

April 20, 2021
Tuesday- 6:30 p.m.
Village of Minster Council Chambers

House - Paul
TH/CA

- 1) Call to Order
- 2) Approval of April 6, 2021 minutes NC/TW
- 3) Introduction of Visitors:
- 4) Ordinances and Resolutions: 21-04-01 → SUSPENDED - NC/CA
→ PAUSE - TH/CO
- 5) Committee Reports and Discussion Items:

S treets: Nicole, Paul, Craig B randing: Travis, Craig, Curt U tilities: Paul, Tom, Curt E con. Development: Tom, Curt, Paul	F inance/Audit: Tom, Nicole, Travis S afety: Nicole, Craig, Travis P arks: Craig, Paul, Tom P ersonnel: Curt, Travis, Nicole
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- 6) Old Business:
 - a) Discussion and motion to hire Buehler Asphalt Paving Inc. to pave a portion of Hamilton Street.
CANC
- 7) New Business:
 - a) Discussion and motion to employ Jacob Winner as a fire fighter with the Minster Jackson Township Fire Department. TH/TW
 - b) Discussion and motion to approve invoices over \$3,000.00. CA/CO
 - c) Discussion and motion to approve the March 2021 Income Tax Report as submitted by the City of St. Marys. TH/NC
- 8) Administrator's Report
- 9) Invoices: \$ 301,332.13 TH/CO
- 10) Motion to adjourn CO/TW

Finance Committee
Public Committee
Health and Safety Committee

VILLAGE OF MINSTER, OHIO
COUNCIL MEETING MINUTES
Tuesday, April 6, 2021

Council Meeting: Council convened at 6:30 p.m. in Council Chambers with six council members present: Craig Oldiges, Travis Wilges, Paul Enneking, Nicole Clune, Curt Albers and Tom Herkenhoff. Also present were Dennis Kitzmiller (Mayor), Don Harrod (Administrator), Jim Hearn (Village Solicitor), and John Stechschulte (Fiscal Officer).

Attendance: Tom Millhouse (Daily Standard), Corey Maxwell (Community Post), Tony Oldiges, and David Friend (Police Chief).

Mayor Dennis Kitzmiller called the Council Meeting to order with the Pledge of Allegiance.

Approval of Minutes: Albers and Herkenhoff motioned to approve the minutes from the regular meeting of March 16, 2021. Motion passed on six aye votes.

Canal: Tony Oldiges reported a concern about the Canal at First Street. Someone made a stone and rock "dam" under the canal bridge located at First Street. He is concerned it may cause storm water problems. Don will have the rocks removed to allow a free flow of water.

ORDINANCES & RESOLUTIONS:

Small Power Production Rate Schedule: With the evolution of solar power and battery storage, we have been working with John Courtney to develop a way to address behind the meter generation of electric (solar energy). The new rate schedule is called the Small Power Production Rate Schedule. The customer pays the Village's applicable retail rate for all energy delivered to the customer by the Village and the Village pays the customer the Villages avoided costs for all energy delivered by the customer back to the Village. The Village will always recoup our "fixed" cost to run our Electric Department. The billing arrangement would require the customer to install a bi-directional meter to measure the energy both directions. It will also limit the size of the behind the meter generator to 10kW to avoid a customer installing a large amount of generation, more than they could use. There is also a safety factor in that the interconnection between the village system and the customer must be understood during installation and repair of either system. Oldiges and Clune motioned for the 3rd reading to pass and adopt **Ordinance 21-03-01** establishing a small power production rate schedule. Motion passed on six aye votes.

COMMITTEE REPORTS:

Safety Committee: Nicole reported the Minster Area Life Squad had 58 runs in the 1st quarter, with 52 from Minster, 2 from McLean Township, 3 from Jackson Township and 1 mutual aid with Anna. The runs went to (25) Joint Township District Memorial Hospital, (19) Wilson, (2) Mercer, (1) Lima Memorial, and (11) non-transit. Eighteen runs were for the nursing home, Heritage Center for Rehabilitation & Specialty Care.

OLD BUSINESS:

Ohio Street Water Tower Repair: The Ohio Street water tower sprung a leak in the standpipe and Worldwide Industries was able to weld repair a patch over the leak. This is the third leak in the

standpipe and the new water tower is probably three to four years away. Worldwide Industries have given a quote of \$39,400 to sandblast and coat the interior of the standpipe plus welding if the metal is too deteriorated. Nicole questioned the additional cost of welding. Considering the life of the water tower is 3 or 4 years, who determines if the metal is too thin? Don said they do not know the exact condition and will determine the need when they are in the pipe. Clune and Herkenhoff motioned to accept the quote from Worldwide Industries and create a purchase order. Motion passed on six aye votes. The ideal time to complete the repair would be coincide with a Dannon shutdown in June.

New Water Tower: CDM Smith is nearly complete with the design of the new water tower. A decision needs to be made for the location of the tower. Two locations are being considered, the first off Fourth Street behind the pattern shop near our industrial park. The second location is off Seventh Street near our existing compost facility has several benefits:

1. Village owned property
2. Location is away from homes / businesses
3. Plenty of construction staging area
4. Access from Seventh Street
5. If a composite tower, adjacent to existing facilities with storage inside the tower
6. Easy access for a water line to allow the tower to serve both north and south directions

Council agreed the better of the two proposed locations is the Seventh Street site.

NEW BUSINESS:

Sanitary Sewer: The sanitary sewer line between Lincoln and Hanover Streets is in need of repair. This sewer line has given the property owners problems in the past. Last year the section from Second to Third Streets was completed and this year the section from Third to Fifth Streets needs to be completed. Lake County Sewer submitted a quote of \$44,399 to clean, grout and line from Third to Fourth Streets and \$9,215 to seal and grout from Fourth to Fifth Streets. Wilges and Enneking motioned to accept the proposal from Lake County Sewer and create a purchase order. Motion passed on six aye votes.

