

February 2, 2021
Tuesday- 6:30 p.m.
Village of Minster Council Chambers

*Excuse Craig
Paul/Curt*

- 1) Call to Order
- 2) Approval of January 19, 2021 minutes *Tom/Nicole*
- 3) Introduction of Visitors:
✗ Travis Fishbaugh to demonstrate IFIX Machines used at the WTP and WWTP.
- 4) Ordinances and Resolutions:
✗ Ordinance 21-01-01: Discussion, suspend, pass and adopt an Ordinance awarding a contract to the lowest and best bidder for the purchase of a poured-in-place rubber surface under the playground equipment at the Four Seasons Park; authorizing the execution of a purchase order and to declare an emergency. *DNB - Tom/Travis*
b) Ordinance 21-02-01: Discussion, suspend, pass and adopt an ordinance adopting annual appropriations for 2021 and declaring an emergency.
Suspend - Tom/Paul
Pass - Nicole/Curt
- 5) Committee Reports and Discussion Items:

<i>Streets: Nicole, Paul, Craig</i>	<i>Finance/Audit: Tom, Nicole, Travis</i>
<i>Branding: Travis, Craig, Curt</i>	<i>Safety: Nicole, Craig, Travis</i>
<i>Utilities: Paul, Tom, Curt</i>	<i>Parks: Craig, Paul, Tom</i>
<i>Econ. Development: Tom, Curt, Paul</i>	<i>Personnel: Curt, Travis, Nicole</i>
- 6) Old Business:
 - a) Discussion on CDM Smith's Preliminary Design Report for the Ohio Street Water Tower Replacement Project.
- 7) New Business:
 - a) Discussion and motion to accept an agreement for engineering services from Choice One Engineering for the Dues Ditch Project. *Nicole/Tom*
 - b) Discussion and motion to approve invoices over \$3,000.00. *Curt/Travis*
- 8) Administrator's Report
- 9) Invoices: \$ 1,196,572.94 *ND Tom/Nicole*
- 10) Motion to adjourn *Curt/Paul*

VILLAGE OF MINSTER, OHIO
COUNCIL MEETING MINUTES
Tuesday, January 19, 2021

Council Meeting: Council convened at 6:30 p.m. in Council Chambers with five council members present: Tom Herkenhoff, Craig Oldiges, Nicole Clune, Paul Enneking and Travis Wilges. Also present were Dennis Kitzmiller (Mayor), Don Harrod (Administrator), Jim Hearn (Village Solicitor), and John Stechschulte (Fiscal Officer).

Attendance: Seth Kinker (Community Post), Tom Millhouse (Daily Standard), Kim Wiford, Jamie Mummey, Elaine Hausfeld, Joyce Roetgerman, Alan and Chris Farr, and Erica Smith.

Mayor Dennis Kitzmiller called the Council Meeting to order with the Pledge of Allegiance.

Approval of Minutes: Herkenhoff and Enneking motioned to approve the minutes from the regular meeting of December 15, 2020. Motion passed on five aye votes.

Oldiges and Clune motioned to excuse Curt Albers from the meeting. Motion passed on five aye votes.

Paris Street Park Improvements: A group of residents attended the meeting to discuss improvements to the Paris Street Park. Kim Wiford and Jamie Mummey have been collaborating with the Parks Committee and Kathy Kolanko from David Williams and Associates / Gametime for new playground equipment. A video conceptual plan was viewed of the new equipment with the design to reflect our German heritage. The group will work with Don Harrod and submit Nature Works Grants and Land and Water Conservation Grants to partially fund the project. In addition, the group intends to find donations to complete project. The estimated cost of the equipment is \$600,000. Enneking and Clune motioned to allow the project to conceptually begin and have the Village submit grant applications. Motion passed on five aye votes. Council thanked those in attendance for their effort.

ORDINANCES & RESOLUTIONS:

Zoning Map: The recently annexed land at the northeast corner of Main and Seventh Street requires zoning designation. The Planning Commission recommends zoning the 3.119 acres that fronts Main Street to be zoned commercial (C-2) and the remaining 15.332 acres along Seventh Street to be zoned single and double family residential (R-1). Oldiges and Enneking motioned for the 3rd reading to pass and adopt **Ordinance 20-12-03** designating the 3.119 acres that fronts Main Street to be zoned commercial (C-2) and the remaining 15.332 acres along Seventh Street to be zoned single and double family residential (R-1). Motion passed on five aye votes.

State Purchasing Program: This resolution authorizes the Village of Minster to participate in the Ohio Department of Administrative Services Cooperative Purchasing Program (State Purchasing) for 2021. The normal cost of \$110 has been waived this year due to Covid-19. Herkenhoff and Wilges motioned to suspend the rule of three readings. Motion passed on five aye votes. Clune and Oldiges motioned to pass and adopt **Resolution 21-01-01** authorizing the Village to participate in the State Purchasing program. Motion passed on five aye votes.

Internet Auction: This resolution authorizes the Village of Minster to sell excess personal property by internet auction. In the past we have utilized a government internet auction site called GovDeals.com. Each year Council must authorize the village of the intent to use internet auctions. Enneking and Oldiges motioned to suspend the rule of three readings. Motion passed on five aye votes. Herkenhoff and Clune motioned to pass and adopt **Resolution 21-01-02** authorizing the Village to participate in the use of internet auctions during 2021 in order to sell excess equipment. Motion passed on five aye votes.

Poured in Rubber Surface: New playground equipment was installed last fall at the Four Seasons Park. The final step is to have a poured-in-place rubber surface under the playground equipment. This rubber surface will be an improvement to the current ground up rubber tires currently used. Herkenhoff and Wilges motioned to accept the three bids received for the installation of the surface. Motion passed on four aye votes and one abstention by Clune. Oldiges and Enneking motioned for the 1st reading of Ordinance 21-01-01 awarding a contract and issuing a purchase order to the lowest and best bid submitted by Minster Concrete Coatings for \$72,000.00. Motion passed on four aye votes and one abstention by Clune.

COMMITTEE REPORTS:

Safety Committee: Nicole reported the Minster Area Life Squad had 78 runs in the 4th quarter, with 68 from Minster, 3 from McLean Township, 1 from Fort Loramie, and 6 from Jackson Township. For the year there were 266 total runs compared to 274 total runs last year. The runs were 233 from Minster (81 from Heritage Manor), 13 from McLean Township, 16 from Jackson Township, 3 from Van Buren Township, and 1 from Fort Loramie. The runs went to (96) Joint Township District Memorial Hospital, (100) Wilson, (10) Mercer, and (73) non-transit.

OLD BUSINESS: None.

NEW BUSINESS:

Council President: Enneking and Oldiges motioned to appoint Mr. Tom Herkenhoff as Council President for 2021. Motion passed on four aye votes and one abstention by Herkenhoff.

Mayoral Appointments: Annually the mayor realigns various committees and appoints open positions on various boards. Clune and Schwartz motioned to approve the following recommended mayoral appointments. Motion passed on five aye votes.

Auglaize County Regional Planning Commission (1-year term): Dennis Kitzmiller and Don Harrod
Western Ohio Rail Authority (3-year term): Steve Dirksen – ending 9/31/2023
Shade Tree Commission (3-year term): Kellen Mescher and Ryan Geise – 12/31/2023

Volunteer Fire Fighters' Dependent Fund: Herkenhoff and Wilges motioned to appoint Nicole Clune and Craig Oldiges as the 2021 Council representatives to the (VFFDF) Volunteer Fire Fighters' Dependent Fund. Motion passed on five aye votes.

Purchases over \$3,000 Dollars: Council has authorized the Administrator to purchase items up to \$25,000. However, the State Auditor requires Council approval of purchases over \$3,000 and under \$25,000. Oldiges and Clune motioned to approve the payment of invoices over \$3,000. Motion passed on five aye votes.

Income Tax: Council reviewed the December 2020 monthly income tax report of \$339,701.92 as distributed by the City of St. Marys Income Tax Department. Enneking and Herkenhoff motioned to approve the monthly income tax report. Motion passed on five aye votes.

ADMINISTRATOR REPORT:

- 1) Late in the afternoon of December 30th, the second phase of the solar field was placed in commercial operation by Vaughn's and Eitri Foundry. While not all the panels were in operating mode, the field was producing electric. Over the next week or so, all of the panels will be put in operating mode. I want to thank Eitri and Vaughn's for the hard work that they put in to assure that the solar field was producing electric before the end of 2020.
- 2) Electric crews have energized the transformer at the new substation. While there is no load going to the transformer it is working. Crews are working on getting relays set and control wire pulled as well. It shouldn't be too much longer till we are able to place that substation into serviced.
- 3) Dan Paulus has been working with the public works department to install a sanitary sewer line from Eagle Drive to Seventh Street adjacent to State Route 66. This line would be used as an outlet for new storm sewer lines that would be installed when Seventh Street is improved. Due to potential development in that area, we decide that it was in the best interest for the village to get this section installed prior to that development.
- 4) We did have some damage to the Christmas decoration at the Minster Machine Centennial Park. Damaged occurred to the reindeer that were part of Santa's sleigh. The damage occurred the week before Christmas. We will attempt to make necessary repairs.
- 5) The Ohio Street Water Tower developed another small leak in the standpipe of the tower. The leak was noticed on December 26th. The leak was located lower on the standpipe then the first leak, which allowed Travis Fishbaugh and John Neuman to reach the leak with the bucket truck. John and Travis were able to drive a lag bolt into the hole and reduce the flow from the leak. On Thursday, the 31st, Worldwide Technologies came into town and were able to weld a permanent patch which stopped the flow completely. CDM Smith has completed the water modeling study and have prepared a preliminary design report for the replacement of the water tower. I have shared that report with the utility committee, but at the next meeting, I would like to have some discussion with the entire council about the report and the recommendations in that report.

Receipts: Council reviewed the monthly cash receipt ledger of \$1,313,618.53. Enneking and Clune motioned to approve the report. Motion passed on five aye votes.

Invoices: Herkenhoff and Oldiges motioned to approve the invoices totaling \$1,276,526.81. Motion passed on five aye votes.

COMMENTS & CORRESPONDENCE:

Wilges and Oldiges motioned to adjourn at 7:15 p.m. Motion passed on five aye votes.

Dennis Kitzmiller, Mayor

John Stechschulte, Clerk

Recorded & typed by John Stechschulte

TO: Mayor, Council Members, Others
FROM: Donald W. Harrod, Village Administrator
RE: Summary of Agenda Items

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Ordinance 21-01-01: Discussion, suspend, pass and adopt an Ordinance awarding a contract to the lowest and best bidder for the purchase of a poured-in-place rubber surface under the playground equipment at the Four Seasons Park; authorizing the execution of a purchase order and to declare an emergency.

Sometime ago we opened bids for the rubber surface material under the new playground equipment at the Four Seasons Park. The bid was for the purchase of material, preparation of the surface including hauling and compacting an aggregate base and the installation of a poured in place rubber surface for underneath the playground equipment. The engineer's estimate for the work was \$81,000.00.

At the bid opening, we received three bids. The three bids were:

Minster Concrete Coatings	\$72,000.00
David Williams and Associates	\$79,535.00
Mid States Playground Equipment	\$122,480.64

Of the three bids, Minster Concrete Coatings submitted the lowest bid. However, their bid originally did not include the preparation of the surface including hauling and compacting an aggregate base. The preparation of the surface was included in the bid so that if a problem developed in the future with the adhesion of the rubber surface to the aggregate base, there wasn't any confusion of who was at fault. I've spoken with Minster Concrete Coatings and they are willing to work with another contractor to haul in and compact the aggregate material, so that they fully comply with the bid documents.

Given this, I see no reasons not to award the bid to Minster Concrete Coatings. If council agrees, they should pass an ordinance awarding the bid to Minster Concrete Coatings.

Ordinance 21-02-01: Discussion, suspend, pass and adopt an ordinance adopting annual appropriations for 2021 and declaring an emergency.

At the end of last year, Council passed an interim budget until final numbers for 2020 could be compiled. The ordinance under consideration tonight is for the final budget for the remainder of 2021. This year's total annual appropriations are \$28,200,234.13. The Finance Committee reviewed the proposed budget and has recommended its passage.

In your packet along with a copy of the ordinance is a list of capital and major items that have been included in this year's budget. As usual we would like to review these items with council. So that we can conclude the budgetary process for this year and get everything submitted to the budget commission of the county, we would like to suspend, pass and adopt the budget at this meeting.

Discussion on CDM Smith's Preliminary Design Report for the Ohio Street Water Tower Replacement Project.

Please see synopsis included in your packet.

Discussion and motion to accept an agreement for engineering services from Choice One Engineering for the Dues Ditch Project.

In your packet is a copy of an engineering proposal from Choice One Engineering for engineering services to design the Dues Ditch Storm Sewer Reconstruction Project. This project would involve the relocation and replacement of a 24-inch storm sewer and associated overflow swale over the village's property south of Seventh Street and across from the Four Seasons Park. In addition, a small retention basin would be constructed at the southeast corner of our property. This basin would retain water before it enters into the 60" tile that makes up the Dues Ditch. Currently, there is an existing 24-inch clay tile that runs diagonally across the village's property. This clay tile is approximately 60 to 80 years old and is broken down in several spots. The proposed plan is to install a new 24-inch plastic storm sewer and related overflow swale. However, both the new storm tile and proposed overflow swale would be relocated to the property lines. This would remove the tile from running through the middle of the property allowing for development in the future.

The reconstruction project is being partially funded through a grant from the Ohio Public Works Commission. According to the terms of the grant, we would be allowed to start the project after July 1st of this year. Estimated total cost for the project is \$412,187.00. The project should relieve the flooding that occurs along 7th street during heavy rains and provide a better outlet for the storm sewers along Line Drive.

Choice One has submitted a proposal to provide engineering services to design the project. Work includes doing a topographic survey, development of construction plans, development of a storm water pollution prevention plan, handling the bidding process and doing construction staking. Choice One has quoted a price of \$33,750.00 to complete this work.

If the proposal is acceptable to council, they would need to pass a motion entering into an agreement with Choice One to provide the engineering services for the project.

Discussion and motion to approve invoices over \$3,000.00.

In your packet is a list of invoices that are over \$3,000.00. This list is purchases that were authorized by the Administrator per the Ordinance that council passed authorizing the Administrator to make purchases up to \$25,000.00. However, the State Auditors have told us that any purchase over \$3,000.00 must be approved by Council utilizing this method. The purchases are as follows:

Encompass	\$3,516.51	Engineering – System Support
City of St. Marys	\$16,116.46	Administrative Fee- 4 th Quarter
Harris Computer System	\$23,692.19	Annual Maintenance Support Fee
Minster Area Life Squad	\$24,125.00	EMS Compensation – 4 th Quarter
Encompass	\$14,642.00	Engineering – Northwest Substation
Anixter Power Solutions	\$18,375.00	Wire
Applied Specialties Inc.	\$10,454.40	Chemicals at WWTP
CDM Smith, Inc.	\$13,050.00	SCADA and IFIX Upgrades
Roe Transportation	\$7,000.00	Yard Waste Grinding
Utilities Instrumentation Service	\$20,960.00	Northwest Substation Testing
CDM Smith, Inc.	\$3,372.00	Engineering – Water Tower
Celina Landfill	\$3,470.53	Street Sweeping Disposal

COUNCIL MEMBER	YES	NO	ABSTAIN
Travis Wilges			
Tom Herkenhoff			
Paul Enneking			
Curt Albers			
Craig Oldiges			
Nicole Clune			
Mayor Dennis Kitzmiller			

ORDINANCE NO. 21-01-01

AN ORDINANCE AWARDING A CONTRACT TO THE LOWEST AND BEST BIDDER FOR THE PURCHASE OF A POURED-IN-PLACE RUBBER SURFACE UNDER THE PLAYGROUND EQUIPMENT AT THE FOUR SEASONS PARK; AUTHORIZING THE EXECUTION OF A PURCHASE ORDER AND TO DECLARE AN EMERGENCY

BE IT ORDAINED BY THE COUNCIL of the Village of Minster, Auglaize County, Ohio, to-wit:

SECTION 1:

The Village Administrator having advertised for bids for the purchase of a poured-in-place rubber surface under the playground equipment at the Four Seasons Park according to law, it is determined that the bid of Minster Concrete Coatings in the amount of \$ 72,000.00 is the best and lowest bid.

