig →

8) Administrator's Report

9) Receipts: \$ 1,661,551.07 Nicolai/Curt

10) Invoices: \$ 1,486,893.13 ~ Josh/Travis

11) Motion to adjourn

↳ EXECUTIVE SESSION TO DISCUSS THE PURCHASE OF LAWS
w/ NO ACTION

Nicolai/Craig →

Ask →

OUT OF 744pm - Josh/Tracy

↳ BOB Schoabbe!

→ WATER SHOOTING UP (SPRAYING)

→ TRAVIS COMMENTED

→ SAFETY ISSUE

Comments

↳ NONE

Adjourn - Curt/Josh 745pm.

VILLAGE OF MINSTER, OHIO
COUNCIL MEETING MINUTES
Tuesday April 15, 2025

Council Meeting: Council convened at 6:30 pm in Council Chambers with five council members present: Travis Wilges, Josh Osterloh, Craig Sherman, Curt Albers, and Nicole Clune. Also, present were Craig Oldiges (Mayor), Don Harrod (Village Administrator), James Hearn (Village Solicitor), and Taylor West.

Attendance: Eric Morris (Police Chief) and Skylar Mitchell (Evening Leader), Erin Gardner (Daily Standard).

Mayor Craig Oldiges called the meeting to order with the Pledge of Allegiance.

Approval of April 1, 2025 Minutes: Clune and Osterloh motioned to approve the minutes from the regular meeting on April 1, 2025. Motion passed on five aye votes.

Mayor Oldiges asked for a motion to excuse council member Trey Steele from the meeting. Albers made the motion which was seconded by Sherman. Motion passed on five aye votes.

Visitors:
None

ORDINANCE AND RESOLUTIONS:

Ordinance 25-04-01: Discussion, suspend, pass and adopt an ordinance authorizing the issuance of a 10 year note for the State Route 119 Sidewalk Project and to declare an emergency.

Upon the completion of the State Route 119 Sidewalk Project, final assessment letters were sent out to adjoining property owners giving them the option to either pay their assessment or to have their assessment placed upon their property taxes for a ten-year period. Some of the property owners elected to place their assessments on their taxes, which means that \$9,834.16 of the assessments would be placed upon the tax roll. In order to do this the village must take out a ten year note to cover the amount of the assessments. The proceeds of the note will be used to pay down the assessments.

The Village contacted Minster Bank for quotes on the note. Minster Bank's quote came back with an interest rate at 4.03%.

Sherman and Wilges motioned to suspend the three readings of **Ordinance 25-04-01**. Motion passed on five aye votes.

Osterloh and Albers motioned to pass and adopt **Ordinance 25-04-01** as an emergency. Motion passed on five aye votes.

Ordinance 25-04-02: Discussion, suspend, pass and adopt an ordinance authorizing the issuance of a 10 year note for the West Seventh Street Reconstruction Project and to declare an emergency.

Upon the completion of the West Seventh Street Reconstruction Project, final assessment letters were sent out to adjoining property owners giving them the option to either pay their assessment or to have their assessment placed upon their property taxes for a ten-year period. Some of the property owners elected

to place their assessments on their taxes, which means that \$17,500.33 of the assessments would be placed upon the tax roll. In order to do this the village must take out a ten year note to cover the amount of the assessments. The proceeds of the note will be used to pay down the assessments.

The Village contacted Minster Bank for quotes on the note. Minster Bank's quote came back with an interest rate at 4.03%.

Clune and Osterloh motioned to suspend the three readings of **Ordinance 25-04-02**. Motion passed on five aye votes.

Sherman and Wilges motioned to pass and adopt **Ordinance 25-04-02** as an emergency. Motion passed on five aye votes.

Ordinance 25-04-03: Discussion, suspend, pass and adopt an ordinance authorizing the issuance of a 10 year note for the East Seventh Street and North Paris Street Improvement Project and to declare an emergency.

Upon the completion of the East Seventh Street Improvement Project, final assessment letters were sent out to adjoining property owners giving them the option to either pay their assessment or to have their assessment placed upon their property taxes for a ten-year period. Some of the property owners elected to place their assessments on their taxes, which means that \$19,640.85 of the assessments would be placed upon the tax roll. In order to do this the village must take out a ten year note to cover the amount of the assessments. The proceeds of the note will be used to pay down the assessments.

The Village contacted Minster Bank for quotes on the note. Minster Bank's quote came back with an interest rate at 4.03%.

Albers and Clune motioned to suspend the three readings of **Ordinance 25-04-03**. Motion passed on five aye votes.

Sherman and Wilges motioned to pass and adopt **Ordinance 25-04-03** as an emergency. Motion passed on five aye votes.

Ordinance 25-04-04: Discussion, and first reading of an ordinance establishing rules and regulations regarding the discharge of fireworks within the village corporation limits.

At the past several council meetings, council has discussed the issue of setting off fireworks inside the village corporation limits and the possibility of regulating this activity. The last time, this was discussed, Jim Hearn was instructed to develop an ordinance that would adopt the rules and regulations regarding fireworks that were established by the State in the Ohio Revised Code, the Ohio Administrative Code, and the Ohio Fire Code. It was the thought that if the village adopted these regulations in an ordinance, then they could be enforced by the police department.

A couple of weeks ago, Mr., Hearn sent out a draft copy of an ordinance that makes it illegal to discharge consumer grade fireworks in the Village that are in violation of any applicable section of the State's Revised Code, Administrative Code and/or Fire Code. The draft ordinance also states that any law enforcement officer shall have the authority to conduct investigations into the discharge of fireworks and issue citations asserting a violation of the ordinance. The draft ordinance also establishes fines for the offense and notes that if a second violation occurs the officer has the right to confiscate the fireworks.

Harrod has taken the draft language and put it into an ordinance that council can consider.

Clune and Sherman motioned to give the first reading on **Ordinance 25-04-04**. Motion passed on five aye votes.

Ordinance 25-04-05: Discussion and first reading of an ordinance enacting Chapter 153 of the Codified Ordinances providing for the registration of vacant buildings.

A couple of weeks ago, Harrod sent by e-mail, a draft of an ordinance that establishes a registration process for vacant buildings within the community.

While there are not many vacant buildings in the village, the village does have a couple and Harrod believes that this chapter may aid in making owners reconsider whether they want to leave a vacant building go for an extended period of time. This chapter establishes a charge for vacant buildings; requires the owner to register the building; requires the owner to submit a vacant building plan; requires the owner to maintain the building in accordance with the village's standards; and requires the owner to maintain liability insurance on the property.

The fee to register a vacant building is based upon the duration of time the building has been vacant. The fee starts at \$500.00 for the first year and then every consecutive year the building remains vacant, the annual registration fee shall be double the previous year's registration fee capping out at \$8,000.00 for the fifth year and any consecutive years the building remains vacant.

The chapter also requires the owner of a commercial or industrial building to develop a vacant building plan. This plan should include one of the following items. If the building is to be demolished then the plan should include a schedule of when this is going to occur. If the building is going to be left vacant, then the plan must include a fire protection plan, a plan to remedy any public nuisances, a lighting plan for the exterior of the building, a plan for maintaining all structural openings, and a plan to maintain the building in accordance with the building standards. If the building is going to be renovated, the plan shall include a removal time frame that does not exceed twelve months.

Finally, the vacant building shall be maintained in accordance with standards established in the chapter. Some of these standards include keeping the building's opening secured; installing a lock box for the fire department; and display a hazardous identification placard.

Also, the chapter establishes that if the owner does not maintain the building, then the village can do so and the cost of such work will be assessed to the property's taxes.

From the earlier e-mail regarding the draft ordinance, Harrod has made all the changes suggested by council and put the language in the form of an ordinance.

Albers and Sherman motioned to give the first reading on **Ordinance 25-04-05**. Motion passed on five aye votes.

Ordinance 25-04-06: Discussion and first reading of an ordinance enacting Chapter 154 of the codified ordinances relating to dangerous buildings within the Village of Minster.

This proposed chapter of the codified ordinances deals with dangerous buildings and outlines what a dangerous building is. A dangerous structure would be a structure that meets one of the following criteria.:

- (a) A building, shed, fence or other man-made structure which is dangerous to the public health because of its condition and which may cause or aid in the spread of a

disease or injury to the health of the occupants of such structure or neighboring structures;

- (b) Any building, shed, fence or other man-made structure which, because of faulty construction, age, lack of proper repair or other cause, is especially liable to fire and constitutes or creates a fire hazard;
- (c) Any building, shed, fence or other man-made structure which, because of faulty construction, age, lack of proper repair or other cause, constitutes or creates a safety hazard;
- (d) Any building, shed, fence or other man-made structure whose interior walls or other vertical structural members list, lean or buckle to an extent that a plumb line passing through the center of gravity falls outside the middle third of its base;
- (e) Any building, shed, fence or other man-made structure which has been damaged or defaced by fire, wind, graffiti or other cause as to be dangerous to the life, safety, morals or general health and welfare of the residents of the Village.
- (f) Any building, shed, fence or other man-made structure which, by reason of faulty construction or any other cause, is liable to cause injury or damage by collapsing or by the collapse or fall of any part of such structure;
- (g) Any building, shed, or other man-made structure which, because of its condition or because of lack of doors or windows, is available to and frequented by malefactors or disorderly persons who are not lawful occupants for such structure;
- (h) Any building, or other man-made structure which, because of faulty construction, age, lack of proper repair or other cause, fails to have a working fixed heating system that is adequate for the size or needs of the structure;
- (i) Any building, or other man-made structure which, because of faulty construction, age, lack of proper repair or other cause, fails to have functioning plumbing which is tied into a sanitary sewer system, one that remains free of blockage, and one that properly drains into the Village's sanitary sewer or on-site septic system and is adequate for the size or needs of the structure.

If such a structure meets one of the definitions above then it is a public nuisance. The chapter goes on to declare that no person shall permit the existence of any dangerous building in the village.

If such a dangerous building exists, it gives the Village Administrator or his designated representative the ability to notify the owner to either repair the building or to raze the building, within ninety days. It goes on to state that if any owner fails to comply with a repair or demolition order, the Village may cause the structure or part thereof to be repaired or razed and that the cost of such repair or razing shall become a lien upon the property.

Harrod believes that with this ordinance, the village would be better protected when dealing with buildings that are left vacant and or are in dire need of repair. This ordinance is very similar to one that the City of St. Mary's uses to deal with vacant and dangerous structures.

Again, Harrod made all of the suggested changes based upon feedback from council members.

Osterloh and Clune motioned to give the first reading on **Ordinance 25-04-06**. Motion passed on five aye votes.

Ordinance 25-04-07: Discussion and first reading of an ordinance awarding a contract to the lowest and best bidder for the purchase of a 20 MVA Substation Transformer, authorizing the execution of a purchase order and declaring an emergency.

On Thursday, March 6th, bids were opened for the Southeast Substation Transformer. Six bidders submitted bids on four types of transformers. Two transformers were sized at 20 MVA and two were sized at 25 MVA. One of the two transformers was filled with conventional mineral oil and the other transformer was filled with what is called FR3 Cooling Oil.

Even though we sought bids for a 25 MVA transformer, this is a little bigger than what the village needs and staying with a 20 MVA transformer keeps the village's system on par with the other substation transformers at the northwest substation and the golf course substation.

FR3 Oil is synthetic oil that is flame resistant and is starting to be used more and more in electrical transformers. All of our current substation transformers have FR3 oil in them. FR3 oil has been found to increase the life of a transformer because it does not break down the paper insulation like conventional mineral oil. It is also less flammable and if spilled onto the ground does not create an environmental concern. It is our recommendation that the village go with the FR3 oil because of the benefits.

Encompass Engineering has reviewed the bid documents and have outlined the companies who bid and the bid prices for both the mineral oil filled transformer and the FR3 oil filled transformer. Encompass Engineering, in a letter of recommendation, explains that when purchasing a transformer, power losses also need to be taken into consideration. When these losses are considered the total evaluated costs of the bids for the six lowest and acceptable bidders are as follows:

	20 MVA Mineral Oil	25 MVA Mineral Oil	20 MVA FR3 Oil	25 MVA FR3 Oil
WEG	\$1,566,537	\$1,672,988	\$1,649,638	\$1,854,660
Delta Star	\$2,000,204	\$2,208,144	\$2,135,384	\$2,276,687
Niagara Transformer	\$1,676,942	\$1,833,039	\$1,753,701	\$1,899,478
Howard Industries	\$1,724,945	\$1,812,505	\$2,245,140	\$2,332,345
Flemming	\$1,836,450	\$1,874,220	\$1,850,400	\$1,922,320
Virginia Transformer	\$1,551,940	\$1,783,240	\$1,719,140	\$1,961,340

If one looks at the 20 MVA Transformer with FR3 Oil the low bidder would be WEG but they are a Brazilian Company with a plant in the USA, but the Village has no experience with them and have a very long lead time. The next lowest bidder is Virginia Transformer but several communities around us (St. Marys and Wapakoneta) have had reliability issues with them. The third lowest is Niagara Transformers but they do not have a very good reputation as well. Flemming would be the next lowest, however, Encompass nor the Village has no experience with them and they are a Brazilian company as well. The next lowest is Delta Star. They are about \$110,000 lower in cost than Howard. Delta Star has a very good reputation and all of our other substations have Delata Star transformers in them. Delta Star's lead time is longer than Howard Industries, but the village is familiar with Delta Star. Other than a small nitrogen leak, the village has had no problems with Delta Star's transformer in any of the substations.

