

MINUTES
Meeting of the Board of Trustees
of the
Minster Community Improvement Corporation

Minutes of the regular meeting of the board of trustees of the Minster Community Improvement Corporation held at the Minster Village Council Chambers, Minster, Ohio, at 6:30 p.m. on Tuesday, February 18, 2025.

Matt Quinter called the meeting to order. Silent roll call of members was taken with those present being Travis Wilges, Jack Buschur, Josh Meyer, Craig Oldiges, Steve Eiting, Trey Steele, Don Harrod, Craig Sherman, Todd Weigandt and Morgan Moeller.

The reading of the minutes from the March 5, 2024 meeting was dispensed. A motion to accept the minutes as written was made by Jack Buschur and seconded by Craig Sherman. All members voted in approval. Motion carried.

The first order of new business was to approve the 2024 Annual Report. Reading of the Annual Report was dispensed and Steve Eiting made the motion to approve the 2024 Annual Report. Motion was seconded by Trey Steele. All members voted in approval. Motion carried.

The second order of new business was to approve the appointments of Morgan Moeller and Taylor West into the Community Improvement Corporation. Steve Eiting made a motion to approve the appointments of Morgan and Taylor and Trey Steele seconded the motion. All voted in favor to accept the new members. Motion carried.

The third order of new business was the election of officers. Matt Quinter asked for nominations of new officers. Upon discussion, Craig Oldiges motioned to keep all officers the same for the next year. Trey Steele and Todd Weigandt seconded the motion. All voted in favor to keep the officers the same. Motion carried.

The fourth order of new business was the sale of 1.96 acres to Image Machine and Tool. Don explained that Image Machine and Tool would like to purchase the area of land that is in the State Route 66 Industrial Park. He said Image Machine and Tool is currently renting from Doug Larger and Doug plans to expand end of 2025. Jack Buschur made a motion to approve the sale of 1.96 acres. Motion was seconded by Josh Meyer. All members voted in approval. Motion carried.

No old business was presented to the Board for consideration.

Being no further business presented for discussion, Don Harrod gave the New Business and Publicity committee report. The new businesses in the community since March 2024 are: Minster Market and Can't Stop Running. It was also noted that 57 leads were received from JobsOhio, in which all of these leads are looking for larger buildings and/or parcels of land. Most are for EV battery or solar components.

Don Harrod reported the Minster Outreach business meetings completed 5 meetings in 2024. More will be scheduled in 2025.

Don Harrod mentioned there hasn't been a committee meeting for Business Retention & Expansion, or Economic Development and Planning. It was brought up again about combining these committees together since they are all similar.

Don Harrod spoke about the Industrial Park Status. It is completed and there are 13 acres of sites ready. They are looking at extending the rest of Columbia Drive this spring/summer. No development is currently in the works, but will continue to have conversations. Steve Eiting suggested speaking to Dale Meyer or Dorothy Bensman about selling their land. Todd Weigandt followed up about Dorothy Bensman saying she is not willing to sell at this time.

Next, Don Harrod highlighted recent and proposed village improvement activities. He noted the following:

- Water – Don stated that they continue to look for funding to expand the plant. There is a new Wellfield Building at Four Seasons Park. The Village Water Department is working on identifying lead lines for the EPA.
- Wastewater – Dilution wells have been installed, but are not in operation yet.
- Street Projects – Completed work on the East Seventh Street/Paris Street Project. West Sixth Street/West Seventh Street. The Village Public Works Department are working on plans for North Hamilton Street Reconstruction. There is a new Sanitary line and water line from Southgate Drive to Columbia Drive. State Route 66 crosswalk project will begin in the spring. All curb ramps were replaced in Parkview Acres.
- Electric system – The Village electrical department set transmission line poles along the golf course. They are working on services for Stonegate Subdivision and in the State Route 66 Industrial Park. New service lines were installed to Nidec and Precision Strip.
- The Park & Recreational Department – The Splash pad will be installed this coming spring. There is also a new Shelter House at Paris Street Park being installed.

Finally, Don Harrod stating the Police Department building renovations are wrapping up. A new multi-use trail between Fort Loramie and Minster will be installed. He then went over the 2024 income tax receipts, appropriations, expenses and revenue amounts. Don also stated in 2024 there were 43 building permits issued, of which 3 were new homes.

Josh Meyer stated Minster School has currently 78 students signed up for kindergarten screening. The average graduating class is in the mid 60's. There are around 500 students in the Elementary School and 388 in the High School. They are exploring a land exchange currently with the Village, just waiting for an appraisal. He also reported the bleacher project that was started last summer is now completed and went well.

Matt Quinter opened the table up for additional comments. There were no additional comments. Upon the conclusion of the committee reports and with no further business presented for discussion, Jack Buschur motioned to adjourn. Trey Steele seconded the motion with all in favor. Meeting adjourned at 7:07 p.m.

Submitted by: Morgan Moeller