

June 1, 2021
Tuesday- 6:30 p.m.
Village of Minster Council Chambers

- 1) Call to Order
- 2) Approval of May 18, 2021 minutes CA|TH
- 3) Introduction of Visitors:
 - a) Jamie Mummey to request permission to use Paris Street Park for Fund Raising Event
DNC|TW
- 4) Ordinances and Resolutions:
 - a) Ordinance 21-05-01: Discussion, third and final reading of an ordinance vacating various alleys and streets within the Village of Minster. CO|TH
 - b) Resolution 21-05-04: Discussion and second reading of a resolution declaring it necessary to improve Seventh Street from Main Street to past Hamilton Street in the Village of Minster, Ohio. NC|PE
- 6) Committee Reports and Discussion Items:

<u>S</u> treets: Nicole, Paul, Craig <u>B</u> ranching: Travis, Craig, Curt <u>U</u> tilities: Paul, Tom, Curt <u>E</u> con. Development: Tom, Curt, Paul	<u>F</u> inance/Audit: Tom, Nicole, Travis <u>S</u> afety: Nicole, Craig, Travis <u>P</u> arks: Craig, Paul, Tom <u>P</u> ersonnel: Curt, Travis, Nicole
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- 7) Old Business:
 - a) Discussion and motion to approve an invoice for legal services from Duncan and Allen. CO|TW
- 8) New Business:
 - a) Discussion and motion to approve an invoice for material from Baumer Construction. CA|PE
- 8) Administrator's Report
- 9) Invoices: \$ 1,000,585.17 TH|CO
- 10) Motion to adjourn PE|NC

- Hire pool employees - NC|CO

- Expense June 2021 - Paul Enwezal - CO|TH

VILLAGE OF MINSTER, OHIO
COUNCIL MEETING MINUTES
Tuesday, May 18, 2021

Council Meeting: Council convened at 6:30 p.m. in Council Chambers with five council members present: Curt Albers, Craig Oldiges, Travis Wilges, Paul Enneking, and Tom Herkenhoff. Also, present were Dennis Kitzmiller (Mayor), Don Harrod (Administrator), Jim Hearn (Village Solicitor), and John Stechschulte (Fiscal Officer).

Attendance: Tom Millhouse (Daily Standard), Corey Maxwell (Community Post), Kim Wiford, Kyra Oldiges, and Sam Wolfe (AMP Member Relations Representative).

Mayor Dennis Kitzmiller called the Council Meeting to order with the Pledge of Allegiance.

Approval of Minutes: Wilges and Oldiges motioned to approve the minutes from the regular meeting of May 4, 2021. Motion passed on four aye votes and one abstention by Albers.

Herkenhoff and Enneking motioned to excuse Nicole Clune from the meeting. Motion passed on five aye votes.

AMP Scholarship: Annually AMP awards five college scholarships to graduating seniors living in a community that is served by AMP. This year Kyra Oldiges is one of the worthy recipients of an AMP scholarship. Tom Wolfe gave a brief overview of AMP, mentioned some of Kyra's achievements and activities during her High School career, and presented her with a \$3,000 check. Congratulations to Kyra and thank you AMP.

ORDINANCES & RESOLUTIONS:

Vacate Streets for Northeast Development and Steeple View Estates: The Village received a petition from Baumer Construction Inc. requesting the Village Council vacate Sixth Street from Hamilton to Webster Street, Webster Street from Fifth Street to Seventh Street, and the alleys between Paris Street, Hamilton Street, Fifth Street, and Seventh Street. The planning commission approved the Steeple View Estates plat and the street and alleys will need to be vacated to accommodate the new plat and proposed lot sizes. Enneking and Albers motioned for the 2nd reading of **Ordinance 21-05-01** vacating a portion of Sixth Street, portion of Webster, and the various alleys. Motion passed on five aye votes.

Nature Works Grant: The Village and a group of local residents are teaming up to purchase and install new playground equipment at the Paris Street Park. The estimated cost of the playground equipment and poured in rubber surface is \$641,333. The county has a total of \$86,097 in funds which are allocated to the Nature Works Grant funding. The Parks Committee would like to apply for a Nature Works Grant as partial funding for the project. Herkenhoff and Wilges motioned to suspend the rule of three readings. Motion passed on five aye votes. Oldiges and Enneking motioned to pass and adopt **Resolution 21-05-01** authorizing the village administrator to submit a Nature Works Grant. Motion passed on five aye votes.

Exemption of Permissive Prevailing Wage: Local governments currently must bid projects using prevailing wage rates. This resolution would allow local governments to bid projects with or without prevailing wage rates. It is estimated that local governments who must apply prevailing

wages face higher costs and reduced competition among contractors. Albers and Enneking motioned to suspend the rule of three readings. Motion passed on five aye votes. Clune and Enneking motioned to pass and adopt **Resolution 21-02-02** supporting an exemption to the permissive prevailing wage bill in the Ohio General Assembly. Motion passed on five aye votes.

New Fund – American Rescue Plan Act: The village will receive approximately \$550,000 from the federal government from the American Rescue Plan Act. This federal money needs to be accounted for in a separate fund. Oldiges and Albers motioned to suspend the rule of three readings. Motion passed on five aye votes. Enneking and Wilges motioned to pass and adopt **Resolution 21-05-03** establishing Fund 211 American Rescue Plan Act. Motion passed on five aye votes.

Pay Ordinance: The Pay Ordinance needs to be revised with a new part-time seasonal pay grade C-3 Part-time Seasonal interns. This pay grade is for Trent Langenkamp and any future interns. Oldiges and Wilges motion to suspend the rule of three readings. Motion passed on five aye votes. Herkenhoff and Albers motioned to pass and adopt **Ordinance 21-05-03** amending the pay ordinance to reflect a summer intern position. Motion passed on five aye votes.