When the Utility Committee met last week, it was our recommendation and the committee agreed that the bid should be to Delta Star. If council wants to proceed based upon the recommendations and award the bid to Delta Star the bid amount would be \$2,051,404.00. Council will need to accept the bids and suspend, pass, and adopt an ordinance awarding the bid and authorizing a purchase order. Expected delivery of the transformer is 150 to 170 weeks.

Clune and Osterloh motioned to accept the bids as submitted for the 20 MVA Substation Transformer. Motion passed on five aye votes.

Wilges and Albers motioned to suspend the three readings of **Ordinance 25-04-07**. Motion passed on five aye votes.

Sherman and Clune motioned to pass and adopt **Ordinance 25-04-07** as an emergency. Motion passed on five aye votes.

COMMITTEE REPORTS:

UTILITIES: Osterloh reported that the utility committee met on April 8, 2025. The committee reviewed the bids for the substation transformer and discussed the wholesale power costs and that residents will see an increase in power costs beginning in July due to PJM's capacity charges. They also continued the discussion on the TDS limits and working with Danone to reduce TDS levels going into the canal.

COMMUNITY ENGAGEMENT AND DEVELOPMENT: Sherman reported the community engagement committee met to discuss the vacant building registration ordinance and the dangerous building ordinance.

OLD BUSINESS:

NEW BUSIENSS:

Discussion and motion to hire summer employees and mowers for the park's department.

Below is a list of employees that Ryan would like to employ for the Parks this summer. These employees include the mowers and other personnel that Ryan usually hires to assist with Parks Maintenance. The employees are as follows:

Carl Clune	Employed in 2024
David Kemper	Employed in 2024
Fred Sommer	Employed in 2024
Joseph Zumwald	Employed in 2024
Michael Bruns	Employed in 2024
Mark Oldiges	New Hire
Ty Hein	Employed in 2024
Alex Homan	Employed in 2024
Bryce Prenger	Employed in 2024
Alex Schmitmeyer	Employed in 2024
Nolan Wilges	Employed in 2024
Andrew Wiss	New Hire

If council wants to hire these individuals, the mayor would need to appoint and council would need to pass a motion approving their hiring.

Mayor Oldiges appointed the individuals mentioned above to their respective positions.

Albers and Osterloh motioned to approve the appointments by the mayor. Motion passed on four aye votes and one abstention (Wilges).

Discussion and motion to approve the March 2025 Income Tax Report as submitted by the City of St. Marys.

The City of St. Mary's is reporting that the village received \$363,693.38 in income tax dollars for the month of March. This brings receipts up to a total of \$1,073,753.48 for the year.

Sherman and Clune motioned to approve the March 2025 Income Tax Report as submitted by the City of St. Marys. Motion passed on five aye votes.

Discussion and motion to move Mathew Dawson from an Operator I to an Operator II at the Water and Waste Water Department.

Mathew Dawson has successfully completed and passed his water reclamation license class and test. As with other individuals who have obtained licenses, our wage ordinance allows those individuals to move up to a new classification based upon their obtaining a new license. Mathew is currently classified as a

Operator I at \$25.49 an hour. With his new license Mathew would move to an Operator II at \$26.40 an hour.

If council agrees with this recommendation, they would need to pass a motion allowing Mathew to move to an Operator II.

Wilges and Sherman motioned to approve Mathew Dawson being classified as an Operator II. Motion passed on five aye votes.

Discussion and motion to approve invoices over \$3,000.00.

The list below are purchases that were authorized by the Administrator per the Ordinance that council passed authorizing the Administrator to make purchases up to \$25,000.00. However, the State Auditors have told us that any purchase over \$3,000.00 must be approved by Council utilizing this method. The purchases are as follows:

Osgood State Bank	\$150,000.00	Loan Payment
Treasurer, State of Ohio	\$10,417.32	Loan Payment
St. Henry Tile	\$5,120.07	Electrical Supplies – Paris Street Park

ADMINISTRATOR REPORT:

- 1) Additional trash cans have been ordered and delivered. These additional trash cans will be placed in the outdoor refreshment area. In addition, plastic cups with the MORA Logo and a QR Code featuring a map of the MORA have been ordered.
- 2) The electric department is working on installing new street lights on North Cleveland Street. The old street light poles were rusted beyond repair, so new LED lights have been ordered and will be installed.
- 3) The block for the new well house at Four Seasons Park should arrive this week. Once the block arrive, masons will begin erecting the building.
- 4) Public Works crews continue to go out and check for lead lines on the village's side of the curb stop. We have about 40 more places to vac and check throughout the community. In addition, we have about 60 homes who have not responded after being contacted by the department. We will continue to reach out to these residents to inspect their side of the lines.
- 5) Work on the Paris Street Shelter House continues to move forward. Heyne's and their subcontractors have completed the masonry insulation, installed soffits, gutters and the plumbing vent. Over the next two weeks equipment for the splash pad will start to arrive and Heyne's can finish the excavation and concrete work.

- 6) Two weeks ago, Choice One, Scott Langenkamp and myself walked three upcoming projects to discuss design questions. Those three projects were North Hamilton Street, State Route 66 Sidewalks, and the sewer and water line extension to Columbia Drive. Choice One is finishing up the designs on all three projects and should be ready to seek bids shortly.
- 7) The new dock for the pond at the Four-Seasons Park has been ordered and should be installed by the end of May.
- 8) There was damage to part of one of the play structures out at the Four Seasons Park. A plexiglass window was broken on the toy closest to the main parking lot. Parks crews have made temporary repairs until a new piece can be ordered and installed.
- 9) The village had a water line leak on the raw water line from the well along State Route 119. Crews were able to repair the leak and place the well back in service.

Receipts: Clune and Wilges motioned to accept \$4,279,134.42 in receipts. Motion passed on five aye votes.

Invoices: Albers and Osterloh motioned to approve the \$166,525.49 in invoices. Motion passed on five aye votes.

Announcements:

Chief Morris thanked everyone for coming out to the Police Department's open house on Saturday April 5th. from 1p.m. – 4p.m. Chief Morris also added that he has a potential candidate for the 8th officer position and that will be presented at the next council meeting.

Mayor Oldiges and Nicole Clune congratulated Chief Morris on a job well done on the open house event.

Nicole Clune also stated that she appreciated the police department working and supporting the school and the community.

Motion to adjourn was made by Albers and Clune. Motion passed on five aye votes.

Craig Oldiges, Mayor

Fiscal Officer

Recorded & typed by Donald W. Harrod

TO: Mayor, Council Members, Others
FROM: Donald W. Harrod, Village Administrator
RE: Summary of Agenda Items

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Ordinance 25-04-04: Discussion, and second reading of an ordinance establishing rules and regulations regarding the discharge of fireworks within the village corporation limits.

Earlier this year, Council began discussing the issue of setting off fireworks inside the village corporation limits and the possibility of regulating this activity. A couple of weeks ago, Jim Hearn was instructed to develop an ordinance that would adopt the rules and regulations regarding fireworks that were established by the State in the Ohio Revised Code, the Ohio Administrative Code, and the Ohio Fire Code. It was the thought that if the village adopted these regulations in an ordinance, then they could be enforced by the police department.

Mr., Hearn sent out a draft copy of an ordinance, that was shared with council, and which makes it illegal to discharge consumer grade fireworks in the Village that are in violation of an applicable section of the State's Revised Code, Administrative Code and/or Fire Code. The draft ordinance also states that any law enforcement officer shall have the authority to conduct investigations into the discharge of fireworks and issue citations asserting a violation of the ordinance. Also, the ordinance establishes fines for the offense and notes that if a second violation occurs the officer has the right to confiscate the fireworks.

I have taken the draft language and put it into an ordinance that council can gave the first reading to at the last council meeting. I have included another copy of the ordinance in your packet of material. Council can give the ordinance a second reading at this meeting and we can wrap the ordinance up at the next meeting.

Ordinance 25-04-05: Discussion and second reading of an ordinance enacting Chapter 153 of the Codified Ordinances providing for the registration of vacant buildings.

While we do not have many vacant buildings in the village, we do have a couple and I believe that adding this chapter may aid in making owners reconsider whether they want to leave a vacant building go for an extended period of time. This chapter establishes a charge for vacant buildings; requires the owner to register the building; requires the owner to submit a vacant building plan; requires the owner to maintain the building in accordance with the village's standards; and requires the owner to maintain liability insurance on the property.

The fee to register a vacant building is based upon the duration of time the building has been vacant. The fee starts at \$500.00 for the first year and then every consecutive year the building remains vacant, the annual registration fee shall be double the previous year's registration fee capping out at \$8,000.00 for the fifth year and any consecutive years the building remains vacant.

The chapter also requires the owner of a commercial or industrial building to develop a vacant building plan. This plan should include one of the following items: If the building is to be demolished then the plan should include a schedule of when this is going to occur; If the building is going to be left vacant, then the plan must include a fire protection plan, a plan to remedy any public nuisances, a lighting plan for the exterior of the building, a plan for maintaining all structural openings, and a plan to maintain the building in accordance with the building standards; . If the building is going to be renovated or razed, the plan shall include a removal time frame that does not exceed twelve months.

Finally, the vacant building shall be maintained in accordance with standards established in the chapter. Some of these standards include keeping the building's opening secured; installing a lock box for the fire department; and display a hazardous identification placard.

Also, the chapter establishes that if the owner does not maintain the building, then the village can do so and the cost of such work will be assessed to the property's taxes.

From the earlier e-mail regarding the draft ordinance, I have made all the changes suggested by council and put the language in the form of an ordinance. At the last council meeting, council gave the first reading to this ordinance.

Ordinance 25-04-06: Discussion and second reading of an ordinance enacting Chapter 154 of the codified ordinances relating to dangerous buildings within the Village of Minster.

This proposed chapter of the codified ordinances deals with dangerous buildings and outlines what a dangerous building is. A dangerous structure would be a structure that meets one of the following criteria.:

- (a) A building, shed, fence or other man-made structure which is dangerous to the public health because of its condition and which may cause or aid in the spread of a disease or injury to the health of the occupants of such structure or neighboring structures;
- (b) Any building, shed, fence or other man-made structure which, because of faulty construction, age, lack of proper repair or other cause, is especially liable to fire and constitutes or creates a fire hazard;
- (c) Any building, shed, fence or other man-made structure which, because of faulty construction, age, lack of proper repair or other cause, constitutes or creates a safety hazard;
- (d) Any building, shed, fence or other man-made structure whose interior walls or other vertical structural members list, lean or buckle to an extent that a plumb line passing through the center of gravity falls outside the middle third of its base;
- (e) Any building, shed, fence or other man-made structure which has been damaged or defaced by fire, wind, graffiti or other cause as to be dangerous to the life, safety, morals or general health and welfare of the residents of the Village.
- (f) Any building, shed, fence or other man-made structure which, by reason of faulty construction or any other cause, is liable to cause injury or damage by collapsing or by the collapse or fall of any part of such structure;
- (g) Any building, shed, or other man-made structure which, because of its condition or because of lack of doors or windows, is available to and frequented by malefactors or disorderly persons who are not lawful occupants for such structure;
- (h) Any building, or other man-made structure which, because of faulty construction, age, lack of proper repair or other cause, fails to have a working fixed heating system that is adequate for the size or needs of the structure;
- (i) Any building, or other man-made structure which, because of faulty construction, age, lack of proper repair or other cause, fails to have functioning plumbing which is tied into a sanitary sewer system, one that remains free of blockage, and one that properly drains into the Village's sanitary sewer or on-site septic system and is adequate for the size or needs of the structure.

If such a structure meets one of the definitions above than it is a public nuisance. The chapter goes on to declare that no person shall permit the existence of any dangerous building in the village.

If such a dangerous building exists, it gives the Village Administrator or his designated representative the ability to notify the owner to either repair the building or to raze the building, within ninety days. It goes on to state that if any owner fails to comply with a repair or demolition order, the Village may cause the structure or part thereof to be repaired or razed and that the cost of such repair or razing shall become a lien upon the property.

I believe that with this ordinance, the village would be better protected when dealing with buildings that are left vacant and or are in dire need of repair. This ordinance is very similar to one that the City of St. Mary's uses to deal with vacant and dangerous structures.

Again, I made all of the suggested changes based upon feedback from council members. At tonight's meeting, Council could give a second reading to this ordinance.

Discussion and motion to hire summer employees at the pool.

In your packet is a list of employees that Ryan would like to employ at the pool this summer. Right now, we have 33 lifeguards, 3 employees for Kinderkamp and 2 maintenance people at the pool. The Pool Manager is also returning for a third year and will oversee the operation of the pool.

If council wants to hire these individuals, the mayor would need to appoint and council would need to pass a motion approving their hiring.

Discussion and motion to approve invoices over \$3,000.00.