SECTION 2:

The Village Administrator is hereby authorized to enter into a contract with Minster Concrete Coatings in the amount of \$ 72,000.00 for the purchase of a poured-in-place rubber surface under the playground equipment at the Four Seasons Park, all according to the advertisement and specifications.

SECTION 3:

The Village Administrator is hereby authorized to execute a purchase order in the amount of \$72,000.00 to Minster Concrete Coatings of Minster, Ohio.

SECTION 3:

Because of the immediate need to complete the project, in order to effectively provide dependable services, for the benefit of the health, safety and welfare of the Village of Minster and shall take immediate effect.

ADOPTED: February 2, 2021

Dennis Kitzmiller, Mayor

John Stechschulte, Clerk/Fiscal Officer

Synopsis of CDM Smith Preliminary Design Report for the Ohio Street Elevated Water Storage Tank Replacement Project

CDM Smith has submitted a preliminary design report for the Ohio Street Elevated Water Storage Tank Replacement Project. The purpose of the report is to make a recommendation for the design and location for a new elevated water storage tank. The Village hired CDM Smith to develop a hydraulic model of the water distribution network to assist the village in determining where a new elevated water storage tank could be sited.

CDM Smith has completed the development of the water model. This water model consisted of using GIS data and billing data to determine water usage and water flows from every customer and every line within the village water distribution system. Once the system was modeled, it was calibrated and checked for accuracy by testing flows from fire hydrants to verify that the flows coming from the hydrants matched flow numbers from the model. Once the model was calibrated, CDM Smith could then run different scenarios, such as placing a new elevated water storage tank into the system, to determine if water flow data changed. By running different scenarios, CDM Smith wanted to see if there were changes in the age of the water (how long the water was in our system), changes in system pressures and changes in fire flow.

CDM Smith explored two different scenarios. The first scenario involved a single tank located at two different sites within the village. The second scenario involved the siting of two tanks one for the village and one for Danone. The first scenario involved locating a tank on property off of Fourth Street on the west side of town or locating the tank on property off of west Seventh Street. The second scenario involved the siting of two tanks, one for the village and one which would be dedicated solely for Danone. The same two locations as mentioned above were used for the village tank and the tank dedicated solely for Danone would be located on their property. When these different scenarios were added into the model neither scenario or neither location changed pressure, water age and fire flow numbers. Therefore, either scenario or location would work for the location of a new elevated water storage tank or tanks.

CDM Smith was asked to run the scenario with the Danone tank, to see if a dedicated tank solely for Danone's use would provide Danone with any benefits. The only benefit of this alternative is that it would increase the supply to Danone in the event of an outage, leaving more water to supply the village system. It was hoped that there would be more advantages to Danone. I think it will be a hard sell to get Danone to build their own water tower based upon the limited benefits of doing so.

If the Village moves forward with the building of a single tank, either the 4th street or 7th street tank location meets the pressure, water age and fire flow requirements. Both tanks have similar impacts on the water distribution system, therefore either site could be recommended.

However, the 7th Street tank is located on land already owned by the village and may be preferable.

If a single tank is chosen, CDM Smith is recommending that the tank size be between 1 to 1.25 million gallons. CDM Smith is also recommending that a connecting water main from 4th to 7th street be installed. The proposed line would loop both potential new tank locations, adding redundancy to the system.

A decision will need to be made on where to locate a tank and I would like to start that discussion with council. I believe that if we have discussions about the siting of the tank, we can get some feedback from residents. I think the best spot to site the tank would be where the compost area is now. There are a number of advantages to placing the tank at this site. The first being that the village already owns the land. The second advantage is that the site is in an industrial area, a good distance away from any residential homes. The third advantage is that the site is accessible from the road back to the compost facility. Another advantage is that there is enough area around the site to stage construction activities. Finally, the ground around this area slopes away towards the Dues Ditch. This is good if there is ever a major leak or spill of water.

A decision will also need to be made on the size of the tank. Since, I don't see Danone buying into building their own tank, I see the village putting a single tank in. In order to allow for future growth, I believe that the tank size should be 1.25 million gallons.

Finally, a decision on what type of tank needs to be made. There are basically four types of elevated water storage tanks. The first is a fluted column. The fluted column tank is a welded carbon-steel tank supported by a single large diameter corrugated carbon-steel support column. The primary advantage of the fluted column tank is that the column provides more interior space compared to other tank styles. The major disadvantage is that the column has a larger surface area which increases the frequency of column repair and painting. Overall, the fluted column has higher maintenance costs and has a higher price tank than other styles (\$2.9M to \$3.5M).

The second style of tank is a composite tank. The composite tank is a welded carbon-steel water storage tank supported by a reinforced concrete support column. Overall, the advantages of the fluted column tank are also offered in the composite tank. This includes more interior space for storage, valve assemblies and piping. More importantly, the concrete column requires minimal maintenance compared to the fluted column. There are no major disadvantages to the composite tank and costs are competitive to other styles (\$2.6M to \$2.9M).

The third style is the multi-leg tank which is a welded carbon-steel water storage tank supported by multiple welded steel legs. The primary advantage of this system of tank is the relatively low installation costs of smaller tanks. Additionally, the tanks exhibit good structural

resistance to irregular weather patterns. The disadvantage of this style of tank is high maintenance costs as the legs and tank require repainting and steel repair work.

The final style of tank is the spheroid tank, which is an all-steel tank design with a slender support column. The primary advantage of the spheroid style tank is a compact ground footprint. The sleek, simple appearance is also aesthetically pleasing to residents. There are no major disadvantages to the spheroid style, although it has higher maintenance costs compared to composite styles and offers limited storage/ interior space in the base of the tank. The costs of a spheroid tank are competitive with a composite style tank (\$2.3M to \$2.5M).

Looking at the style of tanks and based upon a preference for low capital costs, low maintenance costs and enhanced tank aesthetics, I would recommend as does CDM Smith that a composite tank or a spheroid be bid. Both style of tanks can be bid out and the village can determine which option we want to go forward with based upon the bid numbers.

Council Members	Yes	No	Abstain
Rick Schwartz			
Tom Herkenhoff			
Paul Enneking			
Curt Albers			
Craig Oldiges			
Nicole Clune			

ORDINANCE 21 - 02 - 01

ORDINANCE TO ADOPT ANNUAL APPROPRIATIONS FOR 2021

SECTION 1. The annual appropriations for 2021 shall be a total of \$28,200,234.13
Each fund is as follows:

\$4,503,780.00	101	General Fund (101)
\$969,980.33	201	Public Works Department (201)
\$40,000.00	202	State Highway (202)
\$30,000.00	203	Permissive \$5 License (203)
\$10,000.00	218	Mayor's Court Computer (218)
\$133,625.00	205	Fire/EMS Tax Levy (205)
\$228,516.12	210	Pickleball/Basketball Grant (210)
\$1,610.00	215	BWC Grant (215)
\$48,038.00	216	CARE Act Coronavirus Relief (216)
\$13,802.00	302	Debt Service on Street Assessments (302)
\$2,877,750.00	401	Capital Improvements (401)
\$448,750.00	402	State Issue 1 (402)
\$10,686.20	403	Industrial Park (403)
\$1,450,000.00	410	Northeast Development (410)
\$40,000.00	414	Sanitary Sewer Replacement (414)
\$1,096,200.00	501	Water Department (501)
\$1,390,301.15	502	Waste Water Treatment Plant (502)
\$13,525,033.33	503	Electric Department (503)
\$153,000.00	505	Pool (505)
\$150,000.00	506	WWTP Renovation (506)
\$100,000.00	507	Electric System Upgrade (507)
\$10,100.00	508	Utility Deposits (508)
\$250,000.00	509	Water Plant Expansion (509)
\$222,000.00	510	Refuse (510)
\$497,062.00	516	Debt Service on WWTP Renovation (516)

\$28,200,234.13	Total Annual Appropriations
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SECTION 2. This Ordinance shall take effect and be in force from and after the
earliest period allowed by law.

ADOPTED: February 2, 2021

Mayor: Dennis Kitzmiller

Clerk: John Stechschulte

		2020 BUDGET				2021 BUDGET	
		CAPITAL & MAJOR ITEMS				CAPITAL & MAJOR ITEMS	
\$970,614		\$7,001,168	\$6,030,554	\$8,531,120		\$8,531,120	\$0
Difference				Difference			
		Plan	Actual			Plan	Actual
<u>Police Dept (101)</u>		\$25,000	\$0	<u>Police Dept (101)</u>		\$0	\$0
Building Repairs		\$25,000	\$0				
<u>Fire Dept (102)</u>		\$455,400	\$436,202	<u>Fire Dept (102)</u>		\$25,000	\$0
-Bunker for Recruits		\$5,500	\$2,262	-Bunker for Recruits		\$5,500	\$0
-Annual Flow Test		\$4,000	\$2,323	-Annual Flow Test		\$4,000	\$0
-Nozzle Replacement		\$500	\$0	-Nozzle Replacement		\$500	\$0
-Hose Replacement		\$5,000	\$0	-Hose Replacement		\$5,000	\$0
-Pagers		\$4,000	\$3,111	-Pagers/Phones		\$6,000	\$0
-Consolidation Study-Fire/FMS		\$21,400	\$14,980	-Upgrade Office Phones		\$4,000	\$0
- Fire Truck		\$335,000	\$333,865				
- Building Renovations		\$80,000	\$79,661				
<u>PWD Department (201)</u>		\$41,133	\$46,341	<u>PWD Department (201)</u>		\$271,833	\$0
-Pickup Truck		\$30,000	\$32,946	-Dump Truck		\$155,000	\$0
-Forklift - 3 Year Lease		\$8,333	\$10,640	-Dump Truck Bed		\$80,000	\$0
-Power Washer		\$2,800	\$2,755	-Concrete Saw		\$7,000	\$0
				-Snow Pusher for Backhoe		\$9,500	\$0
				-Hydraulic Tamper for Sign Installation		\$2,000	\$0
				-Forklift - 3 Year Lease		\$8,333	\$0
				-Water Fill Station - 1/2 Expense		\$10,000	\$0
<u>State Highway (202)</u>		\$0	\$0	<u>State Highway (202)</u>		\$40,000	\$0
		\$0	\$0	SR66 & 7th Street Intersection Paving		\$40,000	\$0
<u>\$5 Permissive License (203)</u>		\$20,000	\$20,000	<u>\$5 Permissive License (203)</u>		\$30,000	\$0
-Minor Street Resurfacing		\$20,000	\$20,000	-Minor Street Resurfacing		\$30,000	\$0
<u>Fire/EMS Tax Levy (205)</u>		\$301,500	\$288,511	<u>Fire/EMS Tax Levy (205)</u>		\$133,625	\$0
-EMS Compensation - Contract		\$96,500	\$72,375	-EMS Compensation - Contract		\$120,625	\$0
-Fire Truck		\$205,000	\$205,000	-County Auditor Fee		\$13,000	\$0
-County Auditor Fee		\$0	\$11,136				
<u>Parks Department (104)</u>		\$103,500	\$30,806	<u>Parks Department (104)</u>		\$81,000	\$0
-Christmas Decorations		\$7,500	\$450	-Christmas Decorations		\$7,500	\$0
-Trees/Bushes		\$5,000	\$3,736	-Trees/Bushes		\$5,000	\$0
-Purchase Pickup Truck from Electric		\$15,000	\$15,000	- Forks for Bobcat/Tractor		\$2,000	\$0
- Mower		\$15,000	\$0	- Mower		\$15,000	\$0
- Concrete Little League Concession Restroom		\$48,000	\$0	- Concrete Little League Concession Restroom		\$48,000	\$0
- Four Seasons/Paris St - Plumbing & Fixtures		\$11,000	\$11,620	- Power Rake		\$2,500	\$0
- Forks for Bobcat/Tractor		\$2,000	\$0	- Breakaway Basketball Rims-Paris St. Park		\$1,000	\$0
<u>State Issue 1 (402)</u>		\$931,650	\$1,027,202	<u>State Issue 1 (402)</u>		\$448,750	\$0
-Engineering		\$11,650	\$12,880	-Engineering		\$33,750	\$0
-Construction		\$920,000	\$1,014,322	-Construction - Dues Ditch Project		\$415,000	\$0
<u>Industrial Park (403)</u>		\$95,000	\$111,089	<u>Industrial Park (403)</u>		\$0	\$0
- Dirt Hauling		\$95,000	\$111,089				
<u>Capital Improvements (401)</u>		\$876,000	\$927,543	<u>Capital Improvements (401)</u>		\$2,667,000	\$0
-Annual Street Resurfacing		\$200,000	\$183,214	-Annual Street Resurfacing		\$300,000	\$0
-Annual Grinding		\$20,000	\$42,421	-Annual Grinding		\$20,000	\$0
-Misc Sidewalk Installation Project		\$25,000	\$12,829	-Misc Sidewalk Installation Project		\$25,000	\$0
-Transfer to Sanitary Sewer Replacement		\$25,000	\$25,000	-State Route 119 Sidewalks		\$90,000	\$0
-Rubber Surface for Four Seasons Play Areas		\$81,000	\$9,440	-Rubber Surface for Four Seasons North Par		\$30,000	\$0
-Water Line Replacement - W. 4th St.		\$25,000	\$29,639	-Rubber Surface for Four Seasons Play Area		\$81,000	\$0
-Transfer to Northeast Development \$1,500,00		\$0	\$125,000	-Fast Tennis Court at 7th St. Park		\$100,000	\$0
-Transfer to State Issue 1		\$500,000	\$500,000	-N. Garfield Water Line/Curb & Gutters		\$325,000	\$0
				-Resurface Around PWD Building		\$71,000	\$0
				-Northeast Development		\$1,400,000	\$0
				-Transfer to State Issue 1		\$200,000	\$0
				-Transfer to Sanitary Sewer Replacement		\$25,000	\$0

**2020 BUDGET
CAPITAL & MAJOR ITEMS**

	Plan	Actual
<u>Water Department (501)</u>	<u>\$640,000</u>	<u>\$45,726</u>
-Tower Inspection/Cleaning	\$5,000	\$4,915
-PLC Software/Computers	\$75,000	\$33,776
-Meters - Commercial/Industrial	\$60,000	\$7,035
-Transfer to Water Plant Expansion	\$500,000	\$500,000

<u>WWTP Department (502)</u>	<u>\$164,000</u>	<u>\$36,051</u>
-Safety Equipment	\$5,000	\$0
-Pump Replacement	\$30,000	\$0
-PLC Software/Computers	\$75,000	\$36,051
-Generators - 7th St. & Parkview Lift Station	\$54,000	\$0

<u>Electric Department (503)</u>	<u>\$301,333</u>	<u>\$232,034</u>
- Safety Equipment	\$10,000	\$14,176
- Clean & Paint Street Lights	\$3,000	\$3,515
- Security Cameras for Substation	\$25,000	\$0
- Bucket Truck	\$140,000	\$129,096
- Pickup Truck	\$60,000	\$70,678
- Christmas Decorations	\$5,000	\$3,929
- Wire Trailer	\$50,000	\$0
- Forklift - 3 Year Lease	\$8,333	\$10,640