Seventh Street and the Northeast Development Project: As part of the Northeast Development Project, Council approved the development of Seventh Street from Main Street to Hamilton Street. The next step is to pass a resolution of necessity with the intention to assess a portion of the project. As with other street improvements the curb, gutter, driveway approaches, sidewalks and top two inches of asphalt are assessed to property owners. Oldiges and Enneking motioned for the 1st reading of **Resolution 21-05-04** to declare it necessary to improve Seventh Street from Main Street to Hamilton Street. Motion passed on five aye votes.

COMMITTEE REPORTS:

Utilities Committee: Paul Enneking reported on a recent committee meeting where they discussed the alternatives on how to resolve the TDS (total dissolved solids) issue with the EPA. Also reviewed AMP's sustainable power report from 2019 and discussed the DP&L proposal to replace the line that runs down north Ohio Street.

OLD BUSINESS: None.

NEW BUSINESS:

Solar Energy Interconnection Standards: In a recent Council Meeting, electric rates were established for customers that wish to install renewable electric generation, such as solar electric panels. Currently there are no customers who have installed parallel customer owned renewable electric generation but there is a need to define interconnection standards to be given to a person who wants to install behind the meter generation. Albers and Herkenhoff motioned to approve the interconnection standards installation and parallel operation of customer owned renewable electric generation facilities of 10 kW or less. Motion passed on five aye votes.

Purchases over \$3,000 Dollars: Council has authorized the Administrator to purchase items up to \$25,000. However, the State Auditor requires Council approval of purchases over \$3,000 and under \$25,000. Wilges and Oldiges motioned to approve the payment of invoices over \$3,000. Motion passed on five aye votes.

Income Tax: Council reviewed the April 2021 monthly income tax report of \$574,606.12 as distributed by the City of St. Marys Income Tax Department. Herkenhoff and Albers motioned to approve the monthly income tax report. Motion passed on five aye votes.

ADMINISTRATOR REPORT:

- 1) On Sunday morning, May 16th, electrical department crews switched over Nidec Minster from the old north substation to the new electrical substation. This switch over takes all of the load from the old substation and puts in on the new substation. Now that the load has been removed, crews will begin to dismantle the village's side of the substation and dispose of the old equipment.
- 2) The Village and CDM Engineering held a zoom meeting with representatives from the Ohio EPA Northwest District Office regarding the village's TDS limits on May 6th. CDM Engineering provided the EPA a list of possible solutions that could be implemented to deal with TDS limits. The EPA provided some feedback on possible solutions and CDM will begin investigating those solutions.
- 3) CTL Engineering has completed the soil borings for the new water tower out at the compost area. These were conducted last week. Once CTL Engineering provides the village with a report, we will be able to determine if the soil in that area would support a water tower.
- 4) The Electric Department's planned outage for the properties north of Seventh street excluding Parkview Acres occurred on Sunday, May 16th. The outage allowed the department to switch over electric to new poles set at the corner of Seventh street and Main Street.
- 5) Residents can begin to buy annual pool passes at the pool this week. Hours to purchase pool passes will be posted on the village's website and Facebook page. Residents can also purchase the passes on line through the village's website.
- 6) With the heavy rains that occurred over the weekend of May 7th, 8th and 9th, the village experienced some flooding in different locations in the village. One spot that was particularly hard hit was the Seventh Street/Line drive area of the village. The Village and Choice One Engineering continues to work on plans to upgrade the Dues Ditch which drains this area. In addition, last week, crews spent an entire day removing debris from the storm pipe that goes under 7th street. This debris gets washed into the storm sewers during heavy rains and contributes to the back-up of water. Choice One engineering is finalizing plans for the reconstruction of the Dues Ditch. A meeting is scheduled for this Thursday to review the plans.
- 7) Village offices will be closed on Monday, May 31st in honor of Memorial Day

Invoices: Herkenhoff and Oldiges motioned to approve the invoices totaling \$328,380.32. Motion passed on five aye votes.

COMMENTS & CORRESPONDENCE: None.

Enneking and Oldiges motioned to adjourn at 7:00 p.m. Motion passed on five aye votes.

Recorded & typed by John Stechschulte

TO: Mayor, Council Members, Others
FROM: Donald W. Harrod, Village Administrator
RE: Summary of Agenda Items

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Jamie Mummey and the Paris Street Park's Stallstown Playground Equipment Committee

Jamie Mummey would like to address council and request permission to use the Paris Street Park for a fundraising event on August 20, 2021. The event would raise money for the proposed new playground equipment.

Ordinance 21-05-01: Discussion, third and final reading of an ordinance vacating various alleys and streets within the Village of Minster.

The Village received a petition from Baumer Construction Inc. requesting the Village Council to vacate a portion of Sixth Street, a portion of Webster Street and various alleys located between Paris Street and Hamilton Street. This is where the Baumer's are building the Steeple View Estates Subdivision. The reason for the vacation is that with their proposed new layout of Steeple View Estates the alleys and streets are not in the right location to accommodate the type and size of lots proposed.

According to the Ohio Revised Code Section 723.07, the village had to publish in a newspaper of general circulation for six weeks the notice of the proposed public hearing, before considering the vacation request. This publication of the notice was completed and the village conducted a public hearing and can now make a decision on the request.

I have prepared an Ordinance, which is included in your packet for your review and consideration. This would be the third and final reading of the ordinance.

Resolution 21-05-04: Discussion and second reading of a resolution declaring it necessary to improve Seventh Street from Main Street to past Hamilton Street in the Village of Minster, Ohio. Such improvements shall include excavation, grading, curbing and gutters, sidewalks, drive approaches, asphalt, watermain with service laterals, sanitary sewer systems, and other facilities.

A few weeks ago, the street committee met to review the plans and to discuss the reconstruction of Seventh Street east of Main Street. I have drafted a Resolution of Necessity which declares it a necessity to reconstruct a part of Seventh Street and declares it is the intention of the village council to assess a portion of the cost of the improvements to the property owners along Seventh Street.

