

March 18, 2025
Tuesday - 6:30 p.m.
Village of Minster Council Chambers

April 1st
1-4 PM
RD Q30 House

- 1) Call to Order
- 2) Approval of the March 4, 2025 meeting minutes. Nicole; Josh
- 3) Introduction of Visitors:
 - a) ~~Jim Fulbright~~ ~
~~Bob Bourne~~ ~
- 4) Ordinances and Resolutions:
 - a) Ordinance 25-02-03: Discussion, third and final reading of an ordinance amending Ordinance 20-02-02 and establishing the rate for garbage collection and to declare an emergency. ~~Emergency~~
Josh | TC - Emergency
Craig | Nicole - Thru Rte
 - b) Resolution 25-03-01: Discussion, suspend, pass and adopt a Resolution supporting the Renewal of State Issue 2 and to declare an emergency. Pass - Josh | Trey
~~Suspend~~ - Curt | Craig
 - c) Resolution 25-03-02: Discussion and second reading of a resolution granting utility easements across and through village owned property; authorizing the mayor to execute the easements. Nicole | Travis
 - d) Ordinance 25-03-01: Discussion, suspend, pass and adopt an ordinance adopting annual appropriations for 2025 and declaring an emergency. ~~Suspend~~ - Nicole | Travis
Pass - Craig | TC
 - e) Resolution 25-03-03: Discussion, suspend, pass and adopt a resolution transferring funds and declaring an emergency. ~~Suspend~~ - Curt | Josh
Pass - Travis | Craig

5) Committee Reports and Discussion Items:

Streets: Nicole, Trey, and Travis
Safety: Nicole, Curt, Josh
Parks: Curt, Josh, Nicole
Personnel: Curt, Craig, Josh

Finance/Audit: Travis, Craig, Trey
Utilities: Josh, Nicole, Travis
Econ. Development: Trey, Travis, Craig
Community Engagement and Development:
Craig, Curt, Trey

6) Old Business:

a)

7) New Business:

- a) Discussion and motion to approve invoices over \$3,000.00. TC (Nicole)
- b) Discussion on vacant building registration ordinance and dangerous building ordinance.
- 8) Administrator's Report
- 9) Receipts: \$
- 10) Invoices: \$ 164,902.92 *Craig (Josh)*
- 11) Motion to adjourn
LD TRIST/CURT

VILLAGE OF MINSTER, OHIO
COUNCIL MEETING MINUTES
Tuesday March 4, 2025

Council Meeting: Council convened at 6:30 pm in Council Chambers with six council members present: Josh Osterloh, Curt Albers, Travis Wilges, and Nicole Clune. Also, present were Craig Oldiges (Mayor), Don Harrod (Village Administrator), and Taylor West.

Attendance: Eric Morris (Police Chief), Skylar Mitchell (Evening Leader), and Tom Millhouse (Daily Standard).

Mayor Craig Oldiges called the meeting to order with the Pledge of Allegiance.

Approval of February 10, 2025 Minutes: Wilges and Osterloh motioned to approve the minutes from the regular meeting on February 10, 2025. Motion passed on four aye votes.

Mayor Oldiges asked for a motion to excuse council members Trey Steele and Craig Sherman from the meeting. Albers made the motion which was seconded by Clune. Motion passed on four aye votes.

Visitors:

Mayor Oldiges welcomed Boy Scout Troop 44 to the meeting. Also in attendance were residents Peggy Bensman and Andy Blum.

ORDINANCE AND RESOLUTIONS:

Ordinance 25-02-03: Discussion, second reading of an ordinance amending Ordinance 20-02-02 and establishing the rate for garbage collection.

Our current waste hauling contract with Rumpke expires at the end of March. In the original contract with Rumpke and in the bidding documents, we include a provision that allows the Village and Rumpke to negotiate terms for extension of the collection which are agreeable to both parties. Rumpke, reached out and expressed an interest in continuing the relationship with the Village and have submitted a proposal for the village to consider.

The proposal submitted for our review, include a five-year contract extension. The proposal is based upon the continued unlimited weekly collection that is being provided today. The proposal includes a continued monthly charge of \$315.50 per month which covers the State of Ohio surcharge increase, which was passed in 2009 by House Bill 1 to support the soil, water, litter, and recycling programs of the Ohio EPA and ODNR. The proposal than has a monthly charge per unit as identified below.

April 1, 2025 to March 31, 2026	\$17.60 per month
April 1, 2026 to March 31, 2027	\$18.30 per month
April 1, 2027 to March 31, 2028	\$19.04 per month
April 1, 2028 to March 31, 2029	\$19.80 per month
April 1, 2029 to March 31, 2030	\$20.59 per month

The current rate that residential customers pay per month is \$16.76. This rate was established back in 2020. Currently, the village has 1,206 customers who are picked up weekly by Rumpke. If council wanted

to pass on the \$315.50 monthly rate, which we have done in the past, along with the Rumpke charge, the amount needed to be collected would be:

April 1, 2025 to March 31, 2026	\$17.86 per month
April 1, 2026 to March 31, 2027	\$18.56 per month
April 1, 2027 to March 31, 2028	\$19.30 per month
April 1, 2028 to March 31, 2029	\$20.06 per month
April 1, 2029 to March 31, 2030	\$20.85 per month

Rumpke has also provided a quote for curb side recycling, however, council decided not to pursue curbside recycling at this time.

Given the proposal from Rumpke, council would need to decide if they want to accept the proposal. Once council decides, they would need to pass an Ordinance which accepts the proposal and sets the new price for garbage collection, while amending the current garbage collection ordinance. I have included in your packet a copy of an ordinance accepting the proposal.

Resident Peggy Bensman asked the council to consider moving to a bag system instead of the unlimited trash system that the village currently has. Ms. Bensman stated that she feels the bag system would encourage more recycling and discourage people that do not live in town from bringing their trash into town. Council Member Albers stated the village did not get a quote from Rumpke on going to a bag system, but when the village was comparing to other municipalities who use the bag system it was more expensive for residence typically. Clune added that the unlimited trash pickup allows for individuals to get rid of larger items that they may not be able to get rid of otherwise, which could then add more trash to the town. The unlimited trash allows for the town to be cleaner. Ms. Bensman then stated she did not feel the fee was fair for those individuals in town who do not put out a lot of trash as they are paying for trash services they are not fully using. Albers explained that when younger people are in town, they typically have more trash and then when they become older there is less trash, so he feels as if the unlimited trash pick up pays for itself throughout the lifespan of a resident's life. Administrator Harrod stated that the village has had unlimited trash pick up since he has been with the village which has been for over 30 years. Administrator Harrod also stated if the village moved to a bag system, then the village would have to go to a bag system for larger items to be able to be picked up.

After the discussion regarding the trash costs Clune and Osterloh motioned to approve the second reading of **Ordinance 25-02-03**. Motion passed on four aye votes.

Resolution 25-03-01: Discussion and first reading of a Resolution supporting the renewal of State Issue 2.

The Ohio Public Works Commission and the Ohio Municipal League are asking that communities pass a resolution in support of State Issue 2 and the renewal of the State Capital Improvement Program. State Issue II has been around for nearly 40 years and has resulted in grants and loans to local communities for infrastructure projects in all the 88 counties in Ohio. The village of Minster has benefitted from the State Capital Improvement Program as well over the past 30 years or so. The village has received well over \$1,000,000.00 in grants for numerous street and infrastructure projects.

Issue 2 will not raise taxes for Ohioans and the renewal of Issue 2 is critical to prevent a gap in infrastructure investments, as the current program authorization is set to sunset on July 1, 2025. State Issue 2 is on the May 6 2025 ballot and both the Ohio Public Works Commission and the Ohio Municipal League are asking for the village support in urging voters to vote yes in renewing Issue 2.

This resolution allows the Village to join the Strong Ohio Communities Coalition offering our support for Issue 2 and urges the voters of the community to vote yes on May 6th.

Motion to pass the first reading of **Resolution 25-03-01** was made by Albers and seconded by Osterloh. Motion passed on four aye votes.

Resolution 25-03-02: Discussion and first reading of an ordinance granting a utility easement across and through village owned property; authorizing the mayor to execute the easement.

CenterPoint Energy is planning on replacing a major gas line that extends across the north property line of the 7th Street Community Park. CenterPoint is requesting that the village grant them an additional easement at the north west corner of the 7th Street Community Park. CenterPoint currently has an existing easement in this area and they are requesting an additional 1,390 square foot (0.032) easement in between their existing easement and the Miami Eric Canal. A drawing of the existing easement and the proposed new easement is enclosed in your packet.

CenterPoint is willing to pay the village a sum of \$500.00 for the additional 0.032 acres easement. Which would be approximately \$15,600.00 per acre. The 22-foot by 62-foot parcel is in a place where the parcel would have no use to the village and would not impact village operations or the activities at the park.

I have prepared a copy of a resolution which grants the easement to CenterPoint Energy, which is included in your packet. Council will need to determine if they want to grant the easement and if the \$500.00 fee is adequate compensation. If council believes that it is adequate and wants to grant the easement, they would need to pass the resolution. The resolution, in your packet, grants the easement and authorizes the mayor to execute all documents associated with granting the easement. Because we are granting an easement across village owned property, village council should grant the easement by passage of a resolution.

Village Administrator Harrod stated that the village is currently having an assessment of the property done currently and if council is wanting to see what the appraisal comes in at, then the cost of the easement could change depending on how council would like to move forward.

Motion to pass the first reading of **Resolution 25-03-02** was made by Wilges and Clune. Motion passed on four aye votes.

Ordinance 25-03-01: Discussion and first reading of an ordinance adopting annual appropriations for 2025.

At the end of last year, Council passed an interim budget until final numbers for 2024 could be compiled. The ordinance under consideration tonight is for the final budget for the remainder of 2025. This year's total annual appropriations are \$35,008,141.94.

In your packet is a copy of the ordinance. We will briefly go over and hit the highlights of the budget at the meeting. However, so that we can conclude the budgetary process for this year and get everything submitted to the budget commission of the county as soon as possible.

Motion to pass the first reading of **Ordinance 25-03-01** was made by Clune and Albers. Motion passed on four aye votes.

Resolution 25-03-03: Discussion and first reading to adopt a resolution transferring funds.

During the annual appropriations process, there are several transfers that need to be made to get money into various accounts. This year is no different, as there are twelve transfers that need to be made as part of the budgeting process. These transfers are as follows:

- ✓ \$680,000.00 from the General Fund to the PWD Accounts
- ✓ \$100,000.00 from the General Fund to the Pool Accounts
- ✓ \$2,400,000.00 from the General Fund to the Capital Improvement Accounts
- ✓ \$478,026.43 from the Capital Improvement Accounts to the Industrial Park Accounts
- ✓ \$35,000.00 from the Capital Improvement Fund to the Parkview ADA Sidewalks Accounts
- ✓ \$25,000.00 from the Capital Improvement Fund to the Sanitary Sewer Replacement Accounts
- ✓ \$216,898.56 from the Capital Improvement Fund to the Police Department Building Accounts
- ✓ \$379,944.49 from the Capital Improvement Fund to the Northeast Development Accounts
- ✓ \$100,000.00 from the Water Fund to the Water Plant Renovation Accounts
- ✓ \$200,000.00 from the Waste Water Treatment Plant Fund to the Debt Service on WWTP Renovation Accounts
- ✓ \$400,000.00 from the Waste Water Treatment Plant Fund to the WWTP Renovation Accounts
- ✓ \$500,000.00 from the Electric Fund to the Electrical System Upgrade Accounts

Motion to pass the first reading of **Ordinance 25-03-03** was made by Wilges and Osterloh. Motion passed on four aye votes.

COMMITTEE REPORTS:

PERSONNEL:

Albers stated there would be business regarding personnel that would be discussed later in the meeting.

OLD BUSINESS:

Discussion on setting off fireworks within the village limits.

At the last meeting it was discussed to have an ordinance put together for village council to look over that would take verbiage from the Ohio Fire Code regarding fireworks. Administrator Harrod brought a draft of the ordinance and presented it to council to look over and review. Solicitor James Hearn Sr. stated that he would have to look into the ordinance the village is trying to pass to see if this would be something that the village could put into place and allow the police department to cite for.

Resident Andy Blum noted that per the OAC and the Fire Code, lots must be of a certain size and no lots within the village limits are of the regulation size, making fireworks illegal regardless within village limits. Mr. Blum also stated that sparklers are under an exemption in the ORC, which would still make them legal in town.

Clune stated the safety committee can have another meeting to meet and review fireworks again and bring the topic back to council.

NEW BUSIENSS:

Discussion and motion to hire Tyler Karnehm as an employee in the Public Works Department.

Mayor Oldiges made an appointment to hire Tyler Karnehm as an employee in the Public Works Department starting at the wage of \$23.19 an hour. Motion was made by Clune and Osterloh to approve the appointment from Mayor Oldiges of Tyler Karnehm. Motion passed on four aye votes.