<u>Electric Special Projects (503)</u>	<u>\$700,000</u>	<u>\$500,000</u>
-Dannon Projects	\$200,000	\$0
-Transfer to Electrical System Upgrade	\$500,000	\$500,000

<u>Electrical System Upgrade (507)</u>	<u>\$500,000</u>	<u>\$778,666</u>
-Construction	\$500,000	\$616,377
-Engineering	\$0	\$162,289

<u>Pool Department (505)</u>	<u>\$91,000</u>	<u>\$93,117</u>
- Pool Liner	\$80,000	\$79,540
- Slide - Baby/Splash Pad Area	\$11,000	\$13,577

<u>Debt Service on WWTP Renovation (516)</u>	<u>\$618,151</u>	<u>\$704,168</u>
-Principle	\$160,000	\$235,000
-Interest	\$305,510	\$316,519
- Principle - WWTP Loan	\$143,000	\$143,000
- Interest - WWTP Loan	\$9,641	\$9,649

<u>Miscellaneous Line Items by Department</u>	<u>\$360,000</u>	<u>\$101,675</u>
Police Department (101)	\$3,000	\$1,116
Fire Department (101)	\$3,000	\$2,721
PWD Department (201)	\$2,000	\$7,629
Parks & Recreation Department (204)	\$2,000	\$1,761
Capital Improvements (401)	\$30,000	\$42,438
Industrial Park (403)	\$5,000	\$0
Water Department (501)	\$3,000	\$15,853
WWTP Department (502)	\$5,000	\$22,125
Electric Department (503)	\$5,000	\$7,865
Electric Department Special Projects (503)	\$300,000	\$0
Pool (505)	\$2,000	\$167

**2021 BUDGET
CAPITAL & MAJOR ITEMS**

	Plan	Actual
<u>Water Department (501)</u>	<u>\$620,000</u>	<u>\$0</u>
-Tower Inspection/Cleaning	\$5,000	\$0
-Pickup Truck	\$45,000	\$0
-Meters - Commercial/Industrial	\$60,000	\$0
-Water Fill Station - 1/2 Expense	\$10,000	\$0
-Transfer to Water Plant Expansion	\$500,000	\$0

<u>WWTP Department (502)</u>	<u>\$127,000</u>	<u>\$0</u>
-Safety Equipment	\$5,000	\$0
-Pump Replacement	\$30,000	\$0
-Generators - 7th St. & Parkview Lift Station	\$54,000	\$0
-Service to Centifuge	\$10,000	\$0
- Purchase Backhoe from Electric Dept.	\$28,000	\$0

<u>Electric Department (503)</u>	<u>\$291,333</u>	<u>\$0</u>
- Safety Equipment	\$10,000	\$0
- Clean & Paint Street Lights	\$3,000	\$0
- Security Cameras for Substation	\$25,000	\$0
- Christmas Decorations	\$5,000	\$0
- Wire Trailer	\$50,000	\$0
- Forklift - 3 Year Lease	\$8,333	\$0
- Backhoe	\$100,000	\$0
- Pole at Progress Tool	\$90,000	\$0

<u>Electric Special Projects (503)</u>	<u>\$700,000</u>	<u>\$0</u>
-Dannon Projects	\$200,000	\$0
-Transfer to Electrical System Upgrade	\$500,000	\$0

<u>Electrical System Upgrade (507)</u>	<u>\$100,000</u>	<u>\$0</u>
-Construction	\$0	\$0
-Engineering	\$100,000	\$0

<u>Pool Department (505)</u>	<u>\$10,000</u>	<u>\$0</u>
- Diving Boards	\$10,000	\$0

<u>Debt Service on WWTP Renovation (516)</u>	<u>\$497,062</u>	<u>\$0</u>
-Principle	\$275,000	\$0
-Interest	\$72,206	\$0
- Principle - WWTP Loan	\$143,000	\$0
- Interest - WWTP Loan	\$6,856	\$0

<u>Miscellaneous Line Items by Department</u>	<u>\$360,000</u>	<u>\$0</u>
Police Department (101)	\$3,000	\$0
Fire Department (101)	\$3,000	\$0
PWD Department (201)	\$2,000	\$0
Parks & Recreation Department (204)	\$2,000	\$0
Capital Improvements (401)	\$30,000	\$0
Industrial Park (403)	\$5,000	\$0
Water Department (501)	\$3,000	\$0
WWTP Department (502)	\$5,000	\$0
Electric Department (503)	\$5,000	\$0
Electric Department Special Projects (503)	\$300,000	\$0
Pool (505)	\$2,000	\$0

**2020 BUDGET
CAPITAL & MAJOR ITEMS**

	Plan	Actual
<u>Mayor's Court Computer (218)</u>	\$3,500	\$0
-Office Furniture	\$3,500	\$0
<u>Sanitary Sewer Replacement (414)</u>	\$0	\$30,956
-Lincoln Street Alley	\$0	\$30,956
<u>Pickleball/Basketball Grant (210)</u>	\$504,000	\$470,584
-Pickleball/Basketball Courts	\$504,000	\$470,584
<u>Clerk (606)</u>	\$20,000	\$30,059
-Furnance AC Unit	\$20,000	\$30,059
<u>Water Plant Expansion (509)</u>	\$250,000	\$56,465
-Engineering - Water Tower	\$250,000	\$56,465
<u>Northeast Development (410)</u>	\$0	\$63,359
-Seventh Street	\$0	\$63,359
<u>WWTP Renovation (506)</u>	\$0	\$0

**2021 BUDGET
CAPITAL & MAJOR ITEMS**

	Plan	Actual
<u>Mayor's Court Computer (218)</u>	\$10,000	\$0
-CMI Annual Support	\$10,000	\$0
<u>Sanitary Sewer Replacement (414)</u>	\$40,000	\$0
-Lincoln Street Alley	\$40,000	\$0
<u>Pickleball/Basketball Grant (210)</u>	\$228,516	\$0
-Pickleball/Basketball Courts	\$228,516	\$0
<u>Clerk (606)</u>	\$0	\$0
	\$0	\$0
<u>Water Plant Expansion (509)</u>	\$250,000	\$0
-Engineering - Water Tower	\$250,000	\$0
<u>Northeast Development (410)</u>	\$1,450,000	\$0
-Seventh Street	\$1,400,000	\$0
-Hamilton Street	\$50,000	\$0
<u>WWTP Renovation (506)</u>	\$150,000	\$0
-Maintenance Shop Building Upgrade	\$75,000	\$0
-Demolish Old WWTP Building	\$25,000	\$0
-TDS Violation Study	\$50,000	\$0



ChoiceOne

Engineering

DATE

January 25, 2021

TO

Don Harrod
dharrod@minsteroh.com

FROM

Village of Minster
5 West Fourth Street
Minster, Ohio 45865

SUBJECT

Agreement for Professional Services
Dues Storm Sewer Reconstruction, Village of Minster, Auglaize County, Ohio
AUG-MIN-2103

Dear Mr. Harrod:

Choice One Engineering Corporation appreciates the opportunity to provide services for the Dues Storm Sewer Reconstruction.

This Agreement is by and between the Village of Minster, hereinafter referred to as Client, and Choice One Engineering Corporation, hereinafter referred to as Choice One. If everything is acceptable, please execute two originals, keeping one for your files and returning one to Choice One. Choice One will not start work on this Project until the Agreement is signed and received in our office.

This Agreement is subject to the provisions of the following which are attached to and made a part of this Agreement: Scope of Services, Compensation, and Schedule, consisting of 6 pages and Choice One Engineering Corporation Standard Terms & Conditions consisting of three pages.

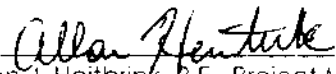
Authorization by the Client to proceed, whether oral or written, constitutes acceptance of the terms and conditions of this Agreement, without modification, addition, or deletion. Client and Choice One each bind itself and its partners, successors, executors, administrators of this executed Agreement.

Village of Minster

Authorized Signature

Date

Choice One Engineering Corporation


Allan J. Heitbrink, P.E. Project Manager

Date

440 E. Hoewisher Rd.
Sidney, OH 45365
937.497.0200 Phone

8956 Glendale, Milford Rd., Suite 101
Loveland, OH 45140
513.239.8554 Phone

Scope of Services

Project Snapshot

Choice One intends to provide construction plans for the reconstruction of the Dues Ditch within the Village of Minster.

Project Details

- The Village has applied and received \$235,000.00 for OPWC funding on the reconstruction of the existing Dues Ditch.
- The construction budget for the project is \$412,187.00 and is attached for reference.
- The broken-down drainage tile runs from intersection of Line Drive & Seventh Street (near Four Seasons Park) southeast to an existing open ditch behind Nidec Minster.
- See the attached exhibit for approximate project limits.
- The reconstruction consists of installing a new 24" storm sewer system and a proposed overflow swale. The swale and storm sewer will run parallel to each other and will drain to the proposed detention basin.
- Proposed detention basin will be located on the southern end of the Village's compost facility. The proposed basin will then outlet into the existing ditch behind Nidec Minster and drain into the Village's underground storm sewer.
- The existing drainage tile will be abandoned.
- Regrading of the Village's open ditch and property is included.
- It is anticipated that no easements will be needed, and all work will occur on Village property.
- Plans will be designed to Village of Minster and Ohio Department of Transportation (ODOT) standards and specifications.
- Material and construction standards will be covered by general notes.
- Any utility coordination will be completed by Choice One during the design process.

Project Services

1. Topographic Survey

- a. Contact Ohio Utilities Protection Service (OUPS) for underground utility locations.
- b. Perform necessary deed and plat research.
- c. Establish horizontal and vertical survey control for the project area based on State Plane coordinates and NAVD 88.
- d. Field reconnaissance and traverse of existing monumentation.
- e. Identify visible features within project area as shown on the attached aerial including utilities and drainage. Elevations will be collected at 50-foot intervals.
- f. Outline wooded area only.
- g. Inventory manholes and catch basins including type of construction, depth, pipe size, and condition.
- h. Locate underground utilities as marked by the appropriate utility companies.
- i. Property lines will be placed in the drawing utilizing existing monuments, tax maps, deeds, plats, and other readily-available information.
- j. Provide one (1) foot contour intervals.
- k. Completed topographic survey shall be provided in AutoCAD format.

2. Construction Plans

- a. Design construction plans to include:
 - i. Title Sheet
 - ii. Schematic Plan
 - iii. Grading Plan
 - iv. Typical Sections
 - v. Site Plan to Develop Storm Water Pollution Prevention Plan
 - vi. General Notes and Details
 - vii. Quantity Summary and Engineer's Estimate
 - viii. Storm Sewer Plan and Profile (scale 1" = 20' horizontal, 1" = 5' vertical)
 - ix. Cross-Sections (scale 1" = 5' horizontal, 1" = 5' vertical)
- b. A Storm Water Notice of Intent (NOI), will need to be submitted to the Ohio Environmental Protection Agency (OEPA) for review and approval.

3. Storm Water Pollution Prevention Plan (SWPPP)

- a. Provide the location of the required temporary sediment and erosion control (TSEC) best management practices (BMPs) for on project earth-disturbed areas
- b. Provide general erosion control notes and details as applicable.
- c. A Notice of Intent (NOI) will be prepared for submittal by the Client to the OEPA. Client to pay fees.
- d. Post Construction Storm Water BMP(s): Design of the Post Construction Storm Water BMP(s) shall be incorporated into the storm water design and storm sewer system for the project. The Post Construction Storm Water BMP(s) that have been designed as part of the site's storm water design will be included into the proposed SWPPP.
- e. The proposed SWPPP will not cover or address any off-site earth disturbed areas
- f. If revisions are required to the initial accepted and agreed upon SWPPP during the course of construction of the project, they shall be completed at an additional cost.

4. Construction Bidding Procedures

- a. Prepare bidding documents for the bidding process to be sold online for free, or at Choice One Engineering's office with the cost to be reimbursed to Choice One Engineering by contractor's purchase of plans and documents
- b. Provide assistance in the bidding process including answering questions during the bidding phase from the Client, contractors, and suppliers, including material alternatives and intent of the plans, general notes, and specifications.
- c. Process addenda, if necessary.
- d. Attend bid opening.
- e. Review bids and contractor qualifications.
- f. Prepare bid tabulations.
- g. Check System for Award Management (SAM) database prior to award to ensure contractor is not suspended or debarred
- h. Check Ohio Auditor of State's website for unresolved findings
- i. Prepare contracts for successful bidder.
- j. Attend preconstruction meeting.

5. Construction Layout Staking

- a. Survey Control
 - i. Locate existing control points and benchmarks and set adequate control points for reestablishing the centerline of construction.
- b. Detention Basin
 - i. Provide stakes at corners and break points with cuts marked to finished top of bank and to toe of slope with correct offset to toe of slope.
- c. Storm Sewer
 - i. Provide stakes for headwalls graded to the invert at a 15' offset.
 - ii. Provide stakes for storm manholes graded to the invert at a 15' offset with approximate top elevation.
 - iii. Provide stakes for catch basins graded to the invert at a 15' offset with top of curb/grate elevation and alignment.
 - iv. Provide stakes for the ends of the proposed storm sewer laterals.
- d. We will coordinate with the construction contractor on scheduling of the layout staking and will work with the contractor as best as possible but cannot re-stake any of the above items without proper compensation from either the contractor or Client as mutually agreed upon prior to construction commencing
- e. Staking will be performed per construction plans and will not be field adjusted.

6. Construction Administration Services

- a. *Construction Administration services listed below will be provided upon request on an hourly basis according to our current Standard Hourly Rate Schedule.*
 - i. Produce additional plans for successful contractor and Client.
 - ii. Respond to Contractor's questions.
 - iii. Administrate plan interpretation for contractor and Client during construction, as required.
 - iv. Attend meetings at the request of the Client with contractor.
 - v. Review and approve pay requests.
 - vi. Process necessary change orders.
 - vii. Conduct final inspection and provide a punch list.
 - viii. Review site/civil shop drawings.
 - ix. Attend final walkthrough with Client and contractor.

Additional Services

We have the skill, experience, and knowledge to provide additional services as listed below. Additional services will be approved by the Client prior to commencement and will be performed on an hourly basis according to our current Standard Hourly Rate Schedule or a mutually negotiated lump sum fee.

- 1. Sanitary Sewer and Waterline Design
- 2. Easement and Right-of-Way Plats or Descriptions
- 3. Record Drawings
- 4. Construction Observation

Client Responsibilities

- Provide Storm Water Notice of Termination.
- Provide property and/or right-of-way information, if available.
- Provide any available existing plans.
- Provide timely decisions to keep design work on schedule.
- Provide property access and owner notification along the project route.

Compensation & Schedule

Compensation

Lump Sum Fee Schedule

Topographic Survey	\$2,900.00
Construction Plans	\$23,950.00
Storm Water Pollution Prevention Plan (SWPPP)	\$2,000.00
Construction Bidding Procedures	\$3,200.00
Construction Layout Staking	\$1,700.00
Total	\$33,750.00
Construction Administration Services	Hourly Upon Request

Schedule

Choice One will begin work immediately after receipt of an executed Agreement and will have plans ready to advertise in May 2021.