What the Village has done in the past, is upon passage of a Resolution of Necessity, the village sends out estimated assessments to the property owners along the streets to be improved and holds a public open house for the property owners to review the plans and ask any questions. After the project is bid out and completed, the village then sends out final assessments based upon the bid numbers received.

If Council wants to move forward with the project and the assessment of a portion of the costs of the project to the property owners, they will need to pass the resolution of necessity. We can give the full three readings to this resolution. Plans for the project are nearing completion and once all three readings of the resolution occur, we can proceed with a public meeting.

Discussion and motion to approve an invoice for legal services from Duncan and Allen:

In your packet is a copy of an invoice for legal services supplied by Duncan and Allen to defend the village in the solar lawsuit. The invoice covers services for the month of April and totals \$32,331.25.

Since the invoice is over \$25,000.00, the state auditors require that council approve the invoice individually. They can do so with the passage of a motion

Discussion and motion to approve an invoice for material from Baumer Construction.

In your packet of information is an invoice from Baumer Construction for siding, roof panels and trim for the storage building at the Waste Water Treatment Plant. In this year's appropriations, we budgeted \$75,000.00 for the upgrades to the storage/maintenance building at the Waste Water Treatment Plant. These upgrades consist of basically re-siding and re-roofing the existing maintenance/storage building. The need for these upgrades stem from the building's metal roof and siding starting to rust out and leak. We worked with Baumer Construction to purchase the material for the project and later they will help with the installation of the material on the building. We went ahead and purchased the material awhile back based on a recommendation from Matt Quinter that the price of steel panels was going to increase. Baumer's have now sent us an invoice for the material which is valued at \$35,456.00.

Since the invoice is over \$25,000.00, the state auditors require that council approve the invoice individually. We can do so with the passage of a motion

COUNCIL MEMBER	YES	NO	ABSTAIN
Travis Wilges			
Tom Herkenhoff			
Paul Enneking			
Curt Albers			
Craig Oldiges			
Nicole Clune			
Mayor Dennis Kitzmiller			

ORDINANCE 21-05-01

AN ORDINANCE VACATING VARIOUS ALLEYS AND A PART OF SIXTH STREET AND WEBSTER STREET WITHIN THE VILLAGE OF MINSTER

WHEREAS, on the 26th day of February, 2021, a petition was filed with the Village by Baumer Construction Inc. requesting that a portion of east Sixth Street and north Webster Street along with various alleys be vacated in order to provide for the construction of the Steeple View Estates Subdivision, and

WHEREAS, the Village has published in a newspaper of general circulation for six weeks a notice of a proposed public hearing to consider such vacation request, and

WHEREAS, on May 4, 2021 a public hearing was held to consider the vacation of East Sixth Street, North Webster Street and the various alleys.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MINSTER, AUGLAIZE COUNTY, STATE OF OHIO:

SECTION 1: The streets and alleys as they appear on maps of the Village of Minster and as described below are hereby vacated:

- A 16 foot alley located between Lots 73 thru Lots 84 of Block G and Lots 73 thru Lots 84 of Block H.
- A 16 foot alley located between Lots 85 thru Lots 96 of Block G and Lots 85 thru Lots 96 of Block H.
- A portion of North Webster Street between Lots 73 thru Lots 84 of Block H and Lots 73 thru Lots 84 of Block I.
- A portion of North Webster Street between Lots 85 thru 96 of Block H and Lots 85 thru Lots 96 of Block I.
- A 16 foot alley located between Lots 73 thru Lots 84 of Block I and Lots 73 thru Lots 84 of Block K.
- A 16 foot alley located between Lots 85 thru Lots 96 of Block I and Lots 85 thru Lots 96 of Block K.
- A portion of East Sixth Street between Webster Street and Paris Street

SECTION 2: The Village of Minster, in making said vacation, does release its right to enter upon the formerly vacated street for maintenance purposes.

SECTION 3: This Ordinance shall be effective at the earliest time permitted by law.

ADOPTED: June 1, 2021

Dennis Kitzmiller, Mayor

Attest:

John Stechschulte, Fiscal Officer/Clerk

COUNCIL MEMBER	YES	NO	ABSTAIN
Tom Herkenhoff			
Travis Wilges			
Paul Enneking			
Curt Albers			
Craig Oldiges			
Nicole Clune			
Mayor Dennis Kitzmiller			

RESOLUTION 21-05-04

A RESOLUTION DECLARING IT NECESSARY TO IMPROVE SEVENTH STREET FROM MAIN STREET TO PAST HAMILTON STREET IN THE VILLAGE OF MINSTER, OHIO. SUCH IMPROVEMENTS SHALL INCLUDE EXCAVATION, GRADING, CURBING AND GUTTERS, SIDEWALKS, DRIVE APPROACHES, ASPHALT, WATERMAIN WITH SERVICE LATERALS, SANITARY SEWER SYSTEMS AND OTHER FACILITIES.

BE IT RESOLVED BY THE COUNCIL of the Village of Minster, Auglaize County, Ohio, with three-fourths of all members elected thereto occurring:

SECTION 1: That it is necessary to improve Seventh Street from Main Street to past Hamilton Street in the Village of Minster, Ohio, by grading and excavation of soil, placing a base, laying bituminous asphaltic concrete, installation of water mains with service laterals, installation of sanitary sewer facilities, concrete driveway approaches, laying type two combination curbs and gutters and other facilities and improvements that may be deemed necessary and proper.

SECTION 2: It is hereby determined and declared that said improvements are conducive to the public health, convenience and welfare of said Village and the inhabitants thereof; and

SECTION 3: That the grade of said street and improvement shall be the grade as shown by the engineer's plans and profiles which are on file in the office of the Fiscal Officer and incorporated herein by reference; and

SECTION 4: That plans, specifications, profiles, and estimates of cost of the proposed improvement, hereto prepared by the engineer and now on file in the office of the Fiscal Officer of the Village and are hereby approved by this Resolution.