In your packet is a list of invoices that are over \$3,000.00. The list below are purchases that were authorized by the Administrator per the Ordinance that council passed authorizing the Administrator to make purchases up to \$25,000.00. However, the State Auditors have told us that any purchase over \$3,000.00 must be approved by Council utilizing this method. The purchases are as follows:

American Municipal Power Inc.	\$832,456.87	February Power Bills
American Municipal Power Inc.	\$3,600.00	2025 Key Accounts Subscription
Anixter Power Solutions	\$5,094.00	Safety Equipment for Electric Department
Air Handling Equipment Inc.	\$17,506.00	Portable Air Compressor
City of St. Marys	\$18,790.69	First Quarter Income Tax Collection
D&M Fencing	\$28,675.00	Waste Water Treatment Plant Fence Addition
DI. Smith Concrete LLC	\$25,998.10	Village Match for Parkview ADA Crosswalks
Ferguson Waterworks	\$9,184.00	Part and supplied for Water Meters
Fox Supply	\$3,766.27	Office Supplies and Materials
Half Moon Ventures LLC	\$35,662.98	Monthly Energy Charges Solar Field #1
Heyne Construction	\$146,134.97	Pay Application #1 and #2 for Shelter House Project
Homan and Stucke Construction	\$19,850.25	Replace Trench Drains in Public Works Department
ICC Community Development Service	\$5,000.00	Laserfische Cloud Annual Renewal
Madison Energy Investments II	\$44,264.10	Monthly Energy Charges for Solar Field #2
Madison Energy Investments III	\$10,370.90	Monthly Energy Charges for Solar Field #3
Motorola Solutions	\$5,110.65	Part of Additional MARCS Radios for Fire Department
OTC Industrial Technologies	\$24,328.00	Flyght Pump, Repair Kit and Impeller for WWTP
Tantalus Systems Inc.	\$4,400.00	TCC Hosting Service
Utilismart Corporation	\$4,296.75	Three Month of Meter Reading Charges
Utilities Instrumentation Service	\$3,800.00	Annual Oil Sampling of Substation Transformers
	\$19,33.19	Income Tax Refund

	\$5,766.60	Income Tax Refund
	\$8,189.65	Income Tax Refund
Buschur Electric Inc.	\$5,067.93	Repairs to Wells for Water Department
Lexipol LLC	\$4,750.50	Annual Law Enforcement Manual and Training
Murphy Tractor and Equipment	\$4,130.00	Bucket for John Deere Backhoe - Electric
PEPCO	\$7,200.00	Three Phase Sectionalizing Cabinet
Uline	\$4,539.14	Trash Cans for MORA

Discussion and motion to purchase a Kubota Mower for the Parks Department.

In this year's appropriations, we budgeted for a new mower for the Parks Department. The Parks Department would like to replace a 2012 Kubota Zero Turn Mower that has 4312 hours on it. Affolder have given Ryan a quote of \$19,450.00 for a new 2025 72-inch zero turn mower. They would also give us \$3,000.00 in trade in value for the 2012 mower, bringing the total cost of the mower to \$16,450.00.

These mowers are used from early April until almost November and get a lot of wear and tear on them. Keeping the mowers newer, reduces the amount of maintenance costs that the village sees on these mowers and ensures that we don't fall behind on mowing.

If council would want to move forward with the purchase of a new Kubota mower, they can do so with the passage of a motion.

Discussion and motion to purchase a set of Nursery Forks for the Parks Department.

Ryan is also asking for the purchase of a set of nursery forks for the department. Nursery forks make it easier to grab a tree ball and are also excellent in moving and positioning large shrubs, plants and more. A six-inch tread plate on the nursery forks can firmly grasp root balls and can transport other landscape material such as bags, boxes, pots and landscape rocks. These nursery forks fit on a skid loader and are capable of carrying up to 3,000 pounds.

Again, in this year's appropriations, monies were appropriated to purchase these nursery forks. \$6,000.00 was appropriated in the budget for this purchase. If Council wants to proceed with the purchase, they can do so by passing a motion to approve the purchase.

Discussion and motion to accept the resignation of Taylor West.

As all of you know, Taylor West has resigned her position as Fiscal Officer for the Village. Council should formally accept her resignation as we have done in the past.

Discussion and motion to hire on introductory status, Connor Barrett, as a Police Officer with the Minster Police Department.

As we have talked about in the past, Chief Morris would like to hire an eighth officer for the department. Based upon our discussions, Chief Morris has advertised the position and has interviewed potential candidates. He has selected Connor Barrett, a recent graduate of Wright State's Police Academy, to fill this position. In your packet is biographical information about Connor put together by the Chief.

Chief Morris would like to start Connor out as a Police Officer I, with a starting pay of \$25.72. If hired, Connor would be on an introductory period for six months.

In order to hire Connor, Mayor Oldiges would need to appoint and council would need to approve that appointment through the passage of a motion.

COUNCIL MEMBER	YES	NO	ABSTAIN
Travis Wilges			
Trey Steele			
Craig Sherman			
Josh Osterloh			
Curt Albers			
Nicole Clune			
Mayor Craig Oldiges			

ORDINANCE 25-04-04

AN ORDINANCE ESTABLISHING RULES AND REGULATIONS REGARDING THE DISCHARGE OF FIREWORKS WITHIN THE VILLAGE CORPORATION LIMITS

WHEREAS, the State of Ohio has effectuated laws regulating the discharge of consumer grade fireworks within the State of Ohio; and

WHEREAS, those regulations regulate the types of fireworks allowed to be discharged (1.4G) by the general public and the dates and times when discharging these types of fireworks is permitted; and

WHEREAS, those regulations place further regulations on the possession, handling, discharge and storing of fireworks; and

WHEREAS, the Council of the Village of Minster, Ohio has determined that the improper use of fireworks within the Village boundaries could cause a risk of damage to persons and property within the boundaries of Minster and could be a nuisance to persons within the village due to the improper possession, handling, discharge and storage of fireworks by the user of the fireworks; and

WHEREAS, the Council of the Village of Minster, Ohio wishes to make it illegal for any person to discharge fireworks in a manner that is in violation of the applicable sections of the Ohio Revised Code, Ohio Administrative Code and/or the Ohio Fire code.

NOW THEREFORE, BE IT ORDAINED by the Council of the Village of Minster, Auglaize County, Ohio that in consideration of the inherent potential danger to persons and property and the nuisance caused to persons and property within the corporation limits have determined pursuant to its authority to regulate matters involving the health, safety and welfare of matters within the Village of Minster, it is in the best interest of the citizens of Minster, Ohio to take the following action:

SECTION 1:

That it shall be illegal for any person or entity to engage in the discharge of 1.4(G) fireworks in The Village of Minster, Ohio that is in violation of any applicable section of Ohio

Revised Code Section 3743.45 or Section 3743.451 and/or any other applicable section of the Ohio Administrative Code or Ohio Fire Code.

SECTION 2:

It shall be illegal for any person or entity holding legal title or a leasehold interest in real property within the boundaries of The Village of Minster to allow the discharge of 1.4(G) fireworks upon the real property they hold legal title to or a lease interest in.

SECTION 3:

Should illegal fireworks be discharged in The Village of Minster, the owner or leasehold interest holder shall rebuttably be presumed to have knowledge of the illegal activity.

SECTION 4:

Any and all law enforcement officers employed or acting in their official capacity as law enforcement officers shall have the authority to conduct investigations and issue citations asserting a violation of this Ordinance.

SECTION 5:

A first violation of this Ordinance deemed a minor misdemeanor with a penalty of not more than \$150.00.

A second violation or more of this Ordinance shall be deemed a misdemeanor of the Fourth Degree with a penalty of a maximum of a \$250.00 fine and a maximum of 30 days incarceration.

SECTION 6:

Upon finding reasonable suspicion that a second violation or more has occurred, the investigating law enforcement officer shall have the right to confiscate all 1.4 (G) fireworks found on the premises at which the violation occurred.

SECTION 7:

It is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and or any of its committees that results in such formal action were in meetings open to the public in compliance with all legal requirements.

SECTION 8:

This ordinance is hereby declared to be necessary for the preservation of the public peace, health, safety and welfare of the residents of the Village of Minster. Therefore, this Ordinance shall be in full force and take effect from and after the earliest period allowed by law.

ADOPTED: May 20, 2025

Craig Oldiges, Mayor

ATTEST:

Fiscal Officer

COUNCIL MEMBER	YES	NO	ABSTAIN
Travis Wilges			
Trey Steels			
Craig Sherman			
Curt Albers			
Josh Osterloh			
Nicole Clune			
Mayor Craig Oldiges			

ORDINANCE 25-04-05
AN ORDINANCE ENACTING CHAPTER 153 OF THE CODIFIED ORDINANCES PROVIDING FOR THE
REGISTRATION OF VACANT BUILDINGS

WHEREAS, vacant and abandoned structures are unsightly, attract criminal activity, and are a threat to the public safety and the National Fire Protection Association (NFPA) statistics indicate that more than ten civilians die and 6,000 firefighters are injured each year operating in nearly 31,000 fires in vacant and abandoned buildings; and

WHEREAS, the purpose of this Chapter is to establish a program to identify, register, and inspect vacant buildings within the Village of Minster that may present a fire hazard, that may provide temporary occupancy for transients, that may detract from private or public efforts to rehabilitate or maintain surrounding buildings, and that may present a hazard to the health, safety and welfare of the public; and

WHEREAS, through an effective registration, inspection, identification, and monitoring program, buildings can be kept secure from trespassers and provide safe entry of police and firefighters in the event of an emergency; and

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MINSTER, AUGLAIZE COUNTY, OHIO, to wit:

Section 1: That new Chapter 153 of the Codified Ordinances (Registration of Vacant Buildings) of the Village be enacted as follows

Chapter 153

REGISTRATION OF VACANT BUILDINGS

- 153.01 Purpose
- 153.02 Definition
- 153.03 Obligations of Owners and Persons in Control
- 153.03 Designation as a Vacant Building
- 153.04 Obligations of Owners of Dangerous Buildings
- 153.05 Registration

153.06	Registration Fees
153.07	Inspection
153.08	Vacant Building Plan – Commercial and Industrial Vacant Building
153.09	Vacant Building Maintenance Standards
153.10	Notice of Violation
153.11	Effecting Compliance
153.12	Appeals
153.13	Notice
153.14	Interpretation of Chapter
153.15	Penalty

CROSS REFERENCES

Ohio Fire Code – see Ohio Administrative Code Section 1301:7-7
 Power to enact further and additional regulations – see Ohio R.C. 3781.01
 Removal of unsafe buildings – see Ohio R.C. 715.26(B) and 715.261

153.01 PURPOSE

This Chapter is adopted to establish a program for identifying and registering vacant buildings within the Village that may present a fire hazard, that may provide temporary occupancy by transients, that may detract from private and/or public efforts to rehabilitate or maintain surrounding buildings, and that may present a hazard to the health, safety and welfare of the public. Through a registration, inspection and monitoring process that vacant buildings will be kept weather tight and secure from trespassers, will provide safe entry to police officers and firefighters in times of emergency, will not impede private and/or public efforts to rehabilitate or maintain surrounding buildings, and will not otherwise present a public hazard so that the health, safety, and welfare of the public is served by these regulations.

153.02 DEFINITIONS

Unless otherwise expressly stated, the following terms shall for the purpose of this section, have the following meanings:

- (a) “Authorized Agent” means a person that resides in Auglaize County, Ohio, who shall be authorized in writing by the owner or person in control of a vacant building to be responsible for the security and maintenance of the building and property, who shall have access to the building and property and who shall be available at all times during business and non-business hours in the case that an emergency occurs requiring immediate response and/or to make immediate repairs.
- (b) “Commercial or Industrial Building” means any structure, or part thereof, that is used, or designed to be used for any private or public manufacturing, industrial, or

commercial business purposes whether or not legally zoned for such use. It shall also mean a residential structure containing more than three (3) units.

- (c) "Residential" shall mean any building not deemed a Commercial or Industrial Building.
- (d) "Evidence of Vacancy" means any condition that on its own or combined with other conditions present would lead a reasonable person to believe the building is vacant. Such conditions and indicators include, but are not limited to the following:
 - (1.) In the case of a Commercial or Industrial Building for a time period over ninety (90) days, no evidence of occupation by an owner, lessees, or other person in lawful possession and evidence that substantially all lawful manufacturing, industrial, or commercial business operations has ceased and the building is either devoid of content or contains unused equipment or what could be deemed trash.
 - (2.) In the situation of a Residential Building, absence of occupation for a period of ninety (90) days as substantiated by reports from governmental employees and/or statements by neighboring property owners, delivery persons, U.S. Postal Service employees, and/or governmental employee(s) that the building is vacant. Occupation shall not include illegal occupation including trespassing or vagrancy;
 - (3.) No or significantly below standard utility usage (water, electric or sewer);
 - (4.) Delinquent real estate taxes;
 - (5.) Accumulation of newspapers, circulars, flyers and/or mail, accumulation of trash, junk, and/or debris, abandoned vehicles, automobile parts or, materials;
 - (6.) More than one notice of a violation of Section 92.10 of the Codified Ordinances of the Village of Minster relating to overgrown weeds or grass;
 - (7.) Evidence of infestation by rodents;
 - (8.) Broken or boarded up windows or the absence of window coverings, such as curtains, blinds, and/or shutters;
 - (9.) Absence of furnishings, and/or personal items consistent with habitation or occupation;

- (10.) Defective roofs as evidenced by loss of shingles, holes in the roof or use of temporary coverings covering such defects resulting in leakage on the interior;
 - (11.) Signage that is significantly outdated;
 - (12.) Evidence that the interior is not heated during the winter months;
 - (13.) Evidence that the structure is not secured from trespassers;
 - (14.) Visible graffiti;
- (e) "Fire Chief" means the Fire Chief of the Minster-Jackson Township Fire Department or his or her designee.
- (f) "Fire Department" means the Minster-Jackson Township Fire Department.
- (g) "Code Enforcement Officer" means that person appointed by Village Council to enforce violations of the Code relating to property offenses.
- (h) "Inhabiting" means occupying or living in a building or structure, either temporarily or permanently. This can include individuals, families, or groups using the space for residential, commercial, or other purposes. It implies regular presence and use of the building for shelter, work, or activities.
- (i) "Key Box" means a secure device with a lock operable only by a fire department master key, and containing building entry keys and other keys that may be required for access in an emergency.
- (j) "Owner" means any person, who alone, or jointly or severally with others, shall have the legal or equitable title to a property, and shall include executors, administrators, trustee or guardians of the estate of the owner, and any purchaser or assignee under a certificate of sale pursuant to a mortgage foreclosure as evidenced by the signature of the judge upon the confirmation of sale, whether or not the deed has been filed with the Auglaize County Recorder's Office. The term "owner" shall include partnerships, corporations, and other unincorporated associations. Any individual owner, regardless of whether he or she shares ownership responsibility with any other person, any general partner or a partnership, and any officer of a corporation or unincorporated association, shall have direct and personal responsibility and liability for compliance with the provisions of this Chapter.
- (k) "Person" means an individual, partnership, association, syndicate, company, firm, trust, corporation, government corporation, department, bureau, agency, or any entity recognized by law.