Paul and Sandy Albers have submitted a plat to the planning commission that splits off three lots from their original parcel. In splitting off these lots, Choice One who did the survey asked the village if the right-of-way needed to be dedicated. Within most municipal corporations, the right-of-way when new lots are platted, is usually dedicated with the plat. Currently, the property line of the Alber's lots still goes to the center of the road. This is unlike most areas of the village where the property lines end at the street right-of-way.

To make these parcels consistent with most other parcels in the village, the right-of-way should be dedicated to the village. In doing this nothing changes in terms of maintenance and the existing ODOT highway easement remains. Dedicating the right-of-way would just eliminate the residents being the underlying owner of the right-of-way area and make it consistent with most other areas of the village.

Albers and Steele motioned to accept the dedication of right-of-way at the northwest corner of State Route 66 and State Route 119/Bensman Road. Motion passed on six aye votes.

Discussion and motion to accept an engineering proposal from Choice One Engineering to engineer the reconstruction of Hamilton Street.

Late last year, we were awarded a grant from the Ohio Public Works Commission for the improvement of North Hamilton Street from Fifth Street to Seventh Street. Funds from OPWC will be available after July 1st of this year and the village can start work on the project any time after that date.

To construct this project detail construction plans must be developed so that the project can be bid out. Choice One Engineering has given the village a proposal to develop the construction plans, complete the

storm water pollution prevention plan required by the Ohio EPA, assist with the assessment and bidding process and handle all of the layout staking for the project. The cost of this work would be \$77,300.00. Choice One would start the design immediately and would have plans ready in June to bid the project out. I have included their proposal in your packet for your review.

Osterloh and Wilges motioned to accept an engineering proposal from Choice One Engineering to engineer the reconstruction of North Hamilton Street. Motion passed on six aye votes.

Discussion and motion to accept an engineering proposal from Choice One Engineering to engineer the installation of sidewalks on North Main Street.

Letters for the next phase of the sidewalk repair project have been sent out to residents west of Main Street including those properties on Main Street. Property owners have until July 11th to complete the sidewalk repairs or the village will hire a contractor to complete the work. With the properties on Main Street required to repair any damaged sidewalks, we need to look at installing sidewalks along State Route 66 north of Eagle Plaza. We have discussed this topic in the past with the street committee and they were in favor of placing sidewalks in this area.

It would be nice to install the sidewalks on the east side of State Route 66 just as we did on the west side, but due to the many driveways, obstructions, and landscaping in front of the businesses in this area, we need to take a deeper look into how best to install sidewalks in this area. Given that, I have asked Choice One Engineering to put together a proposal that does a topographical survey of the area along with the development of construction plans.

Choice One has submitted a proposal, which is included in your packet, for this work along with assisting the village in the assessment process, bidding and layout staking. In addition, Choice One will assist the village in making minor signal improvements at the pedestrian crossing at State Route 119/Bensman Road. This work will include installing curb ramps, adding pedestrian signals and modifying the signal clearance intervals at the intersection to include the pedestrian signals. Choice One has given us a price of \$39,200.00 to do this work.

Steele and Wilges motioned to accept an engineering proposal from Choice One Engineering to engineer the installation of sidewalks on North Main Street. Motion passed on six aye votes.

Discussion and motion to approve invoices over \$3,000.00.

In your packet is a list of invoices that are over \$3,000.00. The list below are purchases that were authorized by the Administrator per the Ordinance that council passed authorizing the Administrator to make purchases up to \$25,000.00. However, the State Auditors have told us that any purchase over \$3,000.00 must be approved by Council utilizing this method. The purchases are as follows:

First National Bank	\$4958.72	Credit Card Chagres
MESCO	\$19,150.13	Electrical Supplies
Vaughn Industries	\$35,209.50	Assistance in Setting Transmission Line Poles
PEPCO	\$57,849.00	Electrical Supplies
Encompass Engineering	\$36,235.00	Electrical Engineering Services
Sunbelt Solomon	\$38,702.85	Transformers
Hawkins	\$68,107.77	Chemicals for WWTP and WTP
ESRI	\$5,175.00	GIS Software
Dickman Supply	\$8,998.05	Electrical Supplies

B3 Cleaning	\$4,080.00	Cleaning of Office Buildings
Baumer Construction Inc.	\$17,575.00	Work on the Pump House Building
City of St. Marys	\$21,078.76	4 th Quarter Income Tax Collection
CDM Smith	\$10,227.22	WTP and WWTP Engineering Services
Alloway	\$3,380.00	Testing for WWTP and WTP
Perry Pro Tech	\$3,476.31	Copier Supplies
Ohio Cat	\$188,702.19	New Trac Hoe
ROE Transportations Inc.	\$9,549.75	Ward Waste Removal for 2024
Stolly Insurance	\$102,781.00	Property and Liability Insurance for 2025
Half Moon Ventures LLC	\$63,706.96	Purchase of Electric from Phase 1 Solar
Liberty Mutual Insurance	\$3,939.00	Bond for Taylor West
Madison Energy	\$18,657.12	Purchase of Electric from Phase 3 Solar
Madison Energy	\$78,148.80	Purchase of Electric from Phase 2 Solar
Western Ohio HDWE – Minster	\$3,030.55	Supplies for all Departments
Car Quest	\$5,494.04	Supplies for all Departments
Commercial Communications	\$3,411.00	Work Transferring Equipment to New Cruiser
Tantalus Systems Inc.	\$26,989.75	Annual Software Charge for Meter Readings System
Buschur Electric	\$6,917.12	Work on Generators/Pump House/WWTP

Motion was made by Wilges and Clune. Motion passed on four aye votes.

Discussion and motion to accept the February 2025 Income Tax Report as submitted by the City of St. Mary's.

The City of St. Mary's is reporting that we received \$346,770.17 in income tax dollars for the month of February. Clune and Sherman motioned to accept the February 2025 income tax report from the City of St. Mary's. Motion passed on four aye votes.

ADMINISTRATOR REPORT:

- 1) The public works crews have installed the MORA signed throughout the downtown area for the designated outdoor refreshment area. Letters will go out to the seven liquor establishments this week inviting them to a meeting to discuss the operation of the MORA and to decide on the purchase of the cups that will be used. In addition, we are working on obtaining a quote on some additional trash cans that can be placed in the downtown area for collection of waste cups. Albers asked if the signed were put in tree line areas. Village Administrator Harrod stated the village crews tried to place the state regulated signs on existing poles and in the tree lines. The only time the signs were put behind the sidewalks is when there was no grass between the curb and sidewalks in the tree line.
- 2) Crews from Heyne Construction continue to work on the Paris Street Shelter House Project. Even with the cold weather, they continue to lay block for the shelter house facility and have started setting wood trusses for the roof. Another construction meeting is set for this Thursday at 1:30 p.m.
- 3) Work on the new well field generator building at the Four Seasons Park is underway. This building was damaged by the tornado a couple of years ago. Woehrmyer Concrete has poured the footers and the village crews are getting ready to pull in wire to the building. Baumer Construction will start laying block for the building shortly.

- 4) The dilution wells are now up and running and can be operated using the village's water and waste water SCADA system. We are working with CDM Smith to determine how best to utilize the wells to reduce the volume of TDS that is in the village's waste water effluent. The wells are still in the trial-and-error phase.
- 5) NWS has been in the village to pull the high service pumps at the water treatment plant for rebuilding. These pumps which are the original pumps that were installed when the plant was built need to be serviced. High Service Pump 1 has been pulled, reworked, and put back into place. Pump number 2 has been pulled and is currently being worked on. When Pump 2 was pulled it was found that part of the intake piping to the pump was bad and needs to be replaced. NWS is in the process of acquiring the needed piping for the pump. Once Pump 2 is reinstalled, they will move on to pump 3.
- 6) On Monday, March 3rd, ODOT will host a pre-construction meeting for the State Route 66 Crosswalk project. Both Scott Langenkamp and I will attend the meeting.
- 7) While construction is ongoing on the YMCA's new addition, they will be once again utilizing Four Seasons Park to host some of the YMCA's outdoor spring activities. If you remember they utilized these areas in the fall for their fall programs.
- 8) The Public Works Department will be making the water tap for the new Purpose Energy site on March 11 and 12th. In addition, crews from the electric department continue to work on installing the electrical feeds to the site.

Receipts: Albers and Osterloh motioned to accept \$1,074,693.98 in receipts. Motion passed on four aye votes.

Invoices: Wilges and Clune motioned to accept \$887,520.26 in invoices. Motion passed on four aye votes. Administrator Harrod stated the village is currently hand writing checks due to still closing out the year of 2024.

Motion to adjourn was made by Clune and Osterloh. Motion passed on four aye votes.

Craig Oldiges, Mayor

Fiscal Officer

Recorded & typed by Taylor West

TO: Mayor, Council Members, Others
FROM: Donald W. Harrod, Village Administrator
RE: Summary of Agenda Items

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Ordinance 25-02-03: Discussion, third and final reading of an ordinance amending Ordinance 20-02-02 and establishing the rate for garbage collection and to declare an emergency.

Our current waste hauling contract with Rumpke expires at the end of March. In the original contract with Rumpke and in the bidding documents, we include a provision that allows the Village and Rumpke to negotiate terms for extension of the collection which are agreeable to both parties. Rumpke, reached out and expressed an interest in continuing the relationship with the Village and have submitted a proposal for the village to consider.

The proposal submitted for our review, include a five-year contract extension. The proposal is based upon the continued unlimited weekly collection that is being provided today. The proposal includes a continued monthly charge of \$315.50 per month which covers the State of Ohio surcharge increase, which was passed in 2009 by House Bill 1 to support the soil, water, litter and recycling programs of the Ohio EPA and ODNR. The proposal than has a monthly charge per unit as identified below.

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The current rate that residential customers pay per month is \$16.76. This rate was established back in 2020. Currently, the village has 1,206 customers who are picked up weekly by Rumpke. If council wanted to pass on the \$315.50 monthly rate, which we have done in the past, along with the Rumpke charge, the amount needed to be collected would be:

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✓ Forwarded for
4/12 - 16:50 PM 10 days

Rumpke has also provided a quote for curb side recycling, however, council decided not to pursue curbside recycling at this time.

Given the proposal from Rumpke, council would need to decide if they want to accept the proposal. Once council makes a decision, they would need to pass an Ordinance which accepts the proposal and sets the new price for garbage collection, while amending the current garbage collection ordinance. I have included in your packet a copy of an ordinance accepting the proposal. This would be the third and final reading of the ordinance and if passed, I will get the contract with Rumpke executed.

Resolution 25-03-01: Discussion, suspend, pass and adopt a Resolution supporting the renewal of State Issue 2 and to declare an emergency.

The Ohio Public Works Commission and the Ohio Municipal League are asking that communities pass a resolution in support of State Issue 2 and the renewal of the State Capital Improvement Program. State Issue II has been around for nearly 40 years and has resulted in grants and loans to local communities for infrastructure projects in all of the 88 counties in Ohio. The village of Minster has benefitted from the State Capital Improvement Program as well over the past 30 years or so. The village has received well over \$1,000,000.00 in grants for numerous street and infrastructure projects.

Issue 2 will not raise taxes for Ohioans and the renewal of Issue 2 is critical to prevent a gap in infrastructure investments, as the current program authorization is set to sunset on July 1, 2025. State Issue 2 is on the May 6-2025 ballot and both the Ohio Public Works Commission and the Ohio Municipal League are asking for the village support in urging voters to vote yes in renewing Issue 2.

Passage of this resolution allows the Village to join the Strong Ohio Communities Coalition offering our support for Issue 2 and urges the voters of the community to vote yes on May 6th.

Resolution 25-03-02: Discussion and second reading of an ordinance granting a utility easement across and through village owned property; authorizing the mayor to execute the easement and to declare an emergency.

CenterPoint Energy is planning on replacing a major gas line that extends across the north property line of the 7th Street Community Park. CenterPoint is requesting that the village grant them an additional easement at the north west corner of the 7th Street Community Park. CenterPoint currently has an existing easement in this area and they are requesting an additional 1,390 square foot (0.032) easement in between their existing easement and the Miami Eric Canal. A drawing of the existing easement and the proposed new easement is enclosed in your packet.

CenterPoint is willing to pay the village a sum of \$500.00 for the additional 0.032 acres easement. Which would be approximately \$15,600.00 per acre. The 22-foot by 62-foot parcel is in a place where the parcel would have no use to the village and would not impact village operations or the activities at the park.

I have prepared a copy of a resolution which grants the easement to CenterPoint Energy, which is included in your packet. Council will need to determine if they want to grant the easement and if the \$500.00 fee is adequate enough compensation. If council believes that it is adequate and wants to grant the easement, they would need to pass the resolution. The resolution, in your packet, grants the easement and authorizes the mayor to execute all documents associated with granting the easement. Because we are granting an easement across village owned property, village council should grant the easement by passage of a resolution.

Ordinance 25-03-01: Discussion, suspend, pass and adopt an ordinance adopting annual appropriations for 2025 and declaring an emergency.

At the end of last year, Council passed an interim budget until final numbers for 2024 could be compiled. The ordinance under consideration tonight is for the final budget for the remainder of 2025. This year's total annual appropriations are \$34,947,180.01.