Bud's Pizza and D2 Liquor Permit: Bud's Pizza applied for a D2 Liquor Permit and one is available from Avon, Oh. The Ohio Division of Liquor Control is asking if the Village would like to request a hearing on the transfer. Chief Friend indicated he has no issues with Bud's Pizza. Oldiges and Albers motioned to not request a hearing concerning the transfer of the permit. Motion passed on six aye votes.

Purchase Pick-up Truck: The Water Department budgeted \$45,000 for a new truck to replace a 2001 model. State Purchasing is offering a 2021 GMC 2500 four-wheel drive truck with a safety visibility package and a snow plow for \$51,207.32. Herkenhoff and Enneking motioned to purchase the truck from Bob Ross Auto Group and state purchasing. Motion passed on six aye votes.

Purchases over \$3,000 Dollars: Council has authorized the Administrator to purchase items up to \$25,000. However, the State Auditor requires Council approval of purchases over \$3,000 and under \$25,000. Oldiges and Clune and motioned to approve the payment of invoices over \$3,000. Motion passed on six aye votes.

Legal Services Invoice: Duncan and Allen are representing the Village in Solar Project lawsuit and have submitted an invoice for \$43,575. Albers and Herkenhoff and motioned to approve the invoice for payment. Motion passed on six aye votes.

ADMINISTRATOR REPORT:

- 1) The electric department is working with both Nidec Minster and E.A. Lawton (Foundry) to get both entities switched over from operating off of the old substation to the new substation. Once both of these entities are transferred over to the new substation, the transformers and switch house at the old substation can be removed. It looks like we will be able to the switching sometime in mid-April.
- 2) Electric department employees will begin the rehangng of the military appreciation banners on State Route 66 prior to the upcoming Memorial Day holiday.
- 3) Ryan Geise and Amy Siegel have been working with coaches to get everyone switched over to the village's new recreation department scheduling program. This new program called RecDesk, will allow all games and practices to be scheduled on line. In addition, the program can be used at the pool to allow season passes to be purchased on line.
- 4) Now that winter has passed, we will be evaluating the condition of various streets in the community to determine which streets could be resurfaced as part of the 2021 minor street resurfacing project. Once we have completed the list, we will meet with the street committee to review it before presenting the program to the full council.
- 5) Once again, the parks department and the Minster Tree Commission will be celebrating Arbor Day on April 30, 2021. Details of the event are still be worked out, but the program will once again involve the distribution of tree seedlings to students at the Minster Schools.
- 6) Crews have checked and repaired the lights for the ball diamonds at the Four Seasons park. There are two lights on diamond number six that are out and will remain out. They are too high for us to reach with a bucket truck and until additional lights go out, we will hold off fixing these.
- 7) The City of St. Marys will continue to pick up Village of Minster Income Tax returns from the Village offices. Residents can drop off their returns to the village offices and they will be delivered to the City of St. Marys' Income Tax Department.
- 8) Hamilton Street between Fifth Street and Seventh Street will remain closed to traffic. The Village had removed part of the asphalt from Hamilton Street and have begun to lower the hill or the rise that was part of Hamilton Street. Once we have the lowered the street to a suitable height, we will make arrangements for the street to be repaved. However, this will not happen until asphalt plants reopen for the summer.

Receipts: Council reviewed the monthly cash receipt ledger of \$2,223,334.49. Clune and Enncking motioned to approve the report. Motion passed on six aye votes.

Invoices: Herkenhoff and Oldiges motioned to approve the invoices totaling \$1,004,253.18. Motion passed on six aye votes.

COMMENTS & CORRESPONDENCE:

Herkenhoff and Clune motioned to enter into executive session at 7:00 p.m. to discuss litigation with no action anticipated. Motion passed on six aye votes. Herkenhoff and Oldiges motioned to return to regular session at 7:39 p.m. Motion passed on six aye votes.

Enneking and Wilges motioned to adjourn at 7:40 p.m. Motion passed on six aye votes.

Dennis Kitzmiller, Mayor

John Stechschulte, Clerk

Recorded & typed by John Stechschulte

TO: Mayor, Council Members, Others
FROM: Donald W. Harrod, Village Administrator
RE: Summary of Agenda Items

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Discussion and motion to hire Buehler Asphalt Paving Inc. to pave a portion of Hamilton Street.

Paulus Excavating has completed lowering the rise on North Hamilton Street. The rise was lowered a little over two- and one-half feet and reduces the hazards that was once encountered on Hamilton Street due to the rise. Now that the rise is lowered, we will need to relay asphalt on the portion of the street that we lowered. Buehler Asphalt Paving has given us a proposal to resurface this area along with widening a portion of Hamilton Street south of the rise. The proposal would charge the village a cost of \$30,300.00 to do this work. Work would consist of laying a two-inch base course and a two-inch intermediate course along with any fine grading that would be necessary. Buehler would begin the job as soon as the asphalt plants open for the spring, which should be in the next couple of weeks weather permitting.

Because the value of the work is over \$25,000.00, council would need to authorize the work to occur by passage of a motion.

Discussion and motion to employ Jacob Winner as a fire fighter with the Minster-Jackson Township Fire Department.

Chief Prenger will be at the council meeting to ask council to consider hiring Jacob Winner as a fire fighter with the department. Jacob is a resident of Minster and is a 2012 graduate of Minster Schools. He has been interviewed by the Chief and the department believes that he would make a good fire fighter.

In order to hire Jacob, the Mayor would need to recommend his appointment as a fire fighter and the village council would need to approve the recommendation by a passage of a motion.

Discussion and motion to approve invoices over \$3,000.00.