- (l) "Person in Control" means the owner of the property; a mortgagee or vendee in possession; a receiver; an executor; a trustee; and any person, public or private entity, lessee or holder of a lesser estate in the property, and/or its duly authorized agent(s), with the authority to bring a building or property into compliance with the provisions of this Chapter, including but not limited to any mortgagee that has filed an action in foreclosure on the particular property at issue, based on breach or default of a mortgage agreement, until title to the property is transferred to a third party.
- (m) "Police Chief" means the Police Chief of the Minster Police Department or his or her designee.
- (n) "Police Department" means the Minster Police Department.
- (o) "Property" means not only the vacant residential, commercial or industrial building and any other structures of any kind or nature located on the lot, but also the entire parcel of land surrounding the vacant commercial or industrial building, including, but not limited to, fences, walkways, walls and appurtenances.
- (p) "Vacant Building" in this chapter means both a Commercial or Industrial Building and Residential Building which has been designated a Vacant Building by the Village Administrator pursuant to Section 153.03.

153.03

DESIGNATION AS A VACANT BUILDING

- (a) Upon information supplied by the Fire Chief, Police Chief, or the Code Enforcement Officer, or other information received from Village officials, the Village Administrator may designate a Commercial or Industrial Building as a Vacant Building provided that such building has three (3) of the conditions and indicators of evidence of vacancy as set forth in Section 153.02 (d), one of which must satisfy Section 153.02 (d) (1).
- (b) Upon information supplied by the Fire Chief, Police Chief, or the Code Enforcement Office, or other information received from Village Officials, the Village Administrator may designate a Residential Building as a Vacant Building provided that such building has five (5) of the indications or conditions or evidence of vacancy as set forth in Section 153.02 (d) (2).
- (c) Once a building has been designated as a Vacant Building as set forth above, the Village Administrator shall give notice of such designation in a manner as set forth in Section 153.10 below.

153.04

OBLIGATIONS OF OWNERS AND PERSONS IN CONTROL

- (a) Upon designation by the Village Administrator, no owner or person in control of a Vacant Building shall fail to do any of the following:
 - (1) Register the building with the Code Enforcement Officer in accordance with the requirements of this Chapter as provided in Section 153.05.
 - (2) Designate an authorized agent if the owner or person in control of the Vacant Building does not reside within Auglaize County, Ohio.
 - (3) Submit a Vacant Building Plan which shall be approved by the Code Enforcement Officer in accordance with Section 153.07 of this Chapter.
 - (4) At all times maintain the property in accordance with the Vacant Building Maintenance Standards set forth in Section 153.09 of this Chapter.
 - (5) In the case of a Vacant Building which is a Commercial or Industrial Building, the owner shall acquire or otherwise maintain general liability insurance covering such building in an amount of not less than one million dollars (\$1,000,000.00). The insurance policy shall be provided by written notice to the Code Enforcement Officer within thirty (30) days of any lapse, cancellation, or change in coverage.
 - (6) In the case of a Residential Building, the owner must acquire or maintain general liability insurance covering such building in an amount of not less than two hundred fifty thousand dollars (\$250,000.00). The insurance policy shall provide for written notice to the Code Enforcement Officer within thirty (30) days of any lapse, cancellation, or change in coverage.

153.05

REGISTRATION

- (a) All Vacant Buildings located within the Village that have been designated by the Village Administrator as a vacant building shall be registered by the owner or person in control thereof with the Code Enforcement Officer within thirty (30) days of such designation. Registration must be renewed on an annual basis as of the date of the initial designation.
- (b) Registration shall be made on forms provided by the Code Enforcement Officer and verified by the owner or person in control of the vacant building and shall contain all of the following:
 - (1) The name, address and telephone number of the owner or person in control;

- (2) The name, address, and telephone number of the authorized agent, if required;
 - (3) The name, addresses, and telephone numbers of all known lien holders and all other parties with any legal interest in the vacant commercial or industrial building and property;
 - (4) If the Vacant Building is for sale, the name, address, and telephone number of the company and the realtor or agent responsible for marketing the property;
 - (5) The address of the Vacant Building and the permanent parcel tax identification number of the land on which the vacant commercial or industrial building is located;
 - (6) The reason for the vacancy and the estimated length of time the building is expected to remain vacant;
 - (7) A certificate of general liability insurance in the amount required by section 153.04; and
 - (8) If the Vacant Building is a Commercial or Industrial Vacant Building, a Vacant Building Plan in accordance with Section 153.08.
- (c) No person shall furnish false information to the Code Enforcement Officer in the registration form.
 - (d) Registration shall be valid for one (1) year from the same of the initial designation.
 - (e) No person, including but not limited to, an owner, person in control, purchaser, real estate agent, or realtor, shall participate in a transfer of title to, or disburse proceeds from a transfer of title to a Vacant Building without complying with a transfer of the Vacant Building registration to the person taking title. Subsequent to the closing, there shall be no proration of the annual registration or refund thereof. The registration period shall commence for the new owner as of the time of the new owner takes title unless the building is no longer deemed a Vacant Building. A new fee and registration form shall be required at that time.
 - (f) No owner or person in control of a Vacant Building shall fail to notify the Code Enforcement Officer and file an amended registration form within seven (7) days of any change in the registration information required in this section.

153..06

REGISTRATION FEES.

- (a) The annual registration fee for a Residential Vacant Building shall be Five Hundred Dollars (\$500.00). The annual registration fee for a Vacant Residential Building shall be based on the duration of time the building has been vacant regardless of a change in ownership. The owner of a vacant Residential Building

shall pay an annual registration fee of Five Hundred Dollars (\$500.00) for the first year the building remains vacant. For every consecutive year that the building remains vacant, the annual registration fee shall be assessed at double the previous year's registration fee amount for a maximum annual registration fee equaling the five (5) year registration fee of eight thousand dollars (\$8,000.00) which shall be the registration fee for the fifth and all consecutive, subsequent years of vacancy.

- (b) The annual registration fee for a Vacant Commercial or Industrial Building shall be based on the duration of time the building has been vacant regardless of a change in ownership. The owner of a vacant Commercial or Industrial Building shall pay an annual registration fee of Five Hundred Dollars (\$500.00) for the first year the building remains vacant. For every consecutive year that the building remains vacant, the annual registration fee shall be assessed at double the previous year's registration fee amount for a maximum annual registration fee equaling the five (5) year registration fee of eight thousand dollars (\$8,000.00) which shall be the registration fee for the fifth and all consecutive, subsequent years of vacancy.
- (c) The registration fee shall be paid in full prior to the issuance of any building permits. The Code Enforcement Officer shall refund the vacant Commercial or Industrial Building registration fee paid if the subject building is brought into compliance with standards of the Ohio Building Code and re-occupied within one year of payment of the annual registration fee. The refund shall be for the amount of the registration fee paid during the year in which the building was approved for re-occupancy. Registration fees paid in previous years shall not be refunded.
- (d) If a registration form is filed late, an additional late fee shall be paid in addition to the annual registration fee and shall be equal to the annual registration fee or one thousand dollars (\$1,000.00), whichever is less.
- (e) All delinquent registration fees shall be paid by the owner prior to any transfer of an ownership interest in the Vacant Commercial or Industrial Building.
- (f) If an owner or person in control of a Vacant Commercial or Industrial Building or a purchaser fails, neglects, or refuses to pay a registration fee within the time ordered pursuant to this section, then the Code Enforcement Officer shall so notify the Village's Fiscal Officer. The Village's Fiscal Officer shall certify the registration fee to the County Auditor. In addition to the registration fee, an interest rate equal to the current rate of interest charged by the Village on special assessments shall be imposed by the Village for the life of the registration fee, added to the registration fee and collected as provided in this section. The Village's Fiscal Officer shall then certify the amount of the registration fee, including interest, to the County Auditor. The County Auditor shall enter the

amount on the tax duplicate of the County as a special assessment against the person's real estate that is subject to the registration fee.

153.07

INSPECTION

- (a) If the Code Enforcement Officer deems it necessary, at the time of registration, the owner or person in control shall arrange for an inspection of the property by the Code Enforcement Officer in the presence of the owner, person in control, or authorized agent of the owner having responsibility for security and maintenance of the property for the purpose of determining the structural integrity of the building, that it will be safe for entry by fire fighters and police officers in times of emergency, and that it complies with the requirements of this Chapter.
- (b) If the owner or person in control fails or refuses to consent to and arrange for an inspection, the Code Enforcement Officer shall obtain a search warrant from a court of competent jurisdiction to authorize inspection of the property.

153.08

VACANT BUILDING PLAN – COMMERCIAL OR INDUSTRIAL VACANT BUILDINGS

- (a) The owner or person in control of a Vacant Commercial or Industrial Building shall submit a Vacant Building Plan that shall be approved by the Code Enforcement Officer. The Vacant Building Plan shall be selected from and include the minimum requirements from one (1) of the three (3) following categories:
 - (1) Demolition. If the Vacant Commercial or Industrial Building is to be demolished, the Vacant Building Plan shall include a proposed time frame for demolition which shall include a commencement date within thirty (30) days of approval of the proposed demolition time frame and shall not exceed six (6) months in duration.
 - (2) Secured Structure. If the Vacant Commercial or Industrial Building is to remain vacant, the Vacant Building plan shall be submitted within thirty (30) days of the designation of a Vacant Building and completed within sixty (60) days of said submission or a time as extended by the Code Enforcement Officer, and shall contain the following:
 - A. A plan for fire alarm and fire protection as required by the Fire Chief.
 - B. A plan of action to remedy any public nuisance existing in the building or on the property.

- C. A lighting plan for the exterior of the building and property, walkways adjacent thereto, parking or loading areas and night-time illumination of areas and walkways of the building and property which may be vulnerable to vandalism and vagrancy as determined by the Code Enforcement Officer.
 - D. A regular maintenance plan for all exterior lighting and illumination fixtures.
 - E. A plan for the maintenance of all structural openings, such as windows, doors, areaways and other openings to avoid the necessity of boarding up. Windows, doors, areaways, and other openings that are located on the first floor and facing the street shall not be papered, soaped, blacked out, or boarded up, and to avoid the appearance of vacancy, a form of display shall be set up which shall be approved by the Code Enforcement Officer or designee.
 - F. A plan of action to maintain the Vacant Commercial or Industrial Building and property in compliance with the Vacant Building Maintenance Standards set forth in Section 153.08 of this Chapter and applicable State Building Codes.
- (3) Rehabilitation. If the Vacant Commercial or Industrial Building is to be returned to lawful occupancy or use, the Vacant Building Plan shall include a rehabilitation time frame for the building and property. The rehabilitation time frame shall not exceed twelve (12) months. The Code Enforcement Officer may grant an extension of time upon receipt of a written statement from the owner detailing the reasons for the extension. All applicable laws shall be complied with and all required permits shall be obtained. The building shall be kept secured and in compliance with the Vacant Building Maintenance Standards as provided in Section 153.09 of this Chapter at all times during rehabilitation.

153.09 VACANT BUILDING MAINTENANCE STANDARDS

All Vacant Buildings and property within the Village shall be maintained in accordance with the following Vacant Building Maintenance Standards:

- (a) Exterior openings, except those prohibited by Section 153.08 (a)(2)(E) which cannot be secured by locking an existing door or window shall be boarded, secured, and protected from intrusion by birds, vermin, and trespassers in accordance with the United States Fire Administration's National Arson Prevention Initiative Board Up Procedures, hereby incorporated by reference as if fully set forth herein. A copy of the United States Fire Administration's National Arson Prevention Initiative Board Up Procedures shall be kept on file with the Code Enforcement Officer.