SECTION 5: That the village will pay for the following:

Excavation, placing a base, grading, sidewalk and curb and gutter within the radiuses of the intersection, laying of bituminous asphalt except the top two inches, installation of water mains and service laterals to the right-of-way line, installation of sanitary sewer facilities, installation of street lighting, signage, seeding, cost of plans development, specifications, estimates, printing, serving, and publishing notices, resolutions and ordinances, the costs incurred in connection with the preparations and levying of assessments, obtaining legal opinion, and all other necessary expenditures.

SECTION 6 The following improvements will be paid for by assessment:

All curbing and gutters outside of the radius of the intersections, the top two inches of the asphaltic concrete pavement from the center line of the street, all concrete sidewalks and all concrete driveway approaches.

SECTION 7: The method of levying assessments shall be by the foot front of the property bounding and abutting upon said improvement.

SECTION 8: The following lots shall be assessed:

E1503202700	E1501700100
E1503202600	E1501600100
E1503202400	E1501500100
E1503202500	E1501404500
E1526700100	E1501306200
E1526702000	E1501306300
E1526702100	E1501200100
E1526702200	E1501100100
E1501807000	

SECTION 9: That the Administrator of the Village of Minster be and is hereby authorized and directed to prepare and file in the Office of the Fiscal Officer the estimated assessments of the cost of the improvements described in this resolution. Such estimated assessments shall be based upon the cost of said improvement now on file in the Office of the Fiscal Officer and shall be prepared pursuant to the provisions of this resolution and filing of said estimated assessments to be served on the owners of the all lots and lands to be assessed as provided in the Ohio Revised Code Section 727.13.

SECTION 10: That the assessments to be levied shall be paid in twenty (20) semi-annual installments, with interest on deferred payments at the same rate as shall be borne by the securities to be issued in anticipation of the collection thereof, provided, that the owners of any property assessed may, at their option, pay such assessment in cash within forty-five days after passage of the assessing ordinance.

SECTION 11: That the securities of the Village shall be issued in anticipation of the collection of assessments by installments and in amounts equal thereto and notes of said Village shall be issued in anticipation of the issuance of such securities and the levy of such assessments.

SECTION 12: That this Ordinance shall be in effect from and after the earliest period allowed.

ADOPTED: June 15, 2021

Dennis Kitzmiller, Mayor

Attest:

John Stechschulte, Fiscal Officer/Clerk

**Duncan
& Allen_{LLP}**
COUNSELLORS AT LAW

1730 Rhode Island Avenue, NW
Suite 700
Washington, DC 20036-3115
Telephone (202) 289-8400
FAX (202) 289-8450
Tax ID # 52-0904941

Village of Minster
5 W. Fourth St.
P.O. Box 1
Minster, OH 45865

Attention: Donald W. Harrod, Village Administrator

May 24, 2021

Client: 002210

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PRIVILEGED & CONFIDENTIAL

For Professional Services Rendered Through April 30, 2021

Matter	Description	Invoice #	Services	Tax	Expenses	Interest	Total
221002	MinMun2 LLC	42517	\$25,291.00	\$0.00	\$7,040.25	\$0.00	\$32,331.25
Total Current Charges							\$32,331.25
Previous Balance							\$49,683.10
Less Payments							(\$49,683.10)
PAY THIS AMOUNT							\$32,331.25

Due Upon Receipt. Please include the invoice number on all remittance. Thank you.

**Baumer Construction, Inc.**

285 South Ohio Street

Minster, OH 45865

Phone: (419) 628-3364

Invoice**Invoice Number**

2934

Invoice Date

5/18/2021

Bill To: Village of Minster
Attn: Don Harrod
5 W. Fourth P.O. Box 1
Minster, OH 45865

Re: Vil. of Minster- Siding Projec

Our Job No	Customer Job No	Customer PO	Payment Terms	Due Date
20M621			Net 15 Days	6/2/2021
Description				Price

ATTN: TRAVIS FISHBAUGH

MATERIAL:

SIDING/ROOF/TRIM..... 35,456.00

All accounts are due and payable 15 days from the date of invoice. A
FINANCE CHARGE OF 1-1/2% per month which is an ANNUAL
PERCENTAGE RATE of 18% is charged on all accounts after 30
days.

TOTAL DUE \$ 35,456.00

Thank you for your business!

TO: Mayor, Council Members, and Others

FROM: Donald W. Harrod, Administrator

RE: Administrator's Report

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- 1) Work is expected to begin on repairs to the Ohio Street water tower on Sunday, June 6th. Village crews will begin to drain the tower over the weekend in preparation of World-Wide Industries starting. As mentioned, the work and testing of the tower will take more than a week to complete, so the Village is asking residents to refrain from watering their yards, washing cars or using large amounts of water during this time.
- 2) The Village met with Choice One Engineering to discuss the Dues Ditch project last week. Several ideas were discussed to improve the flow of storm water away from Diamond Estates and the Seventh Street area. Choice One will continue to work on finalizing the plans for the improvements.
- 3) Crews will be in this week to begin removing the oil from the transformer at the North Substation. Crews will remove the oil and provide us with a certificate of disposal. Once the oil is removed, our crews have some work to do to remove some equipment from the transformers. Once that is completed, we can remove the transforms from the site.
- 4) The application for the Ohio Department of Natural Resources' Nature Works Grant was submitted into the state last week. It is expected that the village will not hear if we are successful or not until sometime this fall.
- 5) The Minster Pool is open for the summer. Hours for the pool are 1:00 pm until 9:00 pm Sunday thru Friday and 1:00 pm until 5:00 pm on Saturday.