In your packet is a list of invoices that are over \$3,000.00. This list is purchases that were authorized by the Administrator per the Ordinance that council passed authorizing the Administrator to make purchases up to \$25,000.00. However, the State Auditors have told us that any purchase over \$3,000.00 must be approved by Council utilizing this method. The purchases are as follows:

Baumer Construction	\$5,441.00	Rework Kitchen at Fire Department
O.P. Aquatics	\$9,844.00	Diving Boards
Vandalia Rental	\$3,682.63	Boom Rental – Water Tower Repair
City of St. Marys	\$18,125.50	1 st Quarter Administrative Fee
Countryside Consulting and Supply Inc.	\$3,078.50	Infield Mix
Quinter Well Drilling LLC.	\$10,406.60	Repair Well #10
Treasurer, State of Ohio	\$4,091.80	2020 Audit Fee

Discussion and motion to approve the March 2021 Income Tax Report as submitted by the City of St. Mary's.

The City of St. Mary's is reporting that we received \$274,001.42 in income tax dollars for the month of March 2021. This brings us to \$ 1,035,742.76 for the first three months of the year. Council usually accepts the report from the City of St. Mary's by the passage of a motion.

419-394-2181

Buehler Asphalt Paving, Inc.
14475 Lambert Road
St. Marys, OH 45885

TO:

Village of Minster
Gary Meyer
PO Box 1
Minster, OH 45865

Date

7242

4/9/2021

ESTIMATE

Job

Minster- Hamilton Street
(Full width paving & East edge widening)
Minster, OH

Customer Fax

Customer Phone

419-628-4095

419-628-3404

ITEM	DESCRIPTION	Total
AREA	Full width area 10,355 sq. ft. (19' x 545'), 1,320 sq. ft. (3' x 440') East side 3' widening	
5	All aggregate to be placed by others and is to finish grade	
6	Fine grade and compact aggregate base	
7	If additional aggregate is needed we will haul, place and compact @ \$23 per ton	
9	Grind existing pavement 2' along eastside widening (depth 1.5") at butt joints	
12	Place and compact 2" (full width) asphalt base course	
13	Place and compact 2" (full width) 3" (eastside widening) asphalt intermediate course	
17	COST	30,300.00
NOTE	*Ribbon sealing existing and proposed asphalt joints included in estimate	
7th Street → TRENCHES		

Total

\$30,300.00

INVOICES OVER \$3,000.00

<u>Vendor</u>	<u>Amount</u>	<u>Invoice #</u>	<u>Check #</u>	<u>Description</u>
Baumer Construction	\$5,441.00	2875	165556	Rework Kitchen at Fire Department
O. P. Aquatics	\$9,844.60	4076246	165566	Diving Boards
Vandalia Rental	\$3,682.63	1348549	165578	Boom Rental - Water Tower Repair
City of St. Marys	\$18,125.50	602T	165606	1st Quarter Administrative Fee
Countryside Consulting and Supply LLC	\$3,078.50	16100	165608	Infield Mix
Quarter Well Drilling LLC	\$10,406.60	4963	165622	Repair Well #10
Treasurer, State of Ohio	\$4,091.80	292272	165627	2020 Audit Fee

Motion to allow purchases approved by Council on 4-20-21

**Report of the Tax Department
Village of Minster
For the Month of March 2021**

	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
TOTAL RECEIPTS AS OF FEBRUARY 28	\$545,286.99	\$546,732.27	\$661,432.33	\$761,741.34
TOTAL RECEIPTS FOR MARCH	<u>\$291,688.67</u>	<u>\$287,144.80</u>	<u>\$441,354.87</u>	<u>\$274,001.42</u>
YTD RECEIPTS THROUGH MARCH	\$836,975.66	\$833,877.07	\$1,102,787.20	\$1,035,742.76
REFUNDS THROUGH MARCH	\$34,413.05	\$50,250.84	\$40,306.18	\$130,982.27

Respectfully submitted,



Angela Brown
Tax Commissioner

Income Tax Report - City of St Marys

Year 2021 through 2021

Month 3 through 3

Multi City Code MN

Income Month	Month-to-Date	Year-to-Date
Business Taxpayer	14,141.34	215,507.42
Sub-contract Net-profit	1,533.00	4,032.00
Subtotal: BUSINESS	15,674.34	219,539.42
Non-resident Taxpayer	0.00	0.00
Resident Taxpayer	24,325.47	47,489.36
Subtotal: INDIVIDUAL	24,325.47	47,489.36
Group Total: NET PROFIT	39,999.81	267,028.78
Sub-contract Withholding	0.00	0.00
Withholding	234,001.61	768,713.98
Subtotal: WITHHOLDING	234,001.61	768,713.98
Group Total: WITHHOLDING	234,001.61	768,713.98
03 MARCH	274,001.42	1,035,742.76
	274,001.42	1,035,742.76

Monthly Rev by Bank Date - City of St Marys

Transaction Multi City Code MN

Year	Tax	Pen/Int	Total Paid	Count
2018	0.00	1,639.30	1,639.30	2
2020	6,295.04	0.00	6,295.04	27
2021	6,207.00	0.00	6,207.00	8
Business Taxpayer	12,602.04	1,639.30	14,241.34	37
2016	73.83	59.39	133.22	2
2017	435.58	0.00	435.58	2
2018	26.29	23.71	50.00	4
2019	1,591.19	919.24	2,510.43	19
2020	13,491.99	0.00	13,491.99	89
2021	7,704.25	0.00	7,704.25	16
Resident Taxpayer	23,323.13	1,002.34	24,325.47	132
2020	1,533.00	0.00	1,533.00	4
Sub-contract Net-profit	1,533.00	0.00	1,533.00	4
2018	11,597.71	3,598.76	15,196.47	3
2020	10.14	0.00	10.14	2
2021	218,795.00	0.00	218,795.00	171
Withholding	230,402.85	3,598.76	234,001.61	176
Grand Total	267,761.02	6,240.40	274,001.42	349

TO: Mayor, Council Members, and Others
FROM: Donald W. Harrod, Administrator
RE: Administrator's Report