- (b) A Vacant Building shall be protected from further deterioration by not allowing the Evidence of Vacancy to increase.
- (c) A Vacant Building and the property on which it is located shall be kept clean, safe, sanitary, and free from public nuisance in accordance with Chapter 96 of the Codified Ordinances of the Village of Minster.
- (d) A Vacant Building shall display a hazardous identification placard that is readily visible from normal access points of the building in accordance with the International Association of Arson Investigators (IAAI) Vacant/Abandoned Building Marking System.
- (e) A key box shall be installed on each Vacant Building in the Village in case immediate access to the interior of the building by fire department personnel is necessary for life-saving or firefighting purposes. Each key box shall be of a type that is approved by the Fire Chief. The key box shall be installed in accordance with manufacturer's recommendations and shall be installed in a location approved by the Fire Chief. The cost of purchase and installation of each key box shall be paid by the owner. Each key box shall contain keys to gain access to all areas of the building including the roof and basement. The person in control of the building shall immediately notify the Fire Chief and provide the new key when a lock is changed or rekeyed. The key to such lock shall be secured in the key box.

153.10

NOTICE OF VIOLATION.

- (a) Content. Whenever, the Code Enforcement Officer determines that there is a violation of the provisions of this Chapter, he shall give notice of such violation to the person or persons responsible therefore and order compliance, as herein provided. Such notice and order shall:
 - (1) Be in writing;
 - (2) Include a description of the real estate sufficient for identification.
 - (3) Include a statement of the violation or violations, refer to the sections and divisions violated and order remedial action which will affect compliance with the provisions of this Chapter;
 - (4) Include a correction order allowing a reasonable time to bring the property into compliance with the provisions of this Chapter.
 - (5) State the right of the violator to file an appeal of the notice and order in the manner as provided in Section 153.12 of this Chapter;

- (6) Include a statement that any action taken by the Village on such property shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.
- (b) Service. A notice of violation shall be deemed to be properly served if one (1) or more of the following methods are used:
 - (1) By personal delivery to the person in control or the authorized agent of said person; or
 - (2) By certified mail, return receipt requested, to the person in control or designated authorized agent at the last known address of such person. If the certified mail is returned unclaimed, then service shall be sent by ordinary mail and the mailing shall be evidenced by a certificate of mailing. If the certified mail is returned undeliverable, a copy shall be posted in a conspicuous place in or on the property found in violation.

153.11 EFFECTING COMPLIANCE.

Upon failure of the owner or person in control of the property in violation to comply with the notice within the period of time stipulated, the Code Enforcement Officer shall give notice to the Village Administrator if the building or structure is open and unsecure, to proceed to correct any deficiencies with Village forces. Upon the completion of such labor, the Village Administrator shall determine all costs associated thereof, including registration fees, with labor charges incurred at one hundred and fifty dollars (\$150.00) per hour, provided, however, there shall be a minimum fee of not less than one hundred dollars (\$100.00). In the event the Village is required to employ outside services for the abatement work, the fee shall be the actual costs of the contract plus fifteen percent (15%) for administration charges. The total labor costs and registration fee shall be forwarded by the Village Administrator to the Fiscal Officer who shall make a return in writing to the Auglaize County Auditor of such total charge which shall be entered upon the tax duplicate of the County and be allocated onto the taxes in accordance with Ohio Revised Code 731.54. Further, any delinquent fees associated with this Chapter may also be assessed to the Auglaize County Auditor in accordance with Ohio Revised Code 731.54.

153.12 APPEALS

Upon designation of a building as a Vacant Building by the Village Administrator, the owner may appeal such designation in the same manner and in the same time limit as an appeal under Chapter 154 of the Codified Ordinances where there has been the designation of a structure as a Dangerous Building.

153.13 NOTICE

Notice shall be in the same manner as provided by the filing of a complaint under the Rules of Civil Procedure of the State of Ohio with initial notice by certified mail, return receipt requested, upon the holder of the current title as recognized by the Auditor of Auglaize County and the tax mailing address accompanying said designation.

153.14 INTERPRETATION OF CHAPTER

This Chapter shall not, in any manner, abrogate any of the other provisions of the Codified Ordinances of the Village of Minster pertaining to the abatement of public nuisances or unsafe buildings.

153.15 PENALTY

Whoever violates any of the provisions of this Chapter shall be guilty of a misdemeanor of the first degree. A separate offense shall be deemed committed each day during or on which a violation occurs or continues.

SECTION 2: It is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and or any of its committees that results in such formal action were in meetings open to the public in compliance with all legal requirements.

SECTION 3: This ordinance is hereby declared to be necessary for the preservation of the public peace, health, safety and welfare of the residents of the Village of Minster. Therefore, this Ordinance shall be in full force and take effect from and after the earliest period allowed by law.

FIRST READING _____

SECOND READING _____

THIRD READING _____

PASSAGE _____

ATTESTED TO

Fiscal Officer

APPROVED BY

Craig Oldiges
Mayor, Village of Minster, Ohio

COUNCIL MEMBER	YES	NO	ABSTAIN
Travis Wilges			
Trey Steele			
Craig Sherman			
Josh Osterloh			
Curt Albers			
Nicole Clune			
Mayor Craig Oldiges			

ORDINANCE 25-04-06

AN ORDINANCE ENACTING CHAPTER 154 OF THE CODIFIED ORDINANCES RELATING TO DANGEROUS BUILDINGS WITHIN THE VILLAGE OF MINSTER

WHEREAS, dangerous buildings can be unsightly, attract criminal activity, and can become a threat to the public safety of the residents of the Village of Minster; and

WHEREAS, the purpose of this Chapter is to define dangerous buildings and establish a procedure to effectively deal with the repair or removal of dangerous buildings; and

WHEREAS, through defining dangerous buildings and establishing a methodology to effectively deal with the repair and removal of dangerous buildings, these buildings can be kept from becoming a hazard to the health, safety and welfare of the public.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MINSTER, AUGLAIZE COUNTY, to wit:

Section 1: That new Chapter 154 of the Codified Ordinances of the Village be enacted as follows:

CHAPTER 154

DANGEROUS BUILDINGS

- 154.01 Dangerous Buildings Defined.
- 154.02 Declaration of Nuisance.
- 154.03 Responsibility of Owners, Occupants and Custodians.
- 154.04 Order to Repair or Raze.
- 154.05 Contents and Service of Orders.
- 154.06 Appeal of Order.
- 154.07 Noncompliance with Order; Remedy of Village.
- 154.08 Powers of Zoning Board of Appeals.
- 154.09 Appeals from Zoning Board of Appeals.

DANGEROUS BUILDINGS DEFINED.

The term "dangerous buildings", as used in this chapter, is hereby defined to mean and include:

- (a) Any building, shed, fence or other man-made structure which is dangerous to the public health because of its condition and which may cause or aid in the spread of a disease or injury to the health of the occupants of such structure or neighboring structures;
- (b) Any building, shed, fence or other man-made structure which, because of faulty construction, age, lack of proper repair or other cause, is especially liable to fire and constitutes or creates a fire hazard;
- (c) Any building, shed, fence or other man-made structure which, because of faulty construction, age, lack of proper repair or other cause, constitutes or creates a safety hazard;
- (d) Any building, shed, fence or other man-made structure whose interior walls or other vertical structural members list, lean or buckle to an extent that a plumb line passing through the center of gravity falls outside the middle third of its base;
- (e) Any building, shed, fence or other man-made structure which has been damaged or defaced by fire, wind, graffiti or other cause as to be dangerous to the life, safety, morals or general health and welfare of the residents of the Village;
- (f) Any building, shed, fence or other man-made structure which, by reason of faulty construction or any other cause, is liable to cause injury or damage by collapsing or by the collapse or fall of any part of such structure;
- (g) Any building, shed, fence or other man-made structure which, because of its condition or because of lack of doors or windows, is available to and frequented by malefactors or disorderly persons who are not lawful occupants for such structure;
- (h) Any building, or other man-made structure which, because of faulty construction, age, lack of proper repair or other cause, fails to have a working fixed heating system that is adequate for the size or needs of the structure;
- (i) Any building, or other man-made structure which, because of faulty construction, age, lack of proper repair or other cause, fails to have functioning plumbing which is tied into a sanitary sewer system, one that remains free of blockage, and one that

properly drains into the Village's sanitary sewer or on-site septic system and is adequate for the size or needs of the structure.

154.02 DECLARATION OF NUISANCE.

All dangerous buildings, as defined in Section 154.01, are hereby declared to be a public nuisance.

154.03 RESPONSIBILITY OF OWNERS, OCCUPANTS AND CUSTODAINS.

No person shall maintain or permit the existence of any dangerous building in the Village. No owners, occupants or person in custody of any dangerous buildings shall permit the same to remain in a dangerous condition or occupy such building or permit to be occupied which is or remains in dangerous condition.

154.04 ORDERS TO REPAIR OR RAZE.

Whenever the Village Administrator or his designated representative is of the opinion that any building or structure in the Village is a dangerous building, such official shall thereupon cause a written order to be served upon the owner thereof, and upon the holder of any encumbrance of record, to repair and make safe such building or to raze and remove the building, at the owner's option. Any repairs shall be made in accordance with the requirements of any applicable law of the State and or ordinance of the Village.

154.05 CONTENTS AND SERVICE OF ORDERS.

Any order for the repair or razing of the structure as herein set forth shall specify a time period within which the owner shall comply therewith, which time period shall not be less than thirty (30) days, nor more than ninety (90) days and shall specify the needed repairs. Such order shall be served upon the owner of record and upon the holder of any encumbrance of record upon such real estate in the manner provided for service of a summons by a court of record. If the owner or holder of an encumbrance of record cannot be found, the order may be served by posting it on the main entrance of the dangerous building and by publishing it once a week for three successive weeks in a newspaper authorized to provide service by publication.

154.06 APPEAL OF ORDER.

Any interested person may appeal an order to repair or raze to the Zoning Board of Appeals.

154.07 NONCOMPLIANCE WITH ORDER; REMEDY OF VILLAGE.

Whenever the owner of a property fails to comply with a repair or demolition order within the time prescribed, the Village may cause the structure or part thereof to be repaired or razed and removed, either through an available public agency or by contract or arrangement with private persons, and the total cost of such repair or razing and

removal shall be charged against the real estate upon which the structure is located, in accordance with Ohio Revised Code 715.26, and shall be a lien upon such real estate.

154.08 POWERS OF ZONING BOARD OF APPEALS

In addition to other powers granted to the Zoning Board of Appeals, the Zoning Board of Appeals may determine any requirement for the strength or stability of an existing building or structure, or for the safety or health of the occupants thereof, not specifically covered by Chapter 154 or not readily interpretable from the provisions of said chapter.

154.09 APPEALS FROM ZONING BOARD OF APPEALS.

Any person aggrieved by a decision of the Zoning Board of Appeals may appeal to the appropriate court in accordance with law.

SECTION 2: It is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and or any of its committees that results in such formal action were in meetings open to the public in compliance with all legal requirements.

SECTION 3: This ordinance is hereby declared to be necessary for the preservation of the public peace, health, safety and welfare of the residents of the Village of Minster. Therefore, this Ordinance shall be in full force and take effect from and after the earliest period allowed by law.

FIRST READING _____

SECOND READING _____

THIRD READING _____

PASSAGE _____

ATTESTED TO

Fiscal Officer

APPROVED BY

Craig Oldiges

Mayor, Village of Minster, Ohio

2025 Pool Hires

Pool Manager

Tanya Helton

Lifeguards

Emily Bambauer
Riley Bergman
Claire Bohman
Calix Cedarleaf
Collin Cedarleaf
Ava Colter
Ellie Elierman
Ellie Grieshop
Evelyn Hanson
Dylan Heckman
Braden Hess
Grace Kuether
Alyse Lamm
Chloe Ranly
Maggie Lamm
Elijah Stammen

Avery Wilges
Abriana Wuebker
Dale Bensman
Alaina Bruns
Bredan Halpin
~~Adam Wolfe~~
Madison Eilerman
Ava Stammen
Cadence Bergman
Anna Kohne
Annie Hemmelgrn
Audrey Meyer
Jenna Belcher
Josephine Hoying
~~Josi Boate~~
Kendall Wells
ALEXANDER HANSEN

Maintenance

Landon Sextro

~~John Inskeep~~
CARSON LAYTON

KinderKamp

Allie Sextro
Beckett Goubeaux

Vivienne Mumaw
L.A. WILGES

- New Hires are Highlighted in Yellow



Minster Police Department

Officer Employment Recommendation

Position: Police Officer I (full-time)

Candidate: Connor Barrett

Proposed Rank/Wage: M12 (Police 1) Step 1 \$25.72



Request for Approval of Police Officer Appointment

About: Connor Barrett, who currently resides in New Bremen, is a 21-year-old from the Dayton, Ohio area. During high school, he attended a law enforcement-specific program at Miami Valley Career Technology Center, which prepared him for the police academy. Following high school, Connor enrolled in Wright State's Police Academy, where he completed the Ohio Police Officer Basic Academy. Additionally, Connor has pursued college courses at Wright State Lake Campus, where he graduated with an Associate's Degree in Criminal Justice in April 2025. Connor has expressed a strong interest in joining the Minster Police Department and has participated in several ride-alongs with our officers.

