

October 21, 2025
Tuesday - 6:30 p.m.
Village of Minster Council Chambers

Excuse Craig
↳ TREY/CURT

- 1) Call to Order
- 2) Approval of the October 7, 2025 meeting minutes. TC/Josh
- 3) Introduction of Visitors:
 - a) Kristina Morris – Candidate for Common Pleas Court Judge
- 4) Ordinances and Resolutions:
 - a) Ordinance 25-10-02: Discussion, and second reading of an ordinance adopting the Solid Waste Management Plan Update for the Auglaize County Solid Waste Management District.
Nicole/Trey
 - b) Ordinance 25-10-04: Discussion, motion to accept bids and suspend, pass and adopt an ordinance awarding a contract to the lowest and best bidder for the purchase of the 2025 - 2026 Sidewalk Repair and Replacement Project; authorizing the execution of a purchase order. ~~Accept~~ - Trey/T.C. Suspend - Curt/Josh
Pass - Nicole/Trey
 - c) Resolution 25-10-01: Discussion, and first reading of a resolution documenting the position of the Village of Minster regarding naming of addressing authority within the jurisdiction of the Village of Minster. Josh/Curt
 - d) Ordinance 25-10-05: Discussion, suspend, pass and adopt an ordinance approving the village to enter into a Lease Management Agreement with the Ohio Department of Natural Resources, Division of Parks and Watercraft for the development of a multi-use trail south of the Village of Minster and to declare an emergency.
Suspend - TC/Trey
Pass - Josh/Nicole
- 5) Committee Reports and Discussion Items:

S treets: Nicole, Trey, and Travis S afety: Nicole, Curt, Josh P arks: Curt, Josh, Nicole P ersonnel: Curt, Craig, Josh	F inance/Audit: Travis, Craig, Trey U tilities: Josh, Nicole, Travis E con. Development: Trey, Travis, Craig C ommunity Engagement and Development: Craig, Curt, Trey
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- 6) Old Business:
 - a)
- 7) New Business:

- a) Discussion and motion to approve invoices over \$3,000.00. Josh/Trey
- b) Discussion and motion to terminate Tyler Karnehm as an employee with the Village of Minster. Trey/Curt

8) Administrator's Report

9) Invoices: \$795,282.91 TC/Nicole

10) Motion to enter into executive session to discuss purchase and sale of land.

11) Motion to adjourn

Josh/Nicole 7:27pm

TC/Curt. 7:35pm.

↳ Curt/Nicole

VILLAGE OF MINSTER, OHIO
COUNCIL MEETING MINUTES
Tuesday, October 7, 2025

Council Meeting: Council convened at 6:30 pm in Council Chambers with the following council members present: Josh Osterloh, Travis Wilges, Trey Steele, Craig Sherman and Nicole Clune. Also, present were Craig Oldiges (Mayor), Don Harrod (Administrator), Jim Hearn (Solicitor), and Jim Cain (Fiscal Officer).

Attendance: Eric Morris (Police Chief), The Daily Standard, The Evening Leader

Mayor Oldiges called the meeting to order with the Pledge of Allegiance.

Approval of Sept. 16, 2025 Minutes: Wilges and Steele motioned to approve the minutes from the regular meeting on Sept 16, 2025. Motion passed on 4 aye votes. 1 abstained.

A motion to excuse councilman Albers by Sherman and Clune. Motion passed on 5 aye votes.

Visitors: Representatives from Danone.

ORDINANCE AND RESOLUTIONS:

Ordinance 25-10-01: Discussion, suspend, pass, and adopt an ordinance authorizing the transfer of 0.012 acres, more or less, to cure an encroachment by Post Business Properties, Inc. FKA Post Printing Company and declaring an emergency.

In September, I was contacted by Stan Evans an attorney, out of Sidney, about a potential problem with the Post Printing Building at the corner of Cleveland and Fourth Street. I met with Mr. Evans and he informed me that Post Printing is anticipating selling the property, however, there is an issue with an encroachment on to the village's right-of-way and they cannot get a clear deed until the issue is resolved. Apparently, when the building was built in the early 1900's a portion of the building was built in the right-of-way of both Fourth Street and Cleveland Street. On Fourth Street, the building encroaches into the right-of-way a distance of 1.25 feet and on Cleveland Street the encroachment is 4.90 feet, for a total of 0.012 of an acre. This encroachment has been there since the building was built unbeknownst by Post Printing or the Village

In talking with Mr. Evans, it was suggested that the easiest way to resolve the issue was for the village to do a quit claim deed and deed over the encroachment property to Post Printing. This would clear up the encroachment and give Post Printing a clean deed and enable them to sell the building. I ran this scenario by Jim Hearn and he agreed with Mr. Evans's assessment. Basically, the village would be giving Post Printing the property that the encroachment sits on.

The land in question is right-of-way of Fourth Street and Cleveland Street; however, it is obvious that the village never needed that portion of the right-of-way and I can't think of another reason why the village would need it in the future, except if we wanted to widen either of those streets, but I can't see that happening. Also, I thought that the village may want to sell Post the ground rather than giving it away,

however, since it is so small of a parcel if the village sold it at the same rate, we sell other property for, \$20,000 an acre, it would only result in a \$240.00 cost.

It is my opinion that the village go ahead and quit claim deed the property over to Post Printing so that the issue can be resolved and Post Printing can have a clean deed. If Council agrees, an ordinance has been prepared which is included in your packet along with several exhibits. Due to the fact that Post Printing would like to have this matter cleared up as soon as possible so that they can proceed with a land sale, the ordinance has been prepared as an emergency.

A motion to suspend the three readings by Sherman and Steele. Motion passed on 5 aye votes.

A motion to pass and adopt Ordinance 25-10-01 by Steele and Clune. Motion passed on 5 aye votes.

Ordinance 25-10-02: Discussion, and first reading of an ordinance adopting the Solid Waste Management Plan Update for the Auglaize County Solid Waste Management District.

In your packet is a copy of a resolution approving the update to the Auglaize County Solid Waste Management Plan. I have reviewed the plan and it is very similar to the current solid waste management plan that council approved back in 2015.

Under the proposed plan there is no change in the current recycling programs within the county. There is no planned increase in generation fees. The plan does say that the district will evaluate in 2026 the need to replace the generation fee with a designation fee based on volumes of waste directed out-of-state, however it does not implement such a fee. The parcel assessment which was implemented by the Commissioners back in 2009 will continue unchanged. These are important areas for the village as they all could have an impact on the village's garbage rate should there be a change in how these are handled.

The remainder of the plan addresses issues such as solid waste disposal capacity for the county, historical and projected disposal estimates and recycling estimates, financing, recycling programs being implemented and educational opportunities to encourage recycling.

Given that there are no major changes related to fees and the plan does not impose a disposal designation, I see no negatives for the village. If Council wants to give the first reading to the plan we can do so tonight and hold subsequent readings thereafter.

A motion to have the first reading of Ordinance 25-10-02 by Clune and Steele. Motion passed on 5 aye votes.

Ordinance 25-10-03: Discussion, suspend, pass and adopt an ordinance approving an enterprise zone agreement with Danone, U.S. LLC. Pursuant to the enterprise zone regulations and to declare an emergency.

The Village has received an enterprise zone application from the Danone U.S. LLC. The application details call for the construction of a 45,000 square foot building addition on to their facility. Danone would invest approximately \$24,000.00 in real property and another \$142,000,000.00 in machinery and equipment as part of the project. As part of the enterprise zone agreement, Danone has committed to hiring 30 new employees with an estimated payroll of \$1,950,000.00.

The negotiating committee for these types of agreement, which consists of the head of the economic development committee, a representative from the school and a township trustee met to review the application and have recommended that Danone be granted a real property tax exemption equal to seventh-five percent for ten years on the construction project. In addition, the committee has recommended a compensation agreement where Danone will compensate the Minster Local School Board of Education for foregone tax dollars because of the exemption, at a rate equal to 40% of the savings that Danone receives from the tax abatement.

I have put a spreadsheet that outlines the tax abatement showing the tax Danone would pay without an abatement; what they pay with a 75% abatement; the savings that Danone will see as a result of the tax abatement; the payment to the school which is 40% of the savings; and the amount of tax the school will receive that is not subject to the tax abatement. These numbers are based on a 35% taxable value. This may be higher or lower depending on how the Auditor appraisees the new investment.

I have included a copy of the application, the agreement, and an ordinance in your packet for your review.

If council desires to approve the enterprise zone agreement with Danone, council would need to do so by passing the ordinance. I have written the ordinance as an emergency because the agreement, if passed by Council, still needs to go through the approval process of the County Commissioners which is scheduled for October 14th.

A motion to suspend the three readings by Osterloh and Steele. Motion passed on 5 aye votes.

A motion to pass and adopt Ordinance 25-10-03 by Steele and Clune. Motion passed on 5 aye votes.

COMMITTEE REPORTS:

STREETS: None

SAFETY: Rescue had 61 runs in 3rd quarter.

PARKS: None

PERSONNEL: None

UTILITIES: None

ECONOMIC DEVELOPMENT: Had a meeting to discuss potential purchase of land and possible interest for new businesses in industrial park.

COMMUNITY ENGAGEMENT AND DEVELOPMENT: None

FINANCE/AUDIT: None

OLD BUSINESS: None

NEW BUSINESS:

Discussion and motion to approve invoices over \$3,000.00.