In your packet is a copy of the ordinance. We will briefly go over and hit the highlights of the budget at the meeting. However, so that we can conclude the budgetary process for this year and get everything submitted to the budget commission of the county as soon as possible, we would like to suspend, pass and adopt the budget at this meeting.

Resolution 25-03-03: Discussion, suspend, pass and adopt a resolution transferring funds and declaring an emergency.

During the annual appropriations process, there are a number of transfers that need to be made in order to get money into various accounts. This year is no different, as there are twelve transfers that need to be made as part of the budgeting process. These transfers are as follows:

- ✓ \$680,000.00 from the General Fund to the PWD Accounts
- ✓ \$100,000.00 from the General Fund to the Pool Accounts
- ✓ \$2,400,000.00 from the General Fund to the Capital Improvement Accounts
- ✓ \$478,026.43 from the Capital Improvement Accounts to the Industrial Park Accounts
- ✓ \$35,000.00 from the Capital Improvement Fund to the Parkview ADA Sidewalks Accounts
- ✓ \$25,000.00 from the Capital Improvement Fund to the Sanitary Sewer Replacement Accounts
- ✓ \$216,898.56 from the Capital Improvement Fund to the Police Department Building Accounts
- ✓ \$379,944.49 from the Capital Improvement Fund to the Northeast Development Accounts
- ✓ \$100,000.00 from the Water Fund to the Water Plant Renovation Accounts
- ✓ \$200,000.00 from the Waste Water Treatment Plant Fund to the Debt Service on WWTP Renovation Accounts
- ✓ \$400,000.00 from the Waste Water Treatment Plant Fund to the WWTP Renovation Accounts
- ✓ \$500,000.00 from the Electric Fund to the Electrical System Upgrade Accounts

In order to allow these transfers to occur, council should suspend, pass and adopt this resolution.

Discussion and motion to approve invoices over \$3,000.00.

In your packet is a list of invoices that are over \$3,000.00. The list below are purchases that were authorized by the Administrator per the Ordinance that council passed authorizing the Administrator to make purchases up to \$25,000.00. However, the State Auditors have told us that any purchase over \$3,000.00 must be approved by Council utilizing this method. The purchases are as follows:

Geargrid	\$5,967.00	Benches for Fire Department
Madison Energy - Minster Solal LLC	\$27,950.83	Solar Charges Phase I
Madison Energy - Minster Solar LLC	\$5,829.74	Solar Chagres Phase II
Auglaize County Treasurer	\$8,703.49	Property Taxes
Winner's Computers	\$19,624.13	Computer Services and New Server for PD

American Conservation and Billing Solutions	\$20,806.80	Utility Hawk Annual Fee
Harris Computer Systems	\$32,277.09	Annual Fee for Software and Training
APA Inc.	\$3,986.00	Controls for Water Treatment Plant

Discussion on vacant building registration ordinance and dangerous building ordinance.

Last week I sent by e-mail, drafts of two potential chapters to add to the Codified Ordinances of the village. Both chapters deal with building maintenance and are similar to what the City of St. Marys has in place.

The first chapter deals with dangerous buildings and outlines what a dangerous building is:

- (a) A building, shed, fence or other man-made structure which is dangerous to the public health because of its condition and which may cause or aid in the spread of a disease or injury to the health of the occupants of such structure or neighboring structures;
- (b) Any building, shed, fence or other man-made structure which, because of faulty construction, age, lack of proper repair or other cause, is especially liable to fire and constitutes or creates a fire hazard;
- (c) Any building, shed, fence or other man-made structure which, because of faulty construction, age, lack of proper repair or other cause, constitutes or creates a safety hazard;
- (d) Any building, shed, fence or other man-made structure which, by reason of faulty construction or any other cause, is liable to cause injury or damage by collapsing or by the collapse or fall of any part of such structure;
- (e) Any building, shed, fence or other man-made structure which, because of its condition or because of lack of doors or windows, is available to and frequented by malefactors or disorderly persons who are not lawful occupants for such structure;
- (f) Any building, shed, fence or other man-made structure which, because of faulty construction, age, lack of proper repair or other cause, fails to have a working fixed heating system that is adequate for the size or needs of the structure;
- (g) Any building, shed, fence or other man-made structure which, because of faulty construction, age, lack of proper repair or other cause, fails to have functioning plumbing which is tied into a sanitary sewer system, one that remains free of blockage, and one that properly drains into the Village's sanitary sewer and is adequate for the size or needs of the structure.

The section goes on to declare any building that meets one of the definitions above is a public nuisance and that no person shall permit the existence of any dangerous building in the village. If such a dangerous building exists, it gives the Village Administrator or his designated representative the ability to notify the owner to either repair the building or to raze the building. It goes on to state that if any owner fails to comply with a repair or demolition order, the Village may cause the structure or part thereof to be repaired or razed and that the cost of such repair or razing shall become a lien upon the property.

I believe that with this ordinance, the village would be better protected when dealing with buildings that are left vacant and or are in dire need of repair.

The second chapter deals with the registration of vacant buildings within the village. While we do not have many vacant buildings in the village, we do have a couple and I believe that this chapter may aid in making owners reconsider whether they want to leave a vacant building go for an extended period of time. This chapter establishes a charge for vacant buildings; requires the owner to register the building; requires the owner to submit a vacant building plan; requires the owner to maintain the building in accordance with the village's standards; and requires the owner to maintain liability insurance on the property.

The fee to register a vacant building is based upon the duration of time the building has been vacant. The fee starts at \$500.00 for the first year and then every consecutive year the building remains vacant, the annual registration fee shall be double the previous year's registration fee capping out at \$8,000.00 for the fifth year and any consecutive years the building remains vacant.

The chapter also requires the owner of a commercial or industrial building to develop a vacant building plan. This plan should include one of the following items. If the building is to be demolished then the plan should include a schedule of when this is going to occur. If the building is going to be left vacant, then the plan must include a fire protection plan, a plan to remedy any public nuisances, a lighting plan for the exterior of the building, a plan for maintaining all structural openings, and a plan to maintain the building in accordance of the building standards. If the building is going to be renovated, the plan shall include a removal time frame that does not exceed twelve months.

Finally, the vacant building shall be maintained in accordance with standards established in the chapter. Some of these standards include keeping the building's opening secured; installing a lock box for the fire department; and display a hazardous identification placard.

Also, the chapter establishes that if the owner does not maintain the building, then the village can do so and the cost of such work will be assessed to the property's taxes.

I think both Chapters would aid the village in dealing with vacant and dangerous buildings. I thought that council could have some discussion on both chapters and if council wanted to pursue enacting these chapters, I would then develop them into an ordinance for council's consideration.

COUNCIL MEMBER	YES	NO	ABSTAIN
Travis Wilges			
Trey Steels			
Craig Sherman			
Curt Albers			
Josh Osterloh			
Nicole Clune			
Mayor Craig Oldiges			

ORDINANCE 25-02-03

AN ORDINANCE AMENDING 20-02-02 AND ESTABLISHING THE RATE FOR GARBAGE COLLECTION AND TO DECLARE AN EMERGENCY:

BE IT ORDAINED by the Council of the Village of Minster, Auglaize County, Ohio to-wit:

SECTION 1:

The Village having included an extension clause in the current garbage contract and bidding documents, that allows for the village and the garbage contractor to negotiate an extension of the current contract for another period of time as determined by the Village and the Contractor, has chosen to extend the current garbage contract with Rumpke Waste, Inc. for garbage/refuse collection and disposal as per the negotiated amount for the next five years as follows:

April 1, 2025 to March 31, 2026 at \$ 17.60 per residence/household per month.
 April 1, 2026 to March 31, 2027 at \$ 18.30 per residence/household per month.
 April 1, 2027 to March 31, 2028 at \$ 19.04 per residence/household per month.
 April 1, 2028 to March 31, 2029 at \$ 19.80 per residence/household per month.
 April 1, 2029 to March 31, 2030 at \$ 20.59 per residence/household per month.

An additional charge of \$315.50 per month which covers the State of Ohio Surcharge for support of the soil, water, litter and recycling programs of the Ohio EPA and ODNR as mandated by House Bill 1 passed in 2009.

SECTION 2:

The Village Administrator is authorized to increase the monthly charge for garbage collection per residence/household per month as follows:

- \$ 17.86 per residence/per household beginning with the utility billing cycle due into the village offices by May 1, 2025.
- \$ 18.56 per residence/per household beginning with the utility billing cycle due into the village offices by May 1, 2026.
- \$ 19.30 per residence/per household beginning with the utility billing cycle due into the village offices by May 1, 2027.
- \$ 20.06 per residence/per household beginning with the utility billing cycle due into the village offices by May 1, 2028.

- \$ 20.85 per residence/per household beginning with the utility billing cycle due into the village offices by May 1, 2029.

SECTION 3:

This Ordinance will go into effect upon passage of the ordinance by the village council.

ADOPTED: March 18, 2025

Craig Oldiges, Mayor

ATTEST:

Taylor West, Fiscal Officer

ADDENDUM

This document serves to add the following to the contract dated December 27, 1998 (the "Contract") between the Village of Minster, Ohio (the "City") and Rumpke of Ohio, Inc. (the "Contractor").

It is hereby agreed as follows:

Effective April 1, 2025 and continuing through March 31, 2030 Rumpke will provide one (1) time per solid waste collection for all residential units. Curbside recycling will be serviced on an every-other-week schedule and will be provided one (1) 65-gallon recycling cart to hold their recyclables in. Village facilities will continue to be serviced as required at no charge to the Village. The Village's monthly invoice will continue to reflect an additional charge of \$315.50 per month covering the State of Ohio surcharge increase.

Rumpke shall invoice the Village on a monthly basis as follows:

<u><i>April 1, 2025 to March 31, 2026:</i></u>	\$17.60 Per Month – Residential Solid Waste \$ 5.00 Per Month – Curbside Recycling \$ 3.00 Each/Per Month – 95-gallon Cart
<u><i>April 1, 2026 to March 31, 2027:</i></u>	\$18.30 Per Month – Residential Solid Waste \$ 5.20 Per Month – Curbside Recycling \$ 3.00 Each/Per Month – 95-gallon Cart
<u><i>April 1, 2027 to March 31, 2028:</i></u>	\$19.04 Per Unit Per Month \$ 5.41 Per Month – Curbside Recycling \$ 3.00 Each/Per Month – 95-gallon Cart
<u><i>April 1, 2028 to March 31, 2029:</i></u>	\$19.80 Per Unit Per Month \$ 5.62 Per Month – Curbside Recycling \$ 3.00 Each/Per Month – 95-gallon Cart
<u><i>April 1, 2029 to March 31, 2030:</i></u>	\$20.59 Per Unit Per Month \$ 5.85 Per Month – Curbside Recycling \$ 3.00 Each/Per Month – 95-gallon Cart

In the event the Village of Minster sponsors an annual clean-up week, Rumpke shall provide the service at the rate of \$156.00 per truck hour plus \$66.00 per ton.

All other terms and conditions of the original contract dated March 27, 1998 shall remain unchanged.

The Contractor agrees to comply with all Federal, State and local laws and regulations in the collection, removal, and disposal of all such waste material. In the event that the Contractor incurs increased costs (such as, but not limited to, tipping fees, disposal fees, composting fees, surcharge fees, or as a result of imposition of new governmental regulations not in effect at the time of acceptance of said Contract and which regulate the type of material collected, the location for disposition of such material, or the payment of fees for disposing of such materials), then the City shall, after negotiation with Rumpke and approval by the City Council, adjust the unit cost by an amount commensurate with the increased per unit operating cost incurred by Rumpke.

In the event that either party is unable to perform any of its obligations under this contract or to enjoy any of its benefits because of (or if failure to perform the services is caused by) war, Acts of God, natural disaster (such as floods, earthquakes, tornadoes, hurricanes, blizzards, windstorms, high water table, unusually severe weather), fires, quarantine, labor disputes or strikes, explosion, shortage or failure in the supply of fuel, electric current or other public utility not caused by Contractor's actions, actions or decrees of governmental bodies not caused by Contractor's actions, or any other cause beyond the control of the parties (hereinafter referred to as a "Force Majeure Event"), the party who has been so affected shall immediately give notice to the other party. Upon receipt of notice, all obligations under this contract shall be immediately suspended. If the period of nonperformance exceeds thirty (30) days from the receipt of notice of the Force Majeure Event, either party may terminate this contract.

The term of this contract extension shall be for five (5) years effective April 1, 2025 and continuing through March 31, 2030.

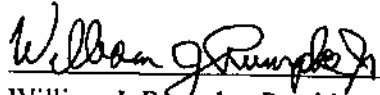
VILLAGE OF MINSTER, OHIO

Title:

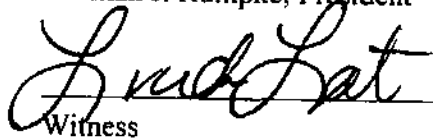
Witness

Date

RUMPKE OF OHIO, INC.