Background: Ptl. Bonvillian conducted an in-depth background investigation on Connor, and it is Ptl. Bonvillian's recommendation that we add Connor to our team. After meeting with Connor, interviewing him, and reviewing his background, I am confident in his ability to transition into local law enforcement and believe he will integrate well with our department's culture. Connor's ongoing education in law enforcement clearly demonstrates his motivation and preparedness to begin his career in this field.

Chief's Request: Based on Connor Barrett's education, background, and recommendations from Ptl. Bonvillian and other officers, I believe Connor will fit in and be an asset to the police department. Therefore, I am requesting the council to approve Connor's appointment as our eighth full-time police officer, to be sworn in by Mayor Oldiges at the council meeting on May 6th, 2025.



Minster Police Department

Council Report: 05/06/2025

CFS From - To: 04/10/25—05/01/25 (Thursday to Thursday)

Reactive CFS:

Notable: Follow up on several investigations are ongoing.

See attached CMI report

Proactive CFS:

Notable: None for period

See attached CMI report

Community Engagement:

- Officers have been patrolling the school zone and conducting walk-throughs at Minster Schools.
- Officers have been conducting escorts for various events. (sports teams and funeral escorts)
- May 1st, Chief Morris and Sgt. Koesters assisted with the Mock Crash for Minster Schools.
- May 7th, Ptl. Bonvillian is scheduled to give a Seatbelt Safety presentation for 4th Grade Safety Day.
- Chief Morris is working with Administrator Harrod to present crosswalk safety to the school.
- Ptl. Krouskop and Ptl. Bonvillian have signed up to assist ACSO with their Tug O Truck event.

Department News:

- Connor Barrett has passed all background and pre-employment tests to become the department's eighth full-time officer. Connor, pending approval, will be appointed and sworn in by Mayor Oldiges at the May 6th council meeting.
- Chief Morris and Ptl. Bonvillian have met with village departments and fencing/shelter companies to plan for the MPD Range.
- Chief Morris planned with Flock for potential license plate reader options for 2026.
- Chief Morris attended the 2025 Chief's Annual Conference held by OACP.
- Ptl. Vanover attended ARIDE at Wapak PD in April. All officers with MPD are trained in ARIDE.
- Ptl. Gray attended an OVI Court proceeding/testifying training put on by the Auglaize County Prosecutor's Office and Wapak PD.
- Sgt. Koesters attended his second (out of three) week of STEP.
- Ptl. Bonvillian is registered for Shotgun and Patrol Rifle Instructors courses. This will complete the three firearms courses he needed to qualify and train officers in house.
- Ptl. Krouskop is scheduled for Baton and OC Spray Instructor training over the next few months.
- Ptl. Krouskop has registered for a Traffic Interdiction class in Sidney hosted by the Highway Patrol.

Topics for Discussion: N/A



MINSTER POLICE DEPARTMENT

Call Activity For Department - Summary

For Reporting Period: 04/10/2025 until 05/01/2025

Nature Code	Nature Description	Total
0	INFORMATION ONLY	2
02	CRASH, PROPERTY DAMAGE	1
03T	TELEPHONE HARASSMENT	1
09C	COMPLAINT - CIVIL	2
09T	COMPLAINT (TRAFFIC)	8
10N	ASSIST NEW BREMEN PD	1
10O	ASSIST OTHER STATE AGENC	1
12B	ALARM DROP	2
13A	ESCORT	1
13E	SCHOOL ESCORT	2
13F	ESCORT FUNERAL	4
13G	GOLF CART INSPECTION	4
13H	UNLOCK HOUSE	1
13V	UNLOCK VEHICLES	1
15	SERVING SUMMONS	1
15A	ARREST WARRANT	1
18A	ANIMAL COMPLAINT	3
20	DOMESTIC DISPUTE	1
28B	FIRE ALARM	2
29	SQUAD RUN	11
34	JUVENILE INCIDENTS	1
35X	EXTRA PATROL	2
36	THEFT/LARCENY	1
53A	FOOT PATROL	7
57	TRAFFIC STOP	21
60A	SUSPICIOUS VEHICLE	1
77A	FRAUD - ATTEMPTED	1
86	FOLLOW UP INVESTIGATION	1
87S	SCHOOL WALK THRU	25
88	PUBLIC SERVICE CALL	3
90	TALKS/PRESENTATIONS	1
911	911 HANGUP CALLS	2
94	LOST AND FOUND	3
UTY	REQUEST FOR VILLAGE UTILI	6
Grand Total: 125		

Date: 04/23/2025
Time: 3:54:33PM

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VILLAGE OF MINSTER

Including all check statuses

For Check Date from 04/10/2025 to 04/23/2025

BANK ID	CHECK #	STATUS	VENDOR #	VENDOR NAME	CHECK DATE	RECONCILE / VOID DATE	AMOUNT EFT
01	173309	O	0000003637	SHELBY SWCD	04/10/2025		180.00
01	173310	O	0000000989	AL BROERMAN TRUCKING	04/10/2025		1,129.18
01	173311	O	0000003169	ANIXTER POWER SOLUTIONS, LLC	04/10/2025		5,094.00
01	173312	O	0000005907	Air Handling Equipment, Inc.	04/10/2025		17,506.00
01	173313	O	0000005884	B3 CLEANING	04/10/2025		2,040.00
01	173314	O	0000000014	BRINKMAN SERVICE CENTER	04/10/2025		2,459.77
01	173315	O	0000000018	CITY OF ST. MARYS	04/10/2025		175.00
01	173316	O	0000000018	CITY OF ST. MARYS	04/10/2025		18,790.69
01	173317	O	0000000430	COMMERCIAL COMMUNICATIONS	04/10/2025		375.00
01	173318	O	0000005906	Cardiac Life Products	04/10/2025		546.28
01	173319	O	0000005874	D&M FENCING	04/10/2025		28,675.00
01	173320	O	0000005883	DIVAL SAFETY EQUIPMENT INC	04/10/2025		2,405.76
01	173321	O	0000005905	DL Smith Concrete LLC	04/10/2025		352.00
01	173322	O	0000000085	EVENING LEADER	04/10/2025		25,998.10
01	173323	O	0000005226	FEL-FERGUSON WATERWORKS #527	04/10/2025		9,184.00
01	173324	O	0000003728	FLOW MASTERS IRRIGATION, LLC	04/10/2025		265.98
01	173325	O	0000000109	FOX SUPPLY	04/10/2025		3,766.27
01	173326	O	0000004613	HALF MOON VENTURES, LLC	04/10/2025		35,652.98
01	173327	O	0000003956	HEYNE CONSTRUCTION INC.	04/10/2025		146,134.97
01	173328	O	0000004396	HOMAN & STUCKE CONSTRUCTION	04/10/2025		19,850.25
01	173329	O	0000002393	ICC COMMUNITY DEVELOPMENT SERVICE	04/10/2025		5,000.00
01	173330	O	0000000143	LEFFELD WELDING & STEEL	04/10/2025		382.86
01	173331	O	0000003120	LOWE'S BUSINESS ACCOUNT	04/10/2025		3.55
01	173332	O	0000005426	MADISON ENERGY INVESTMENTS III LLC	04/10/2025		44,264.10
01	173333	O	0000005846	MADISON ENERGY INVESTMENTS VI LLC	04/10/2025		10,370.90
01	173334	O	0000004167	MEGACITY FIRE PROTECTION	04/10/2025		186.85
01	173335	O	0000001451	MOTOROLA SOLUTIONS	04/10/2025		5,110.65
01	173336	O	0000002286	MUSCO SPORTS LIGHTING, INC.	04/10/2025		850.00
01	173337	O	0000005733	OHIO DEPARTMENT OF COMMERCE	04/10/2025		150.00
01	173338	O	0000000222	OPERATOR TRAINING COMMITTEE OF OHIO, INC	04/10/2025		150.00
01	173339	O	0000005908	OTC Industrial Technologies	04/10/2025		24,328.00
01	173340	O	0000002474	PARR PUBLIC SAFETY EQUIPMENT	04/10/2025		225.00
01	173341	O	0000002190	PIONEER MANUFACTURING COMPANY	04/10/2025		2,939.60
01	173342	O	0000003745	PTNEY BOWES GLOBAL FINANCIAL SERVICES LLC	04/10/2025		1,525.11

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01	173343	O	0000003844	PITNEY BOWES INC.	04/10/2025		510.00
01	173344	O	0000000107	POST PRINTING COMPANY	04/10/2025		229.00
01	173345	O	0000001745	SECURCOM	04/10/2025		900.00
01	173346	O	0000005427	SEDGWICK	04/10/2025		640.00
01	173347	O	0000001749	SPRING CREEK BLD SUPPLIES	04/10/2025		120.67
01	173348	O	0000002377	SPRING CREEK CORPORATION	04/10/2025		489.50
01	173349	O	0000005258	TANTALUS SYSTEMS INC	04/10/2025		4,400.00
01	173350	O	0000000661	TREASURER, STATE OF OHIO	04/10/2025		600.00
01	173351	O	0000000849	TREASURER, STATE OF OHIO	04/10/2025		283.23
01	173352	O	0000004424	US BANK EQUIPMENT FINANCE	04/10/2025		499.25
01	173353	O	0000005412	UTILISMART CORPORATION	04/10/2025		4,296.75
01	173354	O	0000004928	UTILITIES INSTRUMENTATION SERVICE	04/10/2025		3,800.00
01	173355	O	0000000518	VERMEER ALL ROADS	04/10/2025		584.19
01	173356	O	0000005850	WEBER MATERIALS, LTD	04/10/2025		603.77
01	173357	O	0000005258	TANTALUS SYSTEMS INC	04/14/2025		81.40
01	173358	O	0000005250	AMERICAN HERITAGE LIFE INSURANCE COMPANY	04/14/2025		178.72
01	173359	O	0000005497	COLONIAL LIFE	04/14/2025		291.40
01	173360	O	0000000131	WASHINGTON NATIONAL INS CO.	04/14/2025		169.96
01	173361	O	0000002318	WESTERN-SOUTHERN LIFE	04/14/2025		171.92
01	173362	O	0000005910	Brenda Williams	04/14/2025		245.71
01	173363	O	0000005909	Cody Kunkler	04/14/2025		172.00
01	173364	O	0000005911	Mallory Edmiston	04/15/2025		1,357.80
01	173365	O	0000005276	ADAM D. ZUMBERGER	04/15/2025		1,225.53
01	173366	O	0000005275	ALAN WILL	04/15/2025		1,366.37
01	173367	O	0000003613	BRIAN J. FREY	04/15/2025		1,101.56
01	173368	O	0000005914	Brian Blicke	04/15/2025		1,212.43
01	173369	O	0000005101	CHAD J. KAISER	04/15/2025		794.08
01	173370	O	0000004925	CHRIS D ROCKWELL	04/15/2025		1,220.46
01	173371	O	0000000309	CHRIS GOETTEMUELLER	04/15/2025		1,253.74
01	173372	O	0000005278	DAVID A. LENNARTZ	04/15/2025		1,230.04
01	173373	O	0000002222	DAVID L. LEUGERS	04/15/2025		983.55
01	173374	O	0000000253	DONALD HOLTHAUS	04/15/2025		1,274.76
01	173375	O	0000004205	DOUGLAS S. KOVERMAN	04/15/2025		1,020.10
01	173376	O	0000002185	JAMES HEITKAMP	04/15/2025		

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01	173377	O	0000003147	JASON HEMMELGARN	04/15/2025		1,282.54
01	173378	O	0000000381	JEFF WENNING	04/15/2025		1,386.15
01	173379	O	0000003433	JESSE M. BERTKE	04/15/2025		1,355.20
01	173380	O	0000005425	JOSHUA TOWNSEND	04/15/2025		1,124.17
01	173381	O	0000005424	JUSTIN D. MOYAR	04/15/2025		854.59
01	173382	O	0000004924	MARK HOLTHAUS	04/15/2025		1,119.44
01	173383	O	0000002642	MARK SCHAEFER	04/15/2025		943.06
01	173384	O	0000004795	MATT B. BRUNS	04/15/2025		847.40
01	173385	O	0000005631	MATTHEW R EVERS	04/15/2025		1,315.26
01	173386	O	0000005629	MATTHEW T VOGEL	04/15/2025		1,326.93
01	173387	O	0000004926	MICHAEL A. SEIBERT	04/15/2025		966.33
01	173388	O	0000003468	PAUL J. KUCK	04/15/2025		1,103.62
01	173389	O	0000000367	RANDOLPH WENDEL	04/15/2025		1,311.86
01	173390	O	0000000886	SCOTT MIDDENDORF	04/15/2025		1,142.00
01	173391	O	0000005769	TERRY TUENTE	04/15/2025		1,245.18
01	173392	O	0000000772	THOMAS ARLING	04/15/2025		1,414.29
01	173393	O	0000005102	TODD A. DICKE	04/15/2025		1,266.25
01	173394	O	0000004786	TODD E. LENNARTZ	04/15/2025		1,275.91
01	173395	O	0000005630	WYATT SEIBERT	04/15/2025		777.81
01	173396	O	0000005768	ZACHARY TIMMERMAN	04/15/2025		875.35
01	173397	O	0000005585	AARON SCHMIESING	04/15/2025		350.00
01	173398	O	0000004979	ANDREW BERGMAN	04/15/2025		295.90
01	173399	O	0000003047	BRAD MUHLENKAMP	04/15/2025		298.50
01	173400	O	0000003749	BRIAN SCHMIESING	04/15/2025		270.21
01	173401	O	0000005692	BROOKE CLUNE	04/15/2025		2,043.41
01	173402	O	0000002775	BUHLER ASPHALT PAVING, INC.	04/15/2025		386.00
01	173403	O	0000005927	Benjamin Wuebker	04/15/2025		826.27
01	173404	O	0000000018	CITY OF ST. MARYS	04/15/2025		1,455.32
01	173405	O	0000004224	CUTILLO INC.	04/15/2025		1,184.54
01	173406	O	0000005917	Caddy's Bistro LLC	04/15/2025		
01	173407	O	0000005923	Cooper Craig	04/15/2025		
01	173408	O	0000005633	DOUG D. JOHNSON	04/15/2025		
01	173409	O	0000004398	JAMES P. TURISSINI	04/15/2025		
01	173410	O	0000005845	JULIA BUSCHUR	04/15/2025		