Date: 05/12/2021
Time: 10:24:22AM

Unposted Check/Warrant Register

User: KYLE
Page: 1

VILLAGE OF MINSTER

Bank ID	Vendor #	Vendor Name	Type	Chk/Warr/EFT/DP Date	Chk/Warr/EFT/DP #	Amount	EFT/DP
Trans #	CASH ID	Invoice #	Invoice Description	PO #	Line	Amount	
01	0000000001			05/12/2021	165793	\$2,174.62	
IV-00037733	101		Payroll Week Ending 05-09-21 -T-FIT		820.15		
IV-00037733	201		Payroll Week Ending 05-09-21 -T-FIT		357.54		
IV-00037733	216		Payroll Week Ending 05-09-21 -T-FIT		5.68		
IV-00037733	501		Payroll Week Ending 05-09-21 -T-FIT		116.66		
IV-00037733	502		Payroll Week Ending 05-09-21 -T-FIT		256.76		
IV-00037733	503		Payroll Week Ending 05-09-21 -T-FIT		594.54		
IV-00037733	505		Payroll Week Ending 05-09-21 -T-FIT		23.29		
01	0000002399	ADAMS WINDOW WASHING		05/12/2021	165794	\$37.00	
VR-00117483	101	108395	CLEAN OFFICE WINDOWS		37.00		
01	0000005443	AMERICAN POWER SYSTEMS, LLC		05/12/2021	165795	\$6,598.08	
VR-00117484	503	0126821	BATTERIES FOR SUBSTATION		6,598.08		
01	0000000014	BRINKMAN SERVICE CENTER		05/12/2021	165796	\$2,044.31	
VR-00117485	101		REPAIR VILLAGE VEHICLES		1,548.08		
VR-00117485	201		REPAIR VILLAGE VEHICLES		496.23		
01	0000002289	BROOKSIDE LABORATORIES, INC.		05/12/2021	165797	\$0.01	
VR-00117517	501	164870	ANALYSIS		35.01		
IV-00037195	502	712304	CREDIT		-35.00		
01	0000000018	CITY OF ST. MARYS		05/12/2021	165798	\$60.00	
VR-00117486	502	8509	BACTERIA TESTS		60.00		
01	0000000119	CULLIGAN LIMA		05/12/2021	165799	\$86.05	
VR-00117487	101	0704882	BOTTLED WATER		86.05		
01	0000001907	ENVIRONMENTAL MGMT.&DEVEL		05/12/2021	165800	\$6,855.96	
VR-00117488	501	19931	CHEMICALS		6,855.96		
01	0000002325	FIRST BANKCARD CENTER		05/12/2021	165801	\$1,431.40	
VR-00117489	101		VISA CHARGES		1,186.23		
VR-00117489	216		VISA CHARGES		16.07		
VR-00117489	501		VISA CHARGES		158.70		
VR-00117489	503		VISA CHARGES		70.40		
01	0000000109	FOX SUPPLY		05/12/2021	165802	\$1,987.52	
VR-00117522	101	115283	SUPPLIES		1,987.52		
01	0000004613	HALF MOON VENTURES, LLC		05/12/2021	165803	\$41,511.70	
VR-00117490	503	1217	POWER		41,511.70		
01	0000000310	IRISH ELECTRIC MOTOR SERVICE		05/12/2021	165804	\$1,148.00	
VR-00117491	505	77233	REPAIR PUMP AT POOL		1,148.00		
01	0000000315	JOINT TOWNSHIP DISTRICT MEMORIAL HO		05/12/2021	165805	\$136.00	
VR-00117493	201	126346	DRUG TESTING		136.00		
01	0000004940	JT TEST SYSTEMS, INC.		05/12/2021	165806	\$1,948.50	
VR-00117492	503	S684706	RUBBER COVER UP MATERIAL/HOT S		1,948.50		
01	0000004499	LAKE COUNTY SEWER CO. INC.		05/12/2021	165807	\$30,799.00	
VR-00117494	414	15007	LINCOLN STREET ALLEY WORK		30,799.00		