- +++++
- 1) The Parks Department along with the Minster Tree Commission will be holding their annual Arbor Day celebration on April 30, 2021. The event will begin with the arrival of the fourth-grade students at 2:15 pm., followed by a tree planting ceremony at 2:30 pm. Each fourth-grade student will receive a swamp white oak seedling as part of the event.
 - 2) Lake County Sewer was in the village that past week doing work on the sanitary sewer line between Hanover and Lincoln Streets and Third and Fifth streets. Crews have cleaned, grouted and relined the sanitary line in the alley.
 - 3) The trucks for the electric department underwent their annual dielectric testing last week. All of the trucks except the newest truck passed the test. The new truck needs to go back down to Utility Equipment to have some work done on the end of the boom.
 - 4) Travis Fishbaugh and I meet with engineers from CDM Smith to discuss possible solutions to the village's total dissolved solids issue at the waste water treatment plant. CDM Smith reviewed several possible solutions that could help the village reduce the amount of total dissolve solids coming from the treatment plant. We are trying to set up a meeting with the Ohio EPA to discuss these possible solutions and determine what is acceptable to the Ohio EPA.

COUNCIL MEMBER	YES	NO	ABSTAIN
Travis Wilges			
Tom Herkenhoff			
Paul Enneking			
Curt Albers			
Craig Oldiges			
Nicole Clune			
Mayor Dennis Kitzmiller			

RESOLUTION 21-04-01

A RESOLUTION OPPOSING SUB. HOUSE BILL 157 AMENDING THE LAW REGARDING WITHHOLDING MUNICIPAL EARNED INCOME TAX FOR THOSE WORKING VIRTUALLY AND/OR AT HOME

WHEREAS, the Mayor and Council of the Village of Minster have been advised that on Tuesday, April 13 at 1:00 p.m., the Ohio House Ways and Means Committee adopted a substitute bill for HB 157, which would repeal the state's municipal income tax withholding policy during the COVID-19 pandemic.

WHEREAS, the Mayor and Council of the Village of Minster are informed that **Sub. HB 157** would removes the language in Sec. 29 of HB 197 that treated wages earned by employees temporarily working from home during the Governor's declaration emergency as taxable to the principal place of work.

WHEREAS, the intent of the Sec. 29 of HB 197 was for employer withholding and liability for the employee to be taxable for the city where the principle place of work is located.

WHEREAS, businesses will suffer the additional administrative burden of having to certify each employee requesting a refund for the duration of the time they worked from home by tracking when and where every employee worked for both 2020 and 2021.

WHEREAS, **Sub. HB 157** could cause cities to issue a substantial amount of refunds to employees working from home during the emergency. Issuing refunds for a closed tax year could be devastating to municipalities, who were protected by the language in Sec 29 of HB 197.

WHEREAS, the courts should decide on the issue regarding refunds.

WHEREAS, **Sub. HB 157** allows the employer to determine the principle place of work for each employee during the declaration of emergency and may cause a further reduction in tax revenues.

WHEREAS, municipalities would also face the added financial burden of taxpayers receiving money they have already taken as credit against their resident tax liability. Taxes for 2020 have already been filed and residents have already taken credits for taxes they paid to the principle place of work. **Sub. HB 157** would allow those same taxpayers to go back and file for refunds against municipalities where their principle place of work is located.

WHEREAS, **Sub. HB 157** does not allow the wages earned at the employee's home from creating a filing requirement to file a municipal net profit return.

WHEREAS, **Sub. HB 157** would not allow the assessment of tax, penalties and interest by the resident city taxing jurisdiction for failure to properly withhold to their jurisdiction during the emergency, which would have a negative impact on cities to enforce their tax ordinances.

NOW, THEREFORE, BE IT HEREBY RESOLVED by HON. MAYOR KITZMILLER and COUNCIL OF THE VILLAGE OF MINSTER, OHIO, two-thirds (2/3) or more of the members elected thereto concurring:

Section 1: That the government of Minster continuously incorporated for past 188 YEARS, urges the Ohio General Assembly not to support nor enact Sub. House Bill 157.

Section 2: That a duly executed and inscribed copy of this RESOLUTION shall be made a part of the official record of the COUNCIL and MAYOR OF MINSTER in order that due notice of its adoption shall be given to the residents of

this community, GOVERNOR HON. MIKE DeWINE, REPRESENTATIVE HON. MANCHESTER and SENATOR HON. HUFFMAN.

Section 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this RESOLUTION were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including §121.22 of the Revised Code of the State of Ohio.

Section 4: This RESOLUTION is declared an emergency measure becoming effective immediately upon passage by COUNCIL and approval by HONORABLE MAYOR KITZMILLER because time is of the essence to convey Minster's support to the Ohio Governor and Ohio General Assembly and to have this Resolution take effect immediately after the date of its passage.

PASSED IN COUNCIL as an EMERGENCY on April 20,2021.

ATTEST:

MAYOR

Fiscal Officer

Date: 04/09/2021

Time: 9:12:05AM

Unposted Check\Warrant Register

User: KYLE

Page: 1

VILLAGE OF MINSTER

Bank ID	Vendor #	Vendor Name	Type	Chk\Warr\EFT\DP	Date	Chk\Warr\EFT\DP #	Amount	EFT	DP
Trans #	CASH ID	Invoice #	Invoice Description	PO #	Line	Amount			
01	0000000001				04/09/2021	165598	\$2,386.06		
IV-00037589	101		Payroll Week Ending 04-04-21 -T-FIT			1,060.82			
IV-00037589	201		Payroll Week Ending 04-04-21 -T-FIT			329.08			
IV-00037589	501		Payroll Week Ending 04-04-21 -T-FIT			120.44			
IV-00037589	502		Payroll Week Ending 04-04-21 -T-FIT			255.52			
IV-00037589	503		Payroll Week Ending 04-04-21 -T-FIT			620.20			
01	0000003808	AMP INC.			04/09/2021	165599	\$487.00		
VR-00117314	201	6000066	SAFETY TRAINING			121.75			
VR-00117314	501	6000066	SAFETY TRAINING			121.75			
VR-00117314	502	6000066	SAFETY TRAINING			121.75			
VR-00117314	503	6000066	SAFETY TRAINING			121.75			
01	0000003169	ANIXTER POWER SOLUTIONS, LLC			04/09/2021	165600	\$10,960.00		
VR-00117273	503	4773717-01	ELECTRIC METERS			10,960.00			
01	0000002012	AUGLAIZE CO. HEALTH DEPT.			04/09/2021	165601	\$690.00		
VR-00117274	505		POOL LICENSES			690.00			
01	0000003489	BURKE PETROLEUM, INC			04/09/2021	165602	\$1,060.40		
VR-00117275	101	0414672	GAS			257.60			
VR-00117276	101	0414671	GAS			272.60			
VR-00117275	201	0414672	GAS			149.41			
VR-00117276	201	0414671	GAS			158.11			
VR-00117275	501	0414672	GAS			51.52			
VR-00117276	501	0414671	GAS			54.52			
VR-00117275	502	0414672	GAS			25.76			
VR-00117276	502	0414671	GAS			27.26			
VR-00117275	503	0414672	GAS			30.91			
VR-00117276	503	0414671	GAS			32.71			
01	0000003581	CARQUEST AUTO PARTS OF MINSTER			04/09/2021	165603	\$696.18		
VR-00117277	201		PARTS			423.78			
VR-00117277	502		PARTS			135.01			
VR-00117277	503		PARTS			137.39			
01	0000004812	CHEMICAL SERVICES, INC.			04/09/2021	165604	\$900.20		
VR-00117278	501	5131447	CHEMICALS			900.20			
01	0000001061	CHOICE ONE ENGINEERING			04/09/2021	165605	\$5,339.00		
VR-00117281	401	0000026	ENGINEERING - GENERAL			1,220.00			
VR-00117280	402	2103002	ENGINEERING - DUES DITCH			2,395.00			
VR-00117279	410	1616028	ENGINEERING - NORTHEAST DEVEL			1,724.00			
01	0000000018	CITY OF ST. MARYS			04/09/2021	165606	\$18,125.50		
VR-00117313	101	602T	1ST QUARTER ADM FEE			18,125.50			
01	0000000282	COMMUNITY POST			04/09/2021	165607	\$157.00		
VR-00117282	101		ADVERTIXE - LEGAL			157.00			
01	0000004216	COUNTRYSIDE CONSULTING AND SUPPLY			04/09/2021	165608	\$3,078.50		
VR-00117283	101	16100	INFIELD MIX/ WEEK KILLER			3,078.50			
01	0000000119	CULLIGAN LIMA			04/09/2021	165609	\$18.95		

Date: 04/09/2021

Time: 9:12:05AM

Unposted Check\Warrant Register

User: KYLE

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VILLAGE OF MINSTER

Bank ID	Vendor #	Vendor Name	Type	Chk\Warr\EFT\DP	Date	Chk\Warr\EFT\DP #	Amount	EFT DP
Trans #	CASH ID	Invoice #	Invoice Description	PO #	Line	Amount		
VR-00117284	101	0700494	BOTTLED WATER			18.95		
01	0000003777	DUNCAN & ALLEN COUNSELLORS AT LAW		04/09/2021	165610	\$43,575.00		
VR-00117285	503	42206	LEGAL SERVICES - SOLAR FIELD			43,575.00		
01	0000004613	HALF MOON VENTURES, LLC		04/09/2021	165611	\$42,136.56		
VR-00117312	503	1216	POWER			42,136.56		
01	0000005420	IDEXX DISTRIBUTION, INC. L		04/09/2021	165612	\$1,228.94		
VR-00117286	502	3082067544	MATERIAL			1,228.94		
01	0000000315	JOINT TOWNSHIP DISTRICT MEMORIAL HO		04/09/2021	165613	\$509.00		
VR-00117287	101	126242	HEPATITIS B VACCINE-SCHMIESING/			234.00		
VR-00117287	201	126242	HEPATITIS B VACCINE-SCHMIESING/			275.00		
01	0000005434	LEFFEL PLUMBING, HEATING & A.C.		04/09/2021	165614	\$579.70		
VR-00117288	201	2512	REPAIR WATER LINE - 7TH STREET			579.70		
01	0000003120	LOWE'S BUSINESS ACCOUNT		04/09/2021	165615	\$43.28		
VR-00117289	201		MATERIAL			43.28		
01	0000005426	MADISON ENERGY INVESTMENTS III LLC		04/09/2021	165616	\$54,200.47		
VR-00117290	503	SP-077-00000	POWER			54,200.47		
01	0000000048	MESCO ELECTRICAL SUPPLY		04/09/2021	165617	\$240.16		
VR-00117291	503	S508962695.0	MATERIAL			49.01		
VR-00117292	503	S508978708.0	MATERIAL			191.15		
01	0000000567	OHIO CHILD SUPPORT PAYMENT CENTER		04/09/2021	165618	\$83.70		
IV-00037609	101		Payroll Week Ending 04-04-21 -D-SUP			83.70		
01	0000000704	OHIO PUBLIC EMPL DEFERRED		04/09/2021	165619	\$1,070.00		
IV-00037602	101		Payroll Week Ending 04-04-21 -D-ODC			731.65		
IV-00037602	201		Payroll Week Ending 04-04-21 -D-ODC			71.09		
IV-00037602	501		Payroll Week Ending 04-04-21 -D-ODC			0.94		
IV-00037602	502		Payroll Week Ending 04-04-21 -D-ODC			2.81		
IV-00037602	503		Payroll Week Ending 04-04-21 -D-ODC			263.35		
IV-00037602	505		Payroll Week Ending 04-04-21 -D-ODC			0.16		
01	0000000060	PRENGER IMPLEMENT STORE		04/09/2021	165620	\$108.65		
VR-00117293	503	153698	SUPPLIES			21.89		
VR-00117294	503	154162	REPAIR VACUUM-ELECTRIC			86.76		
01	0000000920	PROFESSIONAL ELECTRIC PRODUCTS CO		04/09/2021	165621	\$1,710.00		
VR-00117295	503	S101102111.0	MATERIAL			420.00		
VR-00117296	503	S101096121.0	MATERIAL			1,290.00		
01	0000004978	QUINTER WELL DRILLING LLC		04/09/2021	165622	\$10,406.60		
VR-00117297	501	4963	REPAIR WELL #10			10,406.60		
01	0000002405	RB ADVERTISING		04/09/2021	165623	\$53.00		
VR-00117298	101	16296	SHIRT - COYLE			53.00		
01	0000002377	SPRING CREEK CORPORATION		04/09/2021	165624	\$521.25		
VR-00117299	401	2152413	MATERIAL			521.25		
01	0000002423	ST. HENRY TILE CO., INC.		04/09/2021	165625	\$976.03		