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Time: 3:54:33PM

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BANK ID	CHECK #	STATUS	VENDOR #	VENDOR NAME	CHECK DATE	RECONCILE / VOID DATE	AMOUNT EFT
01	173411	O	0000005924	Joanna Topp	04/15/2025		13.97
01	173412	O	0000005920	John Garringer	04/15/2025		995.92
01	173413	O	0000001546	KEVIN SCHMIESING	04/15/2025		666.71
01	173414	O	0000005925	Lillianne Mcclenen	04/15/2025		18.74
01	173415	O	0000001831	MARK BURKE	04/15/2025		1,029.83
01	173417	O	0000005299	MATTHEW J. LUDWIG	04/15/2025		5,786.60
01	173418	O	0000005529	MEGAN R GIGANDET	04/15/2025		78.50
01	173419	O	0000000023	MINSTER BANK	04/15/2025		24.85
01	173420	O	0000005921	Matthew Shellabarger	04/15/2025		29.00
01	173421	O	0000005915	Midwest Manufacturing & Logistics LLC	04/15/2025		8,189.65
01	173422	O	0000005919	Monica Spieles	04/15/2025		350.00
01	173423	O	0000005099	NANCY BOEHNLEIN	04/15/2025		103.33
01	173424	O	0000005918	Post Business Properties INC	04/15/2025		840.00
01	173425	O	0000005922	Shane Roderheffer	04/15/2025		63.73
01	173426	O	0000005928	Shelden Pohnman	04/15/2025		158.00
01	173427	O	0000004512	TIMOTHY HIDER	04/15/2025		391.85
01	173428	O	0000005929	Zachary Robinson	04/15/2025		147.37
01	173429	O	0000004954	MATTHEW D. MORRIS	04/15/2025		801.66
01	173430	O	0000003350	ALLOWAY	04/15/2025		2,217.00
01	173431	O	0000000603	APOLLO CAREER CENTER	04/15/2025		600.00
01	173432	O	0000004344	BRYAN KOESTERS	04/15/2025		1,208.84
01	173433	O	0000000017	BUSCHUR ELECTRIC INC.	04/15/2025		5,067.93
01	173434	O	0000005933	Bryan Schoenlein	04/15/2025		303.07
01	173435	O	0000004578	CAPITAL ONE COMMERCIAL	04/15/2025		289.84
01	173436	O	0000000525	COTTERMAN & COMPANY, INC.	04/15/2025		450.00
01	173437	O	0000005913	Corporate Warehouse Supply	04/15/2025		519.85
01	173438	O	0000004594	DUSTIN THOBE	04/15/2025		112.00
01	173439	O	0000005932	Dawson Oldiges	04/15/2025		483.38
01	173440	O	0000000028	FIRE SAFETY SERVICES INC.	04/15/2025		1,001.00
01	173441	O	0000000921	HULL BROTHERS, INC.	04/15/2025		74.52
01	173442	O	0000005773	KNOWBE4 INC	04/15/2025		1,365.00
01	173443	O	0000004695	LEXIPOL, LLC	04/15/2025		4,750.50
01	173444	O	0000005716	MATHEW DAWSON	04/15/2025		157.86
01	173445	O	0000005826	MORGAN MOELLER	04/15/2025		86.10

Date: 04/23/2025
Time: 3:54:33PM

Selective Check Register

VILLAGE OF MINSTER

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Including all check statuses

For Check Date from 04/10/2025 to 04/23/2025

BANK ID	CHECK #	STATUS	VENDOR #	VENDOR NAME	CHECK DATE	RECONCILE / VOID DATE	AMOUNT EFT
01	173446	O	0000004304	MURPHY TRACTOR & EQUIPMENT CO., INC.	04/15/2025		4,130.00
01	173447	O	0000000920	PROFESSIONAL ELECTRIC PRODUCTS CO.	04/15/2025		7,200.00
01	173448	O	0000002606	ROE TRANSPORTATION, INC.	04/15/2025		270.00
01	173449	O	0000002544	SCOTT GUSCHING	04/15/2025		50.00
01	173450	O	0000005930	Taylor West	04/15/2025		201.28
01	173451	O	0000005532	ULINE	04/15/2025		4,539.14
01	173452	O	0000005931	Sandra Dunlap	04/15/2025		300.00
01	173453	O	0000002544	SCOTT GUSCHING	04/22/2025		50.00
01	173454	O	0000000010	VILLAGE OF MINSTER	04/22/2025		38,983.58
01	E01730	R	0000000001	US TREASURY FIT	04/23/2025		11,515.89
01	E01731	R	0000000135	VILLAGE OF MINSTER-B MED	04/23/2025		2,861.91
01	E01732	R	0000000136	VILLAGE OF MINSTER-D MED	04/23/2025		2,861.91
01	P00282	R	0000000267	AMERICAN MUNICIPAL POWER, INC.	04/15/2025		832,456.87
01	P00283	R	0000000267	AMERICAN MUNICIPAL POWER, INC.	04/15/2025		3,600.00
Bank ID: 01				MINSTER STATE BANK	Bank ID Totals:		
Name:				MINSTER STATE BANK	Report Totals:		
Checking Account #:				01 002 2	1,450,420.21		
					1,450,420.21		

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VILLAGE OF MINSTER

For Check Date from 03/31/2025 to 03/31/2025

BANK ID	CHECK #	STATUS	VENDOR #	VENDOR NAME	CHECK DATE	RECONCILE / VOID DATE	AMOUNT	EFT
01	E01733	R	0000000001	US TREASURY FIT	03/31/2025		24,864.86	X
01	E01734	R	0000000135	VILLAGE OF MINSTER-B MED	03/31/2025		5,904.03	X
01	E01735	R	0000000136	VILLAGE OF MINSTER-D MED	03/31/2025		5,904.03	X
Bank ID: 01 Name: MINSTER STATE BANK				Checking Account #: 01 002 2		Bank ID Totals:	36,472.92	
Report Totals:							36,472.92	

Date: 04/23/2025

Time: 1:43:23PM

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VILLAGE OF MINSTER

PERIOD	BATCH	ACCOUNT NO.	AMOUNT	TRANS. NO.	TRANS. DATE	DESCRIPTION
3/2025	13789	505-0000-153-4	-400.00	CR 00011864-001	03/31/2025	4 pool family memberships
3/2025	13789	505-0000-153-6	-450.00	CR 00011864-002	03/31/2025	15 swimming lessons
3/2025	13789	101-0104-151-0	-180.00	CR 00011864-003	03/31/2025	3 shelter house rentals
		Batch 13789 Total:	-1,030.00			
		Report Total:	-1,030.00			

Date: 04/23/2025

Time: 1:42:28PM

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VILLAGE OF MINSTER

PERIOD	BATCH	ACCOUNT NO.	AMOUNT	TRANS. NO.	TRANS. DATE	DESCRIPTION
2/2025	13787	505-0000-153-6	-60.00	CR 00011863-001	02/28/2025	swimming lessons
		Batch 13787 Total:	-60.00			
		Report Total:	-60.00			

Date: 04/23/2025

Time: 1:39:01PM

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VILLAGE OF MINSTER

PERIOD	BATCH	ACCOUNT NO.	AMOUNT	TRANS. NO.	TRANS. DATE	DESCRIPTION
4/2025	13785	503-0000-157-8	-1,850.00	CR 00011842-001	04/23/2025	Summitt Ridge Rental
4/2025	13785	505-0000-153-4	-100.00	CR 00011843-001	04/23/2025	family pool membership
4/2025	13785	505-0000-153-7	-275.00	CR 00011843-002	04/23/2025	Kinderkamp
4/2025	13785	505-0000-153-6	-120.00	CR 00011843-003	04/23/2025	swimming lessons
4/2025	13785	101-0000-127-1	-4,000.88	CR 00011844-001	04/23/2025	Annual IRP Excess Compensation
4/2025	13785	203-0000-128-1	-942.11	CR 00011845-001	04/23/2025	State of Ohio - Vehicle Registration Muni Perm
4/2025	13785	101-0000-121-1	-908.13	CR 00011846-001	04/23/2025	Local Government Funding from state
4/2025	13785	505-0000-153-7	-125.00	CR 00011847-001	04/23/2025	Kinderkamp
4/2025	13785	505-0000-153-6	-180.00	CR 00011847-002	04/23/2025	swimming lessons
4/2025	13785	101-0104-151-0	-60.00	CR 00011848-001	04/23/2025	shelter house rental
4/2025	13785	505-0000-153-4	-100.00	CR 00011849-001	04/23/2025	family pool pass
4/2025	13785	505-0000-153-6	-30.00	CR 00011849-002	04/23/2025	swimming lessons
4/2025	13785	201-0000-125-0	-16,888.23	CR 00011850-001	04/23/2025	92.5% gas tax
4/2025	13785	202-0000-125-0	-1,369.32	CR 00011850-002	04/23/2025	7.5% gas tax
4/2025	13785	505-0000-153-6	-60.00	CR 00011851-001	04/23/2025	swimming lessons
4/2025	13785	505-0000-153-7	-125.00	CR 00011852-001	04/23/2025	kinderkamp
4/2025	13785	101-0000-121-2	-5,844.99	CR 00011853-001	04/23/2025	local government funding county
4/2025	13785	201-0000-124-0	-66,838.68	CR 00011853-002	04/23/2025	92.5% vehicle registration
4/2025	13785	202-0000-124-0	-5,419.35	CR 00011853-003	04/23/2025	7.5% vehicle registration
4/2025	13785	101-0104-151-0	-60.00	CR 00011854-001	04/23/2025	shelter house rental
4/2025	13785	505-0000-153-6	-60.00	CR 00011855-001	04/23/2025	swimming lessons
4/2025	13785	505-0000-153-6	-60.00	CR 00011856-001	04/23/2025	swimming lessons
4/2025	13785	403-0000-191-0	-39,200.00	CR 00011857-001	04/23/2025	sale of Monarch lot pd by Baumer Construction
4/2025	13785	101-0101-161-3	-30.00	CR 00011858-001	04/23/2025	magistrate fees
4/2025	13785	101-0101-161-2	-475.00	CR 00011858-002	04/23/2025	court fines and fees
4/2025	13785	218-0000-128-0	-60.00	CR 00011858-003	04/23/2025	computer maint
4/2025	13785	213-0000-192-0	-9.00	CR 00011859-001	04/23/2025	indigent driver from March court
4/2025	13785	101-0102-151-1	-11,980.00	CR 00011860-001	04/23/2025	Fort Loramie Fire 1st half payment
4/2025	13785	503-0000-156-3	-2,372.00	CR 00011861-001	04/23/2025	NK Telco Pole fee
4/2025	13785	101-0000-162-1	-500.00	CR 00011862-001	04/23/2025	easement fee paid by centerpoint energy
Batch 13785 Total:			-159,842.69			
Report Total:			-159,842.69			

Date: 04/23/2025

Time: 1:33:04PM

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VILLAGE OF MINSTER

PERIOD	BATCH	ACCOUNT NO.	AMOUNT	TRANS. NO.	TRANS. DATE	DESCRIPTION
3/2025	13784	101-0000-111-0	-164,105.87	CR 00011840-001	03/31/2025	general fund property tax settlement 1st half
3/2025	13784	101-0607-234-0	4,049.57	CR 00011840-002	03/31/2025	general fund fees for property taxes
3/2025	13784	205-0000-141-0	-187,025.79	CR 00011840-003	03/31/2025	fire/ems fund property tax settlement 1st half
3/2025	13784	205-0000-234-1	3,417.99	CR 00011840-004	03/31/2025	fire/ems fund property tax fees
3/2025	13784	302-0000-132-4	-5,468.04	CR 00011840-005	03/31/2025	5th street assessments
3/2025	13784	302-0000-132-6	-1,093.35	CR 00011840-006	03/31/2025	23-09-01 23 sidewalk assessments
3/2025	13784	302-0000-132-3	-7,455.50	CR 00011840-007	03/31/2025	2018 fifth street assessments
3/2025	13784	302-0000-132-5	-5,932.58	CR 00011840-008	03/31/2025	seventh street assessments
3/2025	13784	302-0000-132-7	-3,270.80	CR 00011840-009	03/31/2025	23-09-02 st industrial assessments
3/2025	13784	101-0000-128-0	-17,138.14	CR 00011841-001	03/31/2025	Real Property Homesteads and Rollbacks from S
3/2025	13784	101-0000-128-0	15.33	CR 00011841-002	03/31/2025	Fees for Homesteads and Rollbacks / State
Batch 13784 Total:			-384,007.18			
Report Total:			-384,007.18			

This was an error on renaming the project to Garfield/Second Street on settlement sheet. I spoke with Christy Ault regarding error and she said everything was fine, just the name was incorrect on their end. On the village end the assessments are posted into the correct account.