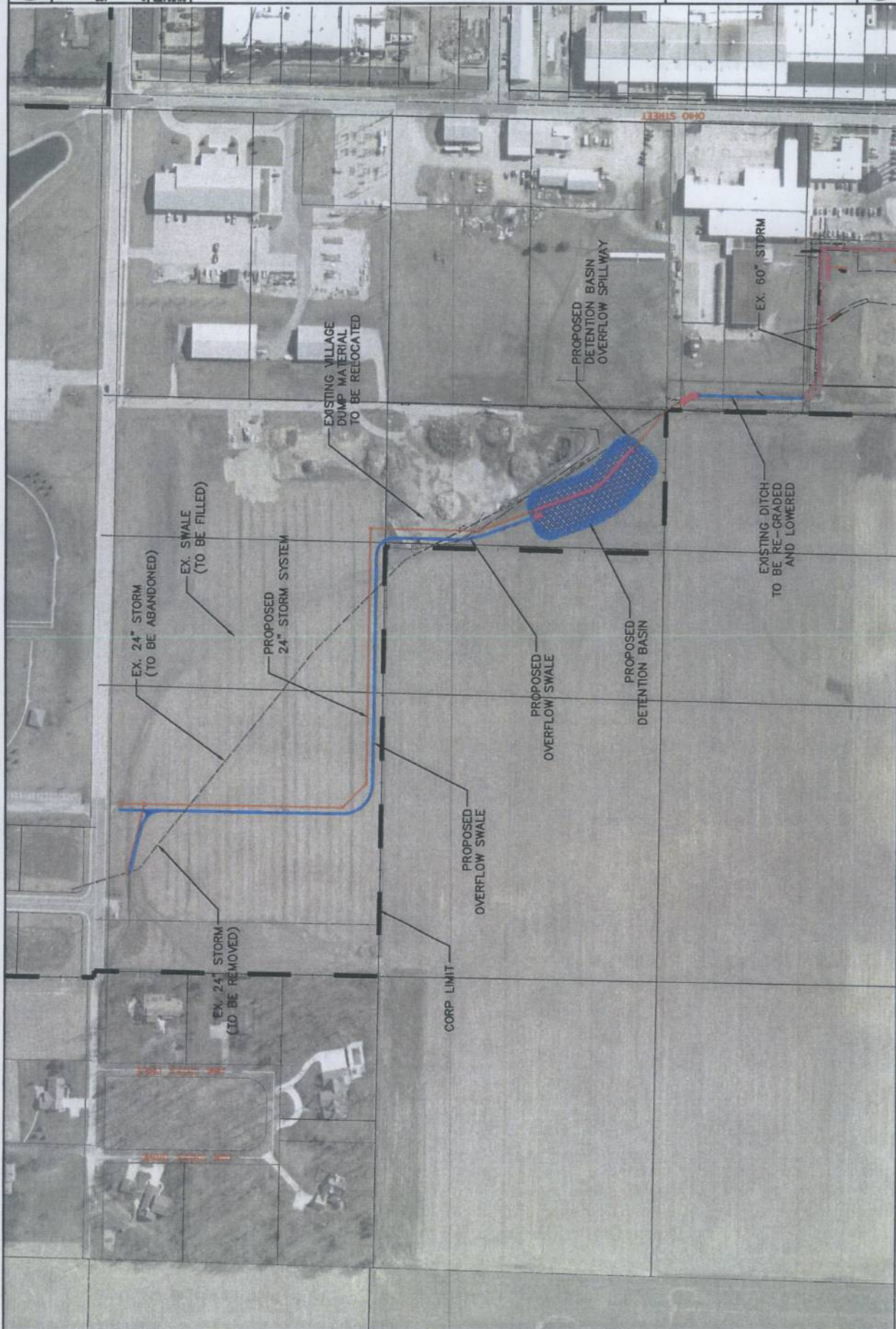
Though we do not anticipate it, should the COVID-19 pandemic cause any disruption to our service that will affect the terms of this agreement, we will notify you immediately.



DUES STORM SEWER
RECONSTRUCTION

CONCEPT DRAWING

SCALE IN FEET
0 50 100
DMS
A-11
CHECKED BY



**DUES STORM SEWER RECONSTRUCTION
VILLAGE OF MINSTER, OHIO
PRELIMINARY CONSTRUCTION ESTIMATE - OPWC APPLICATION**

September 9, 2020

ITEM NO.	DESCRIPTION	UNIT OF MEASURE	APPROX. QTY.	UNIT PRICE	TOTAL
201	CLEARING AND GRUBBING	LUMP	1	\$5,000.00	\$5,000.00
202	PIPE REMOVED, 24" AND UNDER	FT	650	\$10.00	\$6,500.00
202	CATCH BASIN REMOVED	EACH	1	\$500.00	\$500.00
202	REMOVED, AS PER PLAN	LUMP	1	\$5,000.00	\$5,000.00
203	EXCAVATION	CY	3500	\$14.00	\$49,000.00
203	EXCAVATION (RETENTION POND)	CY	3500	\$14.00	\$49,000.00
203	EXCAVATION (DITCH RE-GRADING)	CY	550	\$14.00	\$7,700.00
203	EMBANKMENT	CY	400	\$20.00	\$8,000.00
601	ROCK CHANNEL PROTECTION, TYPE C WITH GEOTEXTILE FABRIC	CY	55	\$130.00	\$7,150.00
601	PAVED GUTTER, TYPE 1-6	FT	280	\$70.00	\$19,600.00
602	CONCRETE MASONRY (HEADWALL)	CY	1	\$1,850.00	\$1,850.00
611	6" CONDUIT, TYPE E (STORM REPAIR)	FT	50	\$20.00	\$1,000.00
611	8" CONDUIT, TYPE E (STORM REPAIR)	FT	50	\$20.00	\$1,000.00
611	24" CONDUIT, TYPE C (RCP)	FT	1643	\$55.00	\$90,365.00
611	MANHOLE, NO. 3	EACH	4	\$3,500.00	\$14,000.00
611	RETENTION POND OUTLET STRUCTURE	EACH	1	\$6,500.00	\$6,500.00
623	CONSTRUCTION LAYOUT STAKES AND SURVEYING	LUMP	1	\$3,750.00	\$3,750.00
659	TOPSOIL	CY	2000	\$25.00	\$50,000.00
659	SEEDING AND MULCHING, CLASS 2, AS PER PLAN	SY	16900	\$2.00	\$33,800.00
832	EROSION CONTROL	EACH	15000	\$1.00	\$15,000.00
SUB-TOTAL					\$374,715.00
CONSTRUCTION CONTINGENCY @ 10.0%					\$37,472.00
TOTAL					\$412,187.00



We make no warranty, express or implied, that the actual construction cost of the work associated with these estimated quantities and costs will not vary. The cost reflects our opinion of current probable construction cost.

CERTIFICATE OF ESTIMATE:

I HEREBY CERTIFY THAT THE PROJECT ESTIMATED COSTS LISTED ABOVE ARE REALISTIC BASED ON THE LEVEL OF DETAIL CURRENTLY AVAILABLE FOR THIS PROJECT AND ANTICIPATED FOR A 2021 CONSTRUCTION TIME FRAME.

I ALSO CERTIFY THAT THIS PROJECT HAS AN EXPECTED USEFUL LIFE OF 30 YEARS BASED UPON NORMAL USAGE AND REGULAR MAINTENANCE, AND CONSTRUCTED AS PER CURRENT STANDARDS IN USE BY THE OHIO

Component	Useful Life	Estimated Cost	Weighted Useful Life
Reconstruction	25 years	\$288,035.00	\$7,200.375
Resurfacing	15 years	\$0.00	\$0
Sewer	40 years	\$124,152.00	\$4,966.080
Water	40 years	\$0.00	\$0
		\$412,187.00	\$12,166.455

Average weighted useful life of total project =

**30
YEARS**

Allan J. Heitbrink, P.E.

Date

9/15/2020



INVOICES OVER \$3,000.00

Vendor	Amount	Invoice #	Check #	Description
Encompass	\$3,516.51	3337	164902	Engineer - System Support
City of St. Marys	\$16,116.46	5911	165019	Administrative Fee - 4th Quarter
Harris Computer System	\$23,692.19	134835	165024	Annual Maintenance Support Fee
Minster Area Life Squad	\$24,125.00	--	165027	EMS Compensation - 4th Quarter
Encompass	\$14,642.00	3358	165050	Engineering - Northwest Substation
Anixter Power Solutions	\$18,575.00	4818057-00	165076	Wire
Applied Specialties, Inc	\$10,351.40	33932	165083	Chemicals for WWTP
CDM Smith Inc	\$13,050.00	90114400	165085	SCADA and iFix Upgrades
Ree Transportation	\$7,000.00	22830	165110	Yard Waste Grinding
Utilities Instrumentation Service	\$20,960.00	530362463	165119	Northwest Substation Testing
CDM Smith Inc	\$3,372.00	90116416	165125	Engineering - Water Tower
Celma Landfill	\$3,470.53	20805	165126	Street Sweeping Disposal

Motion to allow purchases approved by Council on 2-2-21

TO: Mayor, Council Members, and Others
FROM: Donald W. Harrod, Administrator
RE: Administrator's Report

+++++

- 1) On ~~Sunday~~ evening, ~~January 24th~~, the Village experienced a power outage. The outage was caused by a switch owned by Dayton Power and Light at the north substation that faulted. Crews from the Village and Dayton Power and Light were able to bypass the switch and to restore power to the community.
- 2) Crews will begin lowering the rise on North Hamilton Street in anticipation of future improvements to the entire section of road. Crews will remove asphalt and will be cutting the rise down about thirty inches. This work is being done to improve the safety of the street and in anticipation of future improvements to the road. Hamilton Street between Fifth and Seventh will remain closed until this spring when new asphalt can be put down.
- 3) The new electrical substation is now on line and in operation. Most of the north side of the village is being served off of the new substation. Crews need to switch over Nidec Minster and the Foundry to the new substation and then the old substation can begin to be dismantled. Please keep in mind that part of that substation houses equipment from Dayton Power and Light, which will remain at the current location.
- 4) Last week, the final electrical inspection occurred on phase two of the solar field. Everything passed the state inspection. This was the final step in the build process. The solar site has been on line since December 27th.

Date: 01/28/2021
Time: 9:07:50AM

Unposted Check/Warrant Register

User: KYLE
Page: 1

VILLAGE OF MINSTER

Bank ID	Vendor #	Vendor Name	Type	Chk/Warr/EFT/DP Date	Chk/Warr/EFT/DP #	Amount	EFT	DP
Trans #	CASH ID	Invoice #	Invoice Description	PO #	Line Amount			
01	0000000001			01/28/2021	165139	\$3,125.23		
	IV-00037285	101	Payroll Week Ending 01-24-21 -T-FIT		1,683.49			
	IV-00037285	201	Payroll Week Ending 01-24-21 -T-FIT		370.32			
	IV-00037285	501	Payroll Week Ending 01-24-21 -T-FIT		114.10			
	IV-00037285	502	Payroll Week Ending 01-24-21 -T-FIT		268.41			
	IV-00037285	503	Payroll Week Ending 01-24-21 -T-FIT		677.81			
	IV-00037285	505	Payroll Week Ending 01-24-21 -T-FIT		11.10			
01	0000002596	AFLAC		01/28/2021	165140			
	IV-00037137	101	Payroll Week Ending 12-27-20 -D-AFT		38.31			
	IV-00037138	101	Payroll Week Ending 12-27-20 -D-AFL		111.54			
	IV-00037137	201	Payroll Week Ending 12-27-20 -D-AFT		0.51			
	IV-00037138	201	Payroll Week Ending 12-27-20 -D-AFL		22.09			
	IV-00037137	216	Payroll Week Ending 12-27-20 -D-AFT		5.62			
	IV-00037138	216	Payroll Week Ending 12-27-20 -D-AFL		5.99			
	IV-00037137	501	Payroll Week Ending 12-27-20 -D-AFT		10.21			
	IV-00037138	501	Payroll Week Ending 12-27-20 -D-AFL		13.27			
	IV-00037137	502	Payroll Week Ending 12-27-20 -D-AFT		1.01			
	IV-00037137	503	Payroll Week Ending 12-27-20 -D-AFT		27.59			
01	0000002596	AFLAC		01/28/2021	165141			
	IV-00037175	101	Payroll WE 01-03-21 -D-AFT		38.55			
	IV-00037176	101	Payroll WE 01-03-21 -D-AFL		111.64			
	IV-00037176	201	Payroll WE 01-03-21 -D-AFL		21.60			
	IV-00037175	216	Payroll WE 01-03-21 -D-AFT		7.49			
	IV-00037176	216	Payroll WE 01-03-21 -D-AFL		7.99			
	IV-00037175	501	Payroll WE 01-03-21 -D-AFT		10.75			
	IV-00037138	502	Payroll Week Ending 12-27-20 -D-AFL		4.15			
	IV-00037175	502	Payroll WE 01-03-21 -D-AFT		0.98			
	IV-00037138	503	Payroll Week Ending 12-27-20 -D-AFL		34.54			
	IV-00037175	503	Payroll WE 01-03-21 -D-AFT		25.48			
01	0000002596	AFLAC		01/28/2021	165142			
	IV-00037224	101	Payroll Week Ending 01-10-21 -D-AFT		38.55			
	IV-00037225	101	Payroll Week Ending 01-10-21 -D-AFL		111.54			
	IV-00037225	201	Payroll Week Ending 01-10-21 -D-AFL		21.60			
	IV-00037176	501	Payroll WE 01-03-21 -D-AFL		13.80			
	IV-00037224	501	Payroll Week Ending 01-10-21 -D-AFT		8.80			
	IV-00037225	501	Payroll Week Ending 01-10-21 -D-AFL		11.87			
	IV-00037176	502	Payroll WE 01-03-21 -D-AFL		4.91			
	IV-00037224	502	Payroll Week Ending 01-10-21 -D-AFT		2.93			
	IV-00037176	503	Payroll WE 01-03-21 -D-AFL		31.64			
	IV-00037224	503	Payroll Week Ending 01-10-21 -D-AFT		32.97			
01	0000002596	AFLAC		01/28/2021	165143			