In your packet is a list of invoices that are over \$3,000.00. The list below are purchases that were authorized by the Administrator per the Ordinance that council passed authorizing the Administrator to make purchases up to \$25,000.00. However, the State Auditors have told us that any purchase over \$3,000.00 must be approved by Council utilizing this method. The purchases are as follows:

Anixter Power	\$3,151.90	Meter Testing
Regal Plumbing	\$12,456.00	Replace Compressor on Dehumidifier at Water Plant
Quinter Well Drilling	\$29,927.71	Well Cleaning and Repairs
Ohio Cat	\$9,070.40	120-foot JIG Rental
Encompass	\$21,575.92	Rewire at Southeast Sub for SCADA Updates
Awesome Family Entertainment	\$4,772.82	Skating Rink for Winter Festival
Heyne Construction	\$84,987.04	Final Payment on Paris Street Shelter House
United Sates Geological Survey	\$3,750.00	Operational Charge for Flow Meter in Canal
Minster Bank	\$100,831.83	Loan Payment
Sal Chemical	\$7,827.40	Aluminum Sulfate for Waste Water Plant
Hoff Mobile Bucket Truck	\$5,627.23	Repair Outriggers
Repair		
CIVICA North America	\$6,967.53	License, Support and Maintenance Renewal

Wilges and Osterloh motioned to approve invoices over \$3,000.00. Motion passed on 5 aye votes.

Discussion and motion to approve the September 2025 Income Tax Report as submitted from the City of St. Mary's.

The City of St. Mary's has reported that we have received \$556,655.09 in income tax receipts for the month of September. This brings the total amount received for the year to \$4,128,088.56. Council usually accepts the report through the passage of a motion.

Clune and Wilges motioned to accept September 2025 Income Tax Report as submitted from the City of St. Mary's. Motion passed on 5 aye votes.

Discussion and motion to purchase a 1500 KVA Three Phase Pad Mount Transformer.

The Electric Department is requesting to purchase a new 1500 KVA Three Phase Pad Mount Transformer. The department currently keeps two of this size transformers in stock for emergency replacement. However, we will be utilizing one of the in-stock transformers for Fabcor's new expansion, leaving us only one in inventory. The department would like to purchase a new transformer so that we replenish our inventory as we have a number of 1500 KVA transformer in service throughout the village.

John Neuman has received quotes with the best quote coming from Sunbelt Solomon at a price of \$64,500.00 with a delivery time of 8 to 10 weeks.

Because the cost of the transformer is under the bidding threshold, we do not need to seek bids for the item. If Council would want to move forward with the purchase, they can do so with a passage of a motion.

Osterloh and Wilges motioned to purchase a 1500 KVA Three Phase Pad Mount Transformer. Motion passed on 5 aye votes.

Discussion and motion to allow Harmony for Ohio Foundation to utilize the streets for the annual Turkey Trot.

Harmony of Ohio Foundation has again requested the use of the village streets to hold their annual Turkey Trot. This road race occurs on Thanksgiving morning, November 27th, and starts at 9:00am and is usually finished by 10:00 to 10:30 am. The race starts and finishes at the high school parking lot and utilizes parts of Seventh Street, Lincoln Street, First Street, Cleveland Street, Frankfort Street, Sixth Street and Hanover Street.

If council would want to grant Harmony of Ohio Foundation the permission to once again hold their Turkey Trot, a simple motion allowing them to use the streets is sufficient.

Steele and Clune motioned to allow Harmony of Ohio Foundation permission to use the streets for the Turkey Trot. Motion passed on 5 aye votes.

ADMINISTRATOR REPORT:

- 1) Leaf Pick-up has begun. As reported at the last meeting, because of the dry weather and many leaves already falling, the village initiated picking up leaves the week of the 20th of September. Crew will go out again later this week and will pick up leaves until early December weather permitting.
- 2) Freson Contracting continues to work on the Columbia Drive Water and Sanitary Loop Project. They have been working on installing the sanitary sewer portion of the project for the past several weeks and should finish that up shortly to where they can begin on the water line installation.
- 3) Employees have completed the annual Drug Free Safety Training that is required by our participation in the Drug Free Safety Program administered by the Bureau of Workers Compensation. Participating in this program gives us a discount on our workers compensation premiums.
- 4) All summer leagues including fall ball have completed their season at the Four-Season Park. The Parks Department has begun to take down the batting cage nets and awnings around the little league complex. They have also repaired all pitching mounds and batter's boxes throughout the complex. They will continue to prepare the park for the winter season.
- 5) We have tentatively set a bid date for the State Route 66 Sidewalk Project. We will advertise the project on the 15th and 22nd of October and will open bids on the 30th at 10:00 am. Once bids are received, Choice One will review them and we will have a recommendation to council at a meeting in November.

- 6) We are in the process of closing out the Land and Water Conservation Fund Grant that was used to pay a portion of the costs for the playground equipment and splash pad at Parris Street Park. We will soon submit all the final documentation for the project to ODNR for reimbursement.

Receipts: \$3,448,377.41

Motion to accept the receipts by Osterloh and Steele. Motion passed on 5 aye votes.

Invoices: \$1,463,833.19

Motion to pay invoices by Wilges and Sherman. Motion passed on 5 aye votes.

Executive Session:

Motion to enter Executive Session to discuss the sale and purchase of land @ 7:04 by Sherman and Steele.

Motion passed on 5 aye votes.

Motion to exit Executive Session @ 7:56 by Steele and Clune. Motion passed on 5 aye votes.

Adjournment: Motion to adjourn was made by Sherman and Wilges at 7:57pm. Motion passed on 5 aye votes.

Craig Oldiges, Mayor

James Cain, Fiscal Officer

Recorded & typed by James Cain

TO: Mayor, Council Members, Others
FROM: Donald W. Harrod, Village Administrator
RE: Summary of Agenda Items

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Ordinance 25-10-02: Discussion, and second reading of an ordinance adopting the Solid Waste Management Plan Update for the Auglaize County Solid Waste Management District.

In your packet is a copy of a resolution approving the update to the Auglaize County Solid Waste Management Plan. I have reviewed the plan and it is very similar to the current solid waste management plan that council approved back in 2015.

Under the proposed plan there is no change in the current recycling programs within the county. There is no planned increase in generation fees. The plan does say that the district will evaluate in 2026 the need to replace the generation fee with a designation fee based on volumes of waste directed out-of-state, however it does not implement such a fee. The parcel assessment which was implemented by the Commissioners back in 2009 will continue unchanged. These are important areas for the village as they all could have an impact on the village's garbage rate should there be a change in how these are handled.

The remainder of the plan addresses issues such as solid waste disposal capacity for the county, historical and projected disposal estimates and recycling estimates, financing, recycling programs being implemented and educational opportunities to encourage recycling.

Given that there are no major changes related to fees and the plan does not impose a disposal designation, I see no negatives for the village. If Council wants to give the second reading to the plan we can do so tonight and hold subsequent readings thereafter.

Ordinance 25-10-03: Discussion, motion to accept bids, and suspend, pass and adopt an ordinance awarding a contract to the lowest and best bidder for the purchase of the 2025-2026 Sidewalk Repair and Replacement Program; authorizing the execution of a purchase order and declaring an emergency.

On September 30th, the Village opened the bids for the 2025 – 2026 Sidewalk Repair and Replacement Project. This is to repair and replace various sections of sidewalk, drive approaches and some handicap ramps throughout the west side of the village. It is a continuation of the sidewalk repair project that we undertook in 2023 and 2024. The engineer's estimate for the project was \$213,677.50. Four bids were received and they are as follows:

D.L. Smith Concrete, Norwalk, Ohio	\$138,843.00
American Decorative Concrete, Greenville, Ohio	\$181,474.39
PAB Construction, Coldwater, Ohio	\$196,662.25
Fenson Contracting, Ft. Jennings, Ohio	\$247,675.25

The lowest and best bid, appears to be D.L. Smith of Norwalk, Ohio. D. L. Smith has recently completed a couple of projects for the Village that include the Parkview Curb Ramp Project and the State Route 66 Crosswalk Project. They completed those projects on time and without any issues, and I would recommend that the bid for this project be awarded to them.

Once council awards the bid, I will get contracts out to D. L. Smith so we can get them started.

Resolution 25-10-01: Discussion, and first reading of a resolution documenting the position of the Village of Minster regarding naming of addressing authority within the jurisdiction of the Village of Minster.

A few weeks ago, I attended a meeting set up by the County Engineer and the Sherriff Mike Vorhees. The purpose of the meeting was to discuss the next generation 9-1-1 system that was being set up in the county and the need to develop a cohesive methodology in reporting new addresses assigned to lots within the county.

According to Sherriff Vorhees with the new 9-1-1 system, the county is required to put in all new addresses within seventy-two hours. Currently, each community in the county assigns their own street addresses and it may be several weeks after an address is assigned that it gets reported to the county. This delays the new address from being entered into the 9-1-1 system and often causes confusion with first responders.

It was the consensus of those at the meeting, that a centralized addressing authority, such as the county engineer's office would be the best way to ensure that new addresses were assigned and entered into the system to ensure enhanced safety and compliance with the next generation 9-1-1 requirements. With the GIS system that the county has put in place, this would be very easy for the county to do. The county would assume the assigning of addresses rather than this being done by each community in the county.

The resolution in your packet states that the village agrees with the recommendation from the meeting and believes that it is in the best interest of the village to authorize the county engineer's office to assign addresses. The county engineer's office would work with the village to ensure that any patterns in assigning addresses are continued.

If this is acceptable to council, the county has asked us to pass a resolution authorizing the county engineer's office to serve as our addressing authority. This would not go into effect until January 1st; so we can give the resolution a full three readings.

Ordinance 25-10-05: Discussion, suspend, pass and adopt an ordinance approving the village to enter into a Lease Management Agreement with the Ohio Department of Natural Resources, Division of Parks and Watercraft for the development of a multi-use trail south of the Village of Minster and to declare an emergency.