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Trans #	CASH ID	Invoice #	Invoice Description	PO #	Line	Amount	
VR-00117300	201	162199	MATERIAL		33.73		
VR-00117300	201	168597	MATERIAL		35.78		
VR-00117300	503	163296	MATERIAL		875.00		
VR-00117300	503	164437	MATERIAL		6.52		
VR-00117300	503	166354	MATERIAL		25.00		
01	0000004746	SUNRISE COOPERATIVE		04/09/2021	165626	\$444.29	
VR-00117301	101	4291186	FIELD MARKING		444.29		
01	0000000661	TREASURER, STATE OF OHIO		04/09/2021	165627	\$4,091.80	
VR-00117302	101	292272	2020 AUDIT FEE		4,091.80		
01	0000001278	U S A BLUE BOOK		04/09/2021	165628	\$708.17	
VR-00117303	502	557720	WWTP LAB SUPPLIES		708.17		
01	0000004424	U.S. BANK EQUIPMENT FINANCE		04/09/2021	165629	\$179.96	
VR-00117304	101	439915216	COPIER LEASE		179.96		
01	0000000131	WASHINGTON NATIONAL INS CO.		04/09/2021	165630	\$145.70	
IV-00037583	201		Payroll Week Ending 03-28-21 -D-CAN		60.90		
IV-00037583	501		Payroll Week Ending 03-28-21 -D-CAN		8.37		
IV-00037583	502		Payroll Week Ending 03-28-21 -D-CAN		7.76		
IV-00037583	503		Payroll Week Ending 03-28-21 -D-CAN		68.67		
01	0000000076	WESTERN OHIO TRUE VALUE		04/09/2021	165631	\$408.25	
VR-00117305	101	494843	SUPPLIES		28.00		
VR-00117306	101	494844	SUPPLIES		89.95		
VR-00117309	101	494935	SUPPLIES		19.99		
VR-00117308	201	494715	SUPPLIES		24.99		
VR-00117310	201	494947	SUPPLIES		199.99		
VR-00117307	501	494711	SUPPLIES		5.99		
VR-00117311	503	494958	SUPPLIES		39.34		
01	0000002318	WESTERN-SOUTHERN LIFE		04/09/2021	165632		
IV-00037459	101		Payroll Week Ending 02-28-21 -D-WSL		7.80		
IV-00037488	101		Payroll Week Ending 03-07-21 -D-WSL		9.23		
IV-00037459	201		Payroll Week Ending 02-28-21 -D-WSL		0.08		
IV-00037488	201		Payroll Week Ending 03-07-21 -D-WSL		0.11		
IV-00037488	216		Payroll Week Ending 03-07-21 -D-WSL		0.50		
IV-00037488	501		Payroll Week Ending 03-07-21 -D-WSL		0.03		
IV-00037459	502		Payroll Week Ending 02-28-21 -D-WSL		0.22		
IV-00037488	502		Payroll Week Ending 03-07-21 -D-WSL		0.54		
IV-00037459	503		Payroll Week Ending 02-28-21 -D-WSL		5.72		
IV-00037488	503		Payroll Week Ending 03-07-21 -D-WSL		3.41		
01	0000002318	WESTERN-SOUTHERN LIFE		04/09/2021	165633		

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Bank ID	Vendor #	Vendor Name	Type	Chk\Warr\EFT\DP	Date	Chk\Warr\EFT\DP #	Amount - EFT DP
Trans #	CASH ID	Invoice #	Invoice Description	PO #	Line	Amount	
IV-00037517	101		Payroll Week Ending 03-14-21 -D-WSL		9.33		
IV-00037548	101		Payroll Week Ending 03-21-21 -D-WSL		8.85		
IV-00037517	201		Payroll Week Ending 03-14-21 -D-WSL		0.23		
IV-00037548	201		Payroll Week Ending 03-21-21 -D-WSL		0.11		
IV-00037548	216		Payroll Week Ending 03-21-21 -D-WSL		0.48		
IV-00037517	501		Payroll Week Ending 03-14-21 -D-WSL		0.02		
IV-00037548	501		Payroll Week Ending 03-21-21 -D-WSL		0.39		
IV-00037517	502		Payroll Week Ending 03-14-21 -D-WSL		0.61		
IV-00037548	502		Payroll Week Ending 03-21-21 -D-WSL		0.02		
IV-00037517	503		Payroll Week Ending 03-14-21 -D-WSL		3.63		
01	0000002318	WESTERN-SOUTHERN LIFE		04/09/2021	165634		\$55.28
IV-00037548	503		Payroll Week Ending 03-21-21 -D-WSL		3.97		