William J. Rumpke, President



Witness

2/6/25
Date

COUNCIL MEMBER	YES	NO	ABSTAIN
Travis Wilges			
Trey Steele			
Josh Osterloh			
Curt Albers			
Craig Sherman			
Nicole Clune			
Mayor Craig Oldiges			

RESOLUTION 25-03-02

A RESOLUTION GRANTING UTILITY EASEMENTS ACROSS AND THROUGH VILLAGE OWNED PROPERTY; AUTHORIZING THE MAYOR TO EXECUTE THE EASEMENTS AND TO DECLARE AN EMERGENCY

WHEREAS, the Village of Minster is the legal title owner of certain real property pursuant to an instrument legally recorded in the records of the Auglaize County Recorder under Official Record Volume 218 Page 219 (Parcel No. E1530100700); and

WHEREAS, Vectren Energy Delivery of Ohio doing business as CenterPoint Energy Ohio desires to obtain easements across and through this village owned property for the purpose of construction, installing, maintaining, replacing, improving certain utilities and conducting certain utility activities including the right to ingress and egress upon said real property which may include but not be exclusive of gas services apparatus and/or services to others related to those activities over, through, above, beneath and upon the village owned property; and

WHEREAS, the Village desires to grant such easements so that Vectren Energy Delivery of Ohio doing business as CenterPoint Energy Ohio can construct and maintain such utilities.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL of the Village of Minster, Auglaize County, Ohio to-wit:

SECTION ONE:

The Village grants a utility easement to Vectren Energy Delivery of Ohio doing business as CenterPoint Energy Ohio as identified in exhibits "A" and "B" attached hereto for the purposes of construction, installing, maintaining, replacing, improving certain utilities and conducting certain utility activities including the right to ingress and egress upon said real property which may include but not be exclusive of gas services, apparatus and/or services to others related to those activities; and

SECTION TWO:

That the Mayor is authorized to execute all documents associated with granting this easement.

SECTION THREE:

It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all such

deliberations of this Council and or any of its committees that results in such formal action were in meetings open to the public in compliance with all legal requirements.

SECTION FOUR:

This Resolution is hereby declared to be an emergency measure in order for the Village of Minster to ensure that development of the Vectren Energy Delivery of Ohio doing business as CenterPoint Energy Ohio pipelines occurs in a timely fashion and for the safety and welfare of the residents of the Village of Minster. Therefore, this resolution shall be in full force and effect immediately from the date of its passage, and shall be and it hereby is deemed to be an emergency measure for the immediate preservation of the public property, health, and safety.

ADOPTED: April 1, 2025

Craig Oldiges, Mayor

Attest:

Taylor West, Fiscal Officer



CenterPoint Energy
P.O. Box 209
Evansville, IN 47702-0209

February 13, 2025

Village of Minster
7TH St.
Minster, OH 45869

**Re: Minster to New Bremen
Parcel No. E1530100700**

Dear Village of Minster:

With reference to the current negotiations with Vectren Energy Delivery of Ohio, LLC, an Ohio limited liability company doing business as CenterPoint Energy Ohio ("CenterPoint"), for permanent and temporary easements on your above-referenced property, please be advised that CenterPoint is tendering this letter to further specify and agree to provide payment for the easements in the amount of **\$500.00** payable to you within twenty (20) days of executing the subject easement.

We trust this letter will be satisfactory to you as an added assurance in you granting CenterPoint the permanent and temporary easements on your property.

Sincerely,

A handwritten signature in black ink that reads "Jessica Kaelin".

Jessica Kaelin
Right of Way Agent
CenterPoint Energy
1800 West 26th Street
Muncie, IN 47302
(812) 430-6573

AGREED TO:

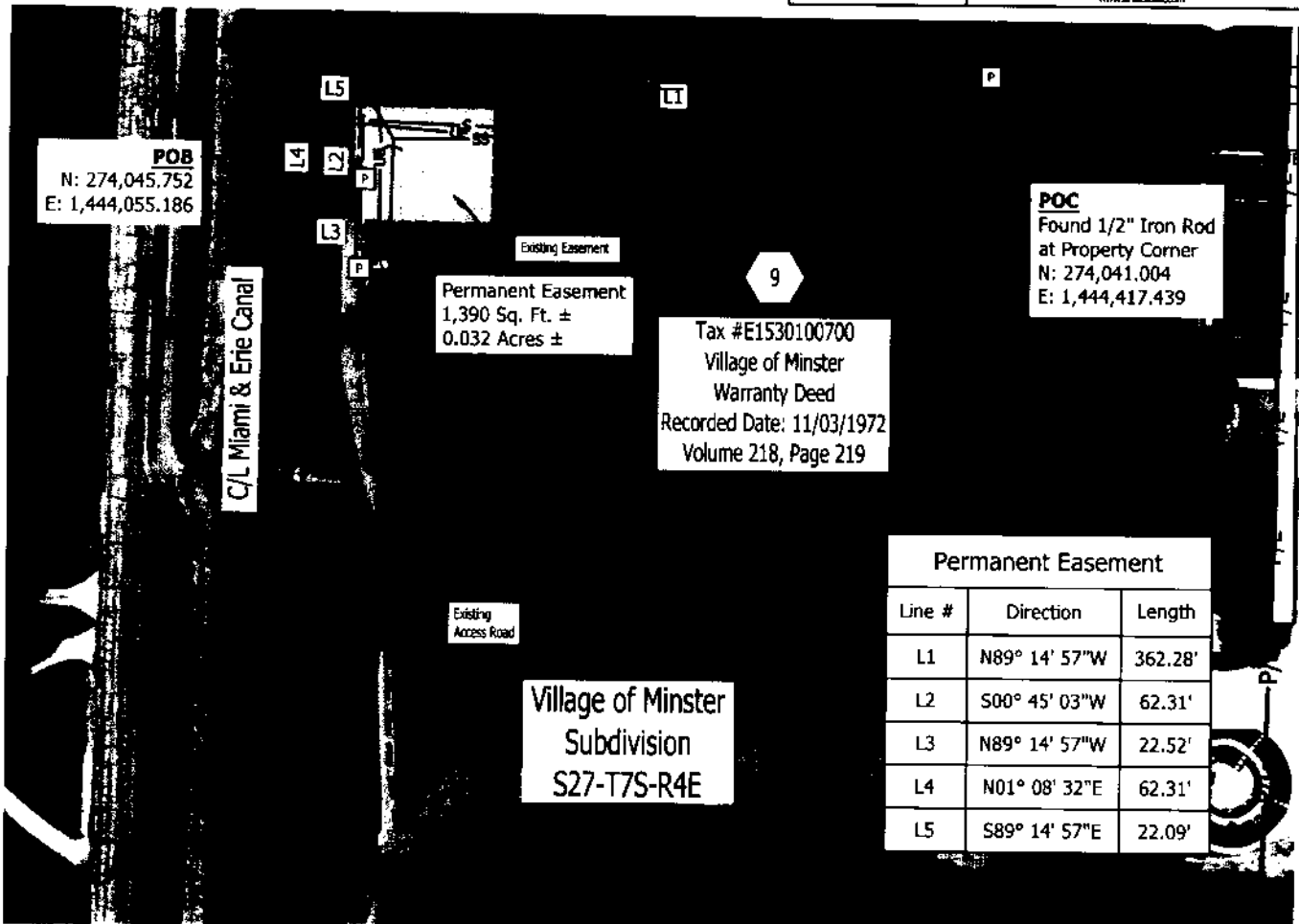
ATTEST:

Village of Minster Date

Agent for CenterPoint Date

CenterPoint Energy
Survey Contractor

EnSite USA
3100 S. Gessner, Suite 400
Houston, TX 77063
Tel: (713) 456-7880
www.ensiteusa.com



Joseph Patrick Cahill
Professional Land Surveyor
Ohio License No. PS.7257, Expires 12/31/2025
EnSite USA, Inc., 3100 S. Gessner, Suite 400,
Houston, Texas 77063 Tel: (832) 803-1041

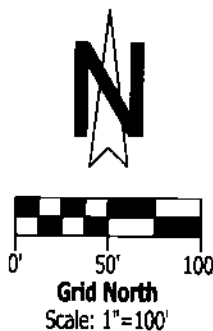
Legend

- XX Tract Number
- Proposed Permanent Easement
- Existing Permanent Easement
- P/L - Property Line
- POB - Point of Beginning
- POC - Point of Commencement
- Found Monument
- P Pedestal
- UE - Underground Electric
- G - Gas Line
- S - Storm Sewer Line
- SS - Sanitary Sewer Line
- UT - Underground Telephone

Notes

- This exhibit is based on a limited chain of title provided by representatives of EnSite USA, Inc. no additional research provided by the undersigned professional land surveyor.
- All bearings and distances contained herein are grid based on the Ohio State Plane coordinate system of 1983, North Zone, North American Datum (NAD) of 1983, U.S. Survey Feet. To convert to surface values, use a combined scale factor of 0.9999645436.
- This drawing is not intended to be represented as an original, retracement, route survey, or a surveyor location report.
- For reference and further information see Exhibit "A" of this document, prepared by EnSite USA, Inc. of same date.
- All title references shown hereon are of record in the land records of said county and state.

Sheet 1 OF 1



Project: **Minster to New Bremen**

Tract: **9**

Title: **Permanent Easement**

Location: **Part of NE 1/4, S27-T7S-R4E**
Auglaize County, Ohio

Date: 01/02/2025 Drawn By: JA Checked By: JG
Rev. #: 0 Drawn By: Checked By:
Job #: 7760.0003 Task #: 001 SAP #: 109678087

Drawing Prepared By: CenterPoint Energy Survey Contractor

CenterPoint Energy Exhibit "B"

COUNCIL MEMBER	YES	NO	ABSTAIN
Travis Wilges			
Trey Steele			
Josh Osterloh			
Curt Albers			
Craig Sherman			
Nicole Clune			
Mayor Craig Oldiges			

RESOLUTION 25-03-01

Resolution In Support of State Issue 2 Renewal of the State Capital Improvement Program on the May 6, 2025 Statewide Ballot

Whereas the State Capital Improvement Program (SCIP) is a state-local government partnership program that funds local infrastructure projects in communities across Ohio;

Whereas the program has, for nearly 40 years, provided over \$7 billion for improvements to keep Ohio's roads and bridges safe and in good condition for residents, first responders, and all motorists traveling on Ohio roadways, and to improve local wastewater treatment, water supply, and stormwater infrastructure in all 88 Ohio counties;

Whereas, the SCIP provides essential grants, loans, and loan assistance to local governments;

Whereas the renewal of the SCIP will not raise taxes for Ohioans and the renewal is critical to prevent a gap in infrastructure investment, as the current authorization is set to sunset July 1, 2025;

Whereas funding for the State Capital Improvement Program relies on an amendment to Ohio's Constitution about every ten years, and has been overwhelmingly approved by voters three times since its creation in 1987;

Whereas Village of Minster has benefitted from SCIP, receiving over \$1,000,000.00 in grant funds for numerous road and infrastructure projects, which have significantly improved the quality of life and safety for Minster residents;

Whereas infrastructure investment encourages economic development, creates and maintains business, contributes to public health and safety, creates construction jobs and helps keep Ohio competitive; and

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL of the Village of Minster, Auglaize County, Ohio to-wit:

Section 1: That the Village of Minster joins the Strong Ohio Communities coalition in support of State Issue 2.

Section 2: That the Village of Minster urges a YES vote on Issue 2 on May 6, 2025.

Section 3: It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all such deliberations of this Council and or any of its committees that results in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

ADOPTED: March 18, 2025

Craig Oldiges, Mayor

Attest:

Taylor West, Fiscal Officer

COUNCIL MEMBER	YES	NO	ABSTAIN
Craig Sherman			
Trey Steele			
Josh Osterloh			
Curt Albers			
Travis Wilges			
Nicole Clune			
Mayor Craig Oldiges			

ORDINANCE NO. 25-03-01

AN ORDINANCE ADOPTING ANNUAL APPROPRIATIONS FOR 2025 AND TO DELCARE AN EMERGENCY

WHEREAS, each year a municipality must adopt annual appropriations.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL of the Village of Minster, Auglaize County, Ohio, to-wit:

SECTION 1:

The annual appropriations for 2025 shall be as a total listed below. Each Fund is as follows:

\$6,945,255.21	101	General Fund
\$1,051,443.00	201	Public Works Department
\$50,000.00	202	State Highway
\$50,000.00	203	Permissive \$5 License Fee
\$114,500.00	205	Fire/EMS Tax Levy
\$0.00	211	American Rescue Plan
\$0.00	212	Fire Grant
\$708.00	215	BWC Grant
\$0.00	217	Bullet Proof Vest Grant
\$2,000.00	218	Mayor's Court
\$312,973.86	219	Playground Equipment
\$0.00	220	MARC's Radio Grant
\$25,998.10	221	Parkview ADA Sidewalk Grant
\$65,786.00	302	Debt Service on Street Assessments
\$3,265,316.92	401	Capital Improvements
\$0.00	402	State Issue 1
\$766,200.00	403	Industrial Park
\$86,846.19	407	Northwest Development
\$238,294.91	408	Police Department Renovation
\$793,000.00	410	Northeast Development
\$60,000.00	414	Sanitary Sewer Replacement
\$1,057,096.11	501	Water Department
\$1,732,324.87	502	Waste Water Treatment Plant
\$16,382,747.39	503	Electric Department
\$179,689.45	505	Pool

\$300,000.00	506	WWTP Upgrade
\$850,000.00	507	Electric System Upgrade
\$12,000.00	508	Utility Deposits
\$0.00	509	Water Plant Expansion
\$256,000.00	510	Refuse
\$0.00	512	Water Tower Grant
\$349,000.00	516	Debt Service on WWTP renovations
 \$34,947,180.01		 TOTAL ANNUAL APPROPRIATIONS

SECTION 2:

It is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and or any of its committees that results in such formal action were in meetings open to the public in compliance with all legal requirements.