In your packet is a copy of an ordinance along with a copy of a lease management agreement developed by the Ohio Department of Natural Resource. The lease management agreement is for the proposed multi-use trail between First Street and State Route 66 south of the village.

The agreement gives the village the authority to manage, maintain, construct and operate a multi-use trail on the canal towpath, which is owned by the state. The agreement is for fifteen years and can be renewed for another fifteen years. There is no cost for the lease other than a \$500.00 one time writing fee.

The multi-use trail committee has been waiting on this lease agreement to be developed and approved so that we and ODNR can begin construction of the trail.

Due to the fact that we hope to get started on construction of the trail as earlier as possible, I have written the ordinance as an emergency.

Discussion and motion to approve invoices over \$3,000.00.

In your packet is a list of invoices that are over \$3,000.00. The list below are purchases that were authorized by the Administrator per the Ordinance that council passed authorizing the Administrator to make purchases up to \$25,000.00. However, the State Auditors have told us that any purchase over \$3,000.00 must be approved by Council utilizing this method. The purchases are as follows:

Sal Chemical	\$ 3,761.00	Chemicals
City of St. Marys	\$ 23,720.81	3rd Quarter Admin Fee
Core and Main	\$ 7,660.24	Storm and Sanitary Albers on 66
PSG & Visual Concepts	\$ 3,547.95	Outfit New Parks' Truck
Sal Chemical	\$ 11,225.00	Water Plant Chemicals
Heyne Construction	\$ 16,119.23	Retainage
Gehret Nursery	\$ 6,661.00	Stone and landscape around library
Hess Fencing	\$ 11,972.00	Fence around shooting range
VFW	\$ 3,400.00	Flags
Choice One	\$ 6,300.00	Paris St. Park plan
Choice One	\$ 3,445.00	SR 66 sidewalks
Hawkins	\$ 3,090.50	WWTP chemicals
Hawkins	\$ 6,390.63	Water Plant Chemicals
Buschur Electric	\$ 8,160.00	Labor to install switch gear in well house
Buschur Electric	\$ 18,937.17	Switch gear
CDM Smith	\$ 5,214.92	TDS Study
Homan and Stucke	\$ 9,120.00	Curb on 3rd St.
Minster Area Life Squad	\$ 24,125.00	3rd Quarter Admin Fee
Minster Supply	\$ 18,535.00	Picnic Tables for Paris Street Park

Discussion and motion to terminate Tyler Karnehm as an employee with the Village of Minster

Tyler Karnehm who was hired less than six months ago, is an employee of the Public Works Department. Tyler failed to show up to work last Monday, October 13th and everyday since then. Tyler has not been in contact with the village and we have tried to reach out to him on numerous occasions but without success.

Given the fact that he has not showed up for work, I would like to terminate his employment with the village. Our employee handbook gives us the ability to terminate an employee who fails to report to work. Tyler is also still under probationary status.

If council agrees with my decision, Tyler can be terminated with the passage of a motion.

COUNCIL MEMBER	YES	NO	ABSTAIN
Curt Albers			
Craig Sherman			
Trey Steele			
Nicole Clune			
Josh Osterloh			
Travis Wilges			
Mayor Craig Oldiges			

ORDINANCE 25-10-02

AN ORDINANCE ADOPTING THE SOLID WASTE MANAGEMENT PLAN UPDATE FOR THE AUGLAIZE COUNTY SOLID WASTE MANAGEMENT DISTRICT AND TO DECLARE AN EMERGENCY

WHEREAS, the Village of Minster is located within the jurisdiction of the Auglaize County Solid Waste Management District (District); and

WHEREAS, the District Policy Committee prepared and adopted a final draft of the Solid Waste Management Plan Update, in accordance with Ohio Revised Code Sections 3734.53, 3734.54, and 3734.55; and

WHEREAS, the District has provided a copy of the Draft Final Solid Waste Management Plan Update for ratification to each of the legislative authorities of the District; and

WHEREAS, the Village of Minster must decide whether it approves of said Solid Waste Management Plan within ninety days of receipt of the Final Draft Plan.

NOW THEREFORE BE IT ORDAINED BY THE Council of the Village of Minster, Auglaize County, Ohio, to wit:

- SECTION 1:** The Village of Minster approves the District Solid Waste Management Plan Update.
- SECTION 2** The Clerk of Council is hereby directed to send the District a copy of this ordinance to the attention of Ms. Alexa Schwaderer, Assistant District Coordinator, Auglaize County Solid Waste Management District, P.O. Box 603, St. Marys, Ohio 45885.
- SECTION 3:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of the Council and of any of its committees that resulted in such formal actions were in a meeting open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

ADOPTED: November 4, 2025

Craig Oldiges, Mayor

Attest:

James Cain, Fiscal Officer

COUNCIL MEMBER	YES	NO	ABSTAIN
Travis Wilges			
Trey Steele			
Craig Sherman			
Curt Albers			
Josh Osterloh			
Nicole Clune			
Mayor Craig Oldiges			

ORDINANCE NO. 25-10-04

**AN ORDINANCE AWARDING A CONTRACT TO THE LOWEST AND BEST BIDDER FOR
THE PURCHASE OF THE 2025 -2026 SIDEWALK REPAIR AND REPLACEMENT PROJECT;
AUTHORIZING THE EXECUTION OF A PURCHASE ORDER AND TO DECLARE AN
EMERGENCY**

BE IT ORDAINED BY THE COUNCIL of the Village of Minster, Auglaize County, Ohio, to-wit:

SECTION 1:

The Village Administrator having advertised for bids for the purchase of the 2025 -2026 Sidewalk Repair and Replacement Project according to law, it is determined that the bid of D.L. Smith Concrete in the amount of \$ 138,843.00 is the best and lowest base bid.

SECTION 2:

The Village Administrator is hereby authorized to enter into a contract with D.L. Smith Concrete in the amount of \$ 138,843.00 for the purchase of the 2025 -2026 Sidewalk Repair and Replacement Project, all according to the advertisement and specifications.

SECTION 3:

The Village Administrator is hereby authorized to execute a purchase order in the amount of \$ 138,843.00 to D.L. Smith Concrete of Norwalk, Ohio.

SECTION 4:

Because of the immediate need to complete the project, in order to effectively provide dependable services, for the benefit of the health, safety and welfare of the Village of Minster and shall take immediate effect.

ADOPTED: October 21, 2025

Craig Oldiges, Mayor

James Cain, Fiscal Officer

ITEM NO.	DESCRIPTION	UNIT OF MEASURE	APPROX. QTY.	ESTIMATE		D.L. Smith Concrete Norwalk, Ohio		American Decorative Concrete Greenville, Ohio		PAB Construction Coldwater, Ohio		Fenson Contracting Ft. Jennings, Ohio	
				UNIT COST	TOTAL COST	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST
2025 -2026 Sidewalk Repair and Replacement Project													
452	6" Non-Reinforced Concrete Pavement as Per Plan	S.Y.	128	\$ 140.00	\$ 17,878.00	\$ 120.00	\$ 15,324.00	\$ 144.00	\$ 18,388.80	\$ 200.00	\$ 25,540.00	\$ 140.00	\$ 17,878.00
452	9" Non-Reinforced Concrete Pavement as Per Plan	S.Y.	96	\$ 150.00	\$ 14,430.00	\$ 130.00	\$ 12,506.00	\$ 162.00	\$ 15,584.40	\$ 235.00	\$ 22,607.00	\$ 150.00	\$ 14,430.00
608	4" Concrete Walk as Per Plan	S.F.	6028	\$ 18.00	\$ 108,499.50	\$ 12.00	\$ 72,333.00	\$ 15.25	\$ 91,923.19	\$ 19.00	\$ 114,527.25	\$ 19.00	\$ 114,527.25
608	Curb Ramp as Per Plan	S.F.	618	\$ 45.00	\$ 27,810.00	\$ 30.00	\$ 18,540.00	\$ 38.50	\$ 23,793.00	\$ 22.00	\$ 13,596.00	\$ 50.00	\$ 30,900.00
609	Combination Curb and Gutter Type 2, 6" Plate as Per Plan	FT.	118	\$ 210.00	\$ 24,780.00	\$ 45.00	\$ 5,310.00	\$ 70.00	\$ 8,260.00	\$ 44.00	\$ 5,192.00	\$ 100.00	\$ 11,800.00
609	Combination Curb and Gutter Type 2, 8" Plate as Per Plan	FT.	74	\$ 220.00	\$ 16,280.00	\$ 45.00	\$ 3,330.00	\$ 75.00	\$ 5,550.00	\$ 50.00	\$ 3,700.00	\$ 110.00	\$ 8,140.00
659	Seeding and Mulching	Lump	1	\$ 2,000.00	\$ 2,000.00	\$ 1,500.00	\$ 1,500.00	\$ 6,400.00	\$ 6,400.00	\$ 8,000.00	\$ 8,000.00	\$ 22,000.00	\$ 22,000.00
614	Maintaining Traffic	Lump	1	\$ 2,000.00	\$ 2,000.00	\$ 10,000.00	\$ 10,000.00	\$ 11,575.00	\$ 11,575.00	\$ 3,500.00	\$ 3,500.00	\$ 28,000.00	\$ 28,000.00
				\$	\$ 213,677.50	\$	\$ 138,843.00	\$	\$ 181,474.39	\$	\$ 196,662.25		\$ 247,675.25

COUNCIL MEMBER	YES	NO	ABSTAIN
Travis Wilges			
Trey Steele			
Craig Sherman			
Curt Albers			
Josh Osterloh			
Nicole Clune			
Mayor Craig Oldiges			

RESOLUTION 25-10-01

IN THE MATTER OF DOCUMENTING THE POSITION OF THE VILLAGE OF MINSTER REGARDING NAMING OF ADDRESSING AUTHORITY WITHIN THE JURISDICTION OF THE VILLAGE OF MINSTER.