Date: 04/23/2025

Time: 1:32:02PM

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PERIOD	BATCH	ACCOUNT NO.	AMOUNT	TRANS. NO.	TRANS. DATE	DESCRIPTION
3/2025	13782	101-0000-114-0	-363,693.38	CR 00011810-001	03/31/2025	March income tax
3/2025	13782	503-0000-156-3	-7.57	CR 00011811-001	03/31/2025	ecosmart grant AMP
3/2025	13782	101-0101-151-5	-25.00	CR 00011812-001	03/31/2025	arresting officer from municipal court
3/2025	13782	503-0000-156-3	-24,220.86	CR 00011813-001	03/31/2025	OMEGA JV5 Refund
3/2025	13782	101-0104-160-0	-50.00	CR 00011814-001	03/31/2025	Connie Herkenhoff parks donation (Elmwood)
3/2025	13782	101-0000-121-2	-6,796.38	CR 00011815-001	03/31/2025	Local government county
3/2025	13782	201-0000-124-0	-2,153.09	CR 00011815-002	03/31/2025	92.5% veh reg
3/2025	13782	502-0000-124-0	-174.57	CR 00011815-003	03/31/2025	7.5% veh reg
3/2025	13782	101-0101-151-5	-11,250.00	CR 00011816-001	03/31/2025	remaining canal payment from Danone
3/2025	13782	213-0000-192-0	-520.00	CR 00011817-001	03/31/2025	Minster Schools police at high school basketball
3/2025	13782	218-0000-128-0	-6.00	CR 00011818-001	03/31/2025	indigent driver FEB court
3/2025	13782	101-0101-161-3	-40.00	CR 00011819-001	03/31/2025	comp maint feb court
3/2025	13782	101-0101-161-2	-20.00	CR 00011819-002	03/31/2025	mag feb court
3/2025	13782	503-0000-157-6	-310.00	CR 00011819-003	03/31/2025	fees feb court
3/2025	13782	503-0000-157-6	-654.27	CR 00011820-001	03/31/2025	scrap electric
3/2025	13782	101-0000-182-0	-375.70	CR 00011821-001	03/31/2025	scrap electric
3/2025	13782	101-0000-182-0	-51,343.33	CR 00011822-001	03/31/2025	March Star Ohio Interest
3/2025	13782	101-0000-182-0	-4,188.18	CR 00011823-001	03/31/2025	checking interest
3/2025	13782	101-0000-182-0	-275.57	CR 00011823-002	03/31/2025	checking interest
3/2025	13782	101-0606-234-0	-5,087.30	CR 00011824-001	03/31/2025	savings interest
3/2025	13782	101-0606-234-0	-100.00	CR 00011825-001	03/20/2025	paymentech transfer credit card fees
3/2025	13782	101-0606-234-0	-500.00	CR 00011826-001	03/31/2025	paymentech transfer credit card fees
3/2025	13782	101-0606-234-0	-90.00	CR 00011827-001	03/20/2025	paymentech transfer credit card fees
3/2025	13782	101-0606-234-0	-60.00	CR 00011828-001	03/31/2025	paymentech transfer credit card fees
3/2025	13782	101-0606-234-0	-100.00	CR 00011829-001	03/31/2025	paymentech transfer credit card fees
3/2025	13782	101-0606-234-0	-60.00	CR 00011830-001	03/31/2025	paymentech transfer credit card fees
3/2025	13782	101-0606-234-0	-60.00	CR 00011831-001	03/31/2025	paymentech transfer credit card fees
3/2025	13782	101-0606-234-0	-60.00	CR 00011832-001	03/31/2025	paymentech transfer credit card fees
3/2025	13782	201-0000-163-0	-9,655.00	CR 00011833-001	03/31/2025	H2Ohio Reimbursement for leak finder purchased
3/2025	13782	101-0000-125-0	-872.90	CR 00011834-001	03/31/2025	liquor control state of ohio
3/2025	13782	201-0000-125-0	-19,271.14	CR 00011835-001	03/31/2025	92.5% of gas tax
3/2025	13782	202-0000-125-0	-1,562.52	CR 00011835-002	03/31/2025	7.5% of gas tax
3/2025	13782	503-0000-157-8	-3,300.00	CR 00011836-001	03/31/2025	summit ridge rental - march payment
3/2025	13782	101-0000-121-1	-1,137.23	CR 00011837-001	03/31/2025	local government funding from state
3/2025	13782	203-0000-128-1	-946.25	CR 00011838-001	03/31/2025	Vehicle muni perm from state
3/2025	13782	201-0000-163-0	-32,500.00	CR 00011839-001	03/31/2025	2005 John Deere Excavator sale - gov deals
Batch 13782 Total:			-541,466.24			
3/2025	13788	101-0606-234-0	100.00	JV 00004604-001	03/31/2025	CR 00011825 001 Reversal
3/2025	13788	101-0606-234-0	500.00	JV 00004605-001	03/31/2025	CR 00011826 001 Reversal
3/2025	13788	101-0606-234-0	90.00	JV 00004606-001	03/31/2025	CR 00011827 001 Reversal
3/2025	13788	101-0606-234-0	60.00	JV 00004607-001	03/31/2025	CR 00011828 001 Reversal
3/2025	13788	101-0606-234-0	100.00	JV 00004608-001	03/31/2025	CR 00011829 001 Reversal
3/2025	13788	101-0606-234-0	60.00	JV 00004609-001	03/31/2025	CR 00011830 001 Reversal
3/2025	13788	101-0606-234-0	60.00	JV 00004610-001	03/31/2025	CR 00011831 001 Reversal
3/2025	13788	101-0606-234-0	60.00	JV 00004611-001	03/31/2025	CR 00011832 001 Reversal
Batch 13788 Total:			1,030.00			
Report Total:			-540,436.24			

Date: 04/23/2025

Time: 1:29:01PM

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PERIOD	BATCH	ACCOUNT NO.	AMOUNT	TRANS. NO.	TRANS. DATE	DESCRIPTION
2/2025	13780	101-0606-234-0	-30.00	CR 00011787-001	02/28/2025	Payment Tech transfer invoice 3032
2/2025	13780	203-0000-128-1	-777.50	CR 00011788-001	02/28/2025	State of Ohio Vehicle Registration
2/2025	13780	101-0000-121-3	-1,595.30	CR 00011789-001	02/28/2025	State of Ohio Local Government Funding
2/2025	13780	201-0000-125-0	-19,363.53	CR 00011790-001	02/28/2025	92.5% of gas tax
2/2025	13780	202-0000-125-0	-1,570.02	CR 00011790-002	02/28/2025	7.5% of gas tax
2/2025	13780	202-0000-124-0	-146.61	CR 00011791-001	02/28/2025	7.5% of veh reg fees
2/2025	13780	201-0000-124-0	-1,808.23	CR 00011791-002	02/28/2025	92.7% of veh reg fees
2/2025	13780	101-0000-121-2	-8,698.53	CR 00011791-003	02/28/2025	Local government funding county
2/2025	13780	101-0606-234-0	-30.00	CR 00011792-001	02/28/2025	paymenttech transfer invoice 3032
2/2025	13780	503-0000-156-3	-1.05	CR 00011793-001	02/28/2025	MELT Quarterly
2/2025	13780	101-0000-182-0	-26.88	CR 00011794-001	02/28/2025	C-power/ enterwise payment
2/2025	13780	101-0000-182-0	-227.21	CR 00011795-001	02/28/2025	checking interest
2/2025	13780	101-0000-182-0	-3,493.52	CR 00011795-002	02/28/2025	checking interest
2/2025	13780	101-0000-114-0	-346,770.17	CR 00011796-001	02/28/2025	Feb income tax receipts from St Marys
2/2025	13780	503-0000-157-6	-662.89	CR 00011797-001	02/28/2025	Sale of Scrap
2/2025	13780	503-0000-157-6	-3,451.07	CR 00011798-001	02/28/2025	Sale of Scrap
2/2025	13780	503-0000-156-3	-3,500.00	CR 00011799-001	02/20/2025	sale of 69 KV Materials
2/2025	13780	101-0101-151-5	-50.00	CR 00011800-001	02/28/2025	Arresting officers from Muni Court
2/2025	13780	101-0000-185-3	-3,300.84	CR 00011801-001	02/28/2025	School fuel payment
2/2025	13780	101-0000-185-3	-2,848.67	CR 00011802-001	02/28/2025	School fuel payment
2/2025	13780	101-0000-185-3	-83.28	CR 00011803-001	02/28/2025	Township fuel payment
2/2025	13780	401-0000-132-7	-5,448.05	CR 00011804-001	02/28/2025	payment for parcel 1526806000
2/2025	13780	401-0000-132-7	-6,232.24	CR 00011804-002	02/28/2025	payment for parcel 1526806100
2/2025	13780	401-0000-132-7	-11,714.14	CR 00011804-003	02/28/2025	payment for parcel 1526806300
2/2025	13780	401-0000-132-7	-13,469.85	CR 00011804-004	02/28/2025	payment for parcel 1526806400
2/2025	13780	401-0000-132-7	-3,743.97	CR 00011804-005	02/28/2025	payment for parcel 1526806900
2/2025	13780	401-0000-132-7	-6,292.50	CR 00011804-006	02/28/2025	payment for parcel 1526806200
2/2025	13780	401-0000-132-7	-5,448.05	CR 00011804-007	02/28/2025	payment for parcel 1526805900
2/2025	13780	401-0000-132-7	-3,243.07	CR 00011804-008	02/28/2025	payment for parcel 1526806500
2/2025	13780	101-0000-182-0	-46,513.05	CR 00011805-001	02/28/2025	Star Interest Feb
2/2025	13780	101-0000-182-0	-4,619.66	CR 00011806-001	02/28/2025	Savings interest Feb
2/2025	13780	101-0101-161-2	-75.00	CR 00011807-001	02/28/2025	Fines from Jan Court
2/2025	13780	101-0101-161-3	-5.00	CR 00011807-002	02/28/2025	Magistrate fees Jan Court
2/2025	13780	218-0000-128-0	-10.00	CR 00011807-003	02/28/2025	Comp Maint Fees Jan Court
2/2025	13780	213-0000-192-0	-1.50	CR 00011808-001	02/28/2025	Indigent Driver Fee from Mayors Court
2/2025	13780	101-0102-151-0	-32,000.00	CR 00011809-001	02/28/2025	Sale of Fire Vehicle
Batch 13780 Total:			-537,251.38			
2/2025	13786	101-0606-234-0	30.00	JV 00004602-001	02/28/2025	CR 00011787 001 Reversal
2/2025	13786	101-0606-234-0	30.00	JV 00004603-001	02/28/2025	CR 00011792 001 Reversal
Batch 13786 Total:			60.00			
Report Total:			-537,191.38			

Date: 04/23/2025

Time: 1:24:17PM

Posted Cash Receipt Report

User: FISCAL

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VILLAGE OF MINSTER

PERIOD	BATCH	ACCOUNT NO.	AMOUNT	TRANS NO	TRANS. DATE	DESCRIPTION
2/2025	13765	101-0000-114-0	-9,433.27	CR 00011784-001	02/28/2025	State muni net deposit in Feb send to st marys
3/2025	13765	101-0000-114-0	-23,971.62	CR 00011785-001	03/31/2025	State muni net deposit in March send to st marys
4/2025	13765	101-0000-114-0	-5,578.69	CR 00011786-001	04/22/2025	State muni net deposit in April send to st marys
		Batch 13765 Total:	-38,983.58			
		Report Total:	-38,983.58			

TO: Mayor, Council Members, and Others
FROM: Donald W. Harrod, Administrator
RE: Administrator's Report

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- 1) Temporary cups and MORA stickers have been distributed to the seven establishments in the MORA area. In addition, the announcement that the MORA will officially kick off on Saturday, May 3rd was posted on social media.
- 2) Masons have begun to lay the block for the new well house at Four Seasons Park. Once they are finished, they will begin putting on the roof and we can then start transferring the equipment from the old building to the new building.
- 3) Last Thursday, David Williams and Associates set the tanks for the new splash pad at Paris Street Park. They are to begin installing piping for the splash pad this week. Once the piping is installed, they will pour the remainder of the floor for the shelter house.
- 4) National Water Service should be in this week, to re-set high service pump number two at the Water Treatment Plant. At the same time, they will pull high service pump number three so that this pump can be rebuilt. Once well number three is finished, all three of the high service pumps at the water treatment facility will have been serviced and rebuilt.
- 5) The open position for Fiscal Officer has been posted both internally and externally. The job posting was placed in Hometown Opportunity, Ohio Means Jobs, Linked-In, Monster.com, and on the Ohio Municipal League and AMP's website along with the village's website and social media feeds.
- 6) May 1st was the due date for residents to let the village know if they are doing the repairs to their sidewalks themselves or if they elect the village to do so. We are in the process of putting together a list of all those who are doing the sidewalk's themselves. They have until July 11th to repair the sidewalks, if they are not done by that time, the village will hire a contractor to do the work.