SECTION 3:

That this Ordinance be, hereby is, declared to be an emergency measure, necessary for the immediate preservation of health, safety, and public welfare of the citizens of the Village of Minster, and shall be in full force and effect from and immediately after its passage,

ADOPTED: March 18, 2025

Craig Oldiges, Mayor

Taylor West, Fiscal Officer

Capital Outlay - 2025

General Fund

Amount	Dept	Notes
\$59,174.13	General	New Officer (55K)
\$70,721.92	General	New Officer (33K)
\$42,000.00	General	Misc Police Building Items (12K) + Taser (30K)
\$16,800.00	Police	New CMI Server (16.8K)
\$115,000.00	Fire	18 Fire Radios (1.15K)
\$6,000.00	Fire	New Bench for Fire (6k)
\$10,000.00	Fire	Fire - Gas Meter (5k) Radio Chargers (3K) Head Set (2k)
\$30,000.00	Fire	6 Bunker Gear Replacement (30k)
\$6,000.00	Fire	Bunker Gear Recruit (6k)
\$25,478.02	Park	New Employee- Half Park/Half PWD (24K)
\$23,640.22	Park	New Employee- Half Park/Half PWD (12K)
\$6,000.00	Park	Tree Fork for Skid Loader (6k)
\$4,500.00	Park	New Trailer to Haul Mowers (4.5K)
\$25,000.00	Park	Zero Turn Mower (22K); Push Mowers (3K)
\$65,000.00	Park	Pick Up Truck (65K)
\$20,000.00	Park	Redo Dock at Four Season Park (20K)
\$25,000.00	Park	Repair Building Signage (25K)
\$35,000.00	Park	Paris St Paver Around Flag Pole (17K); Concrete around Pump (18K)
\$20,000.00	Park	Upgrade Paris St Baseball Diamonds (20K)
\$20,000.00	Park	Paris St Park Security Camera (20K)
\$5,000.00	Park	Trees/Bushes (5K)
\$11,164.80	Zoning	Part Time Code Enforcement Officer (1.1K)
\$2,591.40	Zoning	Part Time Code Enforcement Officer (2K)
\$25,600.00	Clerk	Upgrade Computers (20K); Tablet for Council (5.6K)
\$20,000.00	Clerk	Office 365 and Software Upgrads (20K)
\$689,670.49		

Special Revenue

Amount	Dept	Notes
\$27,305.61	Public Works	New Employee- Half Park/Half PWD (24K)
\$35,724.80	Public Works	New Employee- Half Park/Half PWD (12K)
\$8,250.00	Public Works	Mobile Air Compressor -1/2) (8K)
\$28,000.00	Public Works	Sewer Annual AI Software (14K); Manhole Review (9k); Autocode (5k)
\$50,000.00	Public Works	Paving (50k)
\$50,000.00	Public Works	Minor St Resurfacing (50K)
\$312,973.86	Capital	Playground Equipment (315K)
\$512,254.27		

Capital Improvement

Amount	Dept	Notes
\$250,000.00	Capital	Annual Street Resurfacing (250K)
\$500,000.00	Capital	Water Line from Well 4 to WWTP (500K)
\$35,000.00	Capital	Annual Grinding (35K)
\$300,000.00	Capital	Update Existing Paris St Park Shelter (200K); Range for Police (30k)
\$300,000.00	Capital	Paris St Park (300K)
\$107,746.00	Capital	Ball Diamonds (107K)
\$100,000.00	Capital	Multi Use Bike Trail (100K)
\$100,000.00	Capital	Sidewalk Repair (100K)
\$761,200.00	Capital	Columbia Dr (250K) Road Extension (512K) Water and Sewer
\$780,000.00	Capital	Hamilton St To be Bid (1.3MM Overall Estimate) - 60% in 2024
\$3,233,946.00		

Enterprise

Amount	Dept	Notes
\$35,000.00	Waste Water	Jet Rodder - Clean Lines(35K)
\$41,000.00	Water	PM for Acutator (17K) Heater Replacement (10k); Tank Inspection (14K)
\$115,000.00	Water	Well Cleaning (115K)
\$76,000.00	Water	Well Generator Building (76k)
\$50,000.00	Water	Rebuild High Service Pump(50K)
\$48,000.00	Waste Water	WWTP Fence Extention (48k)
\$30,000.00	Waste Water	Pump Repalcement (30K)
\$18,000.00	Waste Water	Flowmeter- Canal (10k)/ Dannon pays 1/2
\$200,000.00	Waste Water	Moody (200k)
\$200,000.00	Electric	Bucket Truck (200K)
\$170,000.00	Electric	Digger Truck (170k)
\$8,250.00	Electric	Mobile Air Compressor -1/2) (8K)
\$250,000.00	Electric	Rebuild 4th and Main (250K)
\$3,000.00	Electric	Clean & Paint Street Lights (3K)
\$150,000.00	Electric	Pole Line Replacement (150K)
\$200,000.00	Electric	Service to Columbia Dr (200K)
\$48,000.00	Electric	Charging Stations (15K); Tornado Siren (33K)
\$650,000.00	Electric	Transformer South Substation(600K) & Concrete (50K)
\$2,292,250.00		

COUNCIL MEMBER	YES	NO	ABSTAIN
Trey Steele			
Travis Wilges			
Craig Sherman			
Curt Albers			
Josh Osterloh			
Nicole Clune			
Mayor Craig Oldiges			

RESOLUTION 25-03-03

A RESOLUTION TRANSFERRING FUNDS AND DECLARING AN EMERGENCY

BE IT RESOLVED BY THE COUNCIL of the Village of Minster, Auglaize County, Ohio, with three-fourths of all members elected thereto occurring:

SECTION 1:

The Fiscal Officer is hereby authorized to make the following fund transfers:

FROM	ACCOUNT	AMOUNT	TO	ACCOUNT
101-0000-271-0	General Fund	\$680,000.00	201-0000-192-0	Public Works
101-0000-271-0	General Fund	\$100,000.00	505-0000-000-0	Pool
101-0000-271-0	General Fund	\$2,400,000.00	401-0000-191-1	Capital Improvement
401-0000-271-2	Capital Improvement	\$478,026.43	403-0000-191-0	Industrial Park
401-0000-271-7	Capital Improvement	\$25,000.00	414-0000-192-0	Sanitary Sewer Replacement
401-0000-271-1	Capital Improvement	\$35,000.00	221-0000-191-0	Parkview ADA Sidewalks
401-0000-271-6	Capital Improvement	\$379,944.49	410-0000-192-0	Northeast Development
501-0000-271-0	Water Fund	\$100,000.00	509-0000-171-0	Water Plant Renovation
502-0000-271-2	Waste Water Fund	\$200,000.00	516-0000-192-0	WWTP Debt
502-0000-271-1	Waste Water Fund	\$400,000.00	506-0000-171-0	WWTP Renovation
503-0000-271-0	Electric Fund	\$500,000.00	507-0000-192-0	Electrical Upgrade

SECTION 2: This resolution shall take effect at the earliest period allowed by law.

ADOPTED: March 18, 2025

Craig Oldiges, Mayor

Attest:

Taylor West, Fiscal Officer

Chapter 153

REGISTRATION OF VACANT BUILDINGS

153.01	Purpose
153.02	Definition
153.03	Obligations of Owners and Persons in Control
153.03	Designation as a Vacant Building
153.04	Obligations of Owners of Dangerous Buildings
153.05	Registration
153.06	Registration Fees
153.07	Inspection
153.08	Vacant Building Plan – Commercial and Industrial Vacant Building
153.09	Vacant Building Maintenance Standards
153.10	Notice of Violation
153.11	Effecting Compliance
153.12	Appeals
153.13	Notice
153.14	Interpretation of Chapter
153.15	Penalty

CROSS REFERENCES

Ohio Fire Code – see Ohio Administrative Code Section 1301:7-7

Power to enact further and additional regulations – see Ohio R.C. 3781.01

Removal of unsafe buildings – see Ohio R.C. 715.26(B) and 715.261

(A) PURPOSE

This Chapter is adopted to establish a program for identifying and registering vacant buildings within the Village that may present a fire hazard, that may provide temporary occupancy by transients, that may detract from private and/or public efforts to rehabilitate or maintain surrounding buildings, and that may present a hazard to the health, safety and welfare of the public. Through a registration, inspection and monitoring process that vacant buildings will be kept weather tight and secure from trespassers, will provide safe entry to police officers and firefighters in times of emergency, will not impede private and/or public efforts to rehabilitate or maintain surrounding buildings, and will not otherwise present a public hazard so that the health, safety, and welfare of the public is served by these regulations.

(B) DEFINITIONS

Unless otherwise expressly stated, the following terms shall for the purpose of this section, have the following meanings:

- (a) "Authorized Agent" means a person that resides in Auglaize County, Ohio, who shall be authorized in writing by the owner or person in control of a vacant building to be responsible for the security and maintenance of the building and property, who shall have access to the building and property and who shall be available at all times during business and non-business hours in the case that an emergency occurs requiring immediate response and/or to make immediate repairs.
- (b) "Commercial or Industrial Building" means any structure, or part thereof, that is used, or designed to be used for any private or public manufacturing, industrial, or commercial business purposes whether or not legally zoned for such use. It shall also mean a residential structure containing more than three (3) units.
- (c) "Residential" shall mean any building not deemed a Commercial or Industrial Building.
- (d) "Evidence of Vacancy" means any condition that on its own or combined with other conditions present would lead a reasonable person to believe the building is vacant. Such conditions and indicators include, but are not limited to the following:
 - (1.) In the case of a Commercial or Industrial Building for a time period over ninety (90) days, no evidence of occupation by an owner, lessees, or other person in lawful possession and evidence that substantially all lawful manufacturing, industrial, or commercial business operations has ceased and the building is devoid of content.

- (2.) In the situation of a Residential Building, absence of occupation for a period of ninety (90) days as substantiated by reports from governmental employees and/or statements by neighboring property owners, delivery persons, U.S. Postal Service employees, and/or governmental employee(s) that the building is vacant. Occupation shall not include illegal occupation including trespassing or vagrancy;
 - (3.) No or significantly below standard utility usage (water, electric or sewer);
 - (4.) Delinquent real estate taxes;
 - (5.) Accumulation of newspapers, circulars, flyers and/or mail, accumulation of trash, junk, and/or debris, abandoned vehicles, automobile parts or, materials;
 - (6.) More than one notice of a violation of Section 92.10 of the Codified Ordinances of the Village of Minster relating to overgrown weeds or grass;
 - (7.) Evidence of infestation by rodents;
 - (8.) Broken or boarded up windows or the absence of window coverings, such as curtains, blinds, and/or shutters;
 - (9.) Absence of furnishings, and/or personal items consistent with habitation or occupation;
 - (10.) Defective roofs as evidenced by loss of shingles, holes in the roof or use of temporary coverings covering such defects resulting in leakage on the interior;
 - (11.) Signage that is significantly outdated;
 - (12.) Evidence that the interior is not heated during the winter months;
 - (13.) Evidence that the structure is not secured from trespassers;
 - (14.) Visible graffiti;
- (e) "Fire Chief" means the Fire Chief of the Minster-Jackson Township Fire Department or his or her designee.
- (f) "Fire Department" means the Minster-Jackson Township Fire Department.