WHEREAS, the State of Ohio legislature recently passed legislation providing for certain next generation 911 compliance requirements; and

WHEREAS, some of such requirements impose restrictions and deadlines related to the issuance, revision and modification of addresses as part of the 911 system; and

WHEREAS, all of the jurisdictions within Auglaize County that currently issue addresses (or street numbers) met to discuss the next generation 911 compliance issues; and

WHEREAS, the consensus of such jurisdictions was that a centralized or single "Addressing Authority" would be in the best interest of the County residences to ensure enhanced safety and compliance with next generation 911 requirements; and

WHEREAS, the jurisdictions collectively agreed that the Addressing Authority should be the County Engineer's office; and

WHEREAS, The Village of Minster, wishes to document its position via resolution that the County Engineer's office should be the Addressing Authority for all jurisdictions in Auglaize County.

THEREFORE BE IT RESOLVED THAT, after deliberation, the Village of Minster, does hereby find that it is in the best interest of the Village to request and authorize that the Auglaize County Engineer's office serve as the Addressing Authority for the Village of Minster beginning January 1, 2026.

BE IT FURTHER RESOLVED, that the authorized officer shall send a copy of this resolution to the Board of County Commissioners of Auglaize County and the County Engineer for Auglaize County.

ADOPTED: November 18, 2025

Craig Oldiges, Mayor

Attest:

James Cain, Fiscal Officer

COUNCIL MEMBER	YES	NO	ABSTAIN
Travis Wilges			
Josh Osterloh			
Craig Sherman			
Curt Albers			
Trey Steele			
Nicole Clune			
Mayor Craig Oldiges			

ORDINANCE NO. 25-10-05

AN ORDINANCE AUTHORIZING THE VILLAGE TO ENTER INTO A LEASE MANAGEMENT AGREEMENT WITH THE OHIO DEPARTMENT OF NATURAL RESORUCES, DIVISION OF PARKS AND WATERCRAFT FOR THE DEVELOPMENT OF A MULTI-USE TRAIL SOUTH OF THE VILLAGE OF MINSTER AND TO DECLARE AN EMERGENCY

WHEREAS, both the Village of Minster and the Village of Fort Loramie have been exploring the possibility of constructing a multi-use trail along the towpath of the Miami-Erie Canal between the two communities; and

WHEREAS, the Village of Minster applied for and was awarded funds from the State of Ohio for a Capital Improvement Project administered by the Ohio Department of Natural Resources for the development of a multi-use trail between First Street and State Route 66 to the south of the Village; and

WHEREAS, the Ohio Department of Natural Resources' Miami - Erie Canal Lands Manager has agreed to utilize his workforce for the construction of the multi-use trail; and

WHEREAS, the lands and water of the Miami – Erie Canal are property of the State of Ohio; and

WHEREAS, The Village of Minster has applied to the State for a lease management agreement of certain Maimi-Erie Canal lands for the operation, management and maintenance of a public multi-use trail; and

WHEREAS, the Department of Natural Resources has compiled a lease management agreement attached as Appendix A, granting to the Village of Minster the authority to manage, maintain and operate a multi-use trail on canal lands.

NOW, THEREFORE, be it resolved by the Council of the Village of Minster, a

two-thirds majority of the members elected thereto concurring herein:

SECTION 1:

The Mayor shall be, and is hereby, authorized to execute and deliver an executed lease management agreement to the Ohio Department of Natural Resources.

SECTION 2:

The actions of the Mayor, in executing and delivering the lease management agreement, shall be and are hereby ratified in all respects.

SECTION 3:

This Ordinance is declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety, and welfare of the Village. This Ordinance shall go into immediate effect.

Passed this _____ day of _____, 2025.

Craig G. Oldiges, Mayor

ATTEST:

James Cain, Fiscal Officer

**LEASE MANAGEMENT AGREEMENT
MIAMI & ERIE CANAL**

This Management Agreement (hereinafter referred to as "Agreement") is made and entered into by and between the State of Ohio, Department of Natural Resources, Division of Parks and Watercraft ("ODNR" or "State"), whose address is 2045 Morse Road, Columbus, Ohio 43229 and Village of Minster ("Lessee"), an Ohio Political Subdivision created pursuant to authority established in Ohio Revised Code Chapter 1545, whose address is 5 West Fourth Street, Minster, Ohio 45865.

WITNESS:

WHEREAS, the lands and waters of the Miami and Erie Canal are property of the State of Ohio (hereinafter referred to as "the Property"), Department of Natural Resources, and managed and maintained by the Division of Parks and Watercraft under authority of the Director of the Department of Natural Resources pursuant to Sections 1501.01 and 1520.02 of the Ohio Revised Code; and

WHEREAS, Lessee applied to State for a lease management agreement of certain Miami and Erie Canal Lands for the operation, management and maintenance of a public multi-purpose trail, and;

WHEREAS, Lessee gains the benefits of adding the use of the Property to its managed inventory of publicly accessible recreational areas and ODNR realizes cost efficiencies in maintenance and management of the Property, all of which the parties mutually recognize to be good and valuable consideration:

NOW THEREFORE, State and Lessee mutually agree that ODNR does hereby grant unto the Village of Minster the authority to manage, maintain, and operate the Property which is shown and described on the attached Exhibit A (collectively the "Property") under the terms and conditions set forth in this Agreement:

DESCRIPTION OF PROPERTY

The following two tracts of land are described as follows: Tract One is situated in the County of Auglaize, Township of Jackson beginning in the Village of Minster at West 1st Street approximately at canal station 6569+70 running south to the Auglaize-Shelby County line, Tract Two is situated in the County of Shelby Township of McLean beginning at the Auglaize-Shelby County line running south to Ohio Route 66 approximately at canal station 6652+50 excepting therefrom all land under the jurisdiction of the Ohio Department of Transportation for Ohio Route 66. And referenced and depicted on Exhibit "A" attached hereto and incorporated herein.

Further reference is made to Canal Plat Nos. 131, 132 and 133 of the H. E. Whitlock Survey of the Miami and Erie Canal on file in the Ohio Department of Natural Resources in Columbus, Ohio.

TERM

This lease shall be for a term of fifteen (15) years, more or less, beginning on the Effective Date and ending June 30, 2040.

CONSIDERATION

No rental payments are due to the Lessor under this Lease. The good and valuable consideration for this Lease shall be the exchange of mutual promises, covenants, and conditions hereinafter set forth. Lessee shall pay a one-time writing fee of \$500.00 due upon execution of this agreement.

COVENANTS OF LESSEE

Lessee hereby covenants with Lessor:

1. Purpose of Occupancy and Use of the Property

- a. The leasehold premises shall be maintained for recreational and public purposes only. Lessee's use and occupation of the leasehold premises is subject to any and all existing encroachments and outstanding easements, rights, permits, leases, and rights-of-way or license agreements for the installation and maintenance of gas lines, water lines, sewers, telephone, telegraph, and power transmission lines, which may have been granted by the Ohio Department of Natural Resources whether or not the same may be of record, and subject to the retention of any and all riparian and littoral rights by the Lessor, and excepting all minerals and a flowage easement over the above described land.
- b. Lessee's use and occupation of the leasehold premises shall also be non-exclusive and subject to Lessor's right to grant additional leases or interests in the leasehold premises that in Lessor's judgment are not inconsistent with Lessee's use and occupation of the leasehold premises.
- c. It is agreed and understood that the Lessee has inspected and knows the condition of the leasehold premises and that the same is hereby leased without any representation or warranty by the Lessor whatsoever, and without obligation on the part of the Lessor to make any alterations, repairs or additions to the leasehold premises, including but not limited to, improvements for storm water drainage and flood protection.

2. Lawful Use

Lessee shall provide protection of the Property and its facilities from vandalism and soil erosion. In accordance with such responsibilities, Lessee shall not use the Property, nor permit others to use the Property for any unlawful purpose and shall conform to and obey all present and future laws, ordinances, rules, and regulations of the United States of America, State of Ohio, Department of Natural Resources, Counties of Auglaize and Shelby, and all subdivisions and agencies thereof, with respect to the Property and with respect to Lessee's use and occupancy of the Property.

3. Management and Maintenance

- a. There shall be no user fee imposed by Lessee without prior written approval from Lessor. The Property shall be open to the public without charge.
- b. Lessee at Lessee expense, shall maintain the Property including all repairs and future improvements to the trail, any fence, barricades, signage, or any other improvement placed upon the Property. Lessee shall provide staff and service for the Property to ensure management and maintenance of the Property. Said maintenance by Lessee, shall include, but not be limited to, litter and trash removal and mowing as needed. Adequate records of all operations shall be maintained by Lessee.
- c. Lessee's management of the Property shall be consistent with its use for recreational and public purposes.
- d. Lessor/or its designee shall have the right of ingress/egress.
- e. Lessee shall be allowed to control invasive species subject to all laws, rules, and regulations currently in place or enacted in the future.

4. Construction

All construction, changes, or alteration plans by Lessee shall have prior coordination and written approval of Lessor.

All construction shall be in accordance with the plans previously approved by Lessor. Lessor reserves the right to construct facilities on the Property with the concurrence of Lessee.

Lessee shall not change or permit others to change the contour or condition of the Property without prior written approval of Lessor.