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Bank ID	Vendor #	Vendor Name	Type	Chk\Warr\EFT\DP Date	Chk\Warr\EFT\DP #	Amount	EFT DP
Trans #	CASH ID	Invoice #	Invoice Description	PO #	Line	Amount	
IV-00037253	101		Payroll Week Ending 01-17-21 -D-AFT		38.31		
IV-00037254	101		Payroll Week Ending 01-17-21 -D-AFL		111.54		
IV-00037254	201		Payroll Week Ending 01-17-21 -D-AFL		21.60		
IV-00037253	501		Payroll Week Ending 01-17-21 -D-AFT		8.80		
IV-00037254	501		Payroll Week Ending 01-17-21 -D-AFL		11.61		
IV-00037225	502		Payroll Week Ending 01-10-21 -D-AFL		6.07		
IV-00037253	502		Payroll Week Ending 01-17-21 -D-AFT		2.93		
IV-00037254	502		Payroll Week Ending 01-17-21 -D-AFL		6.33		
IV-00037225	503		Payroll Week Ending 01-10-21 -D-AFL		40.50		
IV-00037253	503		Payroll Week Ending 01-17-21 -D-AFT		33.21		
01	0000002596	AFLAC		01/28/2021	165144		
IV-00037282	101		Payroll Week Ending 01-24-21 -D-AFL		114.16		
IV-00037283	101		Payroll Week Ending 01-24-21 -D-AFT		40.44		
IV-00037282	201		Payroll Week Ending 01-24-21 -D-AFL		21.60		
IV-00037282	501		Payroll Week Ending 01-24-21 -D-AFL		13.84		
IV-00037283	501		Payroll Week Ending 01-24-21 -D-AFT		10.56		
IV-00037282	502		Payroll Week Ending 01-24-21 -D-AFL		3.93		
IV-00037283	502		Payroll Week Ending 01-24-21 -D-AFT		1.17		
IV-00037254	503		Payroll Week Ending 01-17-21 -D-AFL		40.50		
IV-00037282	503		Payroll Week Ending 01-24-21 -D-AFL		37.08		
IV-00037282	505		Payroll Week Ending 01-24-21 -D-AFL		0.97		
01	0000002596	AFLAC		01/28/2021	165145	\$1,374.15	
IV-00037283	503		Payroll Week Ending 01-24-21 -D-AFT		30.22		
IV-00037283	505		Payroll Week Ending 01-24-21 -D-AFT		0.86		
01	0000000799	DICKMAN SUPPLY		01/28/2021	165146	\$2,848.65	
VR-00116729	503	276426-00	MATERIAL		2,848.65		
01	0000005089	GREENVILLE TWP RESCUE		01/28/2021	165147	\$132.00	
VR-00116724	101		CPR TRAINING - FIREMEN		132.00		
01	0000000048	MESCO ELECTRICAL SUPPLY		01/28/2021	165148	\$1,012.24	
VR-00116730	503	S508688304.0	MATERIAL		364.42		
VR-00116731	503	S508613512.0	MATERIAL		316.93		
VR-00116732	503	S50847743.00	MATERIAL		316.93		
VR-00116733	503	S508745822.0	MATERIAL		13.96		
01	0000000117	MILLERS TEXTILE SERVICES		01/28/2021	165149	\$1,620.69	
VR-00116725	101		CLEAN UNIFORMS. MATS		731.81		
VR-00116725	201		CLEAN UNIFORMS. MATS		289.96		
VR-00116725	501		CLEAN UNIFORMS. MATS		24.88		
VR-00116725	502		CLEAN UNIFORMS. MATS		235.24		
VR-00116725	503		CLEAN UNIFORMS. MATS		338.80		
01	0000000567	OHIO CHILD SUPPORT PAYMENT CENTER		01/28/2021	165150	\$83.70	
IV-00037289	101		Payroll Week Ending 01-24-21 -D-SUP		83.70		
01	0000000704	OHIO PUBLIC EMPL DEFERRED		01/28/2021	165151	\$965.00	

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Bank ID	Vendor #	Vendor Name	Type	Chk\Warr\EFT\DP	Date	Chk\Warr\EFT\DP #	Amount	EFT	DP
Trans #	CASH ID	Invoice #	Invoice Description	PO #		Line Amount			
IV-00037286	101		Payroll Week Ending 01-24-21 -D-ODC			595.21			
IV-00037286	201		Payroll Week Ending 01-24-21 -D-ODC			67.60			
IV-00037286	501		Payroll Week Ending 01-24-21 -D-ODC			2.53			
IV-00037286	502		Payroll Week Ending 01-24-21 -D-ODC			6.46			
IV-00037286	503		Payroll Week Ending 01-24-21 -D-ODC			287.82			
IV-00037286	505		Payroll Week Ending 01-24-21 -D-ODC			5.38			
01	0000000132	OHIO SCHOOL DISTRICT			01/28/2021	165152			
IV-00037133	101		Payroll Week Ending 12-27-20 -D-MSI			88.46			
IV-00037151	101		Payroll Week Ending 12-27-20 -D-STM			26.58			
IV-00037155	101		Payroll Week Ending 12-27-20 -D-CEL			13.66			
IV-00037133	201		Payroll Week Ending 12-27-20 -D-MSI			30.09			
IV-00037133	216		Payroll Week Ending 12-27-20 -D-MSI			5.41			
IV-00037133	501		Payroll Week Ending 12-27-20 -D-MSI			2.37			
IV-00037151	501		Payroll Week Ending 12-27-20 -D-STM			9.12			
IV-00037133	502		Payroll Week Ending 12-27-20 -D-MSI			12.79			
IV-00037151	502		Payroll Week Ending 12-27-20 -D-STM			8.16			
IV-00037133	503		Payroll Week Ending 12-27-20 -D-MSI			21.62			
01	0000000132	OHIO SCHOOL DISTRICT			01/28/2021	165153			
IV-00037160	101		Payroll Week Ending 12-27-20 -D-LOR			19.79			
IV-00037163	101		Payroll Week Ending 12-27-20 -D-WAP			3.92			
IV-00037171	101		Payroll WE 01-03-21 -D-MSI			81.96			
IV-00037159	201		Payroll Week Ending 12-27-20 -D-NBS			9.20			
IV-00037160	201		Payroll Week Ending 12-27-20 -D-LOR			10.14			
IV-00037171	201		Payroll WE 01-03-21 -D-MSI			27.88			
IV-00037160	216		Payroll Week Ending 12-27-20 -D-LOR			5.01			
IV-00037164	502		Payroll Week Ending 12-27-20 -D-ANN			10.98			
IV-00037161	503		Payroll Week Ending 12-27-20 -D-NKT			21.38			
IV-00037164	503		Payroll Week Ending 12-27-20 -D-ANN			16.23			
01	0000000132	OHIO SCHOOL DISTRICT			01/28/2021	165154			
IV-00037183	101		Payroll WE 01-03-21 -D-STM			21.40			
IV-00037187	101		Payroll WE 01-03-21 -D-CEL			11.15			
IV-00037190	101		Payroll WE 01-03-21 -D-LOR			24.13			
IV-00037189	201		Payroll WE 01-03-21 -D-NBS			9.04			
IV-00037171	216		Payroll WE 01-03-21 -D-MSI			7.22			
IV-00037171	501		Payroll WE 01-03-21 -D-MSI			2.38			
IV-00037183	501		Payroll WE 01-03-21 -D-STM			7.04			
IV-00037171	502		Payroll WE 01-03-21 -D-MSI			13.38			
IV-00037183	502		Payroll WE 01-03-21 -D-STM			5.76			
IV-00037171	503		Payroll WE 01-03-21 -D-MSI			20.17			
01	0000000132	OHIO SCHOOL DISTRICT			01/28/2021	165155			

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Trans #	CASH ID	Invoice #	Invoice Description	PO #		Line	Amount		
IV-00037192	101		Payroll WE 01-03-21 -D-WAP			4	21		
IV-00037208	101		Payroll Week Ending 01-06-21 -D-MSI			102	46		
IV-00037211	101		Payroll Week Ending 01-06-21 -D-STM			32	59		
IV-00037190	201		Payroll WE 01-03-21 -D-LOR			12	42		
IV-00037190	501		Payroll WE 01-03-21 -D-LOR			0	42		
IV-00037190	502		Payroll WE 01-03-21 -D-LOR			0	05		
IV-00037193	502		Payroll WE 01-03-21 -D-ANN			10	98		
IV-00037190	503		Payroll WE 01-03-21 -D-LOR			0	15		
IV-00037191	503		Payroll WE 01-03-21 -D-NKT			18	70		
IV-00037193	503		Payroll WE 01-03-21 -D-ANN			15	44		
01	0000000132	OHIO SCHOOL DISTRICT			01/28/2021	165	156		
IV-00037213	101		Payroll Week Ending 01-06-21 -D-CEL			16	26		
IV-00037214	101		Payroll Week Ending 01-06-21 -D-LOR			37	61		
IV-00037220	101		Payroll Week Ending 01-10-21 -D-MSI			75	87		
IV-00037232	101		Payroll Week Ending 01-10-21 -D-STM			17	38		
IV-00037220	201		Payroll Week Ending 01-10-21 -D-MSI			25	56		
IV-00037220	501		Payroll Week Ending 01-10-21 -D-MSI			3	16		
IV-00037232	501		Payroll Week Ending 01-10-21 -D-STM			5	92		
IV-00037220	502		Payroll Week Ending 01-10-21 -D-MSI			16	43		
IV-00037220	503		Payroll Week Ending 01-10-21 -D-MSI			28	56		
IV-00037220	505		Payroll Week Ending 01-10-21 -D-MSI			0	35		
01	0000000132	OHIO SCHOOL DISTRICT			01/28/2021	165	157		
IV-00037236	101		Payroll Week Ending 01-10-21 -D-CEL			8	62		
IV-00037239	101		Payroll Week Ending 01-10-21 -D-LOR			24	07		
IV-00037241	101		Payroll Week Ending 01-10-21 -D-WAP			5	33		
IV-00037238	201		Payroll Week Ending 01-10-21 -D-NBS			9	70		
IV-00037239	201		Payroll Week Ending 01-10-21 -D-LOR			10	30		
IV-00037239	501		Payroll Week Ending 01-10-21 -D-LOR			0	10		
IV-00037232	502		Payroll Week Ending 01-10-21 -D-STM			6	88		
IV-00037239	502		Payroll Week Ending 01-10-21 -D-LOR			0	31		
IV-00037239	503		Payroll Week Ending 01-10-21 -D-LOR			0	16		
IV-00037240	503		Payroll Week Ending 01-10-21 -D-NKT			14	72		
01	0000000132	OHIO SCHOOL DISTRICT			01/28/2021	165	158		
IV-00037242	101		Payroll Week Ending 01-10-21 -D-ANN			0	39		
IV-00037249	101		Payroll Week Ending 01-17-21 -D-MSI			75	93		
IV-00037261	101		Payroll Week Ending 01-17-21 -D-STM			17	38		
IV-00037249	201		Payroll Week Ending 01-17-21 -D-MSI			26	99		
IV-00037249	501		Payroll Week Ending 01-17-21 -D-MSI			2	18		
IV-00037261	501		Payroll Week Ending 01-17-21 -D-STM			7	76		
IV-00037242	502		Payroll Week Ending 01-10-21 -D-ANN			10	98		
IV-00037249	502		Payroll Week Ending 01-17-21 -D-MSI			13	01		
IV-00037242	503		Payroll Week Ending 01-10-21 -D-ANN			16	32		
IV-00037249	503		Payroll Week Ending 01-17-21 -D-MSI			27	20		
01	0000000132	OHIO SCHOOL DISTRICT			01/28/2021	165	159		

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IV-00037265	101		Payroll Week Ending 01-17-21 -D-CEL			8.50			
IV-00037268	101		Payroll Week Ending 01-17-21 -D-LOR			24.65			
IV-00037270	101		Payroll Week Ending 01-17-21 -D-WAP			4.78			
IV-00037276	101		Payroll Week Ending 01-24-21 -D-STM			28.28			
IV-00037267	201		Payroll Week Ending 01-17-21 -D-NBS			8.00			
IV-00037268	201		Payroll Week Ending 01-17-21 -D-LOR			10.29			
IV-00037261	502		Payroll Week Ending 01-17-21 -D-STM			9.52			
IV-00037271	502		Payroll Week Ending 01-17-21 -D-ANN			10.98			
IV-00037269	503		Payroll Week Ending 01-17-21 -D-NKT			14.41			
IV-00037271	503		Payroll Week Ending 01-17-21 -D-ANN			19.44			
01	0000000132	OHIO SCHOOL DISTRICT		01/28/2021		165160			
IV-00037279	101		Payroll Week Ending 01-24-21 -D-MSI			162.46			
IV-00037288	101		Payroll Week Ending 01-24-21 -D-CEL			8.63			
IV-00037279	201		Payroll Week Ending 01-24-21 -D-MSI			29.10			
IV-00037290	201		Payroll Week Ending 01-24-21 -D-NBS			8.18			
IV-00037276	501		Payroll Week Ending 01-24-21 -D-STM			5.44			
IV-00037279	501		Payroll Week Ending 01-24-21 -D-MSI			3.03			
IV-00037276	502		Payroll Week Ending 01-24-21 -D-STM			7.36			
IV-00037279	502		Payroll Week Ending 01-24-21 -D-MSI			13.60			
IV-00037279	503		Payroll Week Ending 01-24-21 -D-MSI			33.12			
IV-00037279	505		Payroll Week Ending 01-24-21 -D-MSI			1.67			
01	0000000132	OHIO SCHOOL DISTRICT		01/28/2021		165161	\$1,749.52		
IV-00037291	101		Payroll Week Ending 01-24-21 -D-LOR			25.17			
IV-00037293	101		Payroll Week Ending 01-24-21 -D-WAP			4.62			
IV-00037291	201		Payroll Week Ending 01-24-21 -D-LOR			10.92			
IV-00037291	501		Payroll Week Ending 01-24-21 -D-LOR			0.23			
IV-00037294	501		Payroll Week Ending 01-24-21 -D-ANN			0.88			
IV-00037294	502		Payroll Week Ending 01-24-21 -D-ANN			14.92			
IV-00037291	503		Payroll Week Ending 01-24-21 -D-LOR			0.57			
IV-00037292	503		Payroll Week Ending 01-24-21 -D-NKT			15.33			
IV-00037294	503		Payroll Week Ending 01-24-21 -D-ANN			16.17			
01	0000000920	PROFESSIONAL ELECTRIC PRODUCTS CO		01/28/2021		165162	\$6,068.40		
VR-00116734	503	S101107635.0 MATERIAL				6,068.40			
01	0000000128	STATE OF OHIO		01/28/2021		165163			
IV-00037129	101		Payroll Week Ending 12-27-20 -T-SOH			388.87			
IV-00037167	101		Payroll WE 01-03-21 -T-SOH			346.56			
IV-00037129	201		Payroll Week Ending 12-27-20 -T-SOH			122.92			
IV-00037167	201		Payroll WE 01-03-21 -T-SOH			118.35			
IV-00037129	216		Payroll Week Ending 12-27-20 -T-SOH			20.25			
IV-00037167	216		Payroll WE 01-03-21 -T-SOH			18.90			
IV-00037129	501		Payroll Week Ending 12-27-20 -T-SOH			43.04			
IV-00037167	501		Payroll WE 01-03-21 -T-SOH			40.68			
IV-00037129	502		Payroll Week Ending 12-27-20 -T-SOH			72.59			
IV-00037129	503		Payroll Week Ending 12-27-20 -T-SOH			138.55			
01	0000000128	STATE OF OHIO		01/28/2021		165164			