Bank ID 01 Total: \$207,374.58

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01	0000000001			04/01/2021	165554	\$2,255.52
IV-00037562	101		Payroll Week Ending 03-28-21 -T-FIT		848.51	
IV-00037562	201		Payroll Week Ending 03-28-21 -T-FIT		361.07	
IV-00037562	216		Payroll Week Ending 03-28-21 -T-FIT		0.24	
IV-00037562	501		Payroll Week Ending 03-28-21 -T-FIT		117.22	
IV-00037562	502		Payroll Week Ending 03-28-21 -T-FIT		252.07	
IV-00037562	503		Payroll Week Ending 03-28-21 -T-FIT		676.41	
01	0000003169	ANIXTER POWER SOLUTIONS, LLC		04/01/2021	165555	\$2,250.00
VR-00117218	503	4878500-00	T-SHIRTS FOR ELECTRIC DEPT		2,250.00	
01	0000000290	BAUMER CONSTRUCTION		04/01/2021	165556	\$5,441.00
VR-00117219	101	2875	REWORK KITCHEN AT FIRE DEPT		5,441.00	
01	0000003586	BRIAN L. SHOOK ELECTRIC		04/01/2021	165557	\$1,200.00
VR-00117220	503		INSTALL BATTERY BACKUP AT 4TH &		1,200.00	
01	0000003489	BURKE PETROLEUM, INC		04/01/2021	165558	\$1,468.39
VR-00117221	101	0414396	GAS		286.95	
VR-00117222	101	0414395	GAS		403.20	
VR-00117221	201	0414396	GAS		158.74	
VR-00117222	201	0414395	GAS		223.05	
VR-00117221	501	0414396	GAS		18.31	
VR-00117222	501	0414395	GAS		25.73	
VR-00117221	502	0414396	GAS		146.52	
VR-00117222	503	0414395	GAS		205.89	
01	0000000799	DICKMAN SUPPLY		04/01/2021	165559	\$459.40
VR-00117250	503	295228-0	MATERIAL		459.40	
01	0000001887	EILERMAN WELDING LLC		04/01/2021	165560	\$1,213.00
VR-00117224	101	30121	MATERIAL		221.00	
VR-00117223	503	22821	MATERIAL		992.00	
01	0000004363	FORTY NINE DEGREES		04/01/2021	165561	\$1,500.00
VR-00117225	101	24168	PLAQUES FOR MINTER MACHINE PA		1,500.00	
01	0000000079	FOUR-U-OFFICE SUPPLIES		04/01/2021	165562	\$325.95
VR-00117226	101	472699-00	SUPPLIES		76.59	
VR-00117227	101	472523-00	SUPPLIES		75.80	
VR-00117251	101	116255-00	COPY FEES		48.12	
VR-00117252	101	114683-00	COPY FEES		43.10	
VR-00117253	502	472702-00	SUPPLIES		11.94	
VR-00117254	502	472699-01	SUPPLIES		70.40	
01	0000004783	LEAF		04/01/2021	165563	\$73.00
VR-00117228	201	11698715	PLOTTER PRINTER LEASE		73.00	
01	0000000048	MESCO ELECTRICAL SUPPLY		04/01/2021	165564	\$559.07
VR-00117229	503	S508688304.0	MATERIAL		559.07	
01	0000000117	MILLERS TEXTILE SERVICES		04/01/2021	165565	\$2,012.21

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VR-00117230	101		CLEAN UNIFORMS, MATS			906.93	
VR-00117230	201		CLEAN UNIFORMS, MATS			360.51	
VR-00117230	501		CLEAN UNIFORMS, MATS			31.10	
VR-00117230	502		CLEAN UNIFORMS, MATS			292.11	
VR-00117230	503		CLEAN UNIFORMS, MATS			421.56	
01	0000003039	O. P. AQUATICS					
VR-00117231	505	4076246-000	DIVING BOARDS		04/01/2021	165566	\$9,844.60
						9,844.60	
01	0000000567	OHIO CHILD SUPPORT PAYMENT CENTER					
IV-00037579	101		Payroll Week Ending 03-28-21 -D-SUP		04/01/2021	165567	\$83.70
						83.70	
01	0000002816	OHIO INSURANCE SERVICES AGENCY					
IV-00037549	101		Payroll Week Ending 03-28-21 -B-ALI		04/01/2021	165568	\$122.64
						54.21	
IV-00037549	201		Payroll Week Ending 03-28-21 -B-ALI			22.25	
IV-00037549	216		Payroll Week Ending 03-28-21 -B-ALI			0.01	
IV-00037549	501		Payroll Week Ending 03-28-21 -B-ALI			6.27	
IV-00037549	502		Payroll Week Ending 03-28-21 -B-ALI			14.28	
IV-00037549	503		Payroll Week Ending 03-28-21 -B-ALI			25.62	
01	0000000704	OHIO PUBLIC EMPL DEFERRED					
IV-00037570	101		Payroll Week Ending 03-28-21 -D-ODC		04/01/2021	165569	\$1,070.00
						572.91	
IV-00037570	201		Payroll Week Ending 03-28-21 -D-ODC			79.28	
IV-00037570	216		Payroll Week Ending 03-28-21 -D-ODC			0.41	
IV-00037570	501		Payroll Week Ending 03-28-21 -D-ODC			2.48	
IV-00037570	502		Payroll Week Ending 03-28-21 -D-ODC			3.31	
IV-00037570	503		Payroll Week Ending 03-28-21 -D-ODC			411.61	
01	0000000130	POLICE AND FIREMEN'S					
IV-00037478	101		Payroll Week Ending 03-07-21 -D-POL		04/01/2021	165570	\$9,083.89
						860.04	
IV-00037507	101		Payroll Week Ending 03-14-21 -D-POL			858.28	
IV-00037538	101		Payroll Week Ending 03-21-21 -D-POL			886.38	
IV-00037572	101		Payroll Week Ending 03-28-21 -D-POL			900.12	
VR-00117232	101		VILLAGE PORTION			5,579.07	
01	0000000920	PROFESSIONAL ELECTRIC PRODUCTS CO					
VR-00117233	503	S101132081.0	MATERIAL		04/01/2021	165571	\$175.00
						175.00	
01	0000000129	PUBLIC EMPLOYEES					
IV-00037463	101		Payroll Week Ending 03-07-21 -D-PUP		04/01/2021	165572	
						526.47	
IV-00037472	101		Payroll Week Ending 03-07-21 -D-PER			155.92	
IV-00037493	101		Payroll Week Ending 03-14-21 -D-PUP			526.79	
IV-00037463	201		Payroll Week Ending 03-07-21 -D-PUP			451.29	
IV-00037472	201		Payroll Week Ending 03-07-21 -D-PER			7.44	
IV-00037463	216		Payroll Week Ending 03-07-21 -D-PUP			11.31	
IV-00037463	501		Payroll Week Ending 03-07-21 -D-PUP			154.56	
IV-00037463	502		Payroll Week Ending 03-07-21 -D-PUP			361.13	
IV-00037463	503		Payroll Week Ending 03-07-21 -D-PUP			675.69	
IV-00037472	503		Payroll Week Ending 03-07-21 -D-PER			7.44	
01	0000000129	PUBLIC EMPLOYEES			04/01/2021	165573	