Date: 05/12/2021
Time: 10:24:22AM

Unposted Check/Warrant Register

User: KYLE
Page: 2

VILLAGE OF MINSTER

Bank ID	Vendor #	Vendor Name	Type	Chk/Warr/EFT/DP Date	Chk/Warr/EFT/DP #	Amount	EFT/DP
Trans #	CASH ID	Invoice #	Invoice Description	PO #	Line	Amount	
01	0000005426	MADISON ENERGY INVESTMENTS III LLC		05/12/2021	165808	\$53,358.33	
VR-00117495	503	SP-077-00000	POWER		53,358.33		
01	0000000048	MESCO ELECTRICAL SUPPLY		05/12/2021	165809	\$83.43	
VR-00117496	503	S509098069.0	MATERIAL		83.43		
01	0000003847	MIDNET MEDIA		05/12/2021	165810	\$75.00	
VR-00117497	101	17155	QTRLY MAINTENANCE ON MINSTE		75.00		
01	0000002143	NKTELCO INC.		05/12/2021	165811	\$1,623.14	
VR-00117499	101		PHONE CHARGES		1,016.51		
VR-00117499	201		PHONE CHARGES		81.27		
VR-00117499	501		PHONE CHARGES		21.51		
VR-00117499	502		PHONE CHARGES		166.86		
VR-00117498	503		DANNON METERS		179.55		
VR-00117499	503		PHONE CHARGES		120.93		
VR-00117499	505		PHONE CHARGES		36.51		
01	0000003225	OHIO CAT		05/12/2021	165812	\$2,425.52	
VR-00117500	503	WO08023116	REPAIR SKID LOADER		2,425.52		
01	0000000567	OHIO CHILD SUPPORT PAYMENT CENTER		05/12/2021	165813	\$83.70	
IV-00037753	101		Payroll Week Ending 05-09-21 -D-SUP		83.70		
01	0000000704	OHIO PUBLIC EMPL DEFERRED		05/12/2021	165814	\$1,070.00	
IV-00037746	101		Payroll Week Ending 05-09-21 -D-ODC		670.25		
IV-00037746	201		Payroll Week Ending 05-09-21 -D-ODC		85.24		
IV-00037746	216		Payroll Week Ending 05-09-21 -D-ODC		9.67		
IV-00037746	501		Payroll Week Ending 05-09-21 -D-ODC		5.19		
IV-00037746	502		Payroll Week Ending 05-09-21 -D-ODC		6.42		
IV-00037746	503		Payroll Week Ending 05-09-21 -D-ODC		286.79		
IV-00037746	505		Payroll Week Ending 05-09-21 -D-ODC		6.44		
01	0000000060	PRENGER IMPLEMENT STORE		05/12/2021	165815	\$215.25	
VR-00117501	101	154703	MOWER PARTS		93.33		
VR-00117502	101	154191	MOWER PARTS		121.92		
01	0000000920	PROFESSIONAL ELECTRIC PRODUCTS CO		05/12/2021	165816	\$500.00	
VR-00117503	503	S101127682.0	MATERIAL		500.00		
01	0000003385	PURCHASE POWER		05/12/2021	165817	\$2,520.00	
VR-00117523	101		POSTAGE		2,520.00		
01	0000000063	RUMPKE WASTE, INC		05/12/2021	165818	\$73.94	
VR-00117504	201	1264258	CONTAINER RENTAL		73.94		
01	0000005442	SUB-ACQUATICS, INC.		05/12/2021	165819	\$887.14	
VR-00117505	101	OH68-414	BREATHING AIR ANALYSIS - FIRE		887.14		
01	0000004746	SUNRISE COOPERATIVE		05/12/2021	165820	\$97.70	
VR-00117506	502	4291625	FERTILIZER		97.70		
01	0000004928	UTILITIES INSTRUMENTATION SERVICE		05/12/2021	165821	\$24,980.00	

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VR-00117507	503	530363484	SOUTHEAST SUBSTATION ELECTR		13.300.00			
VR-00117508	503	530363485	SOUTH SUBSTATION-ELECTRICAL T		11.680.30			
VR-00117518	503	530363485	CREDIT		-0.30			
01	0000000131	WASHINGTON NATIONAL INS CO.		05/12/2021	165822	\$145.70		
IV-00037728	101		Payroll Week Ending 05-02-21 -D-CAN		3.96			
IV-00037728	201		Payroll Week Ending 05-02-21 -D-CAN		60.90			
IV-00037728	501		Payroll Week Ending 05-02-21 -D-CAN		7.78			
IV-00037728	502		Payroll Week Ending 05-02-21 -D-CAN		8.23			
IV-00037728	503		Payroll Week Ending 05-02-21 -D-CAN		64.83			
01	0000000076	WESTERN OHIO TRUE VALUE		05/12/2021	165823			
VR-00117511	101	498482	SUPPLIES		45.00			
VR-00117512	101	498469	SUPPLIES		15.00			
VR-00117515	101	498450	SUPPLIES		29.97			
VR-00117516	101	K981182	SUPPLIES		39.98			
VR-00117519	101	498589	SUPPLIES		10.98			
VR-00117520	501	498592	SUPPLIES		99.98			
VR-00117509	503	498540	SUPPLIES		25.51			
VR-00117510	505	498494	SUPPLIES		60.00			
VR-00117513	505	498547	SUPPLIES		98.99			
VR-00117514	505	498570	SUPPLIES		81.96			
01	0000000076	WESTERN OHIO TRUE VALUE		05/12/2021	165824	\$600.81		
VR-00117526	201	498702	SUPPLIES		19.99			
VR-00117524	503	498686	SUPPLIES		39.99			
VR-00117521	505	498599	SUPPLIES		6.49			
VR-00117525	505	498692	SUPPLIES		26.97			
01	0000002318	WESTERN-SOUTHERN LIFE		05/12/2021	165825			
IV-00037586	101		Payroll Week Ending 03-28-21 -D-WSL		6.60			
IV-00037615	101		Payroll Week Ending 04-04-21 -D-WSL		13.27			
IV-00037586	201		Payroll Week Ending 03-28-21 -D-WSL		0.33			
IV-00037615	201		Payroll Week Ending 04-04-21 -D-WSL		0.13			
IV-00037586	216		Payroll Week Ending 03-28-21 -D-WSL		0.02			
IV-00037586	501		Payroll Week Ending 03-28-21 -D-WSL		0.11			
IV-00037615	501		Payroll Week Ending 04-04-21 -D-WSL		0.03			
IV-00037586	502		Payroll Week Ending 03-28-21 -D-WSL		0.14			
IV-00037615	502		Payroll Week Ending 04-04-21 -D-WSL		0.07			
IV-00037586	503		Payroll Week Ending 03-28-21 -D-WSL		6.62			
01	0000002318	WESTERN-SOUTHERN LIFE		05/12/2021	165826			

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Trans #	CASH ID	Invoice #	Invoice Description	PO #	Line	Amount		
IV-00037644	101		Payroll Week Ending 04-11-21 -D-WSL			9.59		
IV-00037672	101		Payroll Week Ending 04-18-21 -D-WSL			11.16		
IV-00037644	201		Payroll Week Ending 04-11-21 -D-WSL			0.20		
IV-00037672	201		Payroll Week Ending 04-18-21 -D-WSL			0.23		
IV-00037672	216		Payroll Week Ending 04-18-21 -D-WSL			0.15		
IV-00037644	501		Payroll Week Ending 04-11-21 -D-WSL			0.02		
IV-00037644	502		Payroll Week Ending 04-11-21 -D-WSL			0.05		
IV-00037615	503		Payroll Week Ending 04-04-21 -D-WSL			0.32		
IV-00037644	503		Payroll Week Ending 04-11-21 -D-WSL			3.94		
IV-00037644	505		Payroll Week Ending 04-11-21 -D-WSL			0.02		
01	0000002318	WESTERN-SOUTHERN LIFE		05/12/2021	165827			\$55.28
IV-00037672	502		Payroll Week Ending 04-18-21 -D-WSL			0.63		
IV-00037672	503		Payroll Week Ending 04-18-21 -D-WSL			1.65		