- (g) "Code Enforcement Officer" means that person appointed by Village Council to enforce violations of the Code relating to property offenses.
- (h) "Key Box" means a secure device with a lock operable only by a fire department master key, and containing building entry keys and other keys that may be required for access in an emergency.
- (i) "Owner" means any person, who alone, or jointly or severally with others, shall have the legal or equitable title to a property, and shall include executors, administrators, trustee or guardians of the estate of the owner, and any purchaser or assignee under a certificate of sale pursuant to a mortgage foreclosure as evidenced by the signature of the judge upon the confirmation of sale, whether or not the deed has been filed with the Auglaize County Recorder's Office. The term "owner" shall include partnerships, corporations, and other unincorporated associations. Any individual owner, regardless of whether he or she shares ownership responsibility with any other person, any general partner or a partnership, and any officer of a corporation or unincorporated association, shall have direct and personal responsibility and liability for compliance with the provisions of this Chapter.
- (j) "Person" means an individual, partnership, association, syndicate, company, firm, trust, corporation, government corporation, department, bureau, agency, or any entity recognized by law.
- (k) "Person in Control" means the owner of the property; a mortgagee or vendee in possession; a receiver; an executor; a trustee; and any person, public or private entity, lessee or holder of a lesser estate in the property, and/or its duly authorized agent(s), with the authority to bring a building or property into compliance with the provisions of this Chapter, including but not limited to any mortgagee that has filed an action in foreclosure on the particular property at issue, based on breach or default of a mortgage agreement, until title to the property is transferred to a third party.
- (l) "Police Chief" means the Police Chief of the Minster Police Department or his or her designee.
- (m) "Police Department" means the Minster Police Department.
- (n) "Property" means not only the vacant residential, commercial or industrial building and any other structures of any kind or nature located on the lot, but also the entire parcel of land surrounding the vacant commercial or industrial building, including, but not limited to, fences, walkways, walls and appurtenances.

- (o) "Vacant Building" in this chapter means both a Commercial or Industrial Building and Residential Building which has been designated a Vacant Building by the Village Administrator pursuant to Section 153.03.

153.03

DESIGNATION AS A VACANT BUILDING

- (a) Upon information supplied by the Fire Chief, Police Chief, or the Code Enforcement Officer, or other information received from Village officials, the Village Administrator may designate a Commercial or Industrial Building as a Vacant Building provided that such building has three (3) of the conditions and indicators of evidence of vacancy as set forth in Section 153.02 (d), one of which must satisfy Section 153.02 (d) (1).
- (b) Upon information supplied by the Fire Chief, Police Chief, or the Code Enforcement Office, or other information received from Village Officials, the Village Administrator may designate a Residential Building as a Vacant Building provided that such building has five (5) of the indications or conditions or evidence of vacancy as set forth in Section 153.02 (d) (2).
- (c) Once a building has been designated as a Vacant Building as set forth above, the Village Administrator shall give notice of such designation in a manner as set forth in Section 153.10 below.

153.04

OBLIGATIONS OF OWNERS AND PERSONS IN CONTROL

- (a) Upon designation by the Village Administrator, no owner or person in control of a Vacant Building shall fail to do any of the following:
 - (1) Register the building with the Code Enforcement Officer in accordance with the requirements of this Chapter as provided in Section 153.05.
 - (2) Designate an authorized agent if the owner or person in control of the Vacant Building does not reside within Auglaize County, Ohio.
 - (3) Submit a Vacant Building Plan which shall be approved by the Code Enforcement Officer in accordance with Section 153.07 of this Chapter.
 - (4) At all times maintain the property in accordance with the Vacant Building Maintenance Standards set forth in Section 153.09 of this Chapter.
 - (5) In the case of a Vacant Building which is a Commercial or Industrial Building, the owner shall acquire or otherwise maintain general liability insurance covering such building in an amount of not less than one million dollars (\$1,000,000.00). The insurance policy shall be provided

by written notice to the Code Enforcement Officer within thirty (30) days of any lapse, cancellation, or change in coverage.

- (6) In the case of a Residential Building, the owner must acquire or maintain general liability insurance covering such building in an amount of not less than two hundred fifty thousand dollars (\$250,000.00). The insurance policy shall provide for written notice to the Code Enforcement Officer within thirty (30) days of any lapse, cancellation, or change in coverage.

153.05

REGISTRATION

- (a) All Vacant Buildings located within the Village that have been designated by the Village Administrator as a vacant building shall be registered by the owner or person in control thereof with the Code Enforcement Officer within thirty (30) days of such designation. Registration must be renewed on an annual basis as of the date of the initial designation.
- (b) Registration shall be made on forms provided by the Code Enforcement Officer and verified by the owner or person in control of the vacant building and shall contain all of the following:
 - (1) The name, address and telephone number of the owner or person in control;
 - (2) The name, address, and telephone number of the authorized agent, if required;
 - (3) The name, addresses, and telephone numbers of all known lien holders and all other parties with any legal interest in the vacant commercial or industrial building and property;
 - (4) If the Vacant Building is for sale, the name, address, and telephone number of the company and the realtor or agent responsible for marketing the property;
 - (5) The address of the Vacant Building and the permanent parcel tax identification number of the land on which the vacant commercial or industrial building is located;
 - (6) The reason for the vacancy and the estimated length of time the building is expected to remain vacant;
 - (7) A certificate of general liability insurance in the amount required by section 153.04; and
 - (8) If the Vacant Building is a Commercial or Industrial Vacant Building, a Vacant Building Plan in accordance with Section 153.08.

- (c) No person shall furnish false information to the Code Enforcement Officer in the registration form.
- (d) Registration shall be valid for one (1) year from the same of the initial designation.
- (e) No person, including but not limited to, an owner, person in control, purchaser, real estate agent, or realtor, shall participate in a transfer of title to, or disburse proceeds from a transfer of title to a Vacant Building without complying with a transfer of the Vacant Building registration to the person taking title. Subsequent to the closing, there shall be no proration of the annual registration or refund thereof. The registration period shall commence for the new owner as of the time of the new owner takes title unless the building is no longer deemed a Vacant Building. A new fee and registration form shall be required at that time.
- (f) No owner or person in control of a Vacant Building shall fail to notify the Code Enforcement Officer and file an amended registration form within seven (7) days of any change in the registration information required in this section.

153..06

REGISTRATION FEES.

- (a) The annual registration fee for a Residential Vacant Building shall be Five Hundred Dollars (\$500.00). The annual registration fee for a Vacant Residential Building shall be based on the duration of time the building has been vacant regardless of a change in ownership. The owner of a vacant Residential Building shall pay an annual registration fee of Five Hundred Dollars (\$500.00) for the first year the building remains vacant. For every consecutive year that the building remains vacant, the annual registration fee shall be assessed at double the previous year's registration fee amount for a maximum annual registration fee equaling the five (5) year registration fee of eight thousand dollars (\$8,000.00) which shall be the registration fee for the fifth and all consecutive, subsequent years of vacancy.
- (b) The annual registration fee for a Vacant Commercial or Industrial Building shall be based on the duration of time the building has been vacant regardless of a change in ownership. The owner of a vacant Commercial or Industrial Building shall pay an annual registration fee of Five Hundred Dollars (\$500.00) for the first year the building remains vacant. For every consecutive year that the building remains vacant, the annual registration fee shall be assessed at double the previous year's registration fee amount for a maximum annual registration fee equaling the five (5) year registration fee of eight thousand dollars (\$8,000.00) which shall be the registration fee for the fifth and all consecutive, subsequent years of vacancy.
- (c) The registration fee shall be paid in full prior to the issuance of any building permits. The Code Enforcement Officer shall refund the vacant Commercial or Industrial Building registration fee paid if the subject building is brought into

compliance with standards of the Ohio Building Code and re-occupied within one year of payment of the annual registration fee. The refund shall be for the amount of the registration fee paid during the year in which the building was approved for re-occupancy. Registration fees paid in previous years shall not be refunded.

- (d) If a registration form is filed late, an additional late fee shall be paid in addition to the annual registration fee and shall be equal to the annual registration fee or one thousand dollars (\$1,000.00), whichever is less.
- (e) All delinquent registration fees shall be paid by the owner prior to any transfer of an ownership interest in the Vacant Commercial or Industrial Building.
- (f) If an owner or person in control of a Vacant Commercial or Industrial Building or a purchaser fails, neglects, or refuses to pay a registration fee within the time ordered pursuant to this section, then the Code Enforcement Officer shall so notify the Village's Fiscal Officer. The Village's Fiscal Officer shall certify the registration fee to the County Auditor. In addition to the registration fee, an interest rate equal to the current rate of interest charged by the Village on special assessments shall be imposed by the Village for the life of the registration fee, added to the registration fee and collected as provided in this section. The Village's Fiscal Officer shall then certify the amount of the registration fee, including interest, to the County Auditor. The County Auditor shall enter the amount on the tax duplicate of the County as a special assessment against the person's real estate that is subject to the registration fee.

153.07 INSPECTION

- (a) If the Code Enforcement Officer deems it necessary, at the time of registration, the owner or person in control shall arrange for an inspection of the property by the Code Enforcement Officer in the presence of the owner, person in control, or authorized agent of the owner having responsibility for security and maintenance of the property for the purpose of determining the structural integrity of the building, that it will be safe for entry by fire fighters and police officers in times of emergency, and that it complies with the requirements of this Chapter.
- (b) If the owner or person in control fails or refuses to consent to and arrange for an inspection, the Code Enforcement Officer shall obtain a search warrant from a court of competent jurisdiction to authorize inspection of the property.

153.08 VACANT BUILDING PLAN – COMMEREICAL OR INDUSTRIAL VACANT BUILDINGS

- (a) The owner or person in control of a Vacant Commercial or Industrial Building shall submit a Vacant Building Plan that shall be approved by the Code Enforcement Officer. The Vacant Building Plan shall be selected from and include the minimum requirements from one (1) of the three (3) following categories:
- (1) Demolition. If the Vacant Commercial or Industrial Building is to be demolished, the Vacant Building Plan shall include a proposed time frame for demolition which shall include a commencement date within thirty (30) days of approval of the proposed demolition time frame and shall not exceed six (6) months in duration.
 - (2) Secured Structure. If the Vacant Commercial or Industrial Building is to remain vacant, the Vacant Building plan shall be submitted within thirty (30) days of the designation of a Vacant Building and completed within sixty (60) days of said submission or a time as extended by the Code Enforcement Officer, and shall contain the following:
 - A. A plan for fire alarm and fire protection as required by the Fire Chief.
 - B. A plan of action to remedy any public nuisance existing in the building or on the property.
 - C. A lighting plan for the exterior of the building and property, walkways adjacent thereto, parking or loading areas and night-time illumination of areas and walkways of the building and property which may be vulnerable to vandalism and vagrancy as determined by the Code Enforcement Officer.
 - D. A regular maintenance plan for all exterior lighting and illumination fixtures.
 - E. A plan for the maintenance of all structural openings, such as windows, doors, areaways and other openings to avoid the necessity of boarding up. Windows, doors, areaways, and other openings that are located on the first floor and facing the street shall not be papered, soaped, blacked out, or boarded up, and to avoid the appearance of vacancy, a form of display shall be set up which shall be approved by the Code Enforcement Officer or designee.
 - F. A plan of action to maintain the Vacant Commercial or Industrial Building and property in compliance with the Vacant Building Maintenance Standards set forth in Section 153.08 of this Chapter and applicable State Building Codes.

- (3) **Rehabilitation.** If the Vacant Commercial or Industrial Building is to be returned to lawful occupancy or use, the Vacant Building Plan shall include a rehabilitation time frame for the building and property. The rehabilitation time frame shall not exceed twelve (12) months. The Code Enforcement Officer may grant an extension of time upon receipt of a written statement from the owner detailing the reasons for the extension. All applicable laws shall be compiled with and all required permits shall be obtained. The building shall be kept secured and in compliance with the Vacant Building Maintenance Standards as provided in Section 153.09 of this Chapter at all times during rehabilitation.

153.09 VACANT BUILDING MAINTENANCE STANDARDS

All Vacant Buildings and property within the Village shall be maintained in accordance with the following Vacant Building Maintenance Standards:

- (a) Exterior openings, except those prohibited by Section 153.08 (a)(2)(E) which cannot be secured by locking an existing door or window shall be boarded, secured, and protected from intrusion by birds, vermin, and trespassers in accordance with the United States Fire Administration's National Arson Prevention Initiative Board Up Procedures, hereby incorporated by reference as if fully set forth herein. A copy of the United States Fire Administration's National Arson Prevention Initiative Board Up Procedures shall be kept on file with the Code Enforcement Officer.
- (b) A Vacant Building shall be protected from further deterioration by not allowing the Evidence of Vacancy to increase.
- (c) A Vacant Building and the property on which it is located shall be kept clean, safe, sanitary, and free from public nuisance in accordance with Chapter 96 of the Codified Ordinances of the Village of Minster.
- (d) A Vacant Building shall display a hazardous identification placard that is readily visible from normal access points of the building in accordance with the International Association of Arson Investigators (IAAI) Vacant/Abandoned Building Marking System.
- (e) A key box shall be installed on each Vacant Building in the Village in case immediate access to the interior of the building by fire department personnel is necessary for life-saving or firefighting purposes. Each key box shall be of a type that is approved by the Fire Chief. The key box shall be installed in accordance with manufacturer's recommendations and shall be installed in accordance with manufacturer's recommendations and shall be installed in a location approved by the Fire Chief. The cost of purchase and installation of each key box shall be paid by the owner. Each key box shall contain keys to gain access to all areas of the building including the

roof and basement. The person in control of the building shall immediately notify the Fire Chief and provide the new key when a lock is changed or rekeyed. The key to such lock shall be secured in the key box.