5. Title To Improvements

The title to all structures, buildings and improvements of whatsoever nature, and fixtures, from time to time erected by or placed thereupon by Lessee on the Property shall be and remain in the name of Lessee until the expiration or termination of the Agreement by the terms hereof, or by an event of default on the part of Lessee which event of default is not remedied in a timely manner; and upon such expiration or termination, title to such structures, buildings and improvements, and fixtures then attached to and being part of the Property and owned by Lessee shall pass to and be owned by ODNR without cost or charge to ODNR.

6. Mechanics' Liens

Lessee agrees to pay, or cause to be paid, all costs for any structures, buildings, and improvements or work done by Lessee or to be done by Lessee on the Property and will keep the Property free and clear of all mechanics' liens on account of work done by Lessee or persons claiming under Lessee. Lessee acknowledges that it has no authority from ODNR to subject ODNR's fee estate to any mechanics' lien, whether voluntary or involuntary, and that no mechanic, laborer, or material supplier claiming by, through, or under Lessee shall ever be entitled to a mechanics' lien on the Property. Lessee is not the agent of ODNR for any purpose, and no one is entitled to rely upon any representation to the contrary.

7. Removal or Addition of Improvements

Prior to the removal or addition of improvements, including but not limited to utilities, roadways, buildings, and structures, Lessee shall consult with and receive written approval from ODNR's Chief of the Division of Parks and Watercraft unless said renovation or addition of improvements is already in the attached approved master plan(s) and/or management plan(s) or subsequent approved plan(s).

ODNR reserves the right to construct new or additional facilities on the Property with Lessee's prior written approval. Lessee has no obligation to provide operations, maintenance, or management for such facilities constructed by ODNR after the date of this Agreement unless Lessee agrees in a separate writing to assume such obligations.

8. Notice and Repair of Property

Lessee agrees to notify ODNR of any fire or other damage that may occur on the Property within ten (10) days of Lessee learning of the same. Lessee shall repair or pay ODNR for the cost to repair any damage to the Property that results from Lessee's use of the Property, normal wear and tear excepted.

9. Protection of Property

Lessee shall provide reasonable protection of the Property and facilities from vandalism, fire, and soil erosion. In accordance with such responsibilities, Lessee shall not use the Property for any unlawful purpose and shall conform to and obey all applicable present and future laws, ordinances, rules, and regulations of the United States of America, State of Ohio, Auglaize County, Shelby County and Local government agencies.

10. Insurance

In accordance with Ohio law, each party shall be responsible for its own legal liability for any and all claims related to the premises, operations, and the negligent acts, errors, or omissions of its officers, officials, employees, and agents.

11. Law Enforcement and Security

Lessee, in conjunction with any other agencies or entities having law enforcement jurisdiction over the Property, shall have the authority and be responsible for law enforcement and security on the Property. However, ODNR shall retain its authority to provide law enforcement services as ODNR deems appropriate.

12. Timber

Lessee shall not harvest standing timber on the Property except with the prior written permission of the Director of ODNR, after consultation with and direction of ODNR's Division of Forestry and the implementation of the best forest management practices. Trees may be removed to protect the public health, safety, and welfare with prior review and approval by ODNR. Prior approval by ODNR shall not be required in case of an emergency or where a threat of serious injury or death exists.

13. Findings For Recovery

If the potential compensation to Lessee under this Agreement exceeds \$25,000, Lessee warrants that it is not subject to an "unresolved" finding for recovery under R.C. 9.24. If this warranty is found to be false, this Agreement is void ab initio, and Lessee shall immediately repay to the ODNR any funds paid under this Agreement.

14. Discrimination Prohibited

Lessee shall not discriminate against any person or entity on the basis of age, race, color, religion, sex, ancestry, handicap, national origin, or disability as defined in Ohio Revised Code Section 4112.01.

COVENANTS OF LESSOR

Lessor hereby covenants with Lessee:

1. Option to Renew

Upon fulfillment by Lessee of all the covenants and activities on its part to be performed during the original term of fifteen (15) years, Lessee shall have the option to renew this lease for an additional term of fifteen (15) years or a portion thereof, commencing on the expiration of the first term, which renewal shall be under and subject to all the covenants, provisions, terms, and conditions of the Lease. No later than thirty (30) days prior to the expiration of the term of this Lease, Lessee shall give Lessor written notice of its intention to renew this Lease.

2. Obligations of Lessor

Obligations of Lessor are subject to Section 126.07 of the Ohio Revised Code.

MUTUAL COVENANTS OF LESSOR AND LESSEE

Further, Lessor and Lessee mutually covenant:

1. State Property

The Property shall continue to be State property and shall be open to the public. The Property shall not be a private park or local public park open only to the local community.

2. Notices

All notices, demands, requests, consents, approvals, and other instruments required to be given pursuant to the terms of this Agreement shall be in writing and shall be deemed to have been properly given when: 1) hand delivered, 2) sent by U.S. certified mail, return receipt requested, postage prepaid, 3) if certified mail is either refused or unclaimed, then by regular U.S. Mail, 4) by overnight delivery service with receipt, or 5) by email.

- a) with respect to State, addressed to:
Ohio Department of Natural Resources
Office of Real Estate & Land Management
2045 Morse Road, Building E-2
Columbus, Ohio 43229
Phone: (614) 265-6649
Email: CanalLands@dnr.ohio.gov
Attention: Real Estate Administrator

with an additional copy sent to:
Division of Parks and Watercraft
2045 Morse Road, Building A-2
Columbus, Ohio 43229
Attention: Chief of Parks and Watercraft

Emergency contact for the State
Grand Lake St. Marys Manager
(419) 394-3611

- b) with respect to Lessee, addressed to:
Village of Minster
5 West Fourth Street
Minster, Ohio 45865
Attention: Village Administrator
Phone: (419) 628-3497
Email: administration@minsteroh.com

Emergency contact for the Lessee
(419) 628-2378

In case of any change of address of its principal place of business, Lessee shall promptly notify the Office of Real Estate and Land Management and Division of Parks & Watercraft, Ohio Department of Natural Resources at the addresses provided in section 2. above.

3. New Leases

Upon 30 days' notice to Lessee, Lessor shall have the right to grant additional leases or interests within the leasehold premises. During such 30-day notice period, Lessee shall be afforded the opportunity to inform Lessor of any facts that Lessee believes pertinent to show that the proposed lease or grant would be inconsistent with Lessee's use or occupation of the leasehold premises. Lessee acknowledges and understands that Lessor retains sole and exclusive discretion to determine whether to grant a lease or interest in the leasehold premises.

4. Sale of Leasehold Premises

Upon 30 days' notice to Lessee, Lessor reserves the right to sell, transfer, assign, and convey any or all its rights or interests in the leasehold premises, without the consent of the Lessee, to any individual, corporation, firm, or other entity, public or private or any governmental agency, municipal, county, state, or federal. Lessee shall have no right to transfer or assign its rights herein granted in whole or in part without the express, written consent of the Lessor.

5. Mineral Rights Retained

ODNR retains and reserves all subsurface and mineral rights to the Property and Lessee shall not conduct excavation, mining, or drilling operations, remove sand or gravel or substances from the ground, and shall not allow the placement of waste of any kind or in any manner that substantially changes the contour or condition of the Property. If ODNR leases and/or develops any of its retained mineral rights, it is with the condition that there will be no surface impacts including instillation of collection and/or distribution gas lines or access or removal of surface water for the purpose of developing said mineral rights whether voluntarily developed by ODNR or by aggregation.

6. Inspection

Lessor has the right to review and inspect the Property at any time to ensure that the Property is used as intended and that all conditions of this Lease are complied with fully and in a timely manner.

7. Default:

Any violation of the terms of this Lease shall be reduced to writing and presented to the party in violation. If the violations are not corrected within ninety (90) days from notice of violation, then the aggrieved party may cancel this Lease by giving written notice of cancellation.

8. Expiration of Lease

At the expiration of the term of this Lease, including the renewal thereof if exercised by Lessee, or at the cancellation of the Lease, the Property shall be vacated and restored as nearly as possible to the same condition as when it was let, reasonable wear and tear and capital improvements excepted. Any personal property or facilities owned by Lessee which are not removed by Lessee within thirty (30) days of cancellation or expiration of the term of the Lease shall be deemed abandoned and become the property of Lessor without right or claim for compensation or damages therefor.

9. Assignment

The Village of Minster shall not assign this Agreement in whole or part without first obtaining the prior written consent of the Director of ODNR. Should the Director consent to an assignment, both the Village of Minster and the assignee shall be subject to all the terms and conditions of this Agreement, with the Village of Minster being the party primarily responsible for all covenants and obligations herein, unless expressly provided for otherwise by the Director. ODNR reserves the right to assign any or all of its rights or interests under the

terms of this Agreement, without the consent of the Lessee, to any individual, corporation, firm or other entity, public or private or any governmental agency, municipal, county, state or federal. The Lessee shall be notified of any such assignment.

10. Personal Injury or Property Damage

During the term of this Lease, Lessee shall be solely responsible for any and all losses, damages, or claims whatsoever, including any and all personal injuries or property damage, arising from or out of any occurrence in, upon or at the Property, occasioned by any act, omission, or neglect of Lessee or as a result of Lessee's occupation and use of the Property.

11. Taxes And Assessments

During the term of this Agreement, Lessee shall be solely responsible for the payment of all taxes and assessments levied against the Property as a result of Lessee's activities or use of the Property as they come due.

12. Effective Date

The "Effective Date" of this Agreement is the date that the later of Lessee or ODNR executes this Agreement.