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Trans #	CASH ID	Invoice #	Invoice Description	PO #	Line	Amount		
01	0000000001				05/21/2021	165828	\$2,268.13	
	IV-00037768	101	Payroll Week Ending 05-16-21 -T-FIT			766.17		
	IV-00037768	201	Payroll Week Ending 05-16-21 -T-FIT			395.25		
	IV-00037768	216	Payroll Week Ending 05-16-21 -T-FIT			9.26		
	IV-00037768	501	Payroll Week Ending 05-16-21 -T-FIT			120.42		
	IV-00037768	502	Payroll Week Ending 05-16-21 -T-FIT			242.14		
	IV-00037768	503	Payroll Week Ending 05-16-21 -T-FIT			647.31		
	IV-00037768	505	Payroll Week Ending 05-16-21 -T-FIT			87.58		
01	0000000989	AL BROERMAN TRUCKING			05/21/2021	165829	\$355.68	
	VR-00117527	503	86782 STONE			355.68		
01	0000000174	AMERICAN LEGAL PUBLISHING			05/21/2021	165830	\$1,258.10	
	VR-00117528	101	8219 CODIFICATION OF ORD & RES			1,258.10		
01	0000000267	AMERICAN MUNICIPAL POWER, INC.			05/21/2021	165831	\$723,013.68	
	VR-00117529	503	1001035 POWER			723,013.68		
01	0000005404	ANDOVER BANK			05/21/2021	165832	\$36,076.67	
	VR-00117531	516	6100000275 BONDS - INTEREST			36,076.67		
01	0000003169	ANIXTER POWER SOLUTIONS, LLC			05/21/2021	165833	\$4,015.85	
	VR-00117532	503	4935617-00 ELECTRIC METER TESTING			4,015.85		
01	0000000666	AUGLAIZE COUNTY TREASURER			05/21/2021	165834	\$2,739.36	
	VR-00117535	101	TAXES			377.20		
	VR-00117536	101	TAXES			655.44		
	VR-00117533	403	TAXES			1,310.94		
	VR-00117534	403	TAXES			0.69		
	VR-00117537	503	TAXES			395.09		
01	0000001579	AWWA NORTHWEST DISTRICT			05/21/2021	165835	\$210.00	
	VR-00117530	501	7001925147 MEMBERSHIP - FISHBAUGH			210.00		
01	0000004399	BOBCAT OF DAYTON			05/21/2021	165836	\$542.22	
	VR-00117538	101	B50952 TIRES FOR BOBCAT			542.22		
01	0000000014	BRINKMAN SERVICE CENTER			05/21/2021	165837	\$1,913.22	
	VR-00117539	101	REPAIR VILLAGE VEHICLES			127.86		
	VR-00117539	503	REPAIR VILLAGE VEHICLES			1,785.36		
01	0000003489	BURKE PETROLEUM, INC			05/21/2021	165838		
	VR-00117540	101	0416366 GAS			344.78		
	VR-00117541	101	0416365 GAS			253.14		
	VR-00117540	201	0416366 GAS			83.00		
	VR-00117541	201	0416365 GAS			60.94		
	VR-00117540	501	0416366 GAS			70.23		
	VR-00117541	501	0416365 GAS			51.57		
	VR-00117540	502	0416366 GAS			31.93		
	VR-00117541	502	0416365 GAS			23.45		
	VR-00117540	503	0416366 GAS			108.54		
	VR-00117541	503	0416365 GAS			79.69		
01	0000003489	BURKE PETROLEUM, INC			05/21/2021	165839	\$2,201.76	