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IV-00037205	101		Payroll Week Ending 01-06-21 -T-SOH			93.17			
IV-00037216	101		Payroll Week Ending 01-10-21 -T-SOH			306.05			
IV-00037245	101		Payroll Week Ending 01-17-21 -T-SOH			303.28			
IV-00037216	201		Payroll Week Ending 01-10-21 -T-SOH			107.14			
IV-00037216	501		Payroll Week Ending 01-10-21 -T-SOH			33.39			
IV-00037167	502		Payroll WE 01-03-21 -T-SOH			66.56			
IV-00037216	502		Payroll Week Ending 01-10-21 -T-SOH			84.37			
IV-00037167	503		Payroll WE 01-03-21 -T-SOH			124.86			
IV-00037216	503		Payroll Week Ending 01-10-21 -T-SOH			137.45			
IV-00037216	505		Payroll Week Ending 01-10-21 -T-SOH			0.92			
01	0000000128	STATE OF OHIO			01/28/2021	165165	\$3,834.97		
IV-00037277	101		Payroll Week Ending 01-24-21 -T-SOH			510.71			
IV-00037245	201		Payroll Week Ending 01-17-21 -T-SOH			105.44			
IV-00037277	201		Payroll Week Ending 01-24-21 -T-SOH			115.30			
IV-00037245	501		Payroll Week Ending 01-17-21 -T-SOH			36.79			
IV-00037277	501		Payroll Week Ending 01-24-21 -T-SOH			37.79			
IV-00037245	502		Payroll Week Ending 01-17-21 -T-SOH			79.03			
IV-00037277	502		Payroll Week Ending 01-24-21 -T-SOH			82.91			
IV-00037245	503		Payroll Week Ending 01-17-21 -T-SOH			139.44			
IV-00037277	503		Payroll Week Ending 01-24-21 -T-SOH			155.46			
IV-00037277	505		Payroll Week Ending 01-24-21 -T-SOH			4.20			
01	0000001731	STOLLY INSURANCE GROUP			01/28/2021	165166	\$50.00		
VR-00116728	101	12337	BOND - SIEGEL			50.00			
01	0000000010	VILLAGE OF MINSTER			01/28/2021	165167			
IV-00037128	101		Payroll Week Ending 12-27-20 -T-LMN			245.23			
IV-00037166	101		Payroll WE 01-03-21 -T-LMN			228.52			
IV-00037128	201		Payroll Week Ending 12-27-20 -T-LMN			78.20			
IV-00037166	201		Payroll WE 01-03-21 -T-LMN			76.27			
IV-00037128	216		Payroll Week Ending 12-27-20 -T-LMN			15.22			
IV-00037166	216		Payroll WE 01-03-21 -T-LMN			12.63			
IV-00037128	501		Payroll Week Ending 12-27-20 -T-LMN			26.76			
IV-00037166	501		Payroll WE 01-03-21 -T-LMN			26.57			
IV-00037128	502		Payroll Week Ending 12-27-20 -T-LMN			46.48			
IV-00037128	503		Payroll Week Ending 12-27-20 -T-LMN			86.53			
01	0000000010	VILLAGE OF MINSTER			01/28/2021	165168			
IV-00037204	101		Payroll Week Ending 01-06-21 -T-LMN			289.04			
IV-00037215	101		Payroll Week Ending 01-10-21 -T-LMN			210.39			
IV-00037244	101		Payroll Week Ending 01-17-21 -T-LMN			209.55			
IV-00037215	201		Payroll Week Ending 01-10-21 -T-LMN			71.18			
IV-00037215	501		Payroll Week Ending 01-10-21 -T-LMN			21.99			
IV-00037166	502		Payroll WE 01-03-21 -T-LMN			44.09			
IV-00037215	502		Payroll Week Ending 01-10-21 -T-LMN			52.65			
IV-00037166	503		Payroll WE 01-03-21 -T-LMN			79.63			
IV-00037215	503		Payroll Week Ending 01-10-21 -T-LMN			89.93			
IV-00037215	505		Payroll Week Ending 01-10-21 -T-LMN			0.62			
01	0000000010	VILLAGE OF MINSTER			01/28/2021	165169	\$2,755.99		

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Trans #	CASH ID	Invoice #	Invoice Description	PO #	Line	Amount	
IV-00037278	101		Payroll Week Ending 01-24-21 -T-LMN		356.69		
IV-00037244	201		Payroll Week Ending 01-17-21 -T-LMN		70.71		
IV-00037278	201		Payroll Week Ending 01-24-21 -T-LMN		75.31		
IV-00037244	501		Payroll Week Ending 01-17-21 -T-LMN		22.98		
IV-00037278	501		Payroll Week Ending 01-24-21 -T-LMN		24.88		
IV-00037244	502		Payroll Week Ending 01-17-21 -T-LMN		50.54		
IV-00037278	502		Payroll Week Ending 01-24-21 -T-LMN		51.53		
IV-00037244	503		Payroll Week Ending 01-17-21 -T-LMN		90.55		
IV-00037278	503		Payroll Week Ending 01-24-21 -T-LMN		98.46		
IV-00037278	505		Payroll Week Ending 01-24-21 -T-LMN		2.86		
01	0000000136	VILLAGE OF MINSTER-D MED		01/28/2021	165170		
IV-00037134	101		Payroll Week Ending 12-27-20 -D-MED		237.06		
IV-00037172	101		Payroll WE 01-03-21 -D-MED		220.92		
IV-00037134	201		Payroll Week Ending 12-27-20 -D-MED		75.59		
IV-00037172	201		Payroll WE 01-03-21 -D-MED		73.74		
IV-00037134	216		Payroll Week Ending 12-27-20 -D-MED		14.72		
IV-00037172	216		Payroll WE 01-03-21 -D-MED		12.22		
IV-00037134	501		Payroll Week Ending 12-27-20 -D-MED		25.86		
IV-00037172	501		Payroll WE 01-03-21 -D-MED		25.68		
IV-00037134	502		Payroll Week Ending 12-27-20 -D-MED		44.92		
IV-00037134	503		Payroll Week Ending 12-27-20 -D-MED		83.66		
01	0000000136	VILLAGE OF MINSTER-D MED		01/28/2021	165171		
IV-00037209	101		Payroll Week Ending 01-06-21 -D-MED		279.39		
IV-00037221	101		Payroll Week Ending 01-10-21 -D-MED		203.40		
IV-00037250	101		Payroll Week Ending 01-17-21 -D-MED		202.60		
IV-00037221	201		Payroll Week Ending 01-10-21 -D-MED		68.79		
IV-00037221	501		Payroll Week Ending 01-10-21 -D-MED		21.28		
IV-00037172	502		Payroll WE 01-03-21 -D-MED		42.61		
IV-00037221	502		Payroll Week Ending 01-10-21 -D-MED		50.89		
IV-00037172	503		Payroll WE 01-03-21 -D-MED		76.98		
IV-00037221	503		Payroll Week Ending 01-10-21 -D-MED		86.92		
IV-00037221	505		Payroll Week Ending 01-10-21 -D-MED		0.61		
01	0000000136	VILLAGE OF MINSTER-D MED		01/28/2021	165172		
IV-00037274	101		Payroll Week Ending 01-24-21 -D-MED		333.93		
IV-00037250	201		Payroll Week Ending 01-17-21 -D-MED		68.37		
IV-00037274	201		Payroll Week Ending 01-24-21 -D-MED		72.77		
IV-00037250	501		Payroll Week Ending 01-17-21 -D-MED		22.22		
IV-00037274	501		Payroll Week Ending 01-24-21 -D-MED		24.05		
IV-00037250	502		Payroll Week Ending 01-17-21 -D-MED		48.84		
IV-00037274	502		Payroll Week Ending 01-24-21 -D-MED		49.82		
IV-00037250	503		Payroll Week Ending 01-17-21 -D-MED		87.53		
IV-00037274	503		Payroll Week Ending 01-24-21 -D-MED		95.15		
IV-00037274	505		Payroll Week Ending 01-24-21 -D-MED		2.76		
01	0000000136	VILLAGE OF MINSTER-D MED		01/28/2021	165173		\$2,902.97
IV-00037280	101		Payroll Week Ending 01-24-21 -T-FIC		233.41		
IV-00037280	503		Payroll Week Ending 01-24-21 -T-FIC		15.58		
IV-00037280	505		Payroll Week Ending 01-24-21 -T-FIC		0.70		

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Trans #	CASH ID	Invoice #	Invoice Description	PO #		Line Amount		
01	0000000076	WESTERN OHIO TRUE VALUE			01/28/2021	165174	\$379.02	
VR-00116735	101	488231	SUPPLIES			20.99		
VR-00116737	101	488097	SUPPLIES			37.93		
VR-00116736	201	488226	SUPPLIES			89.48		
VR-00116726	503	488056	SUPPLIES			202.97		
VR-00116727	503	488065	SUPPLIES			27.65		

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Bank ID	Vendor #	Vendor Name	Type	Chk\Warr\EFT\DP	Date	Chk\Warr\EFT\DP #	Amount	EFT DP
Trans #	CASH ID	Invoice #	Invoice Description	PO #	Line	Amount		
01	0000003169	ANIXTER POWER SOLUTIONS, LLC		01/26/2021	165122	\$1,066.50		
VR-00116702	503	4786495-02	MATERIAL			1,066.50		
01	0000000666	AUGLAIZE COUNTY TREASURER		01/26/2021	165123	\$6,033.78		
VR-00116712	101		TAXES - POLICE BLDG			397.20		
VR-00116714	101		TAXES - DITCH ASSESSMENTS			208.57		
VR-00116716	101		TAXES - DITCH ASSESSMENTS			400.99		
VR-00116718	101		TAXES - DITCH ASSESSMENTS			655.44		
VR-00116710	403		TAXES - BERGER FARM			1,332.95		
VR-00116711	403		TAXES - LUEDEKE FARM			2,331.50		
VR-00116715	403		TAXES - DITCH ASSESSMENTS			290.04		
VR-00116713	503		TAXES - SUBSTATION ON OHIO STR			417.09		
01	0000003489	BURKE PETROLEUM, INC		01/26/2021	165124	\$667.72		
VR-00116684	101	0411698	GAS			272.97		
VR-00116685	101	0411700	GAS			201.11		
VR-00116684	201	0411698	GAS			111.49		
VR-00116685	201	0411700	GAS			82.15		
01	0000002301	CDM SMITH INC.		01/26/2021	165125	\$3,372.00		
VR-00116686	509	90116416	ENGINEERING - WATER TOWER			3,372.00		
01	0000001939	CELINA LANDFILL		01/26/2021	165126	\$3,470.53		
VR-00116703	201	4032-0000208	STREET SWEEPING DISPOSAL			3,470.53		
01	0000000799	DICKMAN SUPPLY		01/26/2021	165127	\$1,241.03		
VR-00116687	503	271866-00	MATERIAL			1,234.71		
VR-00116688	503	275679-00	MATERIAL			6.32		
01	0000005237	FORSTHOEFEL JET RODDING & TILE SOL		01/26/2021	165128	\$200.00		
VR-00116704	201	1850	JET ROD SEWER ON 5TH STREET			200.00		
01	0000000552	HOGUE LUMBER COMPANY		01/26/2021	165129	\$468.48		
VR-00116699	101	171477	LUMBER FOR PICNIC TABLES			468.48		
01	0000000520	KOENIG EQUIPMENT, INC.		01/26/2021	165130	\$220.86		
VR-00116689	101	S25424	SERVICE BUNKER RAKE			220.86		
01	0000000048	MESCO ELECTRICAL SUPPLY		01/26/2021	165131	\$285.27		
VR-00116719	503	S508730660.0	MATERIAL			99.69		
VR-00116720	503	S508736564.0	MATERIAL			185.58		
01	0000003225	OHIO CAT		01/26/2021	165132	\$182.10		
VR-00116690	201	PS080282029	BUMPERS FOR PWD			182.10		
01	0000000920	PROFESSIONAL ELECTRIC PRODUCTS CO		01/26/2021	165133	\$5,153.50		
VR-00116705	503	S101098955.0	MATERIAL			342.00		
VR-00116706	503	S101092360.0	MATERIAL			4,200.00		
VR-00116707	503	S101107635.0	MATERIAL			611.50		
01	0000002377	SPRING CREEK CORPORATION		01/26/2021	165134	\$52.80		
VR-00116700	501	94381	MATERIAL			52.80		
01	0000000451	TOM & JERRY'S INC.		01/26/2021	165135	\$770.00		

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VR-00116691	101	58120	BACKFLOW INSPECTIONS		210.00			
VR-00116691	201	58120	BACKFLOW INSPECTIONS		140.00			
VR-00116691	501	58120	BACKFLOW INSPECTIONS		210.00			
VR-00116691	502	58120	BACKFLOW INSPECTIONS		140.00			
VR-00116691	505	58120	BACKFLOW INSPECTIONS		70.00			
01	0000001682	UNIQUE AWARDS & SIGNS		01/26/2021	165136	\$327.00		
VR-00116692	101	29669	LETTERING FOR POLICE CRUISER		317.00			
VR-00116708	101	52142	NAMEPLATE-WILGES		10.00			
01	0000002120	VERIZON WIRELESS		01/26/2021	165137	\$951.50		
VR-00116693	101		CELL PHONES/TABLETS		400.72			
VR-00116693	201		CELL PHONES/TABLETS		310.16			
VR-00116693	216		CELL PHONES/TABLETS		2,999.96			
VR-00116717	216		CREDIT		-2,999.96			
VR-00116693	501		CELL PHONES/TABLETS		45.31			
VR-00116693	502		CELL PHONES/TABLETS		45.47			
VR-00116693	503		CELL PHONES/TABLETS		149.84			
01	0000000076	WESTERN OHIO TRUE VALUE		01/26/2021	165138	\$475.67		
VR-00116722	101	487979	SUPPLIES		64.94			
VR-00116696	201	K87789	SUPPLIES		11.98			
VR-00116698	201	487921	SUPPLIES		64.99			
VR-00116709	501	487939	SUPPLIES		49.31			
VR-00116723	501	487955	SUPPLIES		26.83			
VR-00116701	502	487936	SUPPLIES		201.83			
VR-00116694	503	487772	SUPPLIES		16.73			
VR-00116695	503	487779	SUPPLIES		20.31			
VR-00116697	503	487641	SUPPLIES		13.95			
VR-00116721	503	487980	SUPPLIES		4.80			

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Trans #	CASH ID	Invoice #	Invoice Description	PO #	Line	Amount	
01	0000000001			01/15/2021	165037	\$3,745.45	
IV-00037206	101		Payroll Week Ending 01-06-21 -T-FIT		1,385.46		
IV-00037217	101		Payroll Week Ending 01-10-21 -T-FIT		990.48		
IV-00037217	201		Payroll Week Ending 01-10-21 -T-FIT		346.34		
IV-00037217	501		Payroll Week Ending 01-10-21 -T-FIT		107.78		
IV-00037217	502		Payroll Week Ending 01-10-21 -T-FIT		310.39		
IV-00037217	503		Payroll Week Ending 01-10-21 -T-FIT		602.48		
IV-00037217	505		Payroll Week Ending 01-10-21 -T-FIT		2.56		
01	0000004814	A & A SAFETY, INC.		01/15/2021	165038	\$715.00	
VR-00116585	410	R107685	CONES/SIGNS FOR 7TH STREET SE		715.00		
01	0000002399	ADAMS WINDOW WASHING		01/15/2021	165039	\$86.00	
VR-00116599	101	068568	CLEAN OFFICE WINDOWS		86.00		
01	0000005408	ADVANCED DRAINAGE SYSTEMS		01/15/2021	165040	\$14,691.19	
VR-00116615	410	19586271	MATERIAL FOR 7TH ST SEWER REP		4,576.00		
VR-00116616	410	19585078	MATERIAL FOR 7TH ST SEWER REP		4,576.00		
VR-00116617	410	19585445	MATERIAL FOR 7TH ST SEWER REP		4,576.00		
VR-00116618	410	19586444	MATERIAL FOR 7TH ST SEWER REP		963.19		
01	0000000267	AMERICAN MUNICIPAL POWER, INC.		01/15/2021	165041	\$766,074.10	
VR-00116622	503	1000112	POWER		766,074.10		
01	0000003169	ANIXTER POWER SOLUTIONS, LLC		01/15/2021	165042	\$2,259.84	
VR-00116586	503	4786495-01	MATERIAL		759.84		
VR-00116613	503	4771177-02	T-SHIRTS-ELECTRIC		1,000.00		
VR-00116614	503	4771177-03	T-SHIRTS-ELECTRIC		500.00		
01	0000000014	BRINKMAN SERVICE CENTER		01/15/2021	165043	\$3,039.51	
VR-00116581	101		REPAIR VILLAGE VEHICLES		2,520.85		
VR-00116581	503		REPAIR VILLAGE VEHICLES		518.66		
01	0000003489	BURKE PETROLEUM, INC		01/15/2021	165044		
VR-00116570	101	0411140	GAS		164.82		
VR-00116619	101	0411413	GAS		83.38		
VR-00116620	101	0411141	GAS		233.99		
VR-00116570	201	0411140	GAS		93.78		
VR-00116619	201	0411413	GAS		121.59		
VR-00116620	201	0411141	GAS		341.25		
VR-00116619	501	0411413	GAS		17.37		
VR-00116619	502	0411413	GAS		13.89		
VR-00116570	503	0411140	GAS		25.58		
VR-00116619	503	0411413	GAS		111.17		
01	0000003489	BURKE PETROLEUM, INC		01/15/2021	165045	\$1,606.57	
VR-00116620	501	0411141	GAS		48.75		
VR-00116620	502	0411141	GAS		39.00		
VR-00116620	503	0411141	GAS		312.00		
01	0000001061	CHOICE ONE ENGINEERING		01/15/2021	165046	\$1,527.50	
VR-00116560	401	2	ENGINEERING - GENERAL		1,527.50		
01	0000000018	CITY OF ST. MARYS		01/15/2021	165047	\$60.00	