13. Entire Agreement/Waiver

This Agreement states the entire agreement between the parties, and supersedes and replaces all oral and written representations, agreements, memoranda, and correspondence between, by or for the parties relating to the premises and shall be construed in accordance with and governed by the laws of Ohio. No amendment or modification of this Agreement shall be binding unless made by written instrument of equal formality signed by both ODNR and the Lessee. Waiver by either party of performance by the other party of any of the provisions of the Agreement shall not be construed as a waiver of any further right to insist upon full performance of the terms hereof.

14. Severability

If any one or more of the provisions, sections, words, clauses, phrases, or sentences contained in this Agreement, or the application thereof in any circumstance is held invalid, illegal, or unenforceable in any respect for any reason, the validity, legality, and enforceability of any such provision, section, word, clause, phrase, or sentence in every other respect and of the remaining provisions, sections, words, clauses, phrases, or sentences of this Agreement shall not be in any way impaired, it being the intention of the parties that this

Agreement shall be enforceable to the fullest extent permitted by law.

15. Counterparts

This Agreement may be executed in any number of counterparts, each of which is considered an original. This Agreement may be executed by each party upon a separate copy and attached to another copy to form one or more counterparts.

16. Signatures

Manual or electronic signatures on contract documents, transmitted in original or facsimile (which includes photocopies, faxes, PDF, and scanned documents sent by any method) shall be valid for purposes of this Agreement and any amendments to this Agreement.

17. Headings

The headings in this Agreement have been inserted for convenient reference only and shall not be considered in any questions of interpretation or construction of this Agreement.

18. Governing Law

This Agreement shall be governed, construed, and interpreted in accordance with the laws of the State of Ohio. To the extent that ODNR is a party to any litigation arising out of, or relating in any way to, this Agreement or the performance thereunder, such an action shall be brought only in a court of competent jurisdiction in Franklin County, Ohio.

Remainder of this page is left intentionally blank.

LESSOR
STATE OF OHIO

By: _____
Glen Cobb, Chief
Division of Parks and Watercraft
Designee for:
MARY MERTZ, Director
Ohio Department of Natural Resources

DATE: _____

STATE OF OHIO
COUNTY OF _____

Before me, a notary public in and for said County and State, personally appeared Glen Cobb, Chief of the Division of Parks and Watercraft, on behalf of Mary Mertz, Director of the Ohio Department of Natural Resources, who acknowledged that he executed the foregoing instrument for and on behalf of the Ohio department of Natural Resources and that the same is his/her free and voluntary act and deed, and that he is duly authorized to execute the same.

In testimony where, I hereunto set my hand and official seal at _____,
_____ this _____ day of _____, 2025.

Notary Public Signature

Name (Print)

My Commission Expires: _____

IN WITNESS WHEREOF, Lessor and Lessee have set their hands this ____ day of _____, 2025.

LESSEE:
VILLAGE OF MINSTER

Craig Oldiges, Mayor

STATE OF OHIO
COUNTY OF AUGLAIZE

The foregoing instrument was acknowledged before me this ____ day of _____, 2025, by Craig Oldiges, Mayor.

In testimony where, I hereunto set my hand and official seal at _____, ____ this ____ day of _____, 2025.

Notary Public Signature

Name (Print)

My Commission Expires: _____

File No. M -2283
County: Auglaize/Shelby

Canal Land Lease between ODNR and
The Village of Minster
Legal Contract ID # 2025-1564

APPROVED AND PREPARED BY DAVE YOST
OHIO ATTORNEY GENERAL

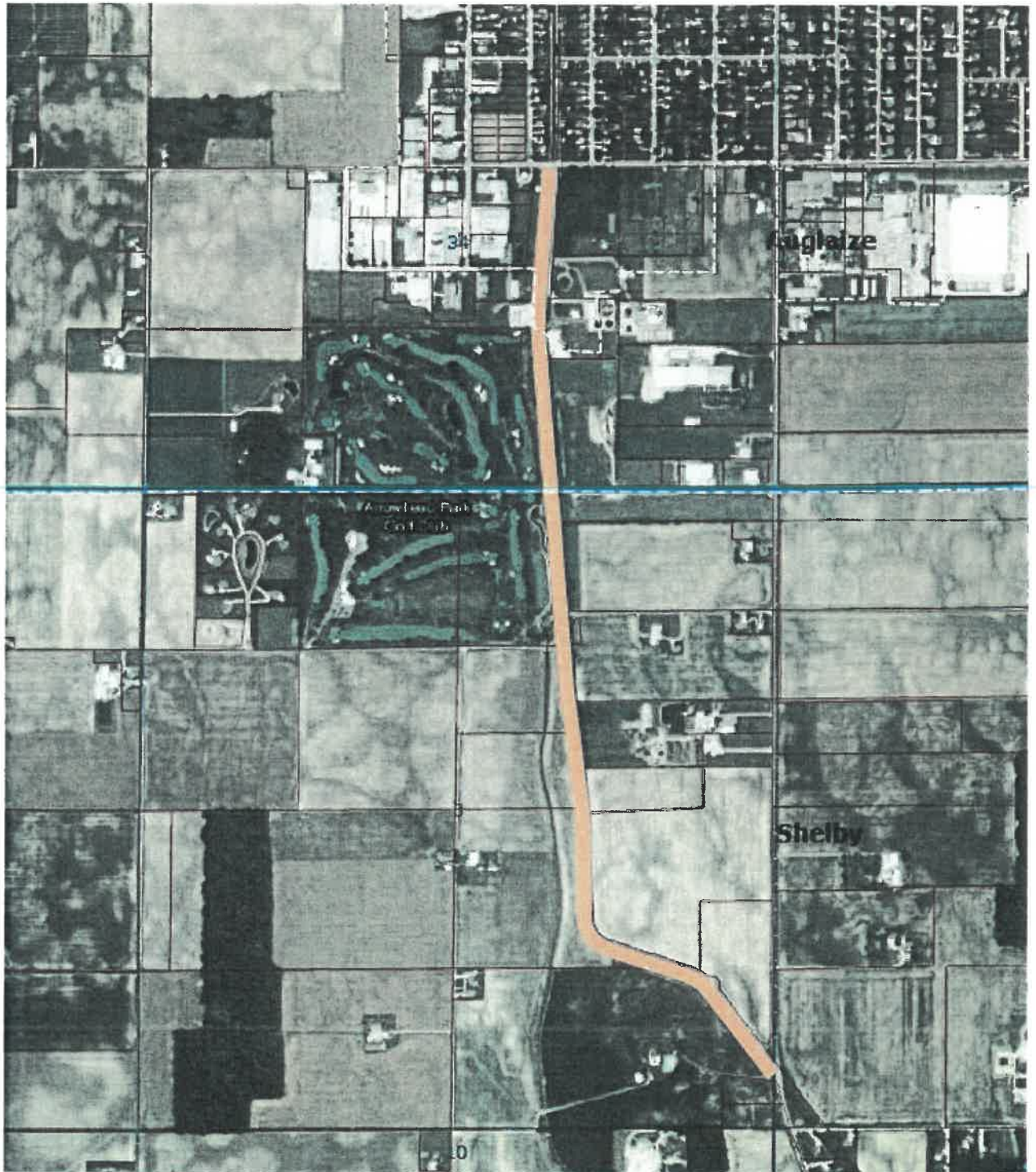
By: _____

Title: Assistant Attorney General

Printed Name: _____

Date: _____

EXHIBIT A
DEPICTION OF LEASE AREA



October 21, 2025 Meeting
INVOICES OVER \$3,000.00

Check #	Amt.	Vendor	Description
1 174098	\$ 3,761.00	Sal Chemical	Chemicals
2 174100	\$ 23,720.81	City of St. Marys	3rd Qtr Admin Fee
3 174102	\$ 7,660.24	Core and Main	Storm and Sanitary Albers on 66
4 174113	\$ 3,547.95	PSG & Visual Concepts	Outfit new parks truck
5 174114	\$ 11,225.00	Sal Chemical	Water plan Chemicals
6 174128	\$ 16,119.23	Heyne Construction	Retainage
7 174144	\$ 6,661.00	Gehret Nursery	Stone and landscape around library
8 174145	\$ 11,972.00	Hess Fencing	Fence around shooting range
9 174149	\$ 3,400.00	VFW	Flags
10 P00317	\$ 6,300.00	Choice One	Paris St. Park plan
11	\$ 3,445.00	Choice One	SR 66 sidewalks
12 P00321	\$ 3,090.50	Hawkins	WWTP chemicals
13	\$ 6,390.63	Hawkins	Water plan Chemicals
14 P00324	\$ 8,160.00	Buschur Electric	Labor to install switch gear in well house
15	\$ 18,937.17	Buschur Electric	Switch gear
16 P00325	\$ 5,214.92	CDM Smith	TDS Study
17 P00327	\$ 9,120.00	Homan and Stucke	Curb on 3rd St.
18 P00317	\$ 24,125.00	Minster Area Life Squad	3rd Qtr Admin Fee
19 P00332	\$ 18,535.00	Minster Supply	Picnic Tables Paris St. Park

TO: Mayor, Council Members, and Others
FROM: Donald W. Harrod, Administrator
RE: Administrator's Report

+++++

- 1) Freson Contracting continues to work on the Columbia Drive Water and Sanitary Loop Project. They will be working on installing the water line portion of the project next and then will go back and work on the sanitary sewer portion in the future.
- 2) We have tentatively set a bid date for the State Route 66 Sidewalk Project. We will open bids on the 30th at 10:00 am. Once bids are received, Choice One will review them and we will have a recommendation to council at a meeting in November.
- 3) We have several main line valves leaking at the water plant. We have been in contact with Peterson Construction to see when they could come in and assist in replacing the leaking valves. Peterson has stated that they would be in shortly to assist.
- 4) Barrett Paving has been in the village the past week or so, working on the minor street resurfacings project. They have completed the grinding of all streets and alleys and have started repaving the streets. So far, they have completed the paving of Parkview Drive and South Hanover Street and are working on west Fourth Street. They should wrap up on Tuesday, the 21st.
- 5) The Parks Department continues to work on the planning of the Winter Festival this December 12th. We have lined up several food truck vendors, and the ice-skating rink. We continue to put ideas together and will start advertising the event shortly.
- 6) On Tuesday, October 14th, the Auglaize County Commissioners approved the enterprise zone agreement for Danone. We are in the process of getting all signatures on the contract documents so that they can be submitted into the Ohio Department of Development for their approval.