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Trans #	CASH ID	Invoice #	Invoice Description	PO #		Line	Amount		
VR-00117587	101	0416626	GAS			411.87			
VR-00117588	101	0416625	GAS			179.15			
VR-00117587	201	0416626	GAS			99.15			
VR-00117588	201	0416625	GAS			43.13			
VR-00117587	501	0416626	GAS			83.90			
VR-00117588	501	0416625	GAS			36.49			
VR-00117587	502	0416626	GAS			38.15			
VR-00117588	502	0416625	GAS			16.59			
VR-00117587	503	0416626	GAS			129.66			
VR-00117588	503	0416625	GAS			56.40			
01	0000002301	CDM SMITH INC.			05/21/2021	165840	\$6,271.00		
VR-00117542	506	90124675	TDS STUDY AT WWTP			4,354.00			
VR-00117543	509	90124674	ENGINEERING - WATER TOWER			1,917.00			
01	0000004148	CHILLTEX, LLC			05/21/2021	165841	\$1,220.00		
VR-00117544	101	7466	PREVENTIVE MAINTANCE - POLICE C			610.00			
VR-00117545	201	7465	PREVENTIVE MAINTENANCE - PWD			610.00			
01	0000002575	ENCOMPASS			05/21/2021	165842	\$5,005.00		
VR-00117546	503	3456	ENGINEERING - SYSTEM SUPPORT			5,005.00			
01	0000001907	ENVIRONMENTAL MGMT.&DEVEL			05/21/2021	165843	\$9,946.57		
VR-00117547	501	19929	CHEMICALS			5,000.00			
VR-00117548	502	19930	CHEMICALS			4,946.57			
01	0000000079	FOUR-U-OFFICE SUPPLIES			05/21/2021	165844	\$20.31		
VR-00117549	201	119080	COPY FEES - PWD			20.31			
01	0000000833	HOWELL RESCUE SYSTEMS INC			05/21/2021	165845	\$2,210.00		
VR-00117550	101	2105079	GENESIS PREVENTIVE MAINTENANC			2,210.00			
01	0000000048	MESCO ELECTRICAL SUPPLY			05/21/2021	165846	\$486.64		
VR-00117551	503	S509113413.0	MATERIAL			44.04			
VR-00117552	503	S509098069.0	MATERIAL			119.19			
VR-00117589	503	S509072262	MATERIAL			323.41			
01	0000003039	O. P. AQUATICS			05/21/2021	165847	\$964.50		
VR-00117553	505	4311727-000	CHEMICALS			1,167.50			
VR-00117554	505	4311727-001	CREDIT			-203.00			
01	0000000567	OHIO CHILD SUPPORT PAYMENT CENTER			05/21/2021	165848	\$83.70		
IV-00037781	101		Payroll Week Ending 05-16-21 -D-SUP			83.70			
01	0000000704	OHIO PUBLIC EMPL DEFERRED			05/21/2021	165849	\$1,110.00		
IV-00037774	101		Payroll Week Ending 05-16-21 -D-ODC			598.44			
IV-00037774	201		Payroll Week Ending 05-16-21 -D-ODC			173.35			
IV-00037774	216		Payroll Week Ending 05-16-21 -D-ODC			15.76			
IV-00037774	501		Payroll Week Ending 05-16-21 -D-ODC			6.30			
IV-00037774	502		Payroll Week Ending 05-16-21 -D-ODC			4.64			
IV-00037774	503		Payroll Week Ending 05-16-21 -D-ODC			256.53			
IV-00037774	505		Payroll Week Ending 05-16-21 -D-ODC			54.98			
01	0000003622	OHIO PUBLIC ENTITY CONSORTIUM			05/21/2021	165850	\$4,066.94		

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VR-00117555	101	0521198	HEALTH REIMBURSEMENT				4,066.94		
01	0000000920	PROFESSIONAL ELECTRIC PRODUCTS CO			05/21/2021	165851	\$5,053.00		
VR-00117556	503	S101151353.0	MATERIAL			2,604.00			
VR-00117557	503	S101150886.0	MATERIAL			810.00			
VR-00117558	503	S101150051.0	MATERIAL			1,639.00			
01	0000002210	SAWVEL & ASSOCIATES, INC			05/21/2021	165852	\$377.64		
VR-00117559	503	2021048603	WASG POWER SUPPLY ASSISTAN			377.64			
01	0000001749	SPRING CREEK BLD SUPPLIES			05/21/2021	165853	\$97.50		
VR-00117560	201	95583	SUPPLIES			97.50			
01	0000002377	SPRING CREEK CORPORATION			05/21/2021	165854	\$396.25		
VR-00117561	201	2203403	MATERIAL			332.00			
VR-00117562	201	2203404	MATERIAL			64.25			
01	0000004272	SUBURBAN PROPANE - 7665			05/21/2021	165855	\$91.10		
VR-00117563	201	516760	PROPANE			91.10			
01	0000000451	TOM & JERRY'S INC.			05/21/2021	165856	\$75.00		
VR-00117564	101	59027	REPAIR DRINKING FOUNTAIN			75.00			
01	0000000661	TREASURER, STATE OF OHIO			05/21/2021	165857	\$200.00		
VR-00117565	502	1420654	DPDES PERMIT RENEWAL			200.00			
01	0000002120	VERIZON WIRELESS			05/21/2021	165858	\$951.67		
VR-00117586	101		CELL PHONE CHARGES			404.01			
VR-00117586	201		CELL PHONE CHARGES			263.31			
VR-00117586	501		CELL PHONE CHARGES			45.10			
VR-00117586	502		CELL PHONE CHARGES			45.14			
VR-00117586	503		CELL PHONE CHARGES			194.11			
01	0000000076	WESTERN OHIO TRUE VALUE			05/21/2021	165859			
VR-00117567	101	K99817	SUPPLIES			21.56			
VR-00117570	101	498785	SUPPLIES			143.99			
VR-00117573	101	498912	SUPPLIES			8.58			
VR-00117569	201	498756	SUPPLIES			79.44			
VR-00117574	201	499030	SUPPLIES			32.99			
VR-00117575	201	499033	SUPPLIES			38.94			
VR-00117566	503	498743	SUPPLIES			22.99			
VR-00117571	503	498849	SUPPLIES			10.68			
VR-00117572	503	498880	SUPPLIES			5.79			
VR-00117568	505	K99815	CREDIT			-46.99			
01	0000000076	WESTERN OHIO TRUE VALUE			05/21/2021	165860			

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Trans #	CASH ID	Invoice #	Invoice Description	PO #		Line	Amount		
VR-00117576	101	499048	SUPPLIES				15.96		
VR-00117582	201	499729	SUPPLIES				16.00		
VR-00117580	502	499550	SUPPLIES				359.00		
VR-00117579	503	499533	SUPPLIES				10.28		
VR-00117581	503	49719	SUPPLIES				112.96		
VR-00117583	503	499844	SUPPLIES				107.97		
VR-00117577	505	499112	SUPPLIES				68.99		
VR-00117578	505	499394	SUPPLIES				109.97		
VR-00117584	505	499767	SUPPLIES				1.24		
VR-00117585	505	499872	SUPPLIES				122.76		
01	0000000076	WESTERN OHIO TRUE VALUE			05/21/2021	165861		\$1,278.09	
VR-00117590	503	499918	SUPPLIES			34.99			
01	0000003735	WINNER'S COMPUTER, LLC			05/21/2021	165862		\$472.50	
VR-00117591	101	17-3233	REPAIR OFFICE COMPUTER/MONTHL			472.50			
Bank ID 01 Total:							\$814,972.08		