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VR-00116600	502	8354	BACTERIA TESTS			60.00		
01	0000000119	CULLIGAN LIMA		01/15/2021	165048	\$72.25		
VR-00116587	101	0670269	BOTTLED WATER			72.25		
01	0000000799	DICKMAN SUPPLY		01/15/2021	165049	\$12,376.68		
VR-00116561	503	267368-00	MATERIAL			9,608.88		
VR-00116562	503	270352-00	MATERIAL			238.20		
VR-00116601	503	271833-00	MATERIAL			2,529.60		
01	0000002575	ENCOMPASS		01/15/2021	165050	\$17,207.79		
VR-00116573	503	3352	ENGINEERING - SYSTEM SUPPORT			440.00		
VR-00116612	503	3363	ENGINEERING - SOLAR FIELD			2,125.79		
VR-00116594	507	3358	ENGINEERING - NORTHWEST SUBST			14,642.00		
01	0000001907	ENVIRONMENTAL MGMT.&DEVEL		01/15/2021	165051	\$5,253.56		
VR-00116593	502	19669	CHEMICALS			5,253.56		
01	0000000109	FOX SUPPLY		01/15/2021	165052	\$274.20		
VR-00116602	501	113324	SUPPLIES			98.65		
VR-00116603	501	113359	SUPPLIES			175.55		
01	0000000121	HUSKIE TOOLS, LLC		01/15/2021	165053	\$2,272.30		
VR-00116604	503	656549	LITHIUM BATTERY/BLADES-ELECTRI			2,272.30		
01	0000004608	KIRBY BUILT SALES		01/15/2021	165054	\$649.65		
VR-00116576	101	KSA1661	SIGN POSTS FOR PARKS			649.65		
01	0000000048	MESCO ELECTRICAL SUPPLY		01/15/2021	165055	\$3.22		
VR-00116571	503	S508677064.0	MATERIAL			3.22		
01	0000000342	NEENAH FOUNDRY COMPANY		01/15/2021	165056	\$1,376.65		
VR-00116595	410	399238	MATERIAL FOR 7TH ST.LSEWER RE			1,376.65		
01	0000002143	NKTELCO INC.		01/15/2021	165057	\$10,648.12		
VR-00116606	101		PHONE CHARGES/SUBSTATION WO			1,016.40		
VR-00116606	201		PHONE CHARGES/SUBSTATION WO			81.17		
VR-00116606	501		PHONE CHARGES/SUBSTATION WO			21.50		
VR-00116606	502		PHONE CHARGES/SUBSTATION WO			166.80		
VR-00116566	503		FIBER TO SUBSTATIONS			4,223.15		
VR-00116605	503		DANNON METERS			179.55		
VR-00116606	503		PHONE CHARGES/SUBSTATION WO			4,959.55		
01	0000000567	OHIO CHILD SUPPORT PAYMENT CENTER		01/15/2021	165058	\$83.70		
IV-00037237	101		Payroll Week Ending 01-10-21 -D-SUP			83.70		
01	0000000704	OHIO PUBLIC EMPL DEFERRED		01/15/2021	165059	\$965.00		
IV-00037230	101		Payroll Week Ending 01-10-21 -D-ODC			647.00		
IV-00037230	201		Payroll Week Ending 01-10-21 -D-ODC			60.47		
IV-00037230	501		Payroll Week Ending 01-10-21 -D-ODC			0.31		
IV-00037230	502		Payroll Week Ending 01-10-21 -D-ODC			0.94		
IV-00037230	503		Payroll Week Ending 01-10-21 -D-ODC			254.42		
IV-00037230	505		Payroll Week Ending 01-10-21 -D-ODC			1.86		
01	0000002190	PIONEER MANUFACTURING COMPANY		01/15/2021	165060	\$1,791.00		

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VR-00116607	101	775339	FIELD MARKING		1,791.00		
01	0000000107	POST PRINTING COMPANY		01/15/2021	165061	\$450.00	
VR-00116597	101	20-1852	HEADER SHEETS FOR UTILITY BILLS		450.00		
01	0000000920	PROFESSIONAL ELECTRIC PRODUCTS CO		01/15/2021	165062	\$8,987.16	
VR-00116583	503	S101098612.0	MATERIAL		937.16		
VR-00116587	503	S101100072.0	MATERIAL		1,150.00		
VR-00116588	503	S101081899.0	MATERIAL		6,900.00		
01	0000002377	SPRING CREEK CORPORATION		01/15/2021	165063	\$403.75	
VR-00116568	410	2096386	MATERIAL		403.75		
01	0000001776	THE BALDWIN GROUP INC.		01/15/2021	165064	\$310.00	
VR-00116569	101	119368	ANNUAL MAYOR'S COURT SUPPORT		310.00		
01	0000003262	THE HEARN LAW OFFICE		01/15/2021	165065	\$78.50	
VR-00116580	101	992	RECORDING FEE		78.50		
01	0000002120	VERIZON WIRELESS		01/15/2021	165066	\$1,858.58	
VR-00116564	101		PHONE CHARGES/TABLETS		518.77		
VR-00116564	201		PHONE CHARGES/TABLETS		339.48		
VR-00116564	216		PHONE CHARGES/TABLETS		759.98		
VR-00116564	501		PHONE CHARGES/TABLETS		45.29		
VR-00116564	502		PHONE CHARGES/TABLETS		45.37		
VR-00116564	503		PHONE CHARGES/TABLETS		149.69		
01	0000000131	WASHINGTON NATIONAL INS CO.		01/15/2021	165067	\$145.70	
IV-00037162	201		Payroll Week Ending 12-27-20 -D-CAN		60.90		
IV-00037162	501		Payroll Week Ending 12-27-20 -D-CAN		7.17		
IV-00037162	502		Payroll Week Ending 12-27-20 -D-CAN		7.17		
IV-00037162	503		Payroll Week Ending 12-27-20 -D-CAN		70.46		
01	0000000076	WESTERN OHIO TRUE VALUE		01/15/2021	165068		
VR-00116565	101	486322	SUPPLIES		5.99		
VR-00116574	101	486492	SUPPLIES		20.19		
VR-00116575	101	486480	SUPPLIES		6.87		
VR-00116583	101	486663	SUPPLIES		16.09		
VR-00116584	101	486657	SUPPLIES		56.48		
VR-00116578	201	486543	SUPPLIES		8.98		
VR-00116579	201	486542	SUPPLIES		17.95		
VR-00116572	503	486444	SUPPLIES		122.91		
VR-00116577	503	486511	SUPPLIES		14.97		
VR-00116582	503	486664	SUPPLIES		17.76		
01	0000000076	WESTERN OHIO TRUE VALUE		01/15/2021	165069	\$922.45	

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VR-00116598	101	486781	SUPPLIES			51.99	
VR-00116610	101	486882	SUPPLIES			67.46	
VR-00116611	101	486921	SUPPLIES			15.98	
VR-00116621	101	486999	SUPPLIES			81.53	
VR-00116596	201	486775	SUPPLIES			43.98	
VR-00116609	201	486816	SUPPLIES			21.56	
VR-00116623	201	487039	SUPPLIES			55.74	
VR-00116624	201	487035	SUPPLIES			122.54	
VR-00116608	503	486806	SUPPLIES			159.50	
VR-00116625	503	487073	SUPPLIES			13.98	

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Bank ID	Vendor #	Vendor Name	Type	Chk/Warr/EFT/DP Date	Chk/Warr/EFT/DP #	Amount	EFT	DP
Trans #	CASH ID	Invoice #	Invoice Description	PO #	Line Amount			
01	0000000001			01/21/2021	165070	\$2,260.58		
IV-00037246	101		Payroll Week Ending 01-17-21 -T-FIT		960.82			
IV-00037246	201		Payroll Week Ending 01-17-21 -T-FIT		334.22			
IV-00037246	501		Payroll Week Ending 01-17-21 -T-FIT		112.82			
IV-00037246	502		Payroll Week Ending 01-17-21 -T-FIT		252.64			
IV-00037246	503		Payroll Week Ending 01-17-21 -T-FIT		600.08			
01	0000005408	ADVANCED DRAINAGE SYSTEMS		01/21/2021	165071	\$1,488.14		
VR-00116627	410	19614105	MATERIAL FOR 7TH ST. SEWER REP		1,488.14			
01	0000000989	AL BROERMAN TRUCKING		01/21/2021	165072	\$716.15		
VR-00116626	201	85947	STONE		716.15			
01	0000005250	AMERICAN HERITAGE LIFE INSURANCE C		01/21/2021	165073			
IV-00037150	101		Payroll Week Ending 12-27-20 -D-ALS		4.77			
IV-00037182	101		Payroll WE 01-03-21 -D-ALS		10.97			
IV-00037150	201		Payroll Week Ending 12-27-20 -D-ALS		20.35			
IV-00037182	201		Payroll WE 01-03-21 -D-ALS		20.42			
IV-00037150	216		Payroll Week Ending 12-27-20 -D-ALS		7.16			
IV-00037150	501		Payroll Week Ending 12-27-20 -D-ALS		3.02			
IV-00037182	501		Payroll WE 01-03-21 -D-ALS		3.74			
IV-00037150	502		Payroll Week Ending 12-27-20 -D-ALS		2.68			
IV-00037182	502		Payroll WE 01-03-21 -D-ALS		2.63			
IV-00037150	503		Payroll Week Ending 12-27-20 -D-ALS		14.65			
01	0000005250	AMERICAN HERITAGE LIFE INSURANCE C		01/21/2021	165074			
IV-00037231	101		Payroll Week Ending 01-10-21 -D-ALS		11.23			
IV-00037260	101		Payroll Week Ending 01-17-21 -D-ALS		11.71			
IV-00037231	201		Payroll Week Ending 01-10-21 -D-ALS		20.57			
IV-00037260	201		Payroll Week Ending 01-17-21 -D-ALS		20.57			
IV-00037231	501		Payroll Week Ending 01-10-21 -D-ALS		2.79			
IV-00037260	501		Payroll Week Ending 01-17-21 -D-ALS		2.56			
IV-00037231	502		Payroll Week Ending 01-10-21 -D-ALS		3.51			
IV-00037260	502		Payroll Week Ending 01-17-21 -D-ALS		3.14			
IV-00037182	503		Payroll WE 01-03-21 -D-ALS		14.87			
IV-00037231	503		Payroll Week Ending 01-10-21 -D-ALS		14.53			
01	0000005250	AMERICAN HERITAGE LIFE INSURANCE C		01/21/2021	165075	\$210.52		
IV-00037260	503		Payroll Week Ending 01-17-21 -D-ALS		14.65			
01	0000003169	ANIXTER POWER SOLUTIONS, LLC		01/21/2021	165076	\$18,375.00		
VR-00116679	503	4818057-00	WIRE		18,375.00			
01	0000002801	ANTHEM BCBS OH GROUP		01/21/2021	165077			

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IV-00037135	101		Payroll Week Ending 12-27-20 -D-MBF		334.04		
IV-00037141	101		Payroll Week Ending 12-27-20 -B-GSF		12,025.52		
IV-00037135	201		Payroll Week Ending 12-27-20 -D-MBF		182.50		
IV-00037141	201		Payroll Week Ending 12-27-20 -B-GSF		6,570.07		
IV-00037135	216		Payroll Week Ending 12-27-20 -D-MBF		54.16		
IV-00037141	216		Payroll Week Ending 12-27-20 -B-GSF		1,950.08		
IV-00037135	501		Payroll Week Ending 12-27-20 -D-MBF		63.15		
IV-00037141	501		Payroll Week Ending 12-27-20 -B-GSF		2,273.37		
IV-00037135	502		Payroll Week Ending 12-27-20 -D-MBF		115.47		
IV-00037135	503		Payroll Week Ending 12-27-20 -D-MBF		198.62		
01	0000002801	ANTHEM BCBS OH GROUP		01/21/2021	165078		
IV-00037145	101		Payroll Week Ending 12-27-20 -D-MBE		96.42		
IV-00037147	101		Payroll Week Ending 12-27-20 -B-GSE		3,471.24		
IV-00037153	101		Payroll Week Ending 12-27-20 -D-MBS		14.62		
IV-00037156	101		Payroll Week Ending 12-27-20 -B-GSS		526.43		
IV-00037173	101		Payroll WE 01-03-21 -D-MBF		357.87		
IV-00037153	201		Payroll Week Ending 12-27-20 -D-MBS		14.62		
IV-00037156	201		Payroll Week Ending 12-27-20 -B-GSS		526.43		
IV-00037173	201		Payroll WE 01-03-21 -D-MBF		180.84		
IV-00037141	502		Payroll Week Ending 12-27-20 -B-GSF		4,157.12		
IV-00037141	503		Payroll Week Ending 12-27-20 -B-GSF		7,150.31		
01	0000002801	ANTHEM BCBS OH GROUP		01/21/2021	165079		
IV-00037179	101		Payroll WE 01-03-21 -D-MBE		96.42		
IV-00037185	101		Payroll WE 01-03-21 -D-MBS		14.62		
IV-00037222	101		Payroll Week Ending 01-10-21 -D-MBF		356.52		
IV-00037185	201		Payroll WE 01-03-21 -D-MBS		14.62		
IV-00037222	201		Payroll Week Ending 01-10-21 -D-MBF		181.41		
IV-00037173	216		Payroll WE 01-03-21 -D-MBF		36.11		
IV-00037173	501		Payroll WE 01-03-21 -D-MBF		68.47		
IV-00037222	501		Payroll Week Ending 01-10-21 -D-MBF		57.71		
IV-00037173	502		Payroll WE 01-03-21 -D-MBF		114.63		
IV-00037173	503		Payroll WE 01-03-21 -D-MBF		190.02		
01	0000002801	ANTHEM BCBS OH GROUP		01/21/2021	165080		
IV-00037228	101		Payroll Week Ending 01-10-21 -D-MBE		96.42		
IV-00037234	101		Payroll Week Ending 01-10-21 -D-MBS		14.62		
IV-00037251	101		Payroll Week Ending 01-17-21 -D-MBF		360.28		
IV-00037234	201		Payroll Week Ending 01-10-21 -D-MBS		14.62		
IV-00037251	201		Payroll Week Ending 01-17-21 -D-MBF		181.40		
IV-00037251	501		Payroll Week Ending 01-17-21 -D-MBF		54.13		
IV-00037222	502		Payroll Week Ending 01-10-21 -D-MBF		125.10		
IV-00037251	502		Payroll Week Ending 01-17-21 -D-MBF		126.43		
IV-00037222	503		Payroll Week Ending 01-10-21 -D-MBF		225.50		
IV-00037222	505		Payroll Week Ending 01-10-21 -D-MBF		1.70		
01	0000002801	ANTHEM BCBS OH GROUP		01/21/2021	165081	\$42,969.99	