Minster Police Department

Council Report: 10/21/2025

CFS From - To: 10/02/25—10/16/25 (Thursday to Thursday)

Reactive CFS:

Notable:

- Ptl. Krouskop responded to an unresponsive female experiencing a heart attack. Through his efforts, along with nearby medical personnel and the Minster Area Life Squad, the victim survived the incident.
- See attached CMI report and Oktoberfest weekend report.
- Follow up on several investigations are ongoing.

Proactive CFS:

Notable:

See attached CMI report and Oktoberfest weekend report.

Community Engagement:

- Officers are conducting walk-throughs at Minster Schools.
- Officers are providing security at the Minster High School Football Games.
- Officers are providing/provided security at St. Augustine Church for Wednesday Mass and another event being held at Minster Elementary School.
- Officers are providing extra patrol for the new crosswalk and other areas requested by residents.
- Officers are planning to participate in Trick or Treat on October 30th.
- Officers are assigned to assist with the Turkey Trot held on Thanksgiving Day.
- A statement regarding our newly installed Flock system will go out on the department's Facebook page soon.

Department News:

- Flock is in the final installation phase with one camera to be installed. Our free trial has begun.
- Sgt. Koesters and I will soon be working on new shelving in the evidence room.
- MPD applied for and received a grant through Let's Back the Blue for some range equipment/targets.
- MPD received red dot sights for our three patrol rifles. These were donated by Let's Back the Blue.
- MPD also received several new IFAKs (medical kits) and refills for existing IFAKs from Let's Back the Blue.
- Admin. Assist. Ranly facilitated the installation and programming of two new computers.
- Sgt. Koesters has registered for the VR Instructor course. This will allow him to instruct coursework through VR headsets provided by Let's Back the Blue and Wright State for officer mandatory training.
- Ptl. Gray is registered for Cyber Crime First Responder Training and Core Criminal Investigations.
- Both Ptl. Barrett and Ptl. Gruss can patrol in their own cruiser and able to work their own shifts. Field training is going well for both officers.

Topic for discussion at the next council meeting:

- I included Flock stats since the trial began. It is not all encompassing but it does show some of what the cameras have alerted to.
- Ptl. Barrett will reach the end of his probationary period at the November 4th council meeting.



MINSTER POLICE DEPARTMENT

Call Activity For Department - Summary

For Reporting Period: 10/02/2025 until 10/16/2025

Nature Code	Nature Description	Total
0	INFORMATION ONLY	1
02	CRASH, PROPERTY DAMAGE	3
08	ASSAULT	1
09	COMPLAINT	8
10	ASSIST OTHER UNIT	1
12B	ALARM DROP	3
13	SPECIAL DETAIL	2
13A	ESCORT	2
13F	ESCORT FUNERAL	4
13G	GOLF CART INSPECTION	1
13S	Special Event Security	3
13V	UNLOCK VEHICLES	3
18A	ANIMAL COMPLAINT	3
20	DOMESTIC DISPUTE	1
24	DRUNKENESS	6
24A	DRUG OFFENSE	1
28B	FIRE ALARM	2
29	SQUAD RUN	6
34	JUVENILE INCIDENTS	3
35X	EXTRA PATROL	1
38	MISSING PERSON	4
53A	FOOT PATROL	19
53B	BIKE PATROL	1
57	TRAFFIC STOP	15
60	SUSPICIOUS PERSON	2
62	TRAFFIC DETAIL	1
77	FRAUD	1
82	ABANDONED VEHICLE/DISABI	1
85	WELFARE CHECK	2
87S	SCHOOL WALK THRU	14
911	911 HANGUP CALLS	2
94	LOST AND FOUND	17
DUP	DUPLICATE CALL	2

Grand Total: 136



MINSTER POLICE DEPARTMENT

Call Activity For Department - Summary

For Reporting Period: 10/03/2025 until 10/05/2025

Nature Code	Nature Description	Total
0	INFORMATION ONLY	1
08	ASSAULT	1
09	COMPLAINT	1
13A	ESCORT	1
18A	ANIMAL COMPLAINT	1
20	DOMESTIC DISPUTE	1
24	DRUNKENESS	6
29	SQUAD RUN	2
34	JUVENILE INCIDENTS	1
38	MISSING PERSON	4
53A	FOOT PATROL	1
57	TRAFFIC STOP	2
60	SUSPICIOUS PERSON	1
85	WELFARE CHECK	1

Grand Total: 24

Total Hotlist Alerts

172

Official Hotlist Alerts

168

Your Custom Hotlist Alerts

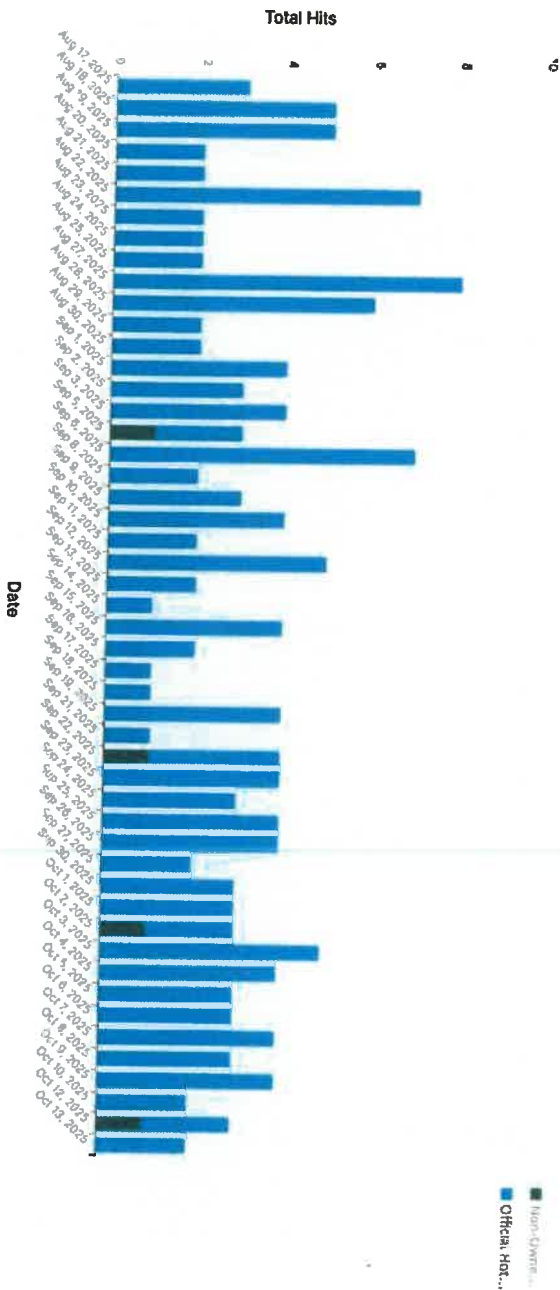
No data

Other Custom Hotlist Alerts on
Your Networks

4

Total Alerts by Topic

Topic	Alerts
Sex Offender	107
Protection Order	45
Stolen Vehicle	8
Stolen Plate	7
Non Owned Custom Hotlist Alert	4
Warrants	1



To export data, hover over chart and click the three dots. Data will export with selected date range and Show Hits By.
For bar charts, displaying either 30 days of daily data or weekly/monthly aggregation is recommended.
Cameras and networks that are yet to receive a hotlist hit are excluded from analysis.

216,000 "Vehicle Reads"

Date: 10/16/2025
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VILLAGE OF MINSTER