153.10 NOTICE OF VIOLATION.

- (a) Content. Whenever, the Code Enforcement Officer determines that there is a violation of the provisions of this Chapter, he shall give notice of such violation to the person or persons responsible therefore and order compliance, as herein provided. Such notice and order shall:
 - (1) Be in writing;
 - (2) Include a description of the real estate sufficient for identification.
 - (3) Include a statement of the violation or violations, refer to the sections and divisions violated and order remedial action which will affect compliance with the provisions of this Chapter;
 - (4) Include a correction order allowing a reasonable time to bring the property into compliance with the provisions of this Chapter.
 - (5) State the right of the violator to file an appeal of the notice and order in the manner as provided in Section 153.12 of this Chapter;
 - (6) Include a statement that any action taken by the Village on such property shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.
- (b) Service. A notice of violation shall be deemed to be properly served if one (1) or more of the following methods are used:
 - (1) By personal delivery to the person in control or the authorized agent of said person; or
 - (2) By certified mail, return receipt requested, to the person in control or designated authorized agent at the last known address of such person. If the certified mail is returned unclaimed, then service shall be sent by ordinary mail and the mailing shall be evidenced by a certificate of mailing. If the certified mail is returned undeliverable, a copy shall be posted in a conspicuous place in or on the property found in violation.

153.11 EFFECTING COMPLIANCE.

Upon failure of the owner or person in control of the property in violation to comply with the notice within the period of time stipulated, the Code Enforcement Officer shall give notice to the Village Administrator if the building or structure is open and unsecure,

to proceed to correct any deficiencies with Village forces. Upon the completion of such labor, the Village Administrator shall determine all costs associated thereof, including registration fees, with labor charges incurred at one hundred and fifty dollars (\$150.00) per hour, provided, however, there shall be a minimum fee of not less than one hundred dollars (\$100.00). In the event the Village is required to employ outside services for the abatement work, the fee shall be the actual costs of the contract plus fifteen percent (15%) for administration charges. The total labor costs and registration fee shall be forwarded by the Village Administrator to the Fiscal Officer who shall make a return in writing to the Auglaize County Auditor of such total charge which shall be entered upon the tax duplicate of the County and be allocated onto the taxes in accordance with Ohio Revised Code 731.54. Further, any delinquent fees associated with this Chapter may also be assessed to the Auglaize County Auditor in accordance with Ohio Revised Code 731.54.

153.12 APPEALS

Upon designation of a building as a Vacant Building by the Village Administrator, the owner may appeal such designation in the same manner and in the same time limit as an appeal under Chapter 154 of the Codified Ordinances where there has been the designation of a structure as a Dangerous Building.

153.13 NOTICE

Notice shall be in the same manner as provided by the filing of a complaint under the Rules of Civil Procedure of the State of Ohio with initial notice by certified mail, return receipt requested, upon the holder of the current title as recognized by the Auditor of Auglaize County and the tax mailing address accompanying said designation.

153.14 INTERPRETATION OF CHAPTER

This Chapter shall not, in any manner, abrogate any of the other provisions of the Codified Ordinances of the Village of Minster pertaining to the abatement of public nuisances or unsafe buildings.

153.15 PENALTY

Whoever violates any of the provisions of this Chapter shall be guilty of a misdemeanor of the first degree. A separate offense shall be deemed committed each day during or on which a violation occurs or continues.

CHAPTER 154

DANGEROUS BUILDINGS

154.01	Dangerous Buildings Defined.
154.02	Declaration of Nuisance.
154.03	Responsibility of Owners, Occupants and Custodians.
154.04	Order to Repair or Raze.
154.05	Contents and Service of Orders.
154.06	Appeal of Order.
154.07	Noncompliance with Order; Remedy of Village.
154.08	Powers of Zoning Board of Appeals.
154.09	Appeals from Zoning Board of Appeals.

DANGEROUS BUILDINGS DEFINED.

The term "dangerous buildings", as used in this chapter, is hereby defined to mean and include:

- (a) Any building, shed, fence or other man-made structure which is dangerous to the public health because of its condition and which may cause or aid in the spread of a disease or injury to the health of the occupants of such structure or neighboring structures;
- (b) Any building, shed, fence or other man-made structure which, because of faulty construction, age, lack of proper repair or other cause, is especially liable to fire and constitutes or creates a fire hazard;
- (c) Any building, shed, fence or other man-made structure which, because of faulty construction, age, lack of proper repair or other cause, constitutes or creates a safety hazard;
- (d) Any building, shed, fence or other man-made structure whose interior walls or other vertical structural members list, lean or buckle to an extent that a plumb line passing through the center of gravity falls outside the middle third of its base;
- (e) Any building, shed, fence or other man-made structure which has been damaged by fire, wind or other cause as to be dangerous to the life, safety, morals or general health and welfare of the residents of the Village;
defaced *→ willful action or other cause*
- (f) Any building, shed, fence or other man-made structure which, by reason of faulty construction or any other cause, is liable to cause injury or damage by collapsing or by the collapse or fall of any part of such structure;
- (g) Any building, shed, fence or other man-made structure which, because of its condition or because of lack of doors or windows, is available to and frequented by malefactors or disorderly persons who are not lawful occupants for such structure;
- (h) Any building, shed, fence or other man-made structure which, because of faulty construction, age, lack of proper repair or other cause, fails to have a working fixed heating system that is adequate for the size or needs of the structure;
- (i) Any building, shed, fence or other man-made structure which, because of faulty construction, age, lack of proper repair or other cause, fails to have functioning plumbing which is tied into a sanitary sewer system, one that remains free of

blockage, and one that properly drains into the Village's sanitary sewer and is adequate for the size or needs of the structure.

154.02 DECLARATION OF NUISANCE.

All dangerous buildings, as defined in Section 154.01, are hereby declared to be a public nuisance.

154.03 RESPONSIBILITY OF OWNERS, OCCUPANTS AND CUSTODIANS.

No person shall maintain or permit the existence of any dangerous building in the Village. No owners, occupants or person in custody of any dangerous buildings shall permit the same to remain in a dangerous condition or occupy such building or permit to be occupied which is or remains in dangerous condition.

154.04 ORDERS TO REPAIR OR RAZE.

Whenever the Village Administrator or his designated representative is of the opinion that any building or structure in the Village is a dangerous building, such official shall thereupon cause a written order to be served upon the owner thereof, and upon the holder of any encumbrance of record, to repair and make safe such building or to raze and remove the building, at the owner's option. Any repairs shall be made in accordance with the requirements of any applicable law of the State or ordinance of the Village.

154.05 CONTENTS AND SERVICE OF ORDERS.

Any order for the repair or razing of the structure as herein set forth shall specify a time period within which the owner shall comply therewith, which time period shall not be less than thirty (30) days, nor more than ninety (90) days and shall specify the needed repairs. Such order shall be served upon the owner of record and upon the holder of any encumbrance of record upon such real estate in the manner provided for service of a summons by a court of record. If the owner or holder of an encumbrance of record cannot be found, the order may be served by posting it on the main entrance of a building and by publishing it once a week for three successive weeks in a newspaper authorized to provide service by publication.

154.06 APPEAL OF ORDER.

Any interested person may appeal an order to repair or raze to the Zoning Board of Appeals.

154.07 NONCOMPLIANCE WITH ORDER; REMEDY OF VILLAGE.

Whenever the owner of a property fails to comply with a repair or demolition order within the time prescribed, the Village may cause the structure or part thereof to be repaired or razed and removed, either through an available public agency or by contract or arrangement with private persons, and the total cost of such repair or razing and

removal shall be charged against the real estate upon which the structure is located, in accordance with Ohio Revised Code 715.26, and shall be a lien upon such real estate.

154.08

POWERS OF ZONING BOARD OF APPEALS

In addition to other powers granted to the Zoning Board of Appeals, the Zoning Board of Appeals may determine any requirement for the strength or stability of an existing building or structure, or for the safety or health of the occupants thereof, not specifically covered by Chapter 154 or not readily interpretable from the provisions of said chapter.

154.09

APPEALS FROM ZONING BOARD OF APPEALS.

Any person aggrieved by a decision of the Zoning Board of Appeals may appeal to the appropriate court in accordance with law.

TO: Mayor, Council Members, and Others
FROM: Donald W. Harrod, Administrator
RE: Administrator's Report

+++++

- 1) The Village hosted a meeting on the 17th with the seven establishments that will be a part of the MORA. We went over the rules and regulations regarding the MORA, discussed the purchase of the designated cups and answered any questions that the group had.
- 2) Crews from Heyne Construction continue to work on the Paris Street Shelter House Project. Heyne's have cleaned the masonry, installed trusses and roofing materials and continued to work on the plumbing and electric rough-ins. The splash pad contractor has ordered the debris trap and reservoir and that is expected to be delivered the week of April 7th with work on the splash pad starting the week of the 14th.
- 3) Work on the new well field generator building at the Four Seasons Park is underway. Village crews have pulled in the wire and they are ready to pour the floor of the building.
- 4) The Parks Department have installed the wind screens at the Pickleball Courts and are working on the windscreens around the diamonds. Village crews have found lights out that need replaced on the diamonds and the electric department will rent a lift to replace them. Ryan and Adam continue to prepare the fields for play as girls high school softball has already started practicing.
- 5) On Thursday, March 6th we opened bids for the new transformer at the southeast substation. We received a total of six bids during the bid opening. The bids were given to Encompass Engineering for their review and recommendation which we hope to have to council at an upcoming meeting.
- 6) On Monday, March 3rd, ODOT hosted a pre-construction meeting for the State Route 66 Crosswalk project. Both Scott Langenkamp and I attended the meeting. It looks like the contractor will start the project sometime in mid-April once the asphalt plants open for the year. The Contractor has forty-five days to complete the project.
- 7) The Public Work's Department has moved the signage at Seventh and Paris Street a little further east to let motorist know the speed limit and that there is a curve ahead. We have been in talks with AES about moving a pole in the area. According to AES, in order to move the one pole at the curve, they would need to install four poles in various places at the intersection. We also inquired with AES about our electric department taking over the customers who live on Corporation Line Road. If we were to do that, the pole could be eliminated.
- 8) The Public Works Department has been out repairing about eight hydrants that were identified as needing repairs the last time the village conducted hydrant flushing. Crews will also be going throughout the village over the next couple of weeks and trimming back brush that encroaches into the alley rights-of-way.
- 9) All of the electric trucks were recently dielectrically tested. All trucks passed the test; however, it was identified that the digger truck had a hydraulic leak in the extension arm cylinder. In order to repair the leak, the fiberglass would need to be removed from the boom and the cylinder repaired. This work would need to be done at Utility Equipment facility in Circleville.
- 10) The installation of the sprinkler system is underway in the Oktoberfest Par. Village crews recently installed a vault to house the backflow preventor and the water meter. Flow Masters Irrigation has begun to install the lines and the sprinkler heads in the park.

- 11) With the warmer weather the village electric department will begin removing the lights in the trees along Fourth Street before the trees start to bud.
- 12) The VFW has installed a flag retirement box in front of the village offices near the front door. Residents who have a old flag that needs to be disposed of can drop off the flag in the box and the VFW will properly dispose of it.

MAY 2017

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<u>Vendor</u>	<u>Check</u>	<u>Amount</u>
Enamel Pins Inc	173187	\$ 341. ⁰⁰
Brinkman Service Center VOID	173188 VOID	VOID
OAMCCC	173189	\$ 125. ⁰⁰
OML (Ohio Municipal League) Yearly dues	173190	250
Minster Service Club	173191	\$ 25. ⁰⁰
OACP (Ohio Association of Chiefs of Police)	173192	\$ 839
Shelby County Treasurer	173193	2296
A.M.C.C.O. (Judges Court Clerks yearly membership)	173194	100. ⁰⁰
American Conservation & Billing Solutions	173195	\$ 20,806.80 *
Highland County office of Homeland Security & Emergency Management	173196	\$ 2,436.80
Ohio Peace Officer Training	173197	\$ 400
Treasurer of State of Ohio Auditor of State	173198	\$ 401.80
Laramie Watershed Association	173199	\$ 10. ⁰⁰
Harris Computer Systems	173200	32,277.09 *
B3 Cleaning (William Broster)	173201	\$ 2040. ⁰⁰
APA, Inc	173203	\$ 3986. ⁰⁰ *
Crown Equipment Corp.	173204	744.38
Grand Lake Health Systems STOMH	173205	1895. ⁰⁰ / page 1 = \$ 46700.83

<u>Vendor</u>	<u>Check #</u>	<u>Amount</u> (2)
Alloway	173206	400. ⁰⁰
Antler Historical Society	173207	500. ⁰⁰
Bloom	~~173208~~ 173208	123.95
Beargrid	173209	5967. ⁰⁰ * (Fire dept)
Bergeson	173210	437. ⁰⁰
Birney Bowes Inc	173211	82.99
Birney Bowes Global Financial Services LLC	173212	1961.01
Calison Energy Antler Solar LLC	173213	27,950.83 *
Calison Energy Antler Solar 3, LLC	173214	5,829.74 *
Law Enforcement Foundation STED program for Bryan	173215	2150
Jasco, Inc	173216	\$ 775
ri-State Fertilizer Equipment	173217	\$ 113.20
Albion Peace Officer Training Academy	173218	650. ⁰⁰
Ugla County Treasurer	173219	8703.49 *
Om + Jerry's Inc	173220	436. ⁰⁰
ox Supply	173221	1067.28
Herwin Williams	173222	787.85
Midnet Media	173223	435. ⁰⁰
Our - U Office	173224	954.80
Dinner's Computer	173225	19,624.13 * includes PI server
Environmental Resource Associates	173226	352.24
James + Such	173227	611.39 / 2 = \$79,912.90

<u>Vendor</u>	<u>Check #</u>	<u>Amount</u>
Gary Meyer	173228	626.25
Joe Bomhorst	173229	29.96
Ilan Winner	173230	755.09
Nathaniel Dawson	173231	112. ⁰⁰
Idam Kruvskop (B-ball School)	173232	325
Brady Adams (B-ball School)	173233	130
Bryan Kuesters (B-ball School)	173234	65
Brady Adams	173235	355.40
Justin Thobe	173236	254.80
Jacob Weeber	173237	363.21
Bryan Schoentem	173238	761.09
Idam Olberding	173239	100. ⁰⁰
Mc Morris	173240	12.49
Sean Gray	173241	138.02
Don Harrod	173242	539.43
Ken Bonvillian	173243	702.25
Bergan Mueller	173244	107.20
Dawson Oldiges	173245	822.07
Winkman Service Center	173246	12,089.43

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Minster Police Department

Council Report: 03/18/2025

CFS From - To: 02/27/25—03/13/25 (Thursday to Thursday)

Reactive CFS:

Notable:

Follow up on aggravated manslaughter/sexual assault investigations are ongoing.