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Trans #	CASH ID	Invoice #	Invoice Description	PO #		Line	Amount		
IV-00037501	101		Payroll Week Ending 03-14-21 -D-PER			157.93			
IV-00037521	101		Payroll Week Ending 03-21-21 -D-PER			833.92			
IV-00037493	201		Payroll Week Ending 03-14-21 -D-PUP			462.65			
IV-00037501	201		Payroll Week Ending 03-14-21 -D-PER			18.54			
IV-00037521	201		Payroll Week Ending 03-21-21 -D-PER			14.25			
IV-00037493	501		Payroll Week Ending 03-14-21 -D-PUP			260.26			
IV-00037493	502		Payroll Week Ending 03-14-21 -D-PUP			270.50			
IV-00037493	503		Payroll Week Ending 03-14-21 -D-PUP			658.54			
IV-00037501	503		Payroll Week Ending 03-14-21 -D-PER			8.26			
IV-00037521	503		Payroll Week Ending 03-21-21 -D-PER			7.71			
01	0000000129	PUBLIC EMPLOYEES		04/01/2021		165574			
IV-00037529	101		Payroll Week Ending 03-21-21 -D-PUP			485.81			
IV-00037560	101		Payroll Week Ending 03-28-21 -D-PUP			441.59			
IV-00037529	201		Payroll Week Ending 03-21-21 -D-PUP			490.28			
IV-00037560	201		Payroll Week Ending 03-28-21 -D-PUP			515.33			
IV-00037529	216		Payroll Week Ending 03-21-21 -D-PUP			7.48			
IV-00037560	216		Payroll Week Ending 03-28-21 -D-PUP			0.27			
IV-00037529	501		Payroll Week Ending 03-21-21 -D-PUP			162.24			
IV-00037560	501		Payroll Week Ending 03-28-21 -D-PUP			160.61			
IV-00037529	502		Payroll Week Ending 03-21-21 -D-PUP			347.02			
IV-00037529	503		Payroll Week Ending 03-21-21 -D-PUP			688.55			
01	0000000129	PUBLIC EMPLOYEES		04/01/2021		165575	\$24,288.06		
IV-00037569	101		Payroll Week Ending 03-28-21 -D-PER			160.16			
VR-00117234	101		VILLAGE PORTION			4,662.65			
IV-00037569	201		Payroll Week Ending 03-28-21 -D-PER			11.02			
VR-00117234	201		VILLAGE PORTION			2,787.61			
VR-00117234	501		VILLAGE PORTION			661.72			
IV-00037560	502		Payroll Week Ending 03-28-21 -D-PUP			356.43			
VR-00117234	502		VILLAGE PORTION			2,147.54			
IV-00037560	503		Payroll Week Ending 03-28-21 -D-PUP			711.62			
IV-00037569	503		Payroll Week Ending 03-28-21 -D-PER			11.02			
VR-00117234	503		VILLAGE PORTION			3,908.51			
01	0000000063	RUMPKE WASTE, INC		04/01/2021		165576	\$25,650.68		
VR-00117235	201	2709222	CONTAINER RENTAL			971.89			
VR-00117236	502	2709300	SLUDGE HAULING			6,405.35			
VR-00117237	510	1251667	MONTHLY HAULING			18,273.44			
01	00000001749	SPRING CREEK BLD SUPPLIES		04/01/2021		165577	\$118.00		
VR-00117238	101	94969	MATERIAL			118.00			
01	00000002900	VANDALIA RENTAL		04/01/2021		165578	\$3,682.63		
VR-00117239	501	1348549-0001	BOOM RENTAL - WATER TOWER RE			3,682.63			
01	0000000611	WEF MEMBERSHIP RENEWALS		04/01/2021		165579	\$170.00		
VR-00117255	502		MEMBERSHIP - FISHBAUGH			170.00			
01	0000000076	WESTERN OHIO TRUE VALUE		04/01/2021		165580	\$276.81		

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Trans #	CASH ID	Invoice #	Invoice Description	PO #	Line Amount	
VR-00117248	101	494045	SUPPLIES		34.99	
VR-00117243	201	493596	SUPPLIES		19.99	
VR-00117247	201	K93983	SUPPLIES		20.99	
VR-00117240	503	493604	SUPPLIES		67.99	
VR-00117241	503	493602	SUPPLIES		5.29	
VR-00117242	503	493600	SUPPLIES		27.98	
VR-00117244	503	493583	SUPPLIES		83.94	
VR-00117245	503	493833	SUPPLIES		4.79	
VR-00117246	503	493832	SUPPLIES		10.85	
01	0000003735	WINNER'S COMPUTER, LLC		04/01/2021	165581	\$634.00
VR-00117249	502	1104	SWITCH FOR FIBER PORTS AT WWT		634.00	
Bank ID 01 Total						\$93,957.55

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