Including all check statuses

For Bank Id 01 and Check Date from 10/02/2025 to 10/16/2025

BANK ID	CHECK #	STATUS	VENDOR #	VENDOR NAME	CHECK DATE	RECONCILE / VOID DATE	AMOUNT EFT
01	174091	O	0000006015	ERIN SCHRITZ	10/02/2025		154.49
01	174092	O	0000006012	JOSH WILEY	10/02/2025		1,059.66
01	174093	O	0000006013	JUAN JOVEN	10/02/2025		251.67
01	174094	O	0000006014	LUCAS THIEBEAU	10/02/2025		107.11
01	174095	O	0000003808	AMP INC.	10/10/2025		668.50
01	174096	O	0000002032	AQUIONICS INCORPORATED	10/10/2025		2,854.36
01	174097	O	0000000950	BRENCO	10/10/2025		219.47
01	174098	O	0000004812	CHEMICAL SERVICES, INC.	10/10/2025		1,672.00
01	174099	O	0000003868	CITY ELECTRIC SUPPLY	10/10/2025		23.75
01	174100	O	0000000018	CITY OF ST. MARYS	10/10/2025		23,720.81
01	174101	O	0000000018	CITY OF ST. MARYS	10/10/2025		100.00
01	174102	O	0000003239	CORE & MAIN	10/10/2025		7,660.24
01	174103	O	0000004216	COUNTRYSIDE CONSULTING AND SUPPLY LLC	10/10/2025		288.00
01	174104	O	0000000119	CULLIGAN LIMA	10/10/2025		211.45
01	174105	O	0000003555	DEVELOPMENT PROJECTS, INC.	10/10/2025		200.00
01	174106	O	0000005883	DIVAL SAFETY EQUIPMENT INC	10/10/2025		719.60
01	174107	O	0000003655	ENVIRONMENTAL RESOURCE ASSOCIATES	10/10/2025		215.71
01	174108	O	0000000085	EVENING LEADER	10/10/2025		145.00
01	174109	O	0000000835	GEHRET NURSERY	10/10/2025		850.00
01	174110	O	0000004613	HALF MOON VENTURES, LLC	10/10/2025		43,654.70
01	174111	O	0000001828	HARRIS COMPUTER SYSTEM	10/10/2025		800.00
01	174112	O	0000003133	MOELLER DOOR & WINDOW	10/10/2025		122.79
01	174113	O	0000002231	PSG & VISUAL CONCEPTS BY SPG	10/10/2025		3,547.95
01	174114	O	0000000656	SAL CHEMICAL	10/10/2025		11,225.00
01	174115	O	0000000131	WASHINGTON NATIONAL INS CO.	10/10/2025		145.70
01	174116	O	0000000000.	JCRANE INC	10/10/2025		1,170.00
01	174117	O	0000005989	GLOBE LIFE	10/10/2025		605.55
01	174118	O	0000005803	ARIANA HERNANDEZ	10/10/2025		85.29
01	174119	O	0000006016	DIANNE P VOSKUHL	10/10/2025		1,745.00
01	174120	O	0000006018	GNZ PROPERTIES	10/10/2025		66.00
01	174121	O	0000003629	LANDMARK STRUCTURES	10/10/2025		2,769.00
01	174122	O	0000006017	MBED PROPERTIES LLC	10/10/2025		577.00
01	174123	O	0000006019	RANDALL & ABIGAIL S BENSMAN	10/10/2025		188.00
01	174124	O	0000006020	SHARON ROECKNER	10/10/2025		837.11

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VILLAGE OF MINSTER Including all check statuses

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BANK ID	CHECK #	STATUS	VENDOR #	VENDOR NAME	CHECK DATE	RECONCILE / VOID DATE	AMOUNT EFT C
01	174125	O	0000004812	CHEMICAL SERVICES, INC.	10/10/2025		3,622.00
01	174126	O	0000004812	CHEMICAL SERVICES, INC.	10/10/2025		3,622.00
01	174127	O	0000004148	CHILLTEX, LLC	10/10/2025		250.00
01	174128	O	0000003956	HEYNE CONSTRUCTION INC.	10/10/2025		16,119.23
01	174129	O	0000005426	MADISON ENERGY INVESTMENTS III LLC	10/10/2025		13,015.43
01	174130	O	0000005846	MADISON ENERGY INVESTMENTS VI LLC	10/10/2025		50,594.03
01	174131	O	0000004167	MEGACITY FIRE PROTECTION	10/10/2025		1,170.60
01	174132	O	0000003352	OHIO TREASURER OF STATE ROBERT SPRAGUE	10/10/2025		245.00
01	174133	O	0000003735	WINNER'S COMPUTER, LLC	10/10/2025		115.00
01	174134	O	0000002399	ADAMS WINDOW WASHING	10/16/2025		45.00
01	174135	O	0000006008	APPRAISAL SPECIALIST	10/16/2025		1,500.00
01	174136	O	0000004809	BL ANDERSON CO., INC.	10/16/2025		2,218.03
01	174137	O	0000002578	BREATHING AIR SYSTEMS DIVISION	10/16/2025		870.22
01	174138	O	0000002700	BRIAN SEXTRO	10/16/2025		100.00
01	174139	O	0000003239	CORE & MAIN	10/16/2025		2,779.11
01	174140	O	0000004283	CRAIG SHERMAN	10/16/2025		99.36
01	174141	O	0000005509	CREATIONS BY DESIGN	10/16/2025		600.00
01	174142	O	0000005732	ECHO ELECTRIC	10/16/2025		2,354.68
01	174143	O	0000005578	FERGUSON WATERWORKS	10/16/2025		726.98
01	174144	O	0000000835	GEHRET NURSERY	10/16/2025		6,661.00
01	174145	O	0000004788	HESS FENCING LLC	10/16/2025		11,972.00
01	174146	O	0000000310	IRISH ELECTRIC MOTOR SERVICE	10/16/2025		24.00
01	174147	O	0000000143	LEFELD WELDING & STEEL	10/16/2025		82.15
01	174148	O	0000003581	MINSTER FEDERATED	10/16/2025		692.88
01	174149	O	0000006023	MINSTER VFW POST 6432	10/16/2025		3,400.00
01	174150	O	0000004157	OFFICE OF THE OHIO CONSUMER'S COUNSEL	10/16/2025		100.00
01	174151	O	0000005733	OHIO DEPARTMENT OF COMMERCE	10/16/2025		150.00
01	174152	O	0000004158	PUBLIC UTILITIES COMMISSION OF OHIO	10/16/2025		35.00
01	174153	O	0000002517	RIETHMAN BUILDERS INC	10/16/2025		1,250.00
01	174154	O	0000004272	SUBURBAN PROPANE - 7665	10/16/2025		189.07
01	174155	O	0000006022	SUNDANCE SYSTEMS INC.	10/16/2025		1,155.00
01	174156	O	0000001776	THE BALDWIN GROUP INC.	10/16/2025		380.00
01	174157	O	0000004110	TRIAD TECHNOLOGIES, LLC	10/16/2025		160.92
01	174158	O	0000002404	UTILITY TRUCK EQUIPMENT	10/16/2025		1,520.40

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VILLAGE OF MINSTER

Including all check statuses

For Bank Id 01 and Check Date from 10/02/2025 to 10/16/2025

BANK ID	CHECK #	STATUS	VENDOR #	VENDOR NAME	CHECK DATE	RECONCILE / VOID DATE	AMOUNT EFT	C
01	E01899	R	0000000130	POLICE & FIREMEN'S PENSION FUND	10/03/2025		124,055.38	X
01	E01900	R	0000000129	PUBLIC EMPLOYEES	10/07/2025		304,600.33	X
01	E01901	R	0000004578	CAPITAL ONE COMMERCIAL	10/10/2025		550.80	X
01	E01902	R	0000005643	CINTAS - FIRST AID	10/10/2025		99.18	X
01	E01903	R	0000005553	INVOICE CLOUD INC	10/10/2025		227.00	X
01	E01904	R	0000002143	NKTELCO INC.	10/10/2025		1,151.86	X
01	E01905	R	0000000704	OHIO PUBLIC EMPL DEFERRED	10/10/2025		1,330.00	X
01	E01906	R	0000000001	US TREASURY FIT	10/10/2025		3,461.05	X
01	E01907	R	0000000135	VILLAGE OF MINSTER-B MED	10/10/2025		615.34	X
01	E01908	R	0000000136	VILLAGE OF MINSTER-D MED	10/10/2025		1,330.00	X
01	E01909	R	0000000704	OHIO PUBLIC EMPL DEFERRED	10/16/2025		1,330.00	X
01	E01910	R	0000000001	US TREASURY FIT	10/16/2025		2,895.40	X
01	E01911	R	0000000135	VILLAGE OF MINSTER-B MED	10/16/2025		569.93	X
01	E01912	R	0000000136	VILLAGE OF MINSTER-D MED	10/16/2025		569.93	X
01	P00315	R	0000005255	AFFOLDER EQUIPMENT SALES INC	10/10/2025		68.72	X
01	P00316	R	0000002301	CDM SMITH INC.	10/10/2025		2,954.44	X
01	P00317	R	0000001061	CHOICE ONE ENGINEERING	10/10/2025		15,045.00	X
01	P00318	R	0000000799	DICKMAN SUPPLY	10/10/2025		234.62	X
01	P00319	R	0000000079	FOUR U OFFICE SUPPLIES	10/10/2025		377.31	X
01	P00320	R	0000000109	FOX SUPPLY	10/10/2025		93.16	X
01	P00321	R	0000005879	HAWKINS, INC	10/10/2025		9,481.13	X
01	P00322	R	0000000879	KLEEM, INC.	10/10/2025		329.73	X
01	P00323	R	0000001278	USA BLUE BOOK	10/10/2025		706.72	X
01	P00324	R	0000000017	BUSCHUR ELECTRIC INC.	10/16/2025		27,097.17	X
01	P00325	R	0000002301	CDM SMITH INC.	10/16/2025		7,369.92	X
01	P00326	R	0000004737	DONALD HARROD	10/16/2025		714.48	X
01	P00327	R	0000004396	HOMAN & STUCKE CONSTRUCTION	10/16/2025		9,120.00	X
01	P00328	R	0000006021	JAMES CAIN	10/16/2025		236.70	X
01	P00329	R	0000003933	KYLE L. WUEBKER	10/16/2025		97.40	X
01	P00330	R	0000005108	KYLE WILDERMUTH	10/16/2025		92.40	X
01	P00331	R	0000000183	MINSTER AREA LIFE SQUAD	10/16/2025		24,125.00	X
01	P00332	R	0000002423	MINSTER SUPPLY	10/16/2025		18,538.00	X
01	P00333	R	0000005826	MORGAN MOELLER	10/16/2025		49.47	X

Bank ID: 01

Name: MINSTER STATE BANK

Checking Account #:

01 002 2

Bank ID Totale:

795,282.91

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VILLAGE OF MINSTER

For Bank Id 01 and Check Date from 10/02/2025 to 10/16/2025

BANK ID	CHECK #	STATUS	VENDOR #	VENDOR NAME	CHECK DATE	RECONCILE / VOID DATE	AMOUNT EFT C
Report Totals:							795,282.91