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Trans #	CASH ID	Invoice #	Invoice Description	PO #		Line	Amount		
IV-00037257	101		Payroll Week Ending 01-17-21 -D-MBE			96.42			
IV-00037263	101		Payroll Week Ending 01-17-21 -D-MBS			14.62			
VR-00116662	101		ADM FEE			25.00			
IV-00037263	201		Payroll Week Ending 01-17-21 -D-MBS			14.62			
IV-00037251	503		Payroll Week Ending 01-17-21 -D-MBF			225.70			
VR-00116677	503		INSURANCE			0.02			
01	0000004192	ANTIBUS SCALES & SYSTEMS		01/21/2021	165082	\$295.00			
VR-00116628	502	0150715	CHECK/CALIBRATE WWTP BALANCE			295.00			
01	0000004688	APPLIED SPECIALTIES, INC.		01/21/2021	165083	\$10,454.40			
VR-00116680	502	339322	CHEMICALS			10,454.40			
01	0000000950	BRENCO		01/21/2021	165084	\$165.47			
VR-00116629	503	107816	GLOVE TESTING			165.47			
01	0000002301	CDM SMITH INC.		01/21/2021	165085	\$13,050.00			
VR-00116630	501	90114400	SCADA COMPUTER UPGRADES			6,525.00			
VR-00116630	502	90114400	SCADA COMPUTER UPGRADES			6,525.00			
01	0000004812	CHEMICAL SERVICES, INC.		01/21/2021	165086	\$890.20			
VR-00116631	501	5129388	CHEMICALS			890.20			
01	0000001256	COURTNEY AND ASSOCIATES		01/21/2021	165087	\$2,100.00			
VR-00116632	503		PROFESSIONAL SERVICE-ELECTRIC			2,100.00			
01	0000000799	DICKMAN SUPPLY		01/21/2021	165088	\$497.40			
VR-00116681	503	274558-02	MATERIAL			497.40			
01	0000001887	EILERMAN WELDING LLC		01/21/2021	165089	\$162.21			
VR-00116665	503	120820	PART			162.21			
01	0000002325	FIRST BANKCARD CENTER		01/21/2021	165090	\$586.87			
VR-00116633	101		VISA CHARGES			350.22			
VR-00116633	216		VISA CHARGES			236.65			
01	0000004685	GREATER GRAND LAKE REGION		01/21/2021	165091	\$45.00			
VR-00116635	101	M2021	MEMBERSHIP			45.00			
01	0000000287	HACH COMPANY		01/21/2021	165092	\$386.55			
VR-00116636	502	12243839	FILTERS FOR WWTP			386.55			
01	0000004613	HALF MOON VENTURES, LLC		01/21/2021	165093	\$15,045.94			
VR-00116666	503	1208	POWER			15,045.94			
01	0000000101	IIMC		01/21/2021	165094	\$140.00			
VR-00116637	101	9494	MEMBERSHIP-STECHSCHULTE			140.00			
01	0000000048	MESCO ELECTRICAL SUPPLY		01/21/2021	165095	\$925.05			
VR-00116667	503	S508547743.0	MATERIAL			460.28			
VR-00116668	503	S508613512.0	MATERIAL			464.77			
01	0000002143	NKTELCO INC.		01/21/2021	165096	\$1,622.82			

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Trans #	CASH ID	Invoice #	Invoice Description	PO #	Line	Amount		
VR-00116670	101		PHONE CHARGES		1.016.40			
VR-00116670	201		PHONE CHARGES		81.17			
VR-00116670	501		PHONE CHARGES		21.50			
VR-00116670	502		PHONE CHARGES		166.80			
VR-00116669	503		DANNON METERS		179.55			
VR-00116670	503		PHONE CHARGES		157.40			
01	0000000567	OHIO CHILD SUPPORT PAYMENT CENTER		01/21/2021	165097		\$83.70	
IV-00037266	101		Payroll Week Ending 01-17-21 -D-SUP		83.70			
01	0000000834	OHIO CITY/COUNTY MANAGEMENT ASSC		01/21/2021	165098		\$200.00	
VR-00116638	101	CMA021121	MEMBERSHIP-HARROD		200.00			
01	0000000134	OHIO INSURANCE SERVICES AGENCY		01/21/2021	165099			
IV-00037136	101		Payroll Week Ending 12-27-20 -D-DFD		16.77			
IV-00037142	101		Payroll Week Ending 12-27-20 -B-DLF		604.35			
IV-00037136	201		Payroll Week Ending 12-27-20 -D-DFD		13.21			
IV-00037142	201		Payroll Week Ending 12-27-20 -B-DLF		476.21			
IV-00037136	216		Payroll Week Ending 12-27-20 -D-DFD		3.14			
IV-00037142	216		Payroll Week Ending 12-27-20 -B-DLF		113.32			
IV-00037136	501		Payroll Week Ending 12-27-20 -D-DFD		4.45			
IV-00037142	501		Payroll Week Ending 12-27-20 -B-DLF		160.44			
IV-00037136	502		Payroll Week Ending 12-27-20 -D-DFD		4.86			
IV-00037136	503		Payroll Week Ending 12-27-20 -D-DFD		12.59			
01	0000000134	OHIO INSURANCE SERVICES AGENCY		01/21/2021	165100			
IV-00037146	101		Payroll Week Ending 12-27-20 -D-DED		4.35			
IV-00037148	101		Payroll Week Ending 12-27-20 -B-DLO		156.75			
IV-00037154	101		Payroll Week Ending 12-27-20 -D-DSD		0.76			
IV-00037157	101		Payroll Week Ending 12-27-20 -B-DLS		27.55			
IV-00037174	101		Payroll WE 01-03-21 -D-DFD		18.24			
IV-00037174	201		Payroll WE 01-03-21 -D-DFD		13.12			
IV-00037174	216		Payroll WE 01-03-21 -D-DFD		2.10			
IV-00037174	501		Payroll WE 01-03-21 -D-DFD		4.75			
IV-00037142	502		Payroll Week Ending 12-27-20 -B-DLF		175.45			
IV-00037142	503		Payroll Week Ending 12-27-20 -B-DLF		453.26			
01	0000000134	OHIO INSURANCE SERVICES AGENCY		01/21/2021	165101			
IV-00037180	101		Payroll WE 01-03-21 -D-DED		4.35			
IV-00037186	101		Payroll WE 01-03-21 -D-DSD		0.76			
IV-00037223	101		Payroll Week Ending 01-10-21 -D-DFD		18.07			
IV-00037223	201		Payroll Week Ending 01-10-21 -D-DFD		13.15			
IV-00037223	501		Payroll Week Ending 01-10-21 -D-DFD		4.01			
IV-00037174	502		Payroll WE 01-03-21 -D-DFD		5.03			
IV-00037223	502		Payroll Week Ending 01-10-21 -D-DFD		5.56			
IV-00037174	503		Payroll WE 01-03-21 -D-DFD		11.78			
IV-00037223	503		Payroll Week Ending 01-10-21 -D-DFD		14.13			
IV-00037223	505		Payroll Week Ending 01-10-21 -D-DFD		0.10			
01	0000000134	OHIO INSURANCE SERVICES AGENCY		01/21/2021	165102		\$2,407.85	

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Trans #	CASH ID	Invoice #	Invoice Description	PO #		Line	Amount		
IV-00037229	101		Payroll Week Ending 01-10-21 -D-DED			4.35			
IV-00037235	101		Payroll Week Ending 01-10-21 -D-DSD			0.76			
IV-00037252	101		Payroll Week Ending 01-17-21 -D-DFD			18.29			
IV-00037258	101		Payroll Week Ending 01-17-21 -D-DED			4.35			
IV-00037264	101		Payroll Week Ending 01-17-21 -D-DSD			0.76			
IV-00037252	201		Payroll Week Ending 01-17-21 -D-DFD			13.15			
IV-00037252	501		Payroll Week Ending 01-17-21 -D-DFD			3.87			
IV-00037252	502		Payroll Week Ending 01-17-21 -D-DFD			5.56			
IV-00037252	503		Payroll Week Ending 01-17-21 -D-DFD			14.15			
01	0000001971	OHIO INSURANCE SERVICES AGENCY, IN		01/21/2021		165103			
IV-00037131	101		Payroll Week Ending 12-27-20 -D-VAD			5.70			
IV-00037139	101		Payroll Week Ending 12-27-20 -B-VSP			203.60			
IV-00037131	201		Payroll Week Ending 12-27-20 -D-VAD			2.52			
IV-00037139	201		Payroll Week Ending 12-27-20 -B-VSP			90.07			
IV-00037131	216		Payroll Week Ending 12-27-20 -D-VAD			0.60			
IV-00037139	216		Payroll Week Ending 12-27-20 -B-VSP			21.44			
IV-00037131	501		Payroll Week Ending 12-27-20 -D-VAD			0.86			
IV-00037139	501		Payroll Week Ending 12-27-20 -B-VSP			30.33			
IV-00037131	502		Payroll Week Ending 12-27-20 -D-VAD			1.42			
IV-00037131	503		Payroll Week Ending 12-27-20 -D-VAD			2.40			
01	0000001971	OHIO INSURANCE SERVICES AGENCY, IN		01/21/2021		165104			
IV-00037169	101		Payroll WE 01-03-21 -D-VAD			5.96			
IV-00037218	101		Payroll Week Ending 01-10-21 -D-VAD			5.96			
IV-00037169	201		Payroll WE 01-03-21 -D-VAD			2.50			
IV-00037218	201		Payroll Week Ending 01-10-21 -D-VAD			2.51			
IV-00037169	216		Payroll WE 01-03-21 -D-VAD			0.40			
IV-00037169	501		Payroll WE 01-03-21 -D-VAD			0.93			
IV-00037139	502		Payroll Week Ending 12-27-20 -B-VSP			51.05			
IV-00037169	502		Payroll WE 01-03-21 -D-VAD			1.45			
IV-00037139	503		Payroll Week Ending 12-27-20 -B-VSP			85.73			
IV-00037169	503		Payroll WE 01-03-21 -D-VAD			2.26			
01	0000001971	OHIO INSURANCE SERVICES AGENCY, IN		01/21/2021		165105			\$565.60
IV-00037247	101		Payroll Week Ending 01-17-21 -D-VAD			5.99			
VR-00116639	101	202102050	ADM FEE			30.00			
IV-00037247	201		Payroll Week Ending 01-17-21 -D-VAD			2.51			
IV-00037218	501		Payroll Week Ending 01-10-21 -D-VAD			0.81			
IV-00037247	501		Payroll Week Ending 01-17-21 -D-VAD			0.75			
IV-00037218	502		Payroll Week Ending 01-10-21 -D-VAD			1.55			
IV-00037247	502		Payroll Week Ending 01-17-21 -D-VAD			1.59			
IV-00037218	503		Payroll Week Ending 01-10-21 -D-VAD			2.67			
IV-00037247	503		Payroll Week Ending 01-17-21 -D-VAD			2.66			
VR-00116678	503		INSURANCE			-0.62			
01	0000000704	OHIO PUBLIC EMPL DEFERRED		01/21/2021		165106			\$965.00
IV-00037259	101		Payroll Week Ending 01-17-21 -D-ODC			649.53			
IV-00037259	201		Payroll Week Ending 01-17-21 -D-ODC			60.47			
IV-00037259	503		Payroll Week Ending 01-17-21 -D-ODC			255.00			

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Trans #	CASH ID	Invoice #	Invoice Description	PO #	Line	Amount	
01	0000003622	OHIO PUBLIC ENTITY CONSORTIUM		01/21/2021	165107	\$6,607.10	
VR-00116671	101	0121198	HEALTH REIMBURSEMENT		6,607.10		
01	0000003844	PITNEY BOWES INC.		01/21/2021	165108	\$53.19	
VR-00116672	101	10172101384	POSTAGE TAPE STRIPS		53.19		
01	0000000920	PROFESSIONAL ELECTRIC PRODUCTS CO		01/21/2021	165109	\$2,800.00	
VR-00116642	503	S101078671.0	MATERIAL		2,800.00		
01	0000002606	ROE TRANSPORTATION, INC.		01/21/2021	165110	\$7,000.00	
VR-00116643	201	22830	YARD WASTE GRINDING		1,400.00		
VR-00116643	401	22830	YARD WASTE GRINDING		5,600.00		
01	0000000063	RUMPKE WASTE, INC		01/21/2021	165111	\$18,317.02	
VR-00116644	201	1235848	CONTAINER RENTAL		73.94		
VR-00116673	510	1230489	MONTHLY HAULING		18,243.08		
01	0000002621	SHELBY COUNTY TREASURER		01/21/2021	165112	\$12.00	
VR-00116645	101		DITCH ASSESSMENT		12.00		
01	0000000416	SOLOMON CORPORATION		01/21/2021	165113	\$29,150.00	
VR-00116674	503	343415	TRANSFORMER		29,250.00		
VR-00116675	503	045914	CREDIT		-100.00		
01	0000002377	SPRING CREEK CORPORATION		01/21/2021	165114	\$123.50	
VR-00116646	410	2100174	MATERIAL		123.50		
01	0000001731	STOLLY INSURANCE GROUP		01/21/2021	165115	\$77,392.00	
VR-00116647	101	1261155	LIABILITY INSURANCE		33,964.48		
VR-00116648	101	1261245	BOND COVERAGE-HARROD		50.00		
VR-00116649	101	1261244	BOND COVERAGE - GUSCHING		50.00		
VR-00116650	101	1261243	BOND COVERAGE - RANLY		50.00		
VR-00116651	101	1261242	BOND COVERAGE - KEMPER		50.00		
VR-00116647	201	1261155	LIABILITY INSURANCE		7,719.20		
VR-00116647	501	1261155	LIABILITY INSURANCE		13,894.56		
VR-00116647	502	1261155	LIABILITY INSURANCE		6,175.36		
VR-00116647	503	1261155	LIABILITY INSURANCE		11,578.80		
VR-00116647	505	1261155	LIABILITY INSURANCE		3,859.60		
01	0000004272	SUBURBAN PROPANE - 7665		01/21/2021	165116	\$60.74	
VR-00116652	201	545107	PROPANE		60.74		
01	0000004424	U.S. BANK EQUIPMENT FINANCE		01/21/2021	165117	\$129.60	
VR-00116676	101	433584596	COPIER LEASE		129.60		
01	0000005412	UTILISMART CORPORATION		01/21/2021	165118	\$2,450.00	
VR-00116653	503	MIN-20-12	DANNON METERS SETUP FEES		2,450.00		
01	0000004928	UTILITIES INSTRUMENTATION SERVICE		01/21/2021	165119	\$20,960.00	
VR-00116654	507	530362463	NORTHWEST SUBSTATION TESTING		20,960.00		
01	0000000076	WESTERN OHIO TRUE VALUE		01/21/2021	165120	\$395.38	

Date: 01/21/2021
Time: 8:44:59AM

Unposted Check\Warrant Register

User: KYLE
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VILLAGE OF MINSTER

Bank ID	Vendor #	Vendor Name	Type	Chk\Warr\EFT\DP	Date	Chk\Warr\EFT\DP #	Amount	EFT DP
Trans #	CASH ID	Invoice #	Invoice Description	PO #		Line	Amount	
VR-00116656	101	487267	SUPPLIES			69.98		
VR-00116657	201	487298	SUPPLIES			10.77		
VR-00116658	201	487300	CREDIT			-11.99		
VR-00116659	201	487302	SUPPLIES			129.97		
VR-00116661	201	487262	CREDIT			-26.98		
VR-00116663	201	487360	SUPPLIES			17.87		
VR-00116655	503	487257	SUPPLIES			151.14		
VR-00116660	503	487297	SUPPLIES			17.34		
VR-00116664	503	487357	SUPPLIES			17.28		
VR-00116683	503	487591	SUPPLIES			20.00		

01	0000003735	WINNER'S COMPUTER, LLC		01/21/2021	165121	\$736.24
VR-00116682	101	17-2530	FIX WIFI ISSUES/MONTHLY CLOUDCA		736.24	

Bank ID 01 Total: \$282,796.21

Report Total: \$282,796.21