See attached CMI report

Proactive CFS:

Notable: None for period

See attached CMI report

Community Engagement:

- Officers have been patrolling the school zone and conducting walk-throughs at Minster Schools.
- Officers have been conducting escorts for various events. (sports teams and funeral escorts)
- MPD is planning to hold an Open House on April 5th, 2025 from 1PM to 4PM.
- Chief Morris has been reviewing and cultivating historical pictures/info for display and a pamphlet for the open house.
- Ptl. Bonvillian is scheduled to give a Seatbelt Safety presentation for 4th Grade Safety Day.
- Chief Morris attended Service Club Meetings, Chief's Meetings, and a Task Force Meeting.

Department News:

- MPD has been organizing and decorating areas of the new building as construction wraps up.
- Chief Morris registered for the 2025 Chief's Annual Conference held by OACP at the end of April.
- Chief Morris and Sgt. Koesters are attended a Domestic Violence Collaboration at St. Rita's as part of their annual CPT requirements.
- Ptl. Vanover is registered for ARIDE (see above) at Wapak PD in April. After this, all officers with MPD will be trained in ARIDE.
- Ptl. Vanover and Ptl. Adams completed a Modern Report Writing Course.
- Chief Morris and Ptl. Bonvillian attended an FTO/recruitment webinar.
- Sgt. Koesters is scheduled to attend STEP in the coming months. This is a first line supervision class which will give Sgt. Koesters more insight on how to supervise patrol officers.
- Ptl. Bonvillian is registered for Shotgun and Patrol Rifle Instructors courses. This will complete the three firearms courses he needed to qualify and train officers in house.
- Ptl. Krouskop is scheduled for Baton and OC Spray Instructor training over the next few months.
- Ptl. Krouskop has registered for a free Traffic Interdiction class in Sidney hosted by the Highway Patrol.
- Ptl. Bonvillian is working on a candidate's background to hire for the 8th Full-Time position.
- Rachel Ranly worked with IT and CMI to complete a data transfer to our new server effectively removing MPD from the sheriff's office network report system.

Topics for Discussion: N/A



MINSTER POLICE DEPARTMENT

Call Activity For Department - Summary

For Reporting Period: 02/27/2025 until 03/13/2025

Nature Code	Nature Description	Total
0	INFORMATION ONLY	1
03T	TELEPHONE HARASSMENT	2
09C	COMPLAINT - CIVIL	1
09T	COMPLAINT (TRAFFIC)	4
10	ASSIST OTHER UNIT	1
10A	ASSIST AUG CO SO UNIT	1
10S	ASSIST SHELBY CO SO UNIT	1
12B	ALARM DROP	7
13F	ESCORT FUNERAL	2
13SC		1
13V	UNLOCK VEHICLES	4
18A	ANIMAL COMPLAINT	1
20A	DOMESTIC VIOLENCE	1
28	FIRE	1
28B	FIRE ALARM	1
29	SQUAD RUN	6
35X	EXTRA PATROL	4
36	THEFT/LARCENY	1
38	MISSING PERSON	1
53A	FOOT PATROL	9
57	TRAFFIC STOP	18
60	SUSPICIOUS PERSON	2
60A	SUSPICIOUS VEHICLE	1
62	TRAFFIC DETAIL	1
7		1
74	OPEN DOOR	1
77A	FRAUD - ATTEMPTED	1
85	WELFARE CHECK	1
87S	SCHOOL WALK THRU	17
88	PUBLIC SERVICE CALL	3
911	911 HANGUP CALLS	2
94	LOST AND FOUND	1
UTY	REQUEST FOR VILLAGE UTILI	1

Grand Total: 100

DECEMBER 2024 FUND BALANCE													
	Beg	Dec Receipts	Dec Expenses	Ending Balance	Vouchers Payable	Uncommitted	Taxes	Other	Total 2025 Revenue	Total Expenses 2025 Proposed	Difference		
Fund 101	\$ 3,520,876.16	\$ 573,240.48	\$ 339,314.23	\$ 3,754,802.41	\$ 26,813.67	\$ 3,727,988.74	\$ 315,173.00	\$ 6,397,420.00	\$ 10,440,581.74	\$ 6,945,255.21	\$ 3,495,326.53		
Fund 201	\$ 309,211.75	\$ 33,669.80	\$ 46,697.62	\$ 296,183.93	\$ 7,131.76	\$ 289,052.17	\$ 1,061,800.00	\$ 1,061,800.00	\$ 1,350,852.17	\$ 1,051,443.00	\$ 299,409.17		
Fund 202	\$ 106,602.59	\$ 1,867.44	\$ -	\$ 108,470.03	\$ -	\$ 108,470.03	\$ -	\$ 26,200.00	\$ 134,670.03	\$ 50,000.00	\$ 84,670.03		
Fund 203	\$ 25,490.57	\$ 712.50	\$ -	\$ 26,203.07	\$ -	\$ 26,203.07	\$ -	\$ 36,709.00	\$ 62,912.07	\$ 50,000.00	\$ 12,912.07		
Fund 204	\$ -	\$ 220.00	\$ -	\$ 220.00	\$ -	\$ 220.00	\$ -	\$ -	\$ 220.00	\$ 114,500.00	\$ 876,715.47		
Fund 205	\$ 688,178.47	\$ -	\$ 24,125.00	\$ 664,053.47	\$ -	\$ 664,053.47	\$ 327,162.00	\$ -	\$ 991,215.47	\$ -	\$ -		
Fund 211	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Fund 213	\$ 5,951.50	\$ 3.00	\$ -	\$ 5,954.50	\$ -	\$ -	\$ -	\$ -	\$ 6,154.50	\$ -	\$ 6,154.50		
Fund 214	\$ 6,203.18	\$ -	\$ -	\$ 6,203.18	\$ -	\$ 6,203.18	\$ -	\$ 200.00	\$ 6,203.18	\$ -	\$ 6,203.18		
Fund 215	\$ 708.00	\$ -	\$ -	\$ 708.00	\$ -	\$ 708.00	\$ -	\$ -	\$ 708.00	\$ 708.00	\$ -		
Fund 216	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Fund 217	\$ -	\$ 2,363.26	\$ -	\$ 2,363.26	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Fund 218	\$ 11,816.82	\$ 20.00	\$ -	\$ 11,836.82	\$ -	\$ 11,836.82	\$ -	\$ 400.00	\$ 12,236.82	\$ 2,000.00	\$ 10,236.82		
Fund 219	\$ 312,973.86	\$ -	\$ -	\$ 312,973.86	\$ -	\$ 312,973.86	\$ -	\$ -	\$ 312,973.86	\$ 312,973.86	\$ -		
Fund 220	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Fund 221	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Fund 302	\$ 8,571.66	\$ -	\$ -	\$ 8,571.66	\$ -	\$ 8,571.66	\$ -	\$ 35,000.00	\$ 35,000.00	\$ 25,998.10	\$ 9,001.90		
Fund 401	\$ 1,004,829.53	\$ 182,459.24	\$ 60,874.93	\$ 1,126,413.84	\$ -	\$ 1,126,413.84	\$ -	\$ 66,800.00	\$ 75,371.66	\$ 65,786.00	\$ 9,585.66		
Fund 402	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,889,808.12	\$ 4,016,221.96	\$ 3,265,316.92	\$ 750,905.04		
Fund 404	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Fund 403	\$ 369,448.17	\$ -	\$ -	\$ 369,448.17	\$ -	\$ 369,448.17	\$ -	\$ -	\$ -	\$ -	\$ -		
Fund 407	\$ 86,846.19	\$ -	\$ -	\$ 86,846.19	\$ -	\$ 86,846.19	\$ -	\$ 488,026.43	\$ 857,474.60	\$ 766,200.00	\$ 91,274.60		
Fund 408	\$ 238,294.91	\$ -	\$ -	\$ 238,294.91	\$ -	\$ 238,294.91	\$ -	\$ -	\$ 86,846.19	\$ -	\$ 86,846.19		
Fund 410	\$ 794,099.93	\$ -	\$ -	\$ 794,099.93	\$ -	\$ 794,099.93	\$ -	\$ -	\$ 238,294.91	\$ 238,294.91	\$ -		
Fund 414	\$ 171,172.44	\$ -	\$ -	\$ 171,172.44	\$ -	\$ 171,172.44	\$ -	\$ 379,944.49	\$ 1,174,044.42	\$ 793,000.00	\$ 381,044.42		
Fund 501	\$ 391,931.75	\$ 87,965.77	\$ 30,953.02	\$ 448,944.50	\$ 2,750.21	\$ 446,194.29	\$ -	\$ 25,000.00	\$ 196,172.44	\$ 60,000.00	\$ 136,172.44		
Fund 502	\$ 938,825.07	\$ 145,838.87	\$ 39,618.51	\$ 1,045,045.43	\$ 7,729.85	\$ 1,037,315.58	\$ -	\$ 953,500.00	\$ 1,399,694.29	\$ 1,057,096.11	\$ 342,598.18		
Fund 503	\$ 6,126,975.66	\$ 1,056,257.54	\$ 289,481.08	\$ 6,893,752.12	\$ 13,313.61	\$ 6,880,438.51	\$ -	\$ 1,716,500.00	\$ 2,753,815.58	\$ 1,732,324.87	\$ 1,021,490.71		
Fund 505	\$ 30,125.22	\$ -	\$ 1,374.54	\$ 28,750.68	\$ -	\$ 28,750.68	\$ -	\$ 162,650.00	\$ 20,716,938.51	\$ 16,382,747.39	\$ 4,334,191.12		
Fund 506	\$ 773,565.68	\$ -	\$ -	\$ 773,565.68	\$ -	\$ 773,565.68	\$ -	\$ 400,000.00	\$ 1,173,565.68	\$ 179,689.45	\$ 11,711.23		
Fund 507	\$ 2,294,376.87	\$ -	\$ -	\$ 2,294,376.87	\$ -	\$ 2,294,376.87	\$ -	\$ 500,000.00	\$ 2,794,376.87	\$ 850,000.00	\$ 1,944,376.87		
Fund 508	\$ 42,500.00	\$ 1,200.00	\$ 800.00	\$ 42,900.00	\$ -	\$ 42,900.00	\$ -	\$ 12,000.00	\$ 54,900.00	\$ 12,000.00	\$ 42,900.00		
Fund 509	\$ 75,582.07	\$ -	\$ -	\$ 75,582.07	\$ -	\$ 75,582.07	\$ -	\$ 100,000.00	\$ 175,582.07	\$ 256,000.00	\$ 175,582.07		
Fund 510	\$ 7,896.57	\$ 22,067.14	\$ 20,477.78	\$ 9,485.93	\$ -	\$ 9,485.93	\$ -	\$ 252,000.00	\$ 261,485.93	\$ -	\$ 5,485.93		
Fund 512	\$ 0.00	\$ -	\$ -	\$ 0.00	\$ -	\$ 0.00	\$ -	\$ -	\$ 0.00	\$ -	\$ 0.00		
Fund 516	\$ 528,547.93	\$ -	\$ -	\$ 528,547.93	\$ -	\$ 528,547.93	\$ -	\$ -	\$ -	\$ -	\$ -		
Totals	\$ 18,871,602.55	\$ 2,107,885.04	\$ 1,168,183.71	\$ 19,811,303.88	\$ 57,739.10	\$ 19,753,564.78	\$ 642,335.00	\$ 29,540,458.04	\$ 49,936,357.82	\$ 34,947,180.01	\$ 14,989